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CARSON CITY BOARD OF HEALTH  
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A meeting of the Carson City Board of Health was held during the regularly scheduled Board's of Supervisors session of Thursday, October 5, 2006, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, that began at 8:30 a.m.

PRESENT: Vice Chairperson Marv Teixeira and Members Robin Williamson, Shelly Aldean, Pete Livermore and Richard S. Staub

STAFF PRESENT: Linda Ritter City Manager  
Daren Winkelman Health Director  
Mary Margaret Madden Deputy District Attorney  
Kevin McCoy Senior Compliance Officer  
Dustin Boothe Epidemiologist/Disease Investigator  
Kathy Wolfe Admin. Health and Human Services Officer  
Patrick Wiggins Animal Regulation Supervisor  
Katherine McLaughlin Recording Secretary  
(B.O.S. 10/5/06 Recording 10:24:29)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Agenda Report and/or supporting documentation. Staff members present for the Department are listed above. A recording of these proceedings is on file in the Clerk-Recorder's office. It is available for review and inspection during normal business hours

Mayor Teixeira recessed the Board of Supervision and immediately convened the Board of Health. A quorum of the Board was present. Member Furlong and Chairperson Bowers were absent. For Minutes of the Board of Supervisors, see its folder for this date.

**ACTION ON APPROVAL OF MINUTES - NOVEMBER 17, 2005 (10:25:35)** - Member Williamson moved to approve the Minutes of the Carson City Board of Health for November 17, 2005, as corrected. Member Aldean seconded the motion. Motion carried 5-0.

**HEALTH AND HUMAN SERVICES - UPDATE AND PRESENTATION ON THE PROGRAMS THAT HAVE BEEN IMPLEMENTED BY THE HEALTH AND HUMAN SERVICES DEPARTMENT (10:26:05)** - Following Mr. Winkelman's introduction, a computerized slide presentation was given by his staff explaining the functions of each of the Divisions. Copies of the slides are in the file. Discussion between Ms. Ritter and the Board explained the need to discuss the cost for indigent and long term care services with the Legislature. Ms. Wolfe indicated that delayed disability assistance cases are being referred to Senator Reid's office on a case-by-case basis. Member Aldean suggested that Vice Chairperson Teixeira discuss this bureaucracy issue with Senator Reid. Discussion ensued regarding the point-in-time count, the reasons for counting the homeless in January, the City's additional counts and its procedures. A second grant application for funding this program has been submitted. Discussion explained that HUD's main office is located in Washington, D.C. The community effort to provide local homeless individuals with a "hand up" was described and felt to be an innovative approach. Member Aldean disclosed her involvement in this program. The interfaith council has joined the effort. It was pointed out that in other areas faith based involvement does not occur. Carson City's concept is to have the faith based community serve as the core

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for this program. Justification for this decision was limned. An application for grant funding for this program has been submitted.

Discussion between the Board and Mr. Wiggins explained that animals that are euthanized were deemed unadoptable due to illness or age and that the majority of these animals are feral cats. The term "feral" was defined. An animal's ability to survive on its own was noted. The success of the Nevada Day adoption program was described. Community support, including that provided by the local vets, was noted. The influx of animals from surrounding communities was explained. It was felt that people are aware of the City's shelter being a "long term" facility. For that reason people from surrounding counties will bring their animals to Carson City. The emergency response trailer is available to the surrounding counties. It was funded through the Office of Domestic Preparedness. Pet Network's assistance was described.

Member Aldean advised that she often calls on Mr. McCoy when a compliance problem is encountered. She complimented him and his staff on their responsiveness. Mr. McCoy indicated that the staff is very dedicated to getting things done and attempts to do so in a professional matter without having to "hammer" the individual. They also work with several agencies and do not interfere with those agencies' procedures. Member Williamson also complimented Mr. McCoy and his staff. She advised that it is possible to file complaints anonymously by using the website. If the individual desires one, a report will be provided to that individual. Mr. McCoy also indicated that a majority of the residents have been complying with the RV ordinance. It will take monitoring to ensure compliance. They have "handed out a lot of copies of the ordinance".

Discussion explained that several years ago the food industry asked for additional monitoring and had provided the funding for that purpose. The inspections are conducted on a risk based assessment and when complaints have been received. The time required to perform an inspection depends on the type of service provided, the complexity of the establishment, and what is observed. Convenience stores may take 30 minutes. A casino may take an entire work day. The pros and cons of using a scoring system and rating an establishment were discussed. Some jurisdictions who do not use this system allow an establishment to open or they will close it if problems are encountered. Vice Chairperson Teixeira felt that the scoring system could be seen as subjective. Mr. Winkelman explained that the inspectors are looking for major violations rather than minor items. Vice Chairperson Teixeira complimented the industry on its willingness to "tax" itself for the benefit of the community. Mr. Winkelman pointed out the advantages inspections provide and cited the spinach E Coli incident to illustrate the impact such a disease has on the industry. He also pointed out that it is impossible to kill 100% of all bacteria. People understand that. His Department receives feedback from the industry although it is not a formal process. Vice Chairperson Teixeira encouraged staff to develop a formal survey process. Mr. Winkelman advised the Board that the State is "looking at revising the entire State law". He felt that there are issues regarding this decision and that the food industry should be involved in the process.

Vice Chairperson Teixeira then explained his need to leave due to another commitment. He reiterated his explanation justifying conducting a survey. Mr. Winkelman expressed a willingness to consider his suggestion. Member Livermore explained his personal knowledge of Mr. Boothe and his professionalism. He felt that the inspections had reinforced his efforts to protect the public. Publication of the inspection also tells the public that you have a clean establishment particularly when you receive a score of 100%.

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Mr. Boothe then described the mosquito abatement program, the Medical Reserve Corps program, the pandemic influenza planning efforts, and a grant that will fund a planner. Vice Chairperson Teixeira explained that there may not be any funds to keep this position after the grant runs out. Mr. Boothe indicated that it is a contracted position which will "go away" when the grant runs out. He then explained a second grant that will be used to hire a planner to assist with the Health Department and its exercises. He announced the Point Of Dispensing Exercise which will be held on Saturday at the Senior Citizens Center. Free flu shots will be provided between 9 a.m. and 1 p.m. There are no restrictions on who may receive the shots. There are 2,000 vaccinations available. Discussion explained that the exercise will be co-hosted by Washoe County and Carson City. A residency requirement is not mandated. Anyone who is allergic to the vaccine or is sick should not come. The exercise will test the Department's ability to handle surge capacity. Reasons for having the co-hosted event were given. Member Aldean pointed out that during a real emergency co-hosting will not be possible. The benefits of having a regional board of health were noted. Mr. Winkelman explained the reasons residency requirements were not being placed on the vaccines. Both Mr. Winkelman and Mr. Boothe encouraged the Board Members to visit the site on Saturday. Mr. Winkelman also advised that the City employees will be receiving flu shots later.

Discussion ensued on the reasons a Board of Health was established. Mr. Winkelman indicated that the Point Of Dispensing Exercise will provide the City with practice for a pandemic event if one should occur in the future. Board comments commended Mr. Winkelman on his Department and noted the challenges and changes that had occurred in it. Mr. Winkelman opined that there is a need to commence the process to expand the Board of Health to serve the region. He then explained the newest programs—preventive health, immunizations, and clinical services. He complimented the providers—Physicians Select—on their services and Member Staub for suggesting them. Issues discovered in a Title 10 audit were noted. Improvements are being undertaken to address them. Vice Chairperson Teixeira opined that the diabetes program should be part of the Hospital. Mr. Winkelman indicated that a portion of it is at the Hospital. He also indicated a need for them to coordinate their services and avoid duplication. Vice Chairperson Teixeira again complimented Mr. Winkelman and his staff on their programs. He also complimented the Board on its involvement. He looked forward to the next presentation. Mr. Winkelman thanked Connie Lucido for her work on the presentation. Vice Chairperson Teixeira again commended the staff on its efforts and the presentation. No formal action was required or taken on any of the items discussed.

There being no other matters for consideration as the Board of Health, Vice Chairperson Teixeira adjourned the meeting at 11:47 a.m.

The Minutes of the October 5, 2006, Carson City Board of Health meeting

ATTEST:

ARE SO APPROVED ON \_\_\_\_\_, 2008.

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Alan Glover, Clerk-Recorder

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John Bowers, Chairperson