

Item # 8-2B

**City of Carson City  
Agenda Report**

**Date Submitted:** November 23, 2009

**Agenda Date Requested:** December 3, 2009  
**Time Requested:** Consent

**To:** Mayor and Supervisors

**From:** Larry Werner, City Manager

**Subject Title:** Action to appoint three members to the 9-1-1 Surcharge Advisory Committee for 2 year terms to expire December 31, 2011. *(Larry Werner)*

**Staff Summary:** Per Carson City Municipal Code 4.05.030 creates a five member advisory committee called the "9-1-1 Surcharge Advisory Committee." There are three openings due to members' terms expiring. Daniel Berger, Anne Keast and Tina Petersen have requested reappointment. There are no other applicants.

**Type of Action Requested:** (check one)  
 Resolution                       Ordinance  
 Formal Action/Motion               Other (Specify)

**Does This Action Require A Business Impact Statement:**       Yes  No

**Recommended Board Action:** I move to reappoint Daniel Berger, Anne Keast and Tina Petersen to the 9-1-1 Surcharge Advisory Committee to 2 year terms expiring December 31, 2011.

**Explanation for Recommended Board Action:** See Staff Summary

**Applicable Statute, Code, Policy, Rule or Regulation:** C.C.M.C., Chapter 4.05, Section 4.05.030.

**Fiscal Impact:** None

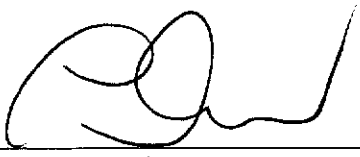
**Explanation of Impact:** n/a

**Funding Source:** n/a


**Alternatives:** Reopen the position announcement for additional applicants.

**Supporting Material:** Requests for reappointment, roster, recruitment announcement, CCMC 4.05.030.

**Prepared By:** Rose Gardner, Management Assistant

Reviewed By:   
(City Manager)

Date: 11-23-09

  
(District Attorney)

Date: 11-23-09

**Board Action Taken:**

Motion: \_\_\_\_\_

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**Rose Gardner - 9-1-1 Surcharge Advisory Committee**

---

**From:** "Berger, Daniel H" <DBerger@dot.state.nv.us>  
**To:** <rgardner@ci.carson-city.nv.us>  
**Date:** 10/20/2009 9:09 AM  
**Subject:** 9-1-1 Surcharge Advisory Committee

---

Rose,

My appointment to the 9-1-1 Surcharge Advisory Committee expires on December 31, 2009 and I am interested in serving the Committee. Therefore I am requesting to be reappointed to the Committee for another 2 year term.

Dan Berger, NCE  
IT Manager I  
NV Department of Transportation  
775-888-7884 Office  
775-888-7305 Fax  
775-315-6802 Cell

---

*This communication, including any attachments, may contain confidential information and is intended only for the individual or entity to whom it is addressed. Any review, dissemination or copying of this communication by anyone other than the intended recipient is strictly prohibited. If you are not the intended recipient, please contact the sender by re e-mail and delete all copies of the original message.*

**Rose Gardner - 9-1-1 Surcharge Advisory Committee**

---

**From:** "Anne & Bob" <ark3940@att.net>  
**To:** <rgardner@ci.carson-city.nv.us>  
**Date:** 10/17/2009 4:10 PM  
**Subject:** 9-1-1 Surcharge Advisory Committee

---

Anne Keast  
1801 Pyrenees Street  
Carson City, NV 89703

October 15, 2009

Carson City Executive Offices  
201 N. Carson Street, Suite #2  
Carson City, NV 89701

**Subject:** 9-1-1 Surcharge Advisory Committee

I understand that my current appointment as a member of the 9-1-1 Surcharge Advisory Committee will expire on December 31, 2009. I would like to submit a request for reappointment to the 9-1-1 Surcharge Advisory Committee. I feel strongly that there is a need to continue updating the 9-1-1 system and would like to continue being a part of this important process.

If you need additional information, please contact me at 883-8728.

Sincerely,

Anne C. Keast

**From:** "PETERSEN, TINA (ATTNB)" <jp1245@att.com>  
**To:** <rgardner@ci.carson-city.nv.us>  
**CC:** "Stacey Giomi" <SGiomi@ci.carson-city.nv.us>  
**Date:** 10/30/2009 3:38 PM  
**Subject:** 911 Surcharge Advisory Committee

Hi Rose,

I am writing to you in response to the notification I received regarding the expiration of my appointment to the 911 Surcharge Committee. Please accept this letter as a request for reappointment to the committee for another term.

Please notify me if you have any questions or need further information.

Thank you,

TINA PETERSEN  
Account Manager  
AT&T National Business Markets  
\*Tinap@ATT.com  
\*645 E Plumb Ln Rm A103 Reno, NV 89502  
\*775-688-5199 Direct (Pacific Time)  
\*775-762-5116 Cell AT&T Mobility  
\* 775-333-4150 Fax  
\* 800-427-1021 eFax

WE ARE NUMBER ONE AGAIN FOR 2009! Fortune magazine named AT&T the world's Most Admired Company in the telecommunications industry. It's an honor we've received for 11 of the past 14 years. Fortune also named AT&T among the Top 50 Most Admired Companies in the world - across all industries - for the second time.

"AT&T is committed to being the industry leader - delivering the mobility, bandwidth and services that people and businesses need to stay connected, anytime, anywhere," said Randall Stephenson, AT&T chairman and CEO. "This honor is a real tribute to the competitive drive, the passion to serve and the innovative spirit that defines the people of AT&T."

**9-1-1 SURCHARGE ADVISORY**

| <u>MEMBER</u>  | <u>APPOINTMENT</u>                 | <u>TERM EXPIRES</u> |
|--|------------------------------------|---------------------|
| <u>Local Exchange Carrier</u><br>Tina Petersen<br>645 E. Plumb Lane Rm. A103<br>Reno, NV 89502<br>688-5199 (w) 882-7668 (h) 762-5116(c)<br>tinap@att.com | Initial Term 07/08                 | 12/2009             |
| Daniel Berger (Vice-Chair)<br>5525 S. Edmonds Dr.<br>Carson City, NV 89701<br>888-7884 (w) 721-8327<br>dbergers@sbcglobal.net                            | Initial Term 07/08                 | 12/2009             |
| Anne Keast (Chair)<br>1801 Pyrenees Street<br>Carson City, NV 89703<br>883-8728 (h)<br>Ark39to@att.net   | Initial Term 7/08                  | 12/2009             |
| Karin Mracek<br>1513 Pinto Ct.<br>Carson City, NV 89701<br>837-2007 (w) 220-1589 (h) 220-1589 (c)<br>kmracek@carson-city.nv.us                           | Initial Term 7/08<br>reappt. 12/08 | 12/2010             |
| Bernard Sease<br>1314 E. Telegraph St.<br>Carson City NV 89701<br>882-8244 (h) 720-8244 (c)<br>Lyon1008@aol.com  | Initial Term 7/08<br>reappt. 12/08 | 12/2010             |

**AUTHORITY:** C.C.M.C, Chapter 4.05 provides for creation of a five member advisory committee appointed by the Board of Supervisors. Members shall be appointed for a term of 2 years which commence & end on December 31<sup>st</sup>.

**MEETINGS**

The committee must hold a public meeting not less than quarterly.

**PURPOSE:** The primary advisory committee to the Board of Supervisors to:

Develop a 5-year master plan for the enhancement or improvement of the telephone system for reporting emergencies in Carson City and to oversee any money allocated for that purpose. To impose a surcharge for the enhancement or improvement of the telephone system for reporting an emergency in Carson City on:

- 1 Each access line or trunk line of each customer to the local exchange of any telecommunications provider providing those lines in Carson City; and
- 2 The mobile telephone service provided to each customer of that service whose place of primary use is in Carson City.

**Coordinator:** Stacey Giomi, Fire Chief.

Attorney Assignment: Joel Benton  
District Attorney's Office  
887-2070 ext. 30087



## 9-1-1 Surcharge Advisory Committee

The Carson City Board of Supervisors is seeking applications from individuals who may be interested in serving on the 9-1-1 Surcharge Advisory Committee.

There are three positions open for two year terms to expire December 31, 2011.

Applicants must be;

- A resident of Carson City,
- Possess knowledge concerning telephone systems for reporting emergencies.
- NOT an elected public officer.

**\* One position must be filled with a representative of an incumbent local exchange carrier which provides service to persons in Carson City.**

The purpose of the 9-1-1 Surcharge Advisory Committee is to serve as the official advisor to the Carson City Board of Supervisors in developing a 5-year master plan for the enhancement or improvement of the telephone system for reporting an emergency in Carson City and to oversee any money allocated for that purpose

The Committee meetings are held at least quarterly. Applicants should be prepared for a minimum commitment of up to ten hours a month. The positions shall serve without compensation.

Volunteer applications may be obtained from and returned to the Carson City Executive Offices. **Applications will be accepted until November 15, 2009.**

*Let it be known all applications submitted to this office will be considered public information.*

Thank you for your interest in helping Carson City.

**CARSON CITY EXECUTIVE OFFICES**  
201 N. Carson Street #2  
Carson City, Nevada 89701  
(775)887-2100 FAX(775)887-2286  
E-Mail [Rgardner@ci.carson-city.nv.us](mailto:Rgardner@ci.carson-city.nv.us)  
Web Page <http://www.carson-city.nv.us>  
**AN EQUAL OPPORTUNITY EMPLOYER**



## Chapter 4.05 SURCHARGE FOR ENHANCEMENT OR IMPROVEMENT OF TELEPHONE SYSTEM USED FOR REPORTING EMERGENCIES

### Sections:

4.05.010 Authority and purpose.

4.05.020 Definitions.

4.05.030 Establishment of an advisory committee to develop a plan to enhance or improve telephone system for reporting emergency.

4.05.040 Chairman, election and duties.

4.05.050 Rules, regulations and bylaws.

4.05.060 Quorum.

4.05.070 Meetings.

4.05.080 Imposition of telephone surcharge.

4.05.090 Creation of special revenue fund; use of money in fund.

4.05.100 Penalty for failure to remit surcharges

4.05.010 Authority and purpose.

1. This chapter is enacted pursuant to NRS 244A.7641 through 244A.7647 for the following purposes:

a. To establish an advisory committee to develop a 5-year master plan for the enhancement or improvement of the telephone system for reporting emergencies in Carson City and to oversee any money allocated for that purpose.

b. To impose a surcharge for the enhancement or improvement of the telephone system for reporting an emergency in Carson City on:

1. Each access line or trunk line of each customer to the local exchange of any telecommunications provider providing those lines in Carson City; and

2. The mobile telephone service provided to each customer of that service whose place of primary use is in Carson City.

(Ord. 2008-21 § 3, 2008).

4.05.020 Definitions.

As used in this chapter, the words and terms defined in this section have the meanings ascribed to them unless the context requires otherwise.

"Incumbent local exchange carrier" has the meaning ascribed to it in 47 U.S.C. § 251(h)(1), as that section existed on October 1, 1999, and includes a local exchange carrier that is treated as an incumbent local exchange carrier pursuant to that section.

"Mobile telephone service" means cellular or other service to a telephone installed in a vehicle or which is otherwise portable.

"Place of primary use" has the meaning ascribed to it in 4 U.S.C. § 124(8), as that section existed on August 1, 2002.

"Supplier" means a person authorized by the Federal Communications Commission to provide mobile telephone service.

"Trunk line" means a line that provides a channel between a switchboard owned by a customer of a telecommunications provider and the local exchange of the telecommunications provider.

(Ord. 2008-21 § 4, 2008).

4.05.030 Establishment of an advisory committee to develop a plan to enhance or improve telephone system for reporting emergency.

1. The board hereby creates a five member advisory committee called the "9-1-1 surcharge advisory committee" to develop a 5-year master plan for the enhancement or improvement of the telephone system for reporting an emergency in Carson City and to oversee any money allocated

for that purpose. The master plan must include an estimate of the cost of the enhancement or improvement of the telephone system and all proposed sources of money for funding the enhancement or improvement.

a. Members will serve without compensation.

b. A member appointed to the committee must:

(1) Be a resident of Carson City.

(2) Possess knowledge concerning telephone systems for reporting emergencies; and

(3) Not be an elected public officer.

c. As Carson City has a population of less than 100,000, at least one member of the committee must be a representative of an incumbent local exchange carrier which provides service to persons in Carson City.

2. Members will be selected at large by the board at its discretion.

3. The board must appoint members for a term of two years, except for the initial terms. In order to stagger the terms, the board must set the initial appointed members' terms to provide for terms of three of the appointed members to end on December 31, 2009, and for the terms of two of the appointed members terms to end on December 31, 2008. A member may be reappointed to subsequent terms of two years. Any vacancy occurring during a member's term will be filled by the board. A person appointed to fill a vacancy occurring during a term must serve out the unexpired term of the member replaced.

(Ord. 2008-21 § 5, 2008).

4.05.040 Chairman, election and duties.

1. The committee must elect from its membership a chairman and vice-chairman.

2. The chairman will preside at meetings and be the signatory of any correspondence necessitated by operation of the committee.

3. The vice-chairman will carry out the duties of the chairman in his/her absence.

(Ord. 2008-21 § 6, 2008).

4.05.050 Rules, regulations and bylaws.

The committee may adopt rules, regulations and/or bylaws regarding its meetings and procedures.

(Ord. 2008-21 § 7, 2008).

4.05.060 Quorum.

Three members of the committee will constitute a quorum. The approval of a majority of all members present to vote is necessary on any action the committee desires to take.

(Ord. 2008-21 § 8, 2008).

4.05.070 Meetings.

The committee must hold a public meeting not less than quarterly. Any member of the committee may request a meeting of the committee for special purposes. Such requests shall be made to the chairman, or in his absence, the vice-chairman. Notice of the meetings and the conduct of the meetings of the committee, including the taking of minutes and their transcription and retention, must comply with the provisions of chapter 241 of NRS, Nevada Open Meeting Law.

(Ord. 2008-21 § 9, 2008).

4.05.080 Imposition of telephone surcharge.

1. Imposition of the surcharges set forth in this section will not commence until the board adopts a five year master plan as set forth in CCMC 4.05.030.

2. When the board imposes a surcharge for the enhancement of the telephone system for reporting an emergency in Carson City, the surcharge will be placed on:
    - (a) Each access line or trunk line of each customer to the local exchange of any telecommunications provider providing those lines in Carson City; and
    - (b) The mobile telephone service provided to each customer of that service whose place of primary use is in Carson City.
  3. The surcharge on access lines to the local exchange of a telecommunications provider will be twenty-five cents (\$0.25) per month per line.
  4. The surcharge on trunk lines to the local exchange of a telecommunications provider will be two dollars and fifty cents (\$2.50) per month per line.
  5. The surcharge for each telephone number assigned to a customer by a supplier of mobile telephone service will be twenty-five cents (\$0.25) per month per telephone number.
  6. A telecommunications provider that provides access lines or trunk lines in Carson City and a supplier that provides mobile telephone service to customers in Carson City must collect the surcharge from its customers each month. Except as otherwise provided in NRS 244A.7647, each telecommunications provider and supplier must remit the surcharge it collects to the treasurer of the county in which the surcharge is imposed not later than the 15th day of the month after the month it receives payment of the surcharge from its customers. In accordance with NRS 244A.7647, a telecommunications provider or supplier which collects the surcharge imposed pursuant to this section is entitled to retain an amount of the surcharge collected which is equal to the cost to collect the surcharge.
  7. Telecommunications providers and mobile telephone service suppliers affected by this ordinance must begin imposing the surcharges described in this section within 60 days after the board approves a 5-year master plan for the enhancement or improvement of the telephone system for reporting emergencies in the county commencing with a full monthly billing cycle.
  8. The committee or city manager may adopt procedures as necessary to effectuate the provisions of this section.
- (Ord. 2008-21 § 10, 2008).