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A special workshop was held by the Carson City Board of Supervisors on Thursday, January 13, 2005, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 9 a.m.

PRESENT:	Marv Teixeira	Mayor
	Robin Williamson	Supervisor, Ward 1
	Shelly Aldean	Supervisor, Ward 2
	Pete Livermore	Supervisor, Ward 3
	Richard S. Staub	Supervisor, Ward 4
STAFF PRESENT:	Linda Ritter	City Manager
	Alan Glover	Clerk-Recorder
	Andrew Burnham	Development Services Director
	Walter Sullivan	Community Development Director
	Tom Minton	Finance Director
	Darin Winkelman	Health Director
	Lisa Roth	Human Resources Director
	Sally Edwards	Library Director
	Roger Moellendorf	Parks and Recreation Director
	JoAnn Skelly	Cooperative Extension Director
	Matthew Fisk	Court Administrator
	Brian Percival	Chief of Alternative Sentencing
	Sheila Banister	Chief Juvenile Probation Officer
	Larry Werner	City Engineer
	Steve Albertsen	Undersheriff
	Mark Forsberg	Chief Deputy District Attorney
	Kevin Field	Asst. Chief of Alternative Sentencing
	Bruce Van Cleemput	Assistant Fire Chief
	W. Brett Windle	Project Leader/Systems Analyst
	Joe McCarthy	Redevelopment & Economic Development Manager
	Tom Hoffert	Public Works Operations Manager
	John Simms	Service Program Coordinator
	Liz Teixeira	Administrative Assistant
	Katherine McLaughlin	Recording Secretary
	Donna Fuller	Management Assistant
	Valerie Hill	Management Assistant
	Dan Nevin	Administrative Assistant

(S.B.O.S. 1/13/05 Tape 1-0011)

OTHERS PRESENT: Dave Morgan and HealthSmart Executive Director Mary Ellen Waltz

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE - Mayor Teixeira convened the meeting at 9 a.m. Roll call was taken. The entire Board was present, constituting a quorum. Mr. Burnham led the Pledge of Allegiance.

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CITIZEN COMMENTS (1-0022) - None.

1. **INTRODUCTIONS (1-0052)** - Staff introduced themselves.
2. **REVIEW OF WORKSHOP FORMAT AND OVERALL PURPOSE (1-0029)** - City Manager Ritter briefly described the protocol and purpose of the meeting.
3. **STATUS REPORT ON PREVIOUS GOALS AND REVIEW OF OTHER ACCOMPLISHMENTS (1-0025)** - Ms. Ritter reviewed the 2004 Goals and their status. Mayor Teixeira suggested that better network linkage with the Convention and Visitors Bureau be developed. Ms. Ritter defined the process for developing the goals. Discussion acknowledged that some goals have long term commitments and regional impacts.
4. **DEVELOPMENT OF 2005 GOALS FOR CONSIDERATION BY THE BOARD OF SUPERVISORS (1-1-0155)** - Ms. Ritter reviewed the list of issues which she and staff had heard during the previous year that need to be addressed. (A list is in the file.) Additional issues were solicited. Supervisor Livermore pointed out the need to provide funding for Cable Access TV if negotiations with Charter are unable to continue its current funding. Recreational costs need to be analyzed in order to continue to provide the facilities. These costs also need to consider availability for nonprofit usage. Commercial users can utilize private facilities which the nonprofits cannot afford. Mayor Teixeira pointed out the work that had been done to fund water resource development. Mr. Werner pointed out the need for additional long term resources. He felt that the short term resources were being met. The need for resources for future growth was also indicated. Supervisor Livermore pointed out the need for regionalization of these resources and the role that the Subconservancy is playing in this effort. Justification for including the Subconservancy in the discussions was indicated. Ms. Ritter indicated that there is a meeting with Lyon County planned on this matter. Mr. Burnham agreed that the City needed to improve its relationship with its neighbors. Supervisor Staub pointed out that this relationship needs to consider water, drainage and sewer enhancements. He also suggested that expansion of retail and business retention and recruitment should be combined and its priority raised. He acknowledged that the City can only facilitate these activities. Redevelopment may provide incentives. He cautioned the staff/City about the incentives that are offered and encouraged them to provide only those that are realistic. Supervisor Aldean reminded staff to develop a proper attitude that will look for new and innovative approaches to allowing business to expand or locate in the community. She also felt that gateway improvements and methods by which to direct the tourist from the freeway into the community should be added to the list. She supported completion of the V&T. She noted its example of regional cooperation. She justified placement of it as a higher priority. Preservation of its viewshed was stressed. Ms. Ritter agreed that regional cooperation needs to be a higher issue as it relates to both water and the V&T. Supervisor Livermore felt that economic vitality should be a priority. Supervisor Staub pointed out the need to consider the impacts on the quality of life created by the lack of adequate north/south routes and widening of Fairview. Mr. Burnham explained that a recent survey clearly indicated that traffic is a major concern to the residents. Supervisor Williamson pointed out the need to consider other transportation modes besides vehicles when developing roads. Transit issues and making the downtown area more pedestrian friendly were included. The need to expand the tax base was noted. The term "affordable housing" should be modified to include diversity in the housing. She encouraged staff to develop methods of having diversity of housing within a project.

RECESS: A recess was taken at 9:35 a.m. The entire Board was present when the meeting was reconvened

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at 9:40 a.m., constituting a quorum.

(1-0500) Ms. Ritter displayed a slide showing how she had added the discussion items to the list of issues. Additional comments were solicited. Comments indicated that the Waterfall Fire remediation will continue.

Mayor Teixeira felt that the top seven items addressed retail/business needs. Affordable housing could be assisted by the City. He suggested that social issues be included in the list such as drugs and the homeless problems. He suggested that a block of funds be set aside to establish a pilot program for nonprofits with staff facilitation to address these issues. An in-depth discussion ensued on the amphetamine impact on the community as observed by the Sheriff's Office including the jail, the Mental Health coalition, Alternative Sentencing, the Court system, Juvenile Probation, the Community Council on Youth, the Boys and Girls Club, HealthSmart, the Hospital, the School District, etc. Comments included the lack of funding and facilities for handling drug and alcohol problems as well as mental health needs for all ages. The need for legislative assistance in addressing these regional/statewide issues was repeatedly indicated. Regional concerns about the ineffective Reno institute were noted and should be addressed as a region. The comments added homeless issues to the list. Mayor Teixeira expanded on his suggested pilot program and included the homeless with it. Supervisor Livermore felt that a block grant of \$500,000 could be used for this program. Mayor Teixeira explained his concern that the pilot program include the drug problem which he felt the block grant could not cover. He directed that the funding be included in the budget for the pilot program. He encouraged the staff to develop a proactive approach to these problems even if it is outside the normal box. Supervisor Staub expressed his belief that it is a regional problem the same as the need for affordable/low cost housing. Portions of the City's traffic problem are created by individuals living in Lyon County and commuting to work in Douglas County. Development has created this regional problem. These individuals use Carson City facilities and services. Mayor Teixeira reiterated his concerns about the City's youth and stressed the need to provide for them in a proactive fashion. Mr. Percival indicated that Douglas County has an Alternative Sentencing Program and that Lyon County does not have the program. Mayor Teixeira restated his contention that the methamphetamine problem and the community's youth should be addressed as the first step in the process. The Community Council on Youth program should be continued and a second pilot program added.

Supervisor Aldean supported Supervisor Staub's concerns about the City become the provider for another county's residents. These issues should be addressed regionally. Other counties should not rely on Carson City to meet their obligations. Ms. Ritter indicated that the City's staff is talking with other counties. She felt that there are lots of opportunities for coordination and cooperation of activities. Mayor Teixeira encouraged the development of tri-county contact personnel to address these issues. It should include discussion on all spectrums of the water, commerce, social, etc., issues. He recommended that he, Supervisor Williamson, and Ms. Ritter be the City's representatives on the committee. The same staffing level should be appointed from the surrounding counties.

Ms. Ritter indicated that teams will be established and consider the different spectrums of the drug issues. Proactive ideas will be presented to the Board. She then indicated that the Sheriff's Administration Facility will be presented to the Board in February. Justification for employee development and training was provided.

(1-1000) Ms. Ritter recapped the list of top priorities. Discussion reiterated the need to include mixing the

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housing levels within a subdivision which may be included within the comprehensive updated master plan. RTC's funding shortage was noted. The drug and social issues were added to the list. Comments indicated the belief that the City had become the "hub" for drugs. Mayor Teixeira indicated that the issue should be identified as a social issue and addressed during the budget. TRINET and Douglas and Lyon Counties' efforts to address the problem were noted. Comments stressed the need for the Counties to work together to resolve a regional problem. Mr. Percival pointed out the need to address the reasons the users/dealers come to the community. Resolution of the problem may require additional undercover officers and/or new laws.

Mr. Percival and Supervisor Williamson suggested that seedy hotels be included in the list of issues. Supervisor Livermore pointed out that the regional issues had not been included on the list. Mayor Teixeira felt that it is part of the issues. Ms. Ritter indicated that it is listed as a separate goal on a separate "side" sheet. Mayor Teixeira pointed out that regional issues do not require funding at this time. It does require staffing and communication. Examples illustrating his point were limned. Consensus supported the listing as written. Ms. Ritter indicated that the list of specific goals will be brought back during the budget process.

(1-1178) Supervisor Aldean pointed out that drugs are a social issue which create homelessness and mental illness. Ms. Ritter explained that if the drug issue is addressed the other issues will be resolved. Discussion explained the "Point In Time" program will count the number of homeless in the community and reasons for having to conduct it. Comments reiterated the need for the School District to participate in the drug/social issue discussions. Supervisor Staub suggested that the discussions include a regional vocational high school. Mayor Teixeira indicated that, as three Board members could not attend the tri-county meetings, status reports be included in the Board of Supervisors reports during the Board meetings. Supervisor Aldean pointed out the mixed message youth are receiving due to the ballot question to legalize marijuana. Proactive groups should develop counter messages against its legalization to help fight the drug problem.

5. DISCUSSION ON THE CURRENT GUIDELINES AND PROCEDURES FOR COMMUNITY SUPPORT SERVICES' GRANTS (1-1346) - Board comments stressed the desire to have the community support service programs adjusted to meet the Board's goals. It may be necessary to provide a transition period as some of the groups may be using the funding for operations and maintenance. It was also felt that recognition should be given to the total funding amount received by the organization and how it is used. The organizations provide services which the bureaucracy does not have. Some of these funds are used to match other funds. Some of the organizations are not viable and their services may be redundant. Elimination of such agencies may be justified. An accounting of how last year's funds were used was recommended. It should include what goal(s) was accomplished, the ratio, and amount of accomplishment. The Community Council on Youth's efforts to eliminate redundancy were noted. Ms. Teixeira explained the attempt to structure the requests. Direction on how to structure the informational requests and responses was solicited. Supervisor Staub explained how he felt an organization could respond to the request. Out-take questionnaires may provide a response on the success of a program. Comments pointed out the need for small organizations to use the bureaucracy's funding to pay for operational costs. Mr. Simms explained that the Community Council on Youth requires the grantee to provide an assessment of the program with its requests. Supervisor Aldean suggested that a survey be distributed in the community asking about the organizations and the community's perception of them. Comments expressed the belief that a majority of the response would indicate that the Senior Center is a known and used commodity. Ms. Teixeira questioned whether the grants

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should be listed as a separate portion of the budget. The Board could establish a funding level and let the grantees determine who gets what portion of it. Ms. Skelly described a survey her agency could conduct that would evaluate the community's knowledge, use, and need for the organizations. It will not use the voter registration list or tax rolls. An unwritten survey will be used for the Hispanic population. The Board's input on the survey questions was solicited. Comments explained Consultant Jeff Winston's use of master plan questionnaires/surveys in both English and Spanish. He purportedly had success in obtaining focal groups' assistance in getting responses. He suggested that Mr. Winston be contacted to assist with the proposed survey(s). Supervisor Staub reminded the Board that he had asked for the percentage of nonresidents who use the services and amount of support received from other counties. He felt that none of the surrounding counties supported the organizations. This is the reason that Carson City's facilities and services are being used. This is a regional issue which Douglas and Lyon Counties must face. Supervisor Livermore pointed out that such organizations are similar to missionaries who are constantly striving to serve more and more individuals. Supervisor Williamson felt that the City's \$300,000 funding level should be seen as a source of pride. The organizations should be encouraged to continue to serve the community. They encourage the residents from surrounding counties to come to Carson City where they may shop, eat, etc. She acknowledged that the reporting process could be improved. She believed that the 20 some nonprofit organizations should not be expected to address the drug program a national drug program has not been successfully stopping. The educational program "Just Say No" was felt to be a failure. She believed that the Board should indicate its important goals and ask how the organizations address them. Ms. Teixeira explained that the large groups may be able to provide the answers desired. She questioned the ability of the smaller groups to provide the answers. Discussion explained Douglas County's process of providing the funding and allowing the organizations to split the funds. It was felt that Lyon County provides some funding for its nonprofit organizations. If changes are needed, time must be allotted for the organizations to meet them. It was felt that the bureaucracy could not provide the services the organizations do. The process, however, does need to be tightened. Consensus indicated that the question should be asked about the number of out-of-county individuals that are being served and the amount of funding provided by that county(ies). Ms. Ritter also suggested that the amount/percentage of Federal funds should be provided. Supervisor Livermore indicated a desire to continue to retain a portion of the discretionary funds for unforeseen items that may arise in the middle of the fiscal year.

Mr. McCarthy explained that he, in a former position, had obtained funding for that organization. The funds are used to match other funding sources. The benefits of having the City funds are that it allows the organization to indicate that the City does support its cause and that the City funds can be used as leverage against other funding. He also pointed out that some of the organizations, such as the arts association, bring tourists to the area which supports the area. Other social groups can make the same argument. He cautioned against reorganization of the program that would eliminate the tourist attraction aspects.

6. DISCUSSION ON AGENDA AND MEETING PROCEDURES (1-1865) - Supervisors Livermore and Staub explained their use of the laptops and the benefit of not having to store the hard copies. Supervisor Staub asked for the CD and the hard copy of those items not on the disk. Supervisor Aldean asked for the CD for storage purposes. She and Supervisor Williamson wanted to keep the hard copies. Ms. Ritter explained that staff receives the information electronically. A hard copy is no longer required for them. Comments also indicated a desire to include a streamer on the video when aired over CAT-10 and CAT-26. Mayor Teixeira indicated that the next meeting will be short and then some night meetings may be required. He also expressed his concern about obtaining late information and his unwillingness to require the Board

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to read that information during a meeting. Large late reports will be used to justify continuance of the item to the next meeting. Discussion ensued on whether to have short lunch time meetings to handle contracts. Mayor Teixeira pointed out that once this process starts occurring, more items will be added and the length of the meeting extended. If it critical and time sensitive, he was willing to have a special meeting for those exceptions. Mr. Burnham felt that the need had occurred on only one or two occasions.

Supervisor Staub suggested that staff develop criteria for Consent Agenda items. Justification for the request was noted. Discussion indicated that the law allowing consent agendas is vague. It mentions repetitive and housekeeping items only.

Supervisor Williamson complimented Ms. Ritter on her effort to make the packet information available to more of the public by placement on the website. She also supported the effort to utilize Board Reports as a filler as it allows the staff to better schedule their time. She questioned whether the Board should consider starting the meetings at 1:30 p.m. and going into the evening hours.

Ms. Ritter indicated that if late material is received electronically, it will be forwarded to the Board.

7. DISCUSSION AND EVALUATION OF THE WORKSHOP AND SUGGESTIONS ON FORMAT CHANGES FOR THE FUTURE (1-2126) - Ms. Ritter indicated that direction had been provided during the discussion. Staff will develop the action plan. Its evaluation will occur at a future meeting. Discussion noted that dots had not been used this time and had been missed by some individuals. Supervisor Aldean also expressed her appreciation of the change in the placement of the Board Reports. Additional comments were solicited but none were given.

8. ACTION TO ADJOURN (1-2150) - Supervisor Aldean moved to adjourn. Supervisor Williamson seconded the motion. Motion carried 5-0. Mayor Teixeira adjourned the meeting at 11:06 a.m.

No formal action was taken or required on any of the foregoing items.

A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

The Minutes of the January 13, 2005, Carson City Board of Supervisors Special Workshop

ATTEST: ARE SO APPROVED ON February 3, 2005.

/s/
Alan Glover, Clerk-Recorder

/s/
Marv Teixeira, Mayor