

Item # 17B

**City of Carson City
Agenda Report**

Date Submitted: August 10, 2010

Agenda Date Requested: August 19, 2010

Time Requested: 5 Minutes

Labor Commissioner PWP # CC-2010-396

To: Mayor and Supervisors

From: Purchasing and Contracts

Subject Title: Action to determine that Reliant Electric is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 338 and to award Contract No. 1011-073 Carson City Public Works Solar Photovoltaic System to Reliant Electric for a bid amount of \$559,730.00 plus a contingency amount not to exceed \$40,270.00 to be funded from the Capital Project/Solar Project fund as provided in FY 2010/2011. (*Sandy Scott-Fisher*)

Staff Summary: The Solar Photovoltaic System project consists of installing a complete and turnkey Solar Photovoltaic System at the Public Works Facility, including: furnishing the solar photovoltaic array including solar panels, conduit, and solar panel racking system on the Truck Shed roof; installing the inverter, bollards, and shaded enclosure adjacent to the Truck Shed; installing wiring in the existing conduits tracing back to the main switchgear; installing the electric net meter and other necessary appurtenances; installing a data acquisition system and displays at the Public Works and City Hall lobbies; and coordinating interconnection activities with the local utility company.

The time allotted for completion of this project is sixty (60) calendar days from the date of the Notice to Proceed, anticipated to be August 19, 2010, but must be completed no later than October 15, 2010.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to determine that Reliant Electric is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 338 and to award Contract No. 1011-073 Carson City Public Works Solar Photovoltaic System to Reliant Electric for a bid amount of \$559,730.00 plus a contingency amount not to exceed \$40,270.00 to be funded from the Capital Project/Solar Project fund as provided in FY 2010/2011. (*Sandy Scott-Fisher*)

Explanation for Recommended Board Action: The *NOTICE TO CONTRACTORS* was published in the Nevada Appeal on July 11, 2010. The bids were opened at approximately 11:10 a.m. on July 30, 2010, at 201 North Carson Street, Carson City, Nevada 89701. Present during