

Item # 8-3 B

**City of Carson City
Agenda Report**

Date Submitted: September 7, 2010

Agenda Date Requested: September 16, 2010

Time Requested: Consent

Labor Commissioner PWP # CC-2009-368

To: Mayor and Supervisors

From: Purchasing and Contracts

Subject Title: Action to accept the Work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$56,311.24 for Contract No. 0910-058 titled Carson City Fairgrounds/Fuji Park Urban Fishing Pond and Site Improvement to F and P Construction, Inc. (*Sandy Scott-Fisher*)

Staff Summary: Carson City Fairgrounds/Fuji Park Urban Fishing Pond and Site Improvement project consisted of the construction of a one (1) acre fishing pond located in the southeast corner of Fuji Park, approximately in the location of the old go-cart track, directly south of Clear Creek. Work included but was not limited to, pond excavation, placement and grading of overflow parking areas, export of excess soil, decomposed granite paths, wetland areas, re-vegetation, drainage piping, fencing, storm water management, erosion control BMP's and all other appurtenances necessary to complete the project. This project is substantially completed with the exception of the six (6) month maintenance period that began July 1, 2010 and ends December 31, 2010.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Recommended Board Action: I move to accept the Work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$56,311.24 for Contract No. 0910-058 titled Carson City Fairgrounds/Fuji Park Urban Fishing Pond and Site Improvement to F and P Construction, Inc. (*Sandy Scott-Fisher*)

Explanation for Recommended Board Action: This project is substantially completed and the contractor is entitled to final payment.

Applicable Statute, Code, Policy, Rule or Policy: NRS does not require Board of Supervisors approval. NRS 338 requires that payment be made within 30 days from the completion of work or interest must be paid to the contractor.

Fiscal Impact: No additional impact.

Explanation of Impact: Funding was approved in a prior Board Action.

Engineers Estimate: \$783,620.00

Project Cost:

| | |
|--------------------|--------------|
| Bid Award | \$603,159.30 |
| Change Orders | \$ 51,366.00 |
| Total Project Cost | \$654,525.30 |

Funding Source: Funding was approved in a prior Commission Action.

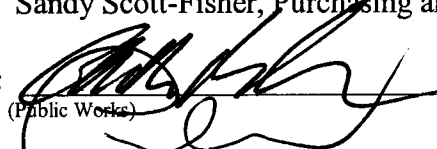
Prior Board Funding: Bid was awarded on September 3, 2009 in the amount of \$603,159.30 with a contingency amount of \$90,473.90.

Alternatives: Provide other direction pursuant to Board Action

Supporting Material: Memo from Project Manager and Approved Change Orders


Prepared By: Sandy Scott-Fisher, Purchasing and Contracts Coordinator

Reviewed By:




(Public Works)

Date: 9/7/10



(City Manager)

Date: 9/7/10



(District Attorney)

Date: 9/7/10



(Finance Director)

Date: 9/7/10

Board Action Taken:

Motion: _____

1) _____

Aye/Nay

2) _____

(Vote Recorded By)

**PUBLIC WORKS
DEPARTMENT**

ADMINISTRATION
3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

CONTRACTS
3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

FLEET SERVICES
3303 Butti Way, Building 2
Carson City, NV 89701-3498
Ph: 775-887-2356
Fx: 775-887-2258

OPERATIONS
(Water, Sewer, Wastewater,
Streets, Landfill, Environmental)
3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

TRANSPORTATION/
CAPITAL PROJECTS
3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

**DEVELOPMENT
SERVICES**

BUILDING and SAFETY
PERMIT CENTER
2621 Northgate Lane, Suite 6
Carson City, NV 89706-1319
Ph: 775-887-2310
Fx: 775-887-2202

DEVELOPMENT ENGINEERING
2621 Northgate Lane, Suite 54
Carson City, NV 89706-1319
Ph: 775-887-2300
Fx: 775-887-2283

PLANNING
2621 Northgate Lane, Suite 62
Carson City, NV 89706-1319
Ph: 775-887-2180
Fx: 775-887-2278

CARSON CITY NEVADA
Consolidated Municipality and State Capital



MEMORANDUM

Date: 8/24/2010
To: Sandy Scott, Contract Coordinator
From: Tom Grundy, Project Manager
Subject: Urban Fishing Pond Project
Contract No. 0910-058 Project No. 1.0420
Completion of Contract Work

This is to advise you that all work required for the subject contract has been satisfactorily completed, with the exception of the six month maintenance period. Please prepare the necessary actions to release the retention for this contract. There were 5 Change Orders on this project as summarized below:

- C.O. #1 Modification to add stabilization of path due to groundwater. This change order also added fourteen calendar days to the time of performance.
Cost for modification is = \$33,291.00
- C.O. #2 Modification to extend the ditch in the N. Carson Street right-of-way and to pay for non returnable parts. This change order also added ninety eight calendar days to the time of performance.
Cost for modification is = \$3,625.00
- C.O. #3 Modification to relocate of one SWPPP entrance, regrade the upper corners of the parking bench, build a berm from the sitting wall to the west distribution box, extend rip rap along the east entrance to the parking bench, and place rip rap at the fish screen.
Cost for modification is = \$2,704.00
- C.O. #4 Modification to construction of 550 sf of thickened edge sidewalk. This change order also added fifty one calendar days to the time of performance.
Cost for modification is = \$6,237.00
- C.O. #5 Modification to cover reconstruction of the inlet channel. This change order also added forty calendar days to the time of performance.
Cost for modification is = \$5,509.00

The net effect of the above Change Orders was an increase in the contract amount of \$51,366.00.

The six month period of this project (Additive Alternate #2) began on July 1, 2010. The maintenance period ends December 31, 2010. The cost for this additive alternate is \$13,500.

**CARSON CITY CONTRACTS
CHANGE ORDER No. 1**

Contract No. 0910-058
Project Title: Urban Fishing Pond/Carson City Fairgrounds Project Project File No. 1.0420

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract documents:

Item # 1: This Change Order is initiated by the City to add stabilization of path due to groundwater and increase the amount of time of performance, all as described in Attachment No. 1.

Justification: Contract allows the City to make changes to the work.

Requested By: City

Item # 1: Increases / Decreases / Does-not-change: the Contract Sum by: \$33,291.00

Item # 1: Increases / Decreases / Does-not-change: the Contract Term 14 Calendar days

SUMMARY

- 1 Original Contract Sum \$ 603,159.30
- 2 Net change by previously approved Change Orders \$ -0-
- 3 Contract Sum prior to this Change Order \$ 603,159.30
- 4 Contract Sum will be (increased) (decreased) (unchanged) by this Change Order in the amount of \$ 33,291.00
- 5 Revised Contract Sum including this Change Order \$ 636,450.30
- 6 Number of calendar days to complete this Contract 78 Calendar days
- 7 Contract Term will be (increased) (decreased) (unchanged) by: 14 Calendar days
- 8 Revised number of days to complete this Contract 92 Calendar days
- 9 Revised Date of Completion by this Change Order December 23, 2009

Not valid until signed by Contracts, Contractor, and Project Manager.

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit, any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

CONTRACTS

City of Carson City

By: Sharon A White

Printed Name: Sharon A White

Title: Management Assistant

Date: 12-8-09

CONTRACTOR

By: Cindy J. Ho

Printed Name: Cindy L Pitts

Title: SEC/PCCAS

Date: 12-7-09

PROJECT MANAGER

By: Kim Belt

Printed Name: Kim Belt

Title: Capital Program Manager

Date: 12/8/09

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CARSON CITY CONTRACTS CHANGE ORDER No. 2

Contract No. 0910-058
Project Title: Carson City Fairgrounds/Fuji Park Urban Fishing Pond Project File No. 1.0420

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract documents:

Item #1: This Change Order is initiated by the City to cover extending the ditch in the N. Carson Street right-of-way, to pay for non returnable parts and increase the time of performance all as described in Attachment No. 1.

Justification: Contract documents allow the City to make adjustments to the contract.

Requested By: City

Item #1: Increases / Decreases / Does-not-change the Contract Sum by: \$3,625
Item #1: Increases / Decreases / Does-not-change the Contract Term by: 98 Calendar days

SUMMARY

- 1 Original Contract Sum \$ 603,159.30
- 2 Net change by previously approved Change Orders \$ 33,291.00
- 3 Contract Sum prior to this Change Order \$ 636,450.30
- 4 Contract Sum will be (increased) (decreased) (unchanged) by this Change Order in the amount of \$ 3,625.00
- 5 Revised Contract Sum including this Change Order \$ 640,075.30
- 6 Original number of calendar days to complete the contract 92 Calendar days
- 7 Contract Term will be (increased) (decreased) (unchanged) by: 98 Calendar days
- 8 Revised number of days to complete the contract 190 Calendar days
- 9 Revised date of Completion by this Change Order March 31, 2010

Not valid until signed by Contracts, Contractor, and Project Manager.

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit, any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

CONTRACTS

City of Carson City

By: Jaren White

Printed Name: Jaren L. White

Title: Management Asst III

Date: 3-12-10

CONTRACTOR

By: Cindy Potts

Printed Name: Cindy L. Potts

Title: Sec. Treas.

Date: 3-11-10

**PROJECT
MANAGER**

By: Kim Bell

Printed Name: Kim Bell

Title: Capital Program Manager

Date: 3/8/10

**CARSON CITY CONTRACTS
CHANGE ORDER No. 3**

Contract No. 0910-058

Project Title: Carson City Fairgrounds/Fuji Park Urban Fishing Pond

Project File No. 1.0420

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract documents:

Item #1: This Change Order is initiated by the City to cover relocation of one SWPPP entrance, regrading the upper corners of the parking bench, building a berm from the sitting wall to the west distribution box, extending rip rap along the east entrance to the parking bench, and placing rip rap at the fish screen, as detailed in Attachment No. 1.

Justification: Contract documents allow the City to make adjustments to the contract.

Requested By: City

Item #1: Increases / Decreases / Does-not-change- the Contract Sum by: \$2,704

Item #1: Increases / Decreases / Does not change the Contract Term by: 0 Calendar days

SUMMARY

- 1 Original Contract Sum \$ 603,159.30
- 2 Net change by previously approved Change Orders \$ 36,916.00
- 3 Contract Sum prior to this Change Order \$ 640,075.30
- 4 Contract Sum will be (increased) (decreased) (unchanged) by this Change Order in the amount of \$ 2,704.00
- 5 Revised Contract Sum including this Change Order \$ 642,779.30
- 6 Original number of calendar days to complete the contract 92 Calendar days
- 7 Contract Term will be (increased) (decreased) (unchanged) by: Calendar days
- 8 Revised number of days to complete the contract 190 Calendar days
- 9 Revised date of Completion by this Change Order March 31, 2010

Not valid until signed by Contracts, Contractor, and Project Manager.

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit, any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

CONTRACTS

City of Carson City

By: Karen Skutumpah
 Printed Name: KAREN L WHITE
 Title: Management Dept III
 Date: 4-8-10

CONTRACTOR

By: Cindy Pitts
 Printed Name: Cindy Pitts
 Title: Sec/Tres
 Date: 4-8-10

**PROJECT
MANAGER**

By: Kim Belt
 Printed Name: Kim Belt
 Title: Capital Program Manager
 Date: 4/10/10

**CARSON CITY CONTRACTS
CHANGE ORDER No. 4**

Contract No. 0910-058

Project Title: Carson City Fairgrounds/Fuji Park Urban Fishing Pond Project File No. 1.0420

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract documents:

Item #1: This Change Order is initiated by the City to cover construction of 550 sf of thickened edge sidewalk and increase the time of performance all as described in Attachment No. 1.

Justification: Contract documents allow the City to make adjustments to the contract.

Requested By: City

Item #1: Increases / Decreases / Decreases / Does-not-change- the Contract Sum by: \$6,237

Item #1: Increases / Decreases- / Decreases- / Does-not-change the Contract Term by: 51 Calendar days

SUMMARY

- 1 Original Contract Sum \$ 603,159.30
- 2 Net change by previously approved Change Orders \$ 39,620.00
- 3 Contract Sum prior to this Change Order \$ 642,779.30
- 4 Contract Sum will be (increased) (decreased) (unchanged) by this Change Order in the amount of \$ 6,237.00
- 5 Revised Contract Sum including this Change Order \$ 649,016.30 /
- 6 Original number of calendar days to complete the contract 92 Calendar days
- 7 Contract Term will be (increased) (decreased) (unchanged) by: 51 Calendar days
- 8 Revised number of days to complete the contract 241 Calendar days
- 9 Revised date of Completion by this Change Order May 21, 2010

Not valid until signed by Contracts, Contractor, and Project Manager.

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit, any and all indirect costs, and time adjustment to perform the above described change. All other costs are non-compensable.

CONTRACTS

City of Carson City

By: [Signature]
 Printed Name: Sharon L White
 Title: Management Assistant
 Date: 5-17-10

CONTRACTOR

By: [Signature]
 Printed Name: James Pitts
 Title: President
 Date: 5-17-10

**PROJECT
MANAGER**

By: [Signature]
 Printed Name: Kim Belt
 Title: Capital Program Manager
 Date: 5/3/10

[Handwritten mark]

**CARSON CITY CONTRACTS
CHANGE ORDER No. 5**

Contract No. 0910-058

Project Title: Carson City Fairgrounds/Fuji Park Urban Fishing Pond Project File No. 1.0420

The Contractor is hereby authorized to make the following changes to the Scope of Work for the referenced contract, subject to the provisions of the contract documents:
 Item #1: This Change Order is initiated by the City to cover reconstruction of the inlet channel and increase the time of performance all as described in Attachment No. 1.

Justification: Contract documents allow the City to make adjustments to the contract.
 Requested By: City

Item #1: Increases / Decreases / Deereses / Dees-net-echange- the Contract Sum by: \$5,509
 Item #1: Increases / Deereses- / Dees-net-echange the Contract Term by: 40 Calendar days

SUMMARY

- 1 Original Contract Sum \$ 603,159.30
- 2 Net change by previously approved Change Orders \$ 39,620.00
- 3 Contract Sum prior to this Change Order \$ 649,016.30
- 4 Contract Sum will be (increased) (decreased) (unchanged) by this Change Order in the amount of \$ 5,509.00
- 5 Revised Contract Sum including this Change Order \$ 654,525.30
- 6 Original number of calendar days to complete the contract 92 Calendar days
- 7 Contract Term will be (increased) (deereased) (unehanged) by: 40 Calendar days
- 8 Revised number of days to complete the contract 281 Calendar days
- 9 Revised date of Completion by this Change Order July 1, 2010

Not valid until signed by Contracts, Contractor, and Project Manager.

This change authorization constitutes full and complete compensation for all labor, equipment, materials, overhead, profit, any and all indirect costs, and time adjustment to perform the above described change.
 All other costs are non-compensable.

CONTRACTOR

City of Carson City
 By: Karen White
 Printed Name: Karen L White
 Title: Management Dept III
 Date: 8-24-10

**PROJECT
MANAGER**

By: Kim Belt
 Printed Name: Kim Belt
 Title: Capital Program Manager
 Date: 8/24/10

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