

**City of Carson City
Agenda Report**

Date Submitted: January 11, 2011

Agenda Date Requested: January 20, 2011
Time Requested: 1 hour and 15 minutes

To: Board of Supervisors

From: Larry Werner, City Manager

Subject Title: Action to appoint one member to the Planning Commission to fill a term that will expire in June 2012.

Staff Summary: Carson City Municipal Code chapter 18.02.010 and NRS 278.030 provide for a Planning Commission to be composed of not more than seven members who shall be appointed by the Board of Supervisors. There is one vacancy due to Daniel Heath's resignation. There are four applicants:

Ann Cox
Paul Eastwood
Edwin James
Mark Sattler

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to appoint _____ to the Carson City Planning Commission to fill a vacancy for a term ending in June 2012.

Explanation for Recommended Board Action: There is one opening on the Planning Commission due to Daniel Heath's resignation. There are four applicants:

Ann Cox
Paul Eastwood
Edwin James
Mark Sattler

Applicable Statute, Code, Policy, Rule or Regulation: C.C.M.C. 18.02.010, NRS 278.030

Fiscal Impact: None

Explanation of Impact: n/a

Funding Source: n/a

Alternatives: Reopen the position announcement for additional applicants.

Supporting Material: Resignation letter, applications, roster, recruitment announcement, C.C.M.C. 18.02.010, and NRS 278.030.

Prepared By: Heidi Eskew-Herrmann, City Manager's Office

Reviewed By:  Date: 1/4/11
(City Manager)

 Date: 1/11/11
(District Attorney)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____ _____

(Vote Recorded By)

d.heath@att.net

Larry Werner, City Manager
201 North Carson Street, Suite 2
Carson City, Nevada 89701

November 23, 2010

Daniel Heath
2975 Santa Maria Dr.
Minden, Nv. 89423

RECEIVED

NOV 23 2010

CLERK OF COURT
CLERK OF COURT

Dear Mr. Werner,

It is unfortunate and with deep regret that I find myself in a position that requires me to resign as a Carson City Planning Commissioner. It is however my understanding that my recent unexpected relocation outside of Carson City disqualifies me from participation on this Board.

Daniel Heath

DEC 15 2010

December 14, 2010

Carson City Executive Staff
201 N. Carson Street, #2
Carson City, NV 89701

To the Staff:

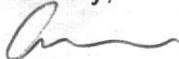
Enclosed is my current resume and the application for the opening on the Carson City Planning Commission. My interest for the next several months is to donate my time toward the Carson City community so that our residents, and our neighboring communities, might benefit from my experience.

After careful consideration and planning of my personal schedule, I have determined that I will be available for the required participation in the Commission. I will also continue to keep informed of local, state, national, and international issues.

I look forward to speaking with Board members and screening personnel. At that time, I can answer any questions you might have about my qualifications, experience, and education. While it is not necessary to state this fact, I am a senior who could be retired, but chooses to remain active.

My contact information is on my resume and my application. Thank you for your consideration.

Sincerely,



Ann Z. Cox

Enclosed: two documents

Carson City Application for Appointive/Volunteer Position

Please print or type

Title of Board or Commission: DEC 15 2010

Title of Position:

Name:
Last First Middle Initial

Address:
Street City State Zip

Occupation/Business:

Telephone: Work- Home- Cell-

E-mail-

How long have you lived in Carson City: Are you an **active** Carson City Registered Voter:

Note: only complete if a degree is required for this position

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
Univ. of Colorado, Boulder	Business	Two years
American College of Law Anaheim, CA	Law-four years+	BS in Law, Juris Doctor

List any professional license(s) and or certification(s):

License/Certification	License/Certification #

1. Briefly describe the qualifications you possess which you feel would be an asset to this board/commission/committee.

In the past years, I have been involved in many different types of business in multiple states. I am able to assess the issues (and often hidden ones), understand them, and decide the outcome(s) without wasting time. My best assets are the ability to be professional, to be a team player, or a team leader when necessary. For 25+ years I have been a writer/trained researcher who speaks easily and convincingly.

2. List the community organizations in which you have participated and describe participation.

In Colorado, I was a board member of the my residence condo association. I served as Secretary and as a general board member of Meadow Hills I, Aurora, CO. We managed a budget of over \$350,000/year. At present, I am a member of DAR, Daughters of the American Revolution. I have been a participating member of DAR in NV, John C Fremont Chapter, and (previously) in Colorado for approximately seven years.

3. List your affiliation with professional or technical societies. (if required for the Position)

None at the present time.

4. Do you anticipate any potential conflicts of interest? If yes, please explain.

No, I do not. The part time work I perform at Lectin Labs (CC) is on my schedule. Any part time work will be on flex-time so that I can easily attend Planning Commission meetings. I can devote the time to prepare for meetings, and to read and understand the old, on-going, or new business that will come before the Planning Commission.


Business in Carson City Service Area:

Length of time in Business:

Personal/Professional References:

Name	Address	Telephone #
Alvin Kramer, CC Treasurer	Old Clear Creek Road, CC, NV	775-721-5865--c
Lynda Morrison-Rader, DAR	Hobo Hot Springs Road, Minden, NV	775-691-1120--c
Vicki Folster, ex-co-worker, SOC	Kingslane Ct., Gardnerville, NV	775-292-0925--c

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


Signature of Applicant

12-14-10
Date

You may attach more information.

All applications are public information.

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices
201 N. Carson Street #2, Carson City NV 89701
(775)887-2100 Fax(775)887-2286