

**City of Carson City  
Agenda Report**

**Date Submitted:** 4/26/2011

**Agenda Date Requested:** 5/5/11

**Time Requested:** Consent

**To:** Mayor and Supervisors

**From:** Fire Department

**Subject Title:** Action to authorize the mayor to sign the Modification of Grant or Agreement form from the United States Forest Service in order to extend the terms of Agreement number 06-FI-11041701-0572011 a Cooperative Fire Protection Agreement between the Forest Service and the Carson City Fire Department extended the terms of the agreement to March 31, 2012.  
*(Stacey Giomi)*

**Staff Summary:** The original Cooperative Fire Protection Agreement between the Forest Service and the Fire Department is set to expire August 30, 2011. Both parties desire to extend the length of the contract through the fire season in order to continue to provide cooperative fire protection services.

**Type of Action Requested:** (check one)  
 Resolution                       Ordinance  
 Formal Action/Motion       Other (Specify)

**Does This Action Require A Business Impact Statement:**       Yes  No

**Recommended Board Action:** I move to authorize the mayor to sign the Modification of Grant or Agreement form from the United States Forest Service in order to extend the terms of Agreement number 06-FI-11041701-0572011 a Cooperative Fire Protection Agreement between the Forest Service and the Carson City Fire Department extended the terms of the agreement to March 31, 2012.

**Explanation for Recommended Board Action:** This extension will allow both parties to work on a new five year agreement over the winter months. Before the expiration of this extension (March 31 2012) a new agreement will be brought to the Board for approval.

**Applicable Statute, Code, Policy, Rule or Regulation:**

**Fiscal Impact:** No fiscal impact specifically related to signing this extension.

**Supporting Material:** Original five year agreement approved on August 17, 2006

**Prepared By:** R. Stacey Giomi, Fire Chief

Reviewed By: Robert S. Shisimi  
 (Fire Chief)  
[Signature]  
 (City Manager)  
[Signature]  
 (District Attorney)  
[Signature]  
 (Finance Director)

Date: 4/26/11  
 Date: 4/26/11  
 Date: 4/26/11  
 Date: 4/26/11

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
 2) \_\_\_\_\_ \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 (Vote Recorded By)

**NOTE: There are two original contracts for signature. One copy for the Clerk Recorder's official file and one copy to be returned and processed by the Fire Department.**



### MODIFICATION OF GRANT OR AGREEMENT

PAGE 1 OF PAGES

1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: 06-FI-11041701-057		2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:		3. MODIFICATION NUMBER: 001	
4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): U.S. Forest Service, Humboldt-Toiyabe N.F., 1200 Franklin Way, Sparks, NV 89431			5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): U.S. Forest Service, Carson Ranger District, 1536 So. Carson St., Carson City, NV 89701		
6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): Carson City Fire Department, 777 S. Stewart St., Carson City, NV 89701			7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only):		

### 8. PURPOSE OF MODIFICATION

CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
<input checked="" type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD: Extend date from 08/30/2011 to 03/31/2012
<input type="checkbox"/>	CHANGE IN FUNDING:
<input type="checkbox"/>	ADMINISTRATIVE CHANGES:
<input type="checkbox"/>	OTHER (Specify type of modification):

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):  
To allow sufficient time to execute a new Cooperative Fire Agreement and to have the AOP and Coop. Fire Agreement expire at the same time.

### 10. ATTACHED DOCUMENTATION (Check all that apply):

<input type="checkbox"/>	Revised Scope of Work
<input type="checkbox"/>	Revised Financial Plan
<input type="checkbox"/>	Other:

### 11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. SIGNATURE  (Signature of Signatory Official)	11.B. DATE SIGNED	11.C. U.S. FOREST SERVICE SIGNATURE  (Signature of Signatory Official)	11.D. DATE SIGNED 4/19/11
11.E. NAME (type or print): Robert L. Crowell		11.F. NAME (type or print): JEANNE M. HIGGINS	
11.G. TITLE (type or print): Mayor		11.H. TITLE (type or print): Forest Supervisor	

### 12. G&A REVIEW

12.A. The authority and format of this modification have been reviewed and approved for signature by:   Jean Burt U.S. Forest Service Grants & Agreements Specialist		12.B. DATE SIGNED 4/19/2011
--	--	--------------------------------



MODIFICATION OF GRANT OR AGREEMENT	PAGE	OF PAGES
	1	

1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: <b>06-FI-11041701-057</b>	2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:	3. MODIFICATION NUMBER: <b>001</b>
4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): <b>U.S. Forest Service, Humboldt-Toiyabe N.F., 1200 Franklin Way, Sparks, NV 89431</b>	5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): <b>U.S. Forest Service, Carson Ranger District, 1536 So. Carson St., Carson City, NV 89701</b>	
6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): <b>Carson City Fire Department, 777 S. Stewart St., Carson City, NV 89701</b>	7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only):	

8. PURPOSE OF MODIFICATION

CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
<input checked="" type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD: Extend date from 08/30/2011 to 03/31/2012
<input type="checkbox"/>	CHANGE IN FUNDING:
<input type="checkbox"/>	ADMINISTRATIVE CHANGES:
<input type="checkbox"/>	OTHER (Specify type of modification):

**Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.**

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):  
To allow sufficient time to execute a new Cooperative Fire Agreement and to have the AOP and Coop. Fire Agreement expire at the same time.

10. ATTACHED DOCUMENTATION (Check all that apply):

<input type="checkbox"/>	Revised Scope of Work
<input type="checkbox"/>	Revised Financial Plan
<input type="checkbox"/>	Other:

11. SIGNATURES

**AUTHORIZED REPRESENTATIVE:** BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. SIGNATURE  (Signature of Signatory Official)	11.B. DATE SIGNED	11.C. U.S. FOREST SERVICE SIGNATURE  (Signature of Signatory Official)	11.D. DATE SIGNED <b>4/19/11</b>
11.E. NAME (type or print): <b>Robert L. Crowell</b>	11.F. NAME (type or print): <b>JEANNE M. HIGGINS</b>		
11.G. TITLE (type or print): <b>Mayor</b>	11.H. TITLE (type or print): <b>Forest Supervisor</b>		

12. G&A REVIEW

12.A. The authority and format of this modification have been reviewed and approved for signature by:   <b>Jean Burt</b> U.S. Forest Service Grants & Agreements Specialist	12.B. DATE SIGNED <b>4/19/2011</b>
---	---------------------------------------