

CARSON CITY HISTORIC RESOURCES COMMISSION

Minutes of the October 14, 2010 Meeting

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A meeting of the Carson City Historic Resources Commission was scheduled for 5:30 p.m. on Thursday, October 14, 2010 in the Carson City Community Center, Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Michael Drews
Vice Chairperson Robert Darney
Commissioner Gregory Hayes
Commissioner Mark Lopiccolo
Commissioner Rebecca Ossa
Commissioner Lou Ann Speulda

STAFF: Lee Plemel, Planning Director
Jennifer Pruitt, Principal Planner
Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the Commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk's Office. These materials are available for review, in the Clerk's office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (5:30:42) - Chairperson Drews called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Vice Chairperson Darney and Commissioner Hayes were absent.

B. ACTION ON APPROVAL OF MINUTES (5:31:10) - Commissioner Ossa moved to approve the minutes from the July 8, 2010 meeting. Commissioner Speulda seconded the motion. The motion carried 4-0.

C. MODIFICATION OF AGENDA (5:31:31) – There were no modifications to the agenda.

D. DISCLOSURES (5:31:48) – There were no disclosures from Commission members.

E. PUBLIC COMMENTS (4:32:04) – There were no public comments.

F. PUBLIC HEARING MATTERS:

F-1. HRC-10-083 ACTION TO CONSIDER A REQUEST FROM JULIE WILSON OF JULIE'S SIGN SHOPPE (PROPERTY OWNER: CARSON-TAHOE HOSPITAL) TO INSTALL ONE 2-SIDED, NON-ILLUMINATED, FREE-STANDING SIGN DESIGNED TO MATCH EXISTING BUILDING SIGNAGE, ON PROPERTY ZONED RESIDENTIAL OFFICE (RO), LOCATED AT 990 NORTH MINNESOTA STREET, APN 001-201-28 (5:32:40) – Chairperson Drews introduced the item and invited Ms. Pruitt to elaborate. Ms. Pruitt referred to a staff report she had prepared, which is incorporated in the record. She also stated that the structure in question, also known as the Adams House, was identified on the National Register of Historic Places (NRHP) in 1999. Ms. Pruitt stated that the applicant had requested to install a seven-foot sign.

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However, she added, the Carson City Municipal Code standards for office use in this zoning district, limited sign heights to a maximum of six feet. Ms. Pruitt reminded the Commission that sign guidelines for the Historic District, and comments from the Engineering and building divisions, were included in the staff report.

(5:36:00) – Chairperson Drews solicited comments from the applicant. Julie Wilson, representing Julie’s Sign Shop, stated that they would manufacture the sign out of durable, outdoor materials to survive the weather elements and the sprinklers. In response to Commissioner Lopiccolo’s question, Ms. Wilson said that the sign would be manufactured out of MDO, which is a medium density hardwood. Ms. Wilson also showed how they would meet the six-foot height requirements. In response to a question by Chairperson Drews, Ms. Pruitt said that an encroachment permit would be obtained from the Engineering Division. Commissioner Lopiccolo inquired about illumination around the sign, to which Ms. Wilson responded that there would not be any lighting, due to lack of power in the area of the sign.

Commissioner Speulda moved to approve HRC-10-083, a request from Julie Wilson of Julie’s Sign Shoppe (property owner: Carson-Tahoe Hospital) to install one 2-sided, non-illuminated, free-standing sign designed to match existing building signage, on property zoned residential office (RO), located at 990 North Minnesota Street, APN 001-201-28, with the conditions of approval based on the staff report, and that the sign would be six-feet tall and not seven-feet tall, as previously proposed. Commissioner Lopiccolo seconded the motion. The motion carried 4-0.

F-2. HRC-10-004 DISCUSSION ONLY REGARDING AN UPDATE OF THE HISTORIC PRESERVATION FUND GRANT FOR 2010 (5:39:55) – Chairperson Drews introduced the item and Ms. Pruitt updated the Commission on the 2010 Historic Preservation Grant. She stated that earlier in the year, Carson City, through the Historic Resources Commission had received a \$21,000 grant from the State Historic Preservation Office (SHPO). According to Ms. Pruitt, the grant was for two projects. The first project, was to re-survey 50 properties, in the Carson City Historic District, that have had significant alterations since the 1980s. The second project was to have a National Registry nomination for the Carson City Historic District. Ms. Pruitt said that, to date, a consultant had been selected, and a funding agreement had been provided through SHPO. She stated that they were waiting for comments from the District Attorney’s office, and once that was completed and the funding agreement was signed, Carson City could enter into a contract with the consultant. She added that the consultant was planning to attend the November 12, 2010 Historic Resources Commission meeting. She also mentioned that the planning division was working on a packet of information for the consultant. Chairperson Drews said that Dan Pezzone from Landmark Preservation Associates was the selected contractor. He also updated the Commission on his appearance before the Board of Supervisors, who were very supportive of the project.

F-3. DISCUSSION AND POSSIBLE ACTION TO CONSIDER FUTURE HISTORIC PRESERVATION FUND (HPF) GRANT PROJECT(S) FOR 2011 (5:43:40) – Chairperson Drews introduced the item. Ms. Pruitt stated that the Historic Preservation Grant application was due no later

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than December 1, 2010. Therefore, she wanted to hear the Commission's interests and selection of the projects. She advised that the current projects were under the 2010 grant. Ms. Pruitt recommended preparing the application and a proposed list, for discussion during the November 12, 2010 meeting. A suggestion was to continue survey work, due to the existence of mid-century, modern neighborhoods, especially along Kings Canyon Road. Chairperson Drews mentioned that the Parks and Recreation Department was doing work on signage at the Carson River Park, possibly with Federal grants. He also asked Commission members to get their ideas to Ms. Pruitt before the next meeting. Commissioner Lopiccolo wondered whether they could have signage for "all of the blue line". Commissioner Ossa said she would look into it, and speculated that it may need to be tied to an educational brochure. She offered to look into it and report back. Commissioner Lopiccolo wanted to know the status of the "blue line books and brochures at different places in the City". Ms. Pruitt offered to look into it. She also mentioned that, according to Mr. Plemel, the Planning Department had the capability to manage a website, and that the brochures could be uploaded onto the web site. She said she would look further into that and report back.

G. STAFF REPORTS

G-1. COMMISSIONER REPORTS/COMMENTS. (5:48:30) – Commissioner Ossa stated that, as an architectural historian for SHPO, she would get out the HPF grant application for 2011 and e-mail it to the current grantees, and have it available on line.

(5:50:35) - Chairperson Drews listed several administrative approvals, such as roof projects on Division Street. He also mentioned that projects are being signed off as they are completed, and he cited a house on Curry Street and the Frank house as examples. Chairperson Drews added that the Department of Public Works wanted to replace the rotting wood trim at the Office of the Secretary of State, using the same materials. Ms. Pruitt stated that usually during the December meetings, the planning staff would prepare an annual report which would include all the projects that had been signed off. Chairperson Drews also reported that he had spoken to Joseph Curtis, Mayor of Virginia City and Vice Chairperson of the Comstock Historic District Commission, who expressed interest in joint trainings and other activities.

PLANNING DIVISION STAFF REPORT TO THE HISTORIC RESOURCES COMMISSION (5:48:56) – Ms Pruitt reported that the planning division was notified that one of the area elementary schools had recently gone through the scavenger hunt as a field trip. She also provided the Commission with an article on historic preservation, and two newspaper articles featuring related current events. Ms Pruitt also extended an invitation to the Commission on behalf of Taggart and Taggart, Ltd., to celebrate the 150th anniversary of the Stewart-Nye residence.

FUTURE AGENDA ITEMS (5:52:44) – Chairperson Dews introduced the item. Ms. Pruitt stated that the deadline date for applications was October 25, 2010, and that any applications received would be added to the November meeting agenda.

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H. ACTION ON ADJOURNMENT (6:13:43) – Chairperson Drews entertained a motion to adjourn. **Commissioner Ossa moved and Commissioner Speulda seconded the motion, which carried unanimously.** The meeting was adjourned at 5:53 p.m.

The minutes of the October 14, 2010 meeting of the Carson City Historic Resources Commission are approved on this 9th day of December, 2010.

Michael Drews, Chairperson