

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the August 3, 2010 Meeting

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A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, August 3, 2010 in the Sierra Room, Carson City Community Center, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Donna Curtis
Vice Chair Steve Lasco
Commissioner Janice Brod
Commissioner Randy Carlson
Commissioner Pete Livermore
Commissioner James Smolenski
Commissioner Todd Westergard
Ex-Officio Commissioner Molly Walt

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Juan Guzman, Open Space/Property Manager
Kristin Luis, Senior Deputy District Attorney
Deborah Gottschalk, Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

CALL TO ORDER AND DETERMINATION OF QUORUM (5:33:42) - Chairperson Curtis called the meeting to order at 5:33 p.m. Roll was called; a quorum was present.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (5:34:31) - None.

1. ACTION ON APPROVAL OF MINUTES - June 1, 2010 (5:34:39) - Commissioner Smolenski moved to accept the minutes. Commissioner Carlson seconded the motion. Motion carried 6-0.

2. MODIFICATIONS TO THE AGENDA (5:35:46) - At Ex-Officio Commissioner Walt's suggestion, Chairperson Curtis modified the agenda to address item 4-B following item 4-D.

3. STAFF UPDATES - DISCUSSION ONLY - NO DELIBERATION

3-A. FINAL QUALITY OF LIFE FUNDS 2010 BUDGET (5:36:28) - Chairperson Curtis introduced the item, and Mr. Moellendorf reviewed the agenda materials.

4. AGENDA ITEMS:

4-A. DISCUSSION ONLY REGARDING THE PROPOSED KINGS CANYON TO ASH CANYON MULTI-PURPOSE TRAIL SPONSORED BY MUSCLE POWERED (5:46:53) - Chairperson Curtis introduced this item, and Mr. Guzman discussed the item. Mr. Guzman narrated a slide show of the trails and also stated the trail is about 5.6 miles long. In response to a question, Mr. Guzman stated the proposed cost of the trail is about \$75,000.00 but is anticipated to be lower because of services offered by Vidler Water Company and Muscle Powered.

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In response to a question, Mr. Moellendorf stated the allocation is 40% Open Space, 40% Parks and Recreation Facility, and 20% Maintenance. There is not a line item for trails but there is management, acquisitions and professional services funding that can be used towards trails. Mr. Moellendorf also stated the \$24,000 in parks capital can be used for potential matches for grants and some of the work is being done pro bono. Mr. Moellendorf stated once the exact cost is known, a line item can be created and placed in the budget.

In response to a question, Mr. Guzman stated parking is available at the Kings Canyon trail head for 4-5 vehicles. On the Ash Canyon portion, parking is available at the College or by the water tanks. A little bit closer to the trail head there is space for 3-4 vehicles, and there is limited availability to increase parking. Mr. Guzman has been communicating with the Forest Service in regards to the impact this trail will have on their land. The use of heavy equipment on the trail will be minimal.

4-B. DISCUSSION ONLY REGARDING THE “INFORMATION FAIRE” HELD AT EMPIRE ELEMENTARY SCHOOL ON MAY 27, 2010, AND POSSIBLE FUTURE PARTICIPATION FROM THE PARKS AND RECREATION DEPARTMENT BASED ON THE SURVEY RESULTS, INCLUDING AN UPDATE ON FUTURE PLANS FROM THE CHAMBER OF COMMERCE’S QUALITY OF LIFE COMMITTEE, PARTNERSHIP CARSON CITY, AND OTHER ORGANIZATIONS (7:38:57) - Chairperson Curtis introduced this item and discussed the survey results. A copy was provided for the record. The surveys were available in English and Spanish. The Quality of Life Committee is interested in doing more surveys throughout the community.

Commissioner Lasco commented on the survey in regards to the community needing more activities for children and teens which accounted for about 20% of the survey results. Commissioner Lasco offered his assistance for any future needs on this item.

In response to a question, Chairperson Curtis stated the Quality of Life Committee is studying the survey results.

4-C. DISCUSSION ONLY REGARDING THE ENACTMENT OF AND FUNDING PROVISIONS FOR THE QUALITY OF LIFE (QUESTION-18) FUNDS (6:20:05) - Chairperson Curtis introduced the item, and Mr. Moellendorf read a written statement into the record. Mr. Moellendorf further explained the history and use of the Question-18 funds. Mr. Moellendorf clarified the anticipated list of projects was not listed on the ballot at the time of voting, it was in the ballot explanation. Mr. Moellendorf elaborated on which projects have been completed with Question-18 funding. Discussion ensued. In response to a question, Mr. Moellendorf will provide dollar amounts on completed projects, but emphasized some project expenditures are ongoing due to maintenance or growth.

4-D. DISCUSSION ONLY REGARDING DIRECTION FOR PROCEEDING WITH THE MULTI-PURPOSE INDOOR RECREATION CENTER PROJECT (7:19:50) - Chairperson Curtis introduced the item. Mr. Moellendorf reviewed the agenda materials, and provided exhibits of the proposed floor plan. Mr. Moellendorf discussed the different types of programs that would be available, drop-in use or programmable use. The existing Community Center would be used mainly for programmable use and the new Recreation Center used for drop-in use.

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In response to a question, Mr. Moellendorf elaborated on the funds that are being used for the Recreation Center through a bond that was received in 2005. The monies have been specifically set aside for the new Recreation Center and cannot be used for other expenditures.

4-E. DISCUSSION ONLY REGARDING THE STATUS OF THE PARKS AND RECREATION COMMISSION'S GOALS (7:48:41) - Chairperson Curtis introduced and discussed the item. Commissioner Brod gave a status update on the trails progress in the community. Commissioner Lasco commented on the upcoming Mountain Biking Conference in Lake Tahoe which is hosted by the Forest Service and the International Mountain Biking Association. The conference is an opportunity to show off the Lake Tahoe area, Sierra Nevadas and Carson City network of trails to the publishers of various magazines. Commissioner Lasco and Commissioner Brod are in the process of sending out a letter to the publishers to invite them to Carson City. Commissioner Lasco stated that Lumos and Associates is contracted to provide an alignment study for the remainder of the freeway trail from south of Highway 50 to the junction of Highway 50 and US395.

4-F. DISCUSSION ONLY REGARDING POSSIBLE POST TOUR COMMENTS CONCERNING THE PARKS AND RECREATION COMMISSION'S TOUR OF PARKS AND RECREATION FACILITIES CONDUCTED WITH STAFF ON JULY 13, 2010 (7:56:39) - Chairperson Curtis introduced this item. Commissioner Brod commented on how informative the tour of the Fuji Park Fishing Pond was.

5. COMMISSIONERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (7:59:47) - Commissioner Lasco announced the Carson City Lions Club have adopted Ronald D. Wilson Memorial Park. Commissioner Lasco also announced an agreement with Western Nevada College for a part-time volunteer coordinator that will manage the student intern volunteer efforts and other voluntary groups.

5-A. REPORT FROM SCHOOL BOARD LIAISON (8:02:00) - None.

6. FUTURE AGENDA ITEMS (8:02:13) - Chairperson Curtis has been in contact with the *Nevada Appeal* requesting an advertisement be placed in the paper announcing the committee meetings. Chairperson Curtis is interested in how to market the fairgrounds and is in contact with Ex-Officio Commissioner Walt. Commissioner Livermore gave a status update on the pony rides available at Fuji Park.

7. ACTION ON ADJOURNMENT (8:04:10) - Commissioner Smolenski moved to adjourn the meeting at 8:04 p.m. The motion was seconded, and carried 6-0.

The Minutes of the August 3, 2010 Parks and Recreation Commission meeting are so approved this 7th day of September, 2010.

DONNA CURTIS, Chair