

# CARSON CITY REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE

## Minutes of the November 1, 2010 Meeting

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A regular meeting of the Carson City Redevelopment Authority Citizens Committee was scheduled for 5:30 p.m. on Monday, November 1, 2010 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Robin Williamson  
Vice Chairperson Stan Jones  
Member Jed Block  
Member Gary Cain  
Member Mike Cowan  
Member Dan Neverett

**STAFF:** Lee Plemel, Planning Division Director  
Randal Munn, Chief Deputy District Attorney  
Tamar Warren, Recording Secretary

**NOTE:** A recording of these proceedings, the committee's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 2. CALL TO ORDER AND ROLL CALL (5:31:43)** - Chairperson Williamson called the meeting to order at 5:31 p.m. Roll was called and a quorum was present. Member Valenti was absent.

**3. ACTION ON APPROVAL OF MINUTES (5:32:14)** – **Member Cain moved to approve the October 4, 2010 meeting minutes as written. Member Neverett seconded the motion.** Chairperson Williamson called for public comments, and when none were forthcoming, a vote on the pending motion. **The motion carried 6-0.**

**4. ADOPTION OF AGENDA (5:36:01)** – Chairperson Williamson entertained modifications to the agenda. There were no modifications to the agenda.

(5:32:50) - Vice Chairperson Jones requested clarification on the agenda publishing timeframe. He stated that last Monday night, he had responded to Staff via e-mail, requesting that the downtown wayfinding signs be added to this meeting's agenda. But his request had not been fulfilled due to Friday's Nevada Day Holiday and Mr. McCarthy's absence. Mr. Munn explained that the rule is to post the agenda three business days prior to a meeting. He also stated that the committee could request viewing the agenda prior to it being posted. Chairperson Williamson suggested that either the chairperson or the vice chairperson review an agenda prior to its posting. She added that she had expected to see the wayfinding signs, as requested by Vice Chairperson Jones, on the agenda. Mr. Munn went on to clarify that the posting would have occurred at 9 a.m., three business days prior to the meeting, excluding the day of the meeting. He also stated that the posting was done on the web site, and was also physically posted in four different locations.

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5. **PUBLIC COMMENTS AND DISCUSSION** (5:36:06) – There were no public comments on non-agendized items.
6. **DISCUSSION AND POSSIBLE ACTION TO APPROVE AND RECOMMEND TO THE BOARD OF SUPERVISORS THE APPROVAL OF THE EXPENDITURE OF \$7,550 FROM THE REVOLVING FUND FOR THE REDEVELOPMENT AGENCY TO SUPPORT THE SILVER & SNOWFLAKES HOLIDAY TREE LIGHTING, AS AN EXPENSE INCIDENTAL TO THE CARRYING OUT OF THE REDEVELOPMENT PLAN WHICH HAS BEEN ADOPTED BY THE CARSON CITY BOARD OF SUPERVISORS AND BASED UPON THE FINDINGS THAT THERE IS A CAUSAL CONNECTION BETWEEN THIS REDEVELOPMENT EFFORT AND THE NEED FOR THE EXPENSES, THE EXPENSES ARE NEEDED TO ENSURE THE SUCCESS OF THE REDEVELOPMENT PLAN AND THAT THE AMOUNT OF THE EXPENSES TO BE GIVEN ARE MINOR IN COMPARISON TO THE MONEY REQUIRED FOR THE OVERALL REDEVELOPMENT PLAN** (5:36:21) – Chairperson Williamson invited Mr. Plemel to introduce the item. Mr. Plemel explained that he was filling in for Mr. McCarthy, and went on to introduce the item. An agenda report by Staff is incorporated into the record. Chairperson Williamson invited Maxine and Fred Nietz, with the Arlington Group, to elaborate.

Ms. Nietz explained that the event would take place on Thursday, December 2, 2010, and highlighted the activities that were planned during the event. Chairperson Williamson, representing the Chimes and Carillon Committee, asked whether Ms. Nietz would like to have the chimes as well. Ms. Nietz stated that she had been in contact with Mr. Hartman regarding the chimes. Member Block expressed concern that the ornament coordination had been added to the event funding, this year. Ms. Nietz explained that she was instructed by Mr. McCarthy to put both requests on the same application. Vice Chairperson Jones and Member Neverett concurred with Member Block. A sample of the ornament was passed around and the Committee liked it. Member Neverett was concerned that the coordination fee was a “high percentage for the delivery of the program”. Ms. Nietz did not believe the fees were “out of line”, she also stated that she would separate the Silver & Snowflakes Holiday Tree Lighting and the ornament coordination, as two separate expenditures in the future. Chairperson Williamson credited the Arlington Group for “come rain or shine or snow, the Christmas event goes off, thanks to these two people standing in front of us”. She also said that she was involved with the ornament from the start, and that Mr. Nietz should be compensated. However, she agreed that it should be separated from the event funding. Mr. Munn advised that the motion could state that the ornament coordination could be addressed separately as part of the recommendation to the Board of Supervisors. There was concern about the timeframe as the event was nearing. **Member Neverett moved to approve and recommend to the Board of Supervisors the approval of the expenditure of \$5,050 from the revolving fund for the redevelopment agency to support the Silver & Snowflakes Holiday Tree Lighting only, as an expense incidental to the carrying out of the redevelopment plan which has been adopted by the Carson City Board of Supervisors, and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expenses. The expenses are needed to ensure the success of the Redevelopment Plan, and that the amount of the expenses to be given are minor in comparison to the money required**

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**for the overall Redevelopment Plan. Member Cain seconded the motion.** Vice Chairperson Jones commented that he would have liked to see the applications two months in advance, and he was concerned that this application was received a month prior to the event. **The motion passed 6-0.** Chairperson Williamson asked whether the committee wanted to direct Staff to address the Christmas tree ornament issue in a future meeting. No one on the committee objected.

**7. DISCUSSION AND POSSIBLE ACTION TO APPROVE AND RECOMMEND TO THE BOARD OF SUPERVISORS THE APPROVAL OF THE EXPENDITURE OF \$2,500 FROM THE REVOLVING FUND FOR THE REDEVELOPMENT AGENCY TO SUPPORT THE ANNUAL PRODUCTION OF THE PINKERTON BALLET THEATRE'S ANNUAL NUTCRACKER BALLET, AS AN EXPENSE INCIDENTAL TO THE CARRYING OUT OF THE REDEVELOPMENT PLAN WHICH HAS BEEN ADOPTED BY THE CARSON CITY BOARD OF SUPERVISORS AND BASED UPON THE FINDINGS THAT THERE IS A CAUSAL CONNECTION BETWEEN THIS REDEVELOPMENT EFFORT AND THE NEED FOR THE EXPENSES, THE EXPENSES ARE NEEDED TO ENSURE THE SUCCESS OF THE REDEVELOPMENT PLAN AND THAT THE AMOUNT OF THE EXPENSES TO BE GIVEN ARE MINOR IN COMPARISON TO THE MONEY REQUIRED FOR THE OVERALL REDEVELOPMENT PLAN.** (5:57:40) – Chairperson Williamson introduced the item. Darsi Casey, Treasurer, Pinkerton Ballet Theatre, gave background on the ballet company and the annual Nutcracker ballet event, to be performed in the Community Center. An agenda report by Staff is incorporated into the record. In response to a question, Ms. Casey stated that many local celebrities such as the Mayor will be performing. Ms. Casey also responded to questions about community outreach and ticket donations to those who could not afford to attend the event, and stated that people could buy tickets and donate them for such causes. She also explained that the three performances were to take place Thanksgiving weekend. She also stated that the event is mostly funded by some seed money and many fund raisers. The tickets, she added will be sold through the Brewery Arts Center, in person or online. In response to Member Cain's question, Ms. Casey said that it would cost \$50,000 to put on the event. Chairperson Williamson entertained a motion. **Vice Chairperson Jones moved to approve and recommend to the Board of Supervisors the approval of the expenditure of \$2,500 from the revolving fund for the Redevelopment Agency to support the annual production of the Pinkerton Ballet Theatre's annual Nutcracker Ballet, as an expense incidental to the carrying out of the redevelopment plan which has been adopted by the Carson City Board of Supervisors and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expenses, the expenses are needed to ensure the success of the redevelopment plan and that the amount of the expenses to be given are minor in comparison to the money required for the overall redevelopment plan. Member Block seconded the motion. The motion passed 6-0.**

**8. NON-ACTION ITEMS:**

- **UPDATE BY STAFF ON REDEVELOPMENT PROJECTS AND BUDGET.** (6:03:59) – Mr. Plemel noted that the members' packets included the facility dates for the 2011 meetings, and suggested getting them on the Committee members' calendars.

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- **FUTURE AGENDA ITEMS FOR THE NEXT MEETING ON DECEMBER 6, 2010** – (6:05:10) – It was requested to agendize the downtown wayfinding signs.
  
- 9. ACTION TO ADJOURN** – (6:05:13) – Chairperson Williamson entertained a motion to adjourn. **Member Cain moved to adjourn the meeting. Member Block seconded the motion.** The meeting was adjourned at 6:05 p.m.

The Minutes of the November 1, 2010 Carson City Redevelopment Authority Citizens Committee meeting are so approved this 6<sup>th</sup> day of December, 2010.

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**ROBIN WILLIAMSON, Chair**