

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the April 13, 2011 Meeting

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, April 13, 2011 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Paul Esswein
Vice Chairperson Charles Des Jardins
Member Shelly Aldean
Member Russell Carpenter
Member Robert Crowell
Member James Mallery
Ex-Officio Member Dennis Taylor

STAFF: Darren Schulz, Deputy Public Works Director
Patrick Pittenger, Transportation Manager
Ken Smithson, Transit Coordinator
Randal Munn, Chief Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:30:04) - Chairperson Esswein called the meeting to order at 4:30 p.m. Roll was called; a quorum was present. Member Foltz was absent.

B. ACTION ON APPROVAL OF MINUTES - March 9, 2011 (4:31:29) - Member Crowell moved and Member Carpenter seconded a motion to approve the minutes, as written. Motion carried 5-0-1, Member Aldean abstaining.

C. MODIFICATION OF AGENDA (4:32:20) - None.

D. PUBLIC COMMENT (4:32:23) - None.

E. DISCLOSURES (4:32:35) - None.

F. PUBLIC MEETING ITEMS:

F-1. ACTION TO APPROVE THE PROPOSED AMENDMENT TO THE CAMPO FISCAL YEAR 2011 - 2014 TRANSPORTATION IMPROVEMENT PROGRAM ("TIP") (4:32:47) - Chairperson Esswein introduced this item, and Mr. Pittenger reviewed the agenda materials. In response to a question, he advised of no anticipation that the number of buses in the JAC fleet would decline. "While we have been successful in getting some people onto the fixed-route service, we're still required to have the same amount of coverage ... And the ... demographic factors that we have ..., will likely result in at least a consistent level, if not a growing level of demand as we move forward." Mr. Pittenger assured the CAMPO that staff will continue to consider the "buses that are in future years before we go and acquire anything, but these are replacement vehicles and ... because we have now acquired those larger, purple

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vehicles, ... we're acquiring vehicles that are good for the purpose that they're being used. ... the purple vehicles are better on fixed-route service and the ones that we would acquire here would be better for the paratransit service. So they'd be more purpose-built and, hopefully, more efficient in operation as well." In response to a question of clarification, he advised that the City is required, by federal regulation, to provide ADA complimentary paratransit service at a minimum of within three-quarters of a mile from any route during the same hours of operation. "And we are not allowed to refuse any trips at all. We do have some flexibility with scheduling and the like, but we are allowed zero refusal. So if we do have any peaking, which we already do have in the system, we are required to have sufficient vehicles on hand to meet the demand."

Vice Chairperson Des Jardins advised of having driven from Douglas High School earlier in the day, described the poor condition of that portion of the highway described in the staff report, and expressed support for the project. Chairperson Esswein entertained additional questions or comments of the CAMPO members and public comments. When none were forthcoming, he entertained a motion. **Member Aldean moved to approve the proposed amendment to the CAMPO fiscal year 2011 - 2014 transportation improvement program. Vice Chairperson Des Jardins seconded the motion. Motion carried 6-0.**

F-2. INFORMATION REGARDING THE DRAFT CAMPO FISCAL YEAR 2012 UNIFIED PLANNING WORK PROGRAM ("UPWP") (4:39:38) - Chairperson Esswein introduced this item, and Mr. Pittenger reviewed the agenda materials. He responded to questions regarding the bus stop amenity survey results. Member Mallery recommended a correction to the Staff Summary portion of the agenda report. Mr. Pittenger responded to additional questions regarding CAMPO member training. He reminded the CAMPO members that "everything in this document, whether it be the scope of work or the cost levels are all construed as a maximum. You can do anything within the bounds of this, but you may not go beyond." He suggested the advantage of leaving the work program "broader or hav[ing] the budget larger as to allow yourself the flexibility." Member Aldean suggested adding the language "to enhance staff and board member capabilities" to the purpose portion relative to member training. Mr. Pittenger noted that Ex-Officio Member Taylor and his staff oversee processing of the associated funds. Chairperson Esswein entertained additional comments or questions; however, none were forthcoming.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1. FUTURE AGENDA ITEMS (4:48:59) - Mr. Pittenger reviewed the tentative agenda for the May CAMPO meeting.

H. ACTION TO ADJOURN (4:49:22) - Member Aldean moved to adjourn the meeting at 4:49 p.m. Member Mallery seconded the motion. Motion carried 6-0.

The Minutes of the April 13, 2011 Carson Area Metropolitan Planning Organization meeting are so approved this 11th day of May, 2011.

PAUL ESSWEIN, Chair