

**City of Carson City  
Agenda Report**

**Date Submitted:** May 24, 2011      **Agenda Date Requested:** June 2, 2011  
**Time Requested:** Consent Agenda

**To:** Mayor and Supervisors

**From:** Carson City Sheriff's Office

**Subject Title:** Action to approve the FY2011 Cooperative Law Enforcement Annual Operating Plan and Financial Plan for Patrol Services between the United States Forest Service, Lake Tahoe Management Unit and the Carson City Sheriff's Office in the amount of \$10,500 – Agreement number 11-LE-11051360-232. (Ken Furlong)

**Staff Summary:** This is a continuation of previous Operating Plans and provides for the reimbursement of costs relative to law enforcement activities while performing work for the United States Forest Service. Patrol areas include Lake Tahoe National Forest beaches, forests and parking areas including but not limited to Chimney Beach and Secret Harbor/Secret Cove.

**Type of Action Requested:** (check one)

Resolution                                       Ordinance  
 Formal Action/Motion                       Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to accept the FY2011 Cooperative Law Enforcement Annual Operating Plan and Financial Plan for Patrol Services between the United States Forest Service, Lake Tahoe Management Unit and the Carson City Sheriff's Office in the amount of \$10,500 – Agreement number 11-LE-11051360-232.

**Explanation for Recommended Board Action:** The emphasis of the patrols is to discourage and take action on vandalism of government property, lewd and obscene behaviors, illegal camping, illegal campfires, littering, fighting, illegal parking in Forest Service parking lots, underage drinking, drug use and other applicable Nevada State laws.

**Applicable Statute, Code, Policy, Rule or Regulation:** N/A

**Fiscal Impact:** There is no financial impact to the city as this is a no-match grant and includes the costs of all associated expenditures.

**Explanation of Impact:**

**Funding Source:** No fiscal impact - \$10,500 reimbursement allocation

**Alternatives:** No participation in the program.

**Supporting Material:** Operating Plan

**Prepared By:** Kathie Heath, Business Manager

**Reviewed By:** *[Signature]* Date: 5/20/11  
(Department Head)  
*[Signature]* Date: 5/24/11  
(City Manager)  
*[Signature]* Date: 5/24/11  
(District Attorney)  
*[Signature]* Date: 5/24/11  
(Finance Director)

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



FS Agreement No. 11-LE-11051360-232  
 Modification No. 01  
 Cooperator Agreement No. \_\_\_\_\_

**EXHIBIT A**

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &  
FINANCIAL PLAN**

**Between The  
CARSON CITY SHERIFF'S DEPARTMENT  
And the  
USDA, FOREST SERVICE,  
LAKE TAHOE BASIN MANAGEMENT UNIT**

**2011 OPERATING AND FINANCIAL PLAN**

This Annual Financial and Operating Plan (Operating Plan), is hereby made and entered into by and between the Carson City Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Lake Tahoe Basin Management Unit, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #11-LE-11051360-232 executed on . This Operating Plan is made and agreed to as of the last date signed below and is for the period beginning October 1, 2010 and ending September 30, 2011. Unspent funds may be carried forward to the succeeding fiscal year.

**I. GENERAL:**

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

**Principal Cooperator Contacts:**

<b>Cooperator Program Contact</b>	<b>Cooperator Administrative Contact</b>
Bob White Tom Crawford Carson City Sheriff's Department 901 East Musser Street Carson City, NV 89701 Telephone: 775-887-2020 ext 1404	Kathie Heath 901 E Musser St Carson City, NV 89701 Telephone: 775-877-2500 FAX: 775-877-2026 Email: <a href="mailto:kheath@carson.org">kheath@carson.org</a>



**Principal U.S. Forest Service Contacts:**

<b>U.S. Forest Service Program Manager Contact</b>	<b>U.S. Forest Service Administrative Contact</b>
Gary Barnett, Patrol Captain 9646 Donner Pass Road Truckee, CA 96161-2949 Telephone: 530-587-3558 x237 FAX: 530-587-4857 Email: <a href="mailto:gbarnett@fs.fed.us">gbarnett@fs.fed.us</a>	Laura Clarke Law Enforcement Officer Lake Tahoe Basin Management Unit 35 College Drive South Lake Tahoe, CA 96150 Telephone: 530-642-5130 Email: <a href="mailto:lclarke@fs.fed.us">lclarke@fs.fed.us</a>

- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. The following rates include wages, fringe benefits, and mileage:

Regular Deputies	\$28 per hour (salary and mileage)
Reserve Deputies	\$20 per hour (salary and mileage)

**II. PATROL ACTIVITIES:**

- A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make visitors aware that law enforcement officers are in the vicinity.

The emphasis of the patrols is to discourage and take action on vandalism of government property, lewd and obscene behaviors, illegal camping, illegal campfires, littering, fighting, illegal parking in Forest Service Parking lots, underage drinking, drug use and other applicable Nevada State laws. Behaviors of concern in the area are: sex and sexual activities in public, sexual assaults, people walking naked on trails, fighting, underage drinking, drug use, illegal camping and campfires, and vandalism.

- B. Patrol Areas: Lake Tahoe National Forest beaches, forests, and parking areas including but not limited to:
- Chimney Beach parking area, trail to beach, and Chimney beaches, forest surrounding beaches and trail and shoreline area connecting to Secret Harbor/ Secret Cove parking lot trails.
  - Secret Harbor/Secret Cove Parking area, trail and road system leaving parking lot, all beaches and rocky shoreline accessed by parking lot. Emphasis in patrols and presence in the Secret Cove area and forest surrounding cove.