



organizational meeting was scheduled for November 19 at 6:30 p.m. at the Cooperative Extension Service conference room. GROW expressed a desire to work with the Board, City staff, and NDOT on this project. Mayor Masayko suggested she attend the NDOT presentation between 11 and 11:25 this morning. He invited her to put the same information on the record at that time. He indicated that if she is not present, he would put her comments on the record again. NDOT had been cooperating in reviewing the situation, however, outside funding may be necessary. Ms. Fischer did not feel that the funding would stop the project if community support is indicated. Mayor Masayko agreed with her comments.

(1-0234) Tom Baker briefly noted an election "bet" he had made with the Mayor and promptly paid it. Mayor Masayko indicated the funds were for a donation to the Boys and Girls Club and thanked Mr. Baker.

(1-0242) Supervisor Tatro explained his attire as being related to his employment and the United Way Campaign called "Causal for a Cause". Under this program he had purchased from the campaign program the right to wear causal clothes throughout the month of November. Part of the program included a sticker which explains the program. His State agency had selected the Advocates to End Domestic Violence as its fund drive recipient and had under the program raised \$1,050. Efforts are underway to extend the program to other entities during November which may double this amount. Mayor Masayko suggested the City Departments participate in the program.

**1. APPROVAL OF MINUTES - 6/18/98 (1-0272)** - Mayor Masayko noted the corrections which had been distributed earlier. Supervisor Plank moved to approve the corrected Board Minutes for June 18, 1998. Supervisor Tatro seconded the motion. Motion carried 5-0.

**2. SPECIAL PRESENTATIONS - PRESENTATION OF CERTIFICATES OF APPRECIATION FOR PARTICIPANTS IN THE "CONSERVE THE CARSON RIVER WORK DAY", THE "PINEUT MOUNTAINS SCAVENGER TRASH HUNT" AND THE "NATIONAL PUBLIC LANDS DAY" (1-0288)** -

Supervisor Kay Bennett, City Manager John Berkich, Deputy Health Director Ken Arnold, and Kevin Walsh - Slides illustrating the activities were shown. Despite the terrible weather, there had been approximately 175 participants which represented 700 hours of work during the four hour period. Activities included painting 300 feet of fencing, collection of over 160 cubic yards of trash, wrapping approximately 100 trees with chicken wire to protect them from beaver damage, assembling ten duck boxes and installing them along Carson River, and planting approximately 1,000 trout in the river. Educational activities, tours of Silver Saddle Ranch, and the free Kiwanis, Carson City Parks and Recreation Department, and BLM sponsored barbeque were described. Notaries in attendance were noted. Photographs were also given to the Board illustrating the activities. (A copy was not given to the Clerk.) Mayor Masayko suggested the slides be given to CAT-10 who could air them later in the day. Supervisor Bennett distributed certificates of appreciation to Senator Richard Bryan. His Representative Tom Baker explained Senator Bryan's involvement with the River and noted his honorary chairmanship of the event. The activities had included Carson City area as well as Ft. Churchill and portions of Douglas County. Mr. Baker also noted that the Kiwanis activities had been finding less and less trash along the River which means that people are becoming more responsible. Mr. Baker also accepted the certificate for the Kiwanis Club. Certificates were given to Ron Bowman, Boy Scout Troop 145, Cub Scout Pack 145 and 341, Bureau of Reclamation, Western Nevada Resource Conservation District and Dan Kaffer, Capital Sanitation, Kevin Walsh, (1-0542) CRAC and CRAC Member Mark Kimbrough, (1-0559) Nevada Department of Wildlife, BLM and BLM Representative Arthur Callan, and (1-0589) Carson City Environmental Control/Deputy Health Director Ken Arnold and the Parks and Recreation Department.

(-0459) Mr. Walsh explained the prizes and scavenger hunt activities. The program will be conducted biannually. He thanked the following businesses for their contributions: Advanced Jewelry and Loan; Austin Arts; Bike Brothers; Carson City Yamaha; Carson Jewelry and Loan; "Catcam" Engineering; Got-A-B'Zz Pizza and Cafe; Greenhouse Garden Center; Nevada Iron Works Fitness--Jim and Dana; Java Joe's; Jerome White--Tune-up Bikes Enterprise; Kevin's Ski and Sports Rental; Daniel R. Walsh's Law Offices; Phil Bramstead; Liaison Salon; Michael's Cycles; Pop's Bar-B-Que; Dentist Randy Wright; Reno Motor Sports; Sporting Rage; Smith's

Sunglasses; Capital Sanitation; Ken Arnold; BLM employees Arthur Callan, Fran Hull, and Chris Miller; Supervisor Kay Bennett; and Tom Green of Disposal Services. He hoped that the activities could become the beginning of better communication between his group of Pinenut users and other agencies who are attempting to control their use. The award he presented to Supervisor Bennett was described. Mr. Walsh then described a report which his group had developed that will be given to BLM via a Pony Express Ride. The report will only address their beliefs and attitudes on BLM's policy(ies) and items they wanted to be included in the new policy. Items included were topography, areas of impact, trail reclamation and closures, provisions for inclusion of new trails through working with BLM to develop the sites, illegal dumping, transient and other illegal uses, Indian lands, discharging firearms, etc. A copy of the report will also be provided to the Supervisors.

(1-0548) Mr. Kimbrough thanked the committee for its assistance in facilitating the program. He hoped that the Committees and the community would continue to support, facilitate, and communicate in the future so that a solution will be developed rather than problems.

(1-0566) Mr. Callan thanked the City and community for its support and all of the volunteers. He looked forward to working with the same groups in the future. Mayor Masayko requested he thank BLM's management for their personal letters of recognition which went to all of the volunteers.

### **3. CONSENT AGENDA**

#### **A. TREASURER**

**i. ACTION ON TREASURER REPORT FOR THE MONTH OF SEPTEMBER 1998**

**ii. ACTION ON PARTIAL REMOVAL OF 1998-99 REAL PROPERTY TAXES FOR PARCELS NO. 8-232-16, 7-363-09, 2-207-12, AND 8-451-05 DUE TO ASSESSOR'S OFFICE CORRECTIONS**

#### **B. COMMUNITY DEVELOPMENT**

**i. ACTION ON H-98/99-9 - A REQUEST FROM MARILYN PRUETT HARPER, PROPERTY OWNER AND APPLICANT) FOR HISTORICAL TAX DEFERMENT ON PROPERTY LOCATED AT 405 NORTH NEVADA STREET, CARSON CITY, NEVADA, APN 3-225-06**

**ii. ACTION ON H-98/99-10 - A REQUEST FROM MARILYN PRUETT HARPER (PROPERTY OWNER AND APPLICANT) FOR HISTORICAL TAX DEFERMENT ON PROPERTY LOCATED AT 402 NORTH CURRY STREET, CARSON CITY, NEVADA, APN 3-225-03**

#### **C. UTILITIES DEPARTMENT**

**i. ACTION ON JOINT FUNDING AGREEMENT BETWEEN CARSON CITY AND THE U.S. GEOLOGICAL SURVEY (NV9900500)**

**ii. ACTION ON JOINT FUNDING AGREEMENT BETWEEN CARSON CITY AND THE U.S. GEOLOGICAL SURVEY (NV9901200)**

**D. PERSONNEL DIRECTOR - ACTION TO APPOINT NORM PEDERSEN TO THE CARSON CITY WILDLIFE ADVISORY BOARD**

#### **E. PURCHASING DIRECTOR**

**i. ACTION ON CONTRACT NO. 9798-270 - RIFLE AND PISTOL RANGE, PROFESSIONAL SERVICES AMENDMENT NO. 1**

**ii. ACTION ON CONTRACT NO. 9899-127 - JOINDER CONTRACT WITH NEVADA STATE PURCHASING DIVISION TO PURCHASE FURNITURE (1-0602) - Mayor Masayko pulled Item D for discussion. Pete Bachstadt requested the two items under C be pulled for discussion. Supervisor Plank moved to approve the six items on the Consent Agenda and to hear separately the two issues from the Utility Department and the Personal Department. Supervisor Mayor Masayko seconded the motion. Motion carried 5-0.**

**D. (1-0662) - Mayor Masayko noted the applications for the position and the Advisory Board's recommendation of Norm Pedersen. He thanked Mr. Pedersen for volunteering. Supervisor Plank explained his discussion about Mr. Pedersen and the appointment with the Board's secretary, which confirmed his feeling that it would be good appointment. Supervisor Smith moved that the Board of Supervisors appoint Norm Pedersen to the Carson City Wildlife Advisory Board for a term that will expire in July of the year 2001. Supervisor Plank**

seconded the motion. Motion carried 5-0.

**D. i. AND ii. (1-0690)** - Deputy City Manager Dan St. John explained the purpose and benefits of the agreements which relate to the groundwater recharge program. U.S.G.S and the City also participate through an agreement on the Clear Creek gating stations. The information obtained from this station has a long standing record which is very valuable to the community. The need to continue maintaining this station was expressed. The agreement will continue the cost sharing for that station. Additional discussion emphasized the benefits of gauging stations. Water rights are not monitored. Nor does the State Water Engineer use the stations for his oversight of the water right usage. U.S.G.S. does the monitoring. The City does not plan to do anything in the watershed which will change or regulate the flows. Supervisor Bennett moved that the Board of Supervisors accept/approve and authorize the Mayor to sign the joint funding agreements between Carson City and the U.S. Geological Survey, one in the amount of \$16,000 and the other in the amount of \$65,375 as presented. Supervisor Plank seconded the motion. Motion carried 5-0.

#### **4. BOARD OF SUPERVISORS**

**B. SUPERVISOR TOM TATRO - ORDINANCE - FIRST READING - ACTION ON AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE SECTION 11.20.037 (MEETINGS, POWERS AND DUTIES OF THE COMMISSION) TO ADD A REQUIREMENT THAT NOTICE OF MEETINGS OF THE COMMISSION AND BOARD OF SUPERVISORS INVOLVING CERTAIN ROAD PROJECTS BE MAILED TO CERTAIN PROPERTY OWNERS AND OTHER MATTERS PROPERLY RELATED THERETO (1-0785)** - Supervisor Tatro's introduction included a explanation of the proposal, the distance requirements, the amount of funding which indicates the noticing must occur, and the exemptions. If the notice is not given, any action taken for the item will be voided. An example of the notice was also explained. Discussion indicated the 300 foot noticing radius is used for land use action items which is mandated by Statute. Supervisor Plank felt that word of mouth would notify anyone beyond that distance. Discussion added the media to the mailing list as a policy. This leaves the publication up to the media and will not require staff to publish it. Discussion also exempted "storm drain improvements on existing or proposed streets which are not part construction of a major part of street modification/reconstruction project". Justification for this proposal was explained. The concept is a beginning point and may need to be revised over time. Supervisor Tatro commended Mr. Lipparelli for his work on the ordinance and moved to introduce on first reading Bill No. 136, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE SECTION 11.20.037 (MEETINGS, POWERS AND DUTIES OF THE COMMISSION) TO ADD A REQUIREMENT THAT NOTICE OF MEETINGS OF THE COMMISSION AND BOARD OF SUPERVISORS INVOLVING CERTAIN ROAD PROJECTS BE MAILED TO CERTAIN PROPERTY OWNERS AND OTHER MATTERS PROPERLY RELATED THERETO; fiscal impact will be a nominal increase in the time City staff must spend preparing for the meetings of the RTC and Board of Supervisors and the cost of mailing the required notices which will also be an added nominal cost. Supervisor Bennett seconded the motion. Motion carried 5-0.

**A. SUPERVISOR BENNETT - STATUS REPORT ON THE FORMATION OF THE METROPOLITAN PLANNING ORGANIZATION (MPO) AND THE ROLE OF THE TAHOE TRANSPORTATION COMMISSION (1-1034)** - Additional documents were distributed to the Board and Clerk. (A copy is in the file.) TRPA Executive Director Jim Baetje explained the transportation/transit needs and program status. He also introduced other staff members and explained their functions. (Supervisor Tatro left the meeting during his comments--9:45 a.m. A quorum was still present.) Mr. Baetje asked the Board to approve the program before January 1st. He felt that TRPA already performs approximately 75 percent of the MPO duties. In order to comply with the MPO requirements, however, the Forest Service must have a voting member on the Board. This required establishing a second board which is known as the TRPAMPO. The Tahoe Transportation District is the implementing agency. Efforts are being made to keep the process simple and maintain the current agencies/structures. One staff member will implement all of the MPO items. Mr. Baetje agreed that the MPO required forming an RTC within its boundaries. It will handle road construction, transit projects and funding. TRPA Staff Member Richard Wiggins emphasized that the local "TOT" taxes will remain within the local

jurisdiction. The MPO could not take those funds away from the local jurisdiction. The MPO will use federal and state funds only. Douglas and Washoe Counties were concerned about the impact of the air quality conformity act on future projects. Mr. Wiggins indicated that there will be a transportation improvement program which will use federal and state funds for the Tahoe Basin. Local projects which use other funding sources will see no change in funding. The local RTCs will continue to function as they have in the past without interference from the "TMPO". Mayor Masayko indicated that before Carson City has an MPO, these questions will have to be identified and answered. A duplication of efforts should be avoided. The mandatory matching funds must be found somewhere. Mr. Wiggins agreed that funding must be mixed in order to accomplish all of the projects. This may be where the overlap will occur. It is not a simple process. He was certain it is the correct approach. Lake Tahoe Transportation and Water Quality Coalition Representative Steve Teshara thanked the Board for having the opportunity to make the presentation. He looked forward to working with Carson City as it becomes an MPO. Supervisor Bennett requested feedback from the Board and the community-at-large in order to continue serving as their representative. Mayor Masayko explained the need for the Board to consider the issue at a future meeting before being forwarded to the Governor's office for his signature. Mr. Baetje did not feel that a second action by the Board was required in view of the Board's original concurrence with the approach. Mayor Masayko indicated that unless a Board member requested it, he would not re-agendize the issue. Supervisor Bennett explained her reasons for requesting the item be considered today.

**C. SUPERVISOR PLANK - ACTION ON A RESOLUTION STATING THE INTENT OF THE BOARD OF SUPERVISORS NOT TO DIMINISH BUDGET ALLOCATIONS FOR THE LIBRARY DUE TO VOTER APPROVAL OF A SUPPLEMENTAL PROPERTY TAX INCREASE FOR CARSON CITY LIBRARY IMPROVEMENTS (1-1365)** - This item was pulled due to the election results.

**D. ACTION TO SET DATE, TIME AND LOCATION FOR THE BOARD OF SUPERVISORS STRATEGIC PLANNING SESSION (1-1365)** - Discussion indicated a desire to hold the meeting in December, that the Supervisors-elect be included, and that a second meeting be held in January to finalize the goals. Discussion established the date for the meeting to be December 12th in the Sierra Room at 9 a.m. with a follow-up meeting the second Saturday in January. The meeting was to be televised or taped for later airing. No formal action was taken.

**E. DISCUSSION ON LEGISLATIVE MATTERS (1-1561)** - Mr. Berkich reported on the staff meeting with Consultant Mary Walker related to the legislative issues including the tax cap issue. Bill drafts are beginning to appear at LCB. Douglas County's BDRs have been reviewed. He did not feel that there would be any major conflicts there. Another meeting will be held early in December. The session may start on the first Monday in February. Mayor Masayko indicated that the Governor's welcoming would be on February 1. The City's Legislative Welcoming should be on Tuesday or Wednesday of that same week. Mr. Berkich then explained a Douglas County BDR which would increase the bidding requirement for purchasing contracts from \$10,000 to \$25,000. The Carson Water Subconservancy District changes are being drafted. Discussion noted the successful ballot question supporting the change in the date for celebrating Nevada Day. Senator Amodei may sponsor/spearhead this bill draft. The status of the Convention and Visitors Bureau bill draft regarding collection of delinquent room taxes was discussed. This proposal will have to be introduced by a City Representative or Legislative Committee Chairperson. The bill draft may be considered at the next Board meeting. Meetings with the Legislators should be re-established. This will provide an opportunity to discuss the City's legislative agenda.

**F. NON-ACTION ITEMS - INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (1-1692)** - Supervisor Bennett reported on the Nevada-Tahoe Conservation District and Lake Tahoe issues, the bond act funding for erosion control projects, the search for an at-large member for Nevada-Tahoe Regional Planning Agency, the Subconservancy meeting, the Carson-Tahoe Hospital strategic planning session, and her vacation plans. Mayor Masayko reported on the Governor's Industry Appreciation Luncheon, his letter of recognition to the new or expanded Carson City businesses, and his participation in the Northgate "re-new grand opening". He commended City staff on the remodel. His Redevelopment activities were also explained including the Nevada Tourism Open House ceremony. He commended the State on its renovation project. Supervisor Plank

commended the District Attorney's office on its work on the Library resolution, which had been pulled. He then reported on the Senior Center Governing Board and Advisory Council training session; the Parks and Recreation Commission meeting; the RTC meeting; and invited the public to participate in the special Parks and Recreation Commission meeting on the bids for the aquatic center scheduled for this evening. He announced the next meeting of the HOME Consortium scheduled for Monday at the WNDD offices. Carson City will be asking for funding for the down payment assistance program. The Community Council on Youth's next meeting will be on November 23. The Community Center Master Plan ad hoc committee had requested a Board member participate as a committee member. John Sims had been selected to represent the Parks and Recreation Commission on that committee. Supervisor Plank volunteered to be the Board's representative if the Board consented. No formal action was taken. Consensus supported his serving in this capacity. (1-1932) Mayor Masayko announced the Nevada Association of Counties annual conference scheduled for November 17 - 19 and invited the newly elected public officials to participate. He reminded the Board that there will be a Board meeting on November 19 and outlined the NACO agenda for that date. He also planned to attend a legislative workshop that afternoon. He directed staff to keep the Board's agenda as short as possible on that date. Supervisor Smith reported on the Regional Transportation Commission meeting and his political plans, his commitment to the community, and desire to remain active even though he had lost his re-election bid. He publicly congratulated Supervisor-elect Robin Williamson on her successful election campaign for his seat. He wished her success. Supervisor-elect Williamson thanked him for the opportunity to speak and the community for its support. She hoped that, now that the election is over, the community could continue to work together and make the community a better place. She looked forward to the coming year. Supervisor Smith offered his assistance to her in the transition. Mayor Masayko welcomed Supervisor-elect Williamson.

(2-1368) Supervisor Bennett commented on the Nevada Day activities including the attendance, parade, and Ormsby House's hospitality, fund-raising, and fireworks. She requested the Board give the Ormsby House public recognition of these activities.

BREAK: A ten minute recess was declared at 10:40 a.m. A quorum of the Board was present when Mayor Masayko reconvened the meeting at 10:50 a.m. although Supervisor Tatro was absent.

## **5. COMMUNITY DEVELOPMENT DIRECTOR - Walter Sullivan**

**A. ACTION REGARDING SUBMITTAL OF AN APPLICATION REQUEST \$40,000 TO THE STATE OF NEVADA'S COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM TO FUND THE "CARSON CITY HISTORIC STRUCTURE REHABILITATION PROGRAM FOR LOW/MODERATE INCOME PERSONS", A REHABILITATION PROGRAM TARGETING HISTORIC STRUCTURES OWNED OR RENTED BY LOW AND MODERATE INCOME PERSONS (1-2192) - Principal Planner Rob Joiner - Public input on the proposed program was solicited. The program is to provide assistance with building maintenance for residents in the historic district who meet income criteria. The application is the only one Mr. Joiner was aware of and is a pilot program. The grant will not compete with any other CDBG funding program. Comments emphasized the need for this type of a program. Public comments were solicited but none given. Supervisor Plank moved that the Board of Supervisors approve the submittal of an application requesting \$40,000 to the State of Nevada's Community Development Block Grant Program to fund the "Carson City Historic Structure Rehabilitation Program for Low/Moderate Income Persons", a rehabilitation program targeting historic structures owned or rented by low and moderate income persons, fiscal impact is \$40,000 from CDBG, which is a Community Development Block Grant program. Mayor Masayko seconded the motion. Motion carried 4-0.**

**B. ACTION REGARDING SUBMITTAL OF AN APPLICATION REQUESTING \$13,250 TO THE STATE OF NEVADA'S COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM TO FUND THE "CARSON CITY METRO BUSINESS ACTIVITY REPORT (MBA)", A COMPREHENSIVE DATA BASE OF ECONOMIC AND DEMOGRAPHIC INDICATORS USING GEOGRAPHIC INFORMATION SYSTEMS IN ORDER TO ASSIST AND ENHANCE COMMUNITY PLANNING, SPECIFICALLY IN THE AREA OF BUSINESS RELOCATION AND STARTUP TARGETED FOR LOW AND MODERATE**

**INCOME PERSONS (1-2429)** - Mr. Sullivan described the grant program, the funding, and the proposed program. Discussion supported the need for the information and the program. The Chamber of Commerce and Northern Nevada Development District are working to find sponsors to provide on-going funding to keep the information current. Supervisor Plank moved that the Board of Supervisors approve the submittal of an application requesting \$13,250 to the State of Nevada's Community Development Block Grant Program to fund the "Carson City Metro Business Activity Report (MBA)", a comprehensive data base of economic and demographic indicators using Geographic Information Systems in order to assist and enhance community planning, specifically in the area of business relocation and start up targeted for low and moderate income persons, fiscal impact is \$13,250, and the funding source is the Nevada Community Development Block Grant Program known as CDBG, Supervisor Bennett seconded the motion. Motion carried 4-0.

**6. PARKS AND RECREATION DIRECTOR - Steve Kastens - ACTION ON ALLOCATION OF 1998 RESIDENTIAL CONSTRUCTION TAX FUNDS (1-2534)** - Funding restrictions and other park projects not included on the list were explained. Mayor Masayko explained that Carson City is considered one neighborhood which permits the funding to be used throughout the community. Development Agreements have allocated funding to several park projects in new subdivisions. There had been approximately \$4-500,000 in tax monies collected. Developers are reimbursed for their construction costs as delineated in the development agreements. Mr. Kastens felt that this program had been beneficial to the City as the developer is reimbursed for only the agreed upon amount even though the project may cost the developer more than the RCT monies collected for that project. Western Nevada Builders Association has and continues to support the program. Washoe and Clark Counties have expressed an interest in the program. Discussion explained the Northridge projects and the construction delays encountered with its parks. The commitment to maintain the peak of Lone Mountain as open space is still being adhered to. The parks in the Northridge Subdivision and the term "neighborhood parks" were explained. All of the City parks are open to the public. Supervisor Plank moved to approve the recommendation of the Parks and Recreation Commission on allocation of 1998 Residential Construct Tax Funds pursuant to the attached list. Supervisor Bennett seconded the motion. Motion carried 4-0.

**7. CLERK-RECORDER - Alan Glover**

**A. ACTION TO APPROVE THE CANVASS OF THE VOTE FOR THE NOVEMBER 3, 1998, GENERAL ELECTION (1-2851)** - Discussion noted the 58.7 percent turnout and compared it with other turnouts. Mr. Glover thanked all of the election workers, the electorates for voting, and Sheriff's office for its assistance. The computer had failed to print the number of voters for three precincts. They were in Voting District 23 - 495; Voting District 539 which was early voting - 248; and Voting District 639 which was an absentee voting district - 67. These figures will be typed on the report before it is certified and submitted to the Secretary of State's office. The vote had been finalized by 9:10 p.m. Supervisor Smith moved to approve the canvass of the vote for the November 3, 1998, General Election. Supervisor Bennett seconded the motion. Motion carried 4-0.

**B. ACTION ON A RESOLUTION DESIGNATED BY THE SHORT TITLE "1998 LIBRARY CANVASS RESOLUTION"; DECLARING THE RESULTS OF AN ELECTION HELD WITHIN CARSON CITY ON THE LIBRARY QUESTION SUBMITTED AT THE ELECTION HELD ON TUESDAY, NOVEMBER 3, 1998, TO THE QUALIFIED ELECTORS OF THE CITY AND AUTHORIZING THE ISSUANCE BY THE CITY OF ITS GENERAL OBLIGATION BONDS AND THE LEVY OF A SPECIAL ELECTIVE TAX; PROVIDING OTHER MATTERS RELATING THERETO; AND PROVIDING THE EFFECTIVE DATE HEREOF (1-2975)** - The library issue was considered a special election. The library issue received 7,866 yes votes for 48.8 percent of the vote and 8,851 no votes for 51.2 percent of the vote. Supervisor Bennett moved to approve the canvass of the vote for 1998 Carson City library bond special election, CC-1. Mayor Masayko seconded the motion. Motion carried 4-0.

**C. ACTION ON A RESOLUTION DESIGNATED BY THE SHORT TITLE "1998 FIRE PROTECTION CANVASS RESOLUTION"; DECLARING THE RESULTS OF AN ELECTION HELD**

**WITHIN CARSON CITY ON THE FIRE PROTECTION QUESTION SUBMITTED AT THE ELECTION HELD ON TUESDAY, NOVEMBER 3, 1998, TO THE QUALIFIED ELECTORS OF THE CITY AND AUTHORIZING THE LEVY BY THE CITY OF A FIRE PROTECTION TAX OVERRIDE; PROVIDING OTHER MATTERS RELATING THERETO; AND PROVIDING THE EFFECTIVE DATE HEREOF (1-3036)** - The tax override election issue had failed. Therefore, no action was required or taken.

**8. CITY MANAGER - John Berkich**

**A. STATUS REPORT ON THE CARSON CITY BYPASS BY NEVADA DEPARTMENT OF TRANSPORTATION (1-3083)** - NDOT Project Leader Jim Gallegos - Efforts are being made to keep the project on schedule and to send the first phase of the project out to bid during the fall of 1999. The first phase is the bridge structures. The balance of the project will be bid in 2001. This will complete the project as originally proposed. Mr. Gallegos' only job is to keep the project on schedule. A majority of the right-of-way has been acquired for the bridge structures. Mr. Gallegos then indicated that the bridges will be put out to bid in November. They will take longer to construct than any other portion of the project. The Arrowhead ramps can be added to the project. Hydrologic designs and right-of-way requirements can now be added to the project. The northern portion of the project should be completed by late 2002 or early 2003. Simulated photographs were displayed and explained. A public hearing on the Arrowhead ramps will be conducted in the near future. Discussion noted Bonanza residents' concerns about the aesthetics and the impact of the freeway on them. Mr. Gallegos indicated that a consultant had been retained to study the hydrologics and design including the vegetation/revegetation of the corridor. NDOT is also going to be working with Mary Fischer and GROW to mitigate the impact through landscaping. Consideration will be given to the Bonanza residents at the public hearing. Supervisor Plank urged him to include natural vegetation which does not require a lot of irrigation in the plans. Mr. Gallegos agreed. Supervisor Bennett encouraged NDOT to involve the Forest Service and its reforestation program. Mr. Gallegos indicated he was looking forward to the workshops for public input and assistance. Mayor Masayko emphasized the community's desire to have revegetation at some time along the freeway and the need for "clean soil" for this purpose. He felt certain that the City and NDOT would be partners on this project. Mr. Gallegos described his work on the need for fill material and its quantity. Mayor Masayko also explained his intent to keep the project moving forward specifically in view of the funding commitment which the community had made. He acknowledged the funding and construction commitments required by other NDOT projects in the State. He did not believe that the community would be willing to accept "11th" hour surprises. The City roads cannot continue to handle the projected traffic volumes without the freeway. He urged Mr. Gallegos and NDOT to maintain the construction schedule. He suggested that a time schedule be developed indicting the four or five top critical time lines and posted where the public could have access to it. Periodic reports should then be given to keep the public advised as to the project's progress. Mr. Gallegos committed to being a part of the project until it is completed. A majority of the critical issues have already been identified. A construction schedule is forthcoming. The phasing change had set it back a "little bit". Supervisor Plank supported Mayor Masayko's comments regarding keeping the public informed and having periodic reports. Supervisor Bennett encouraged Mr. Gallegos to develop a video or a short public access television program which could be viewed at the City Hall by the public.

Public comments were solicited. Mayor Masayko reiterated Mr. Gallegos comments indicating that he has discussed with Ms. Fischer and her group the landscaping issues and that he would remain in touch with her during the entire project. (2-0025) Mark Sullivan urged the Board to make the pictures available to the public. Mr. Gallegos indicated that the pictures were to be left with the City. Mayor Masayko directed Mr. Berkich to find a location to display them. Mayor Masayko thanked Mr. Gallegos for his report. No formal action was required or taken.

**B. STATUS REPORT ON STORM DRAINAGE MASTER PLAN (2-0041)** - Deputy City Manager Dan St. John - A committee has been established and is working on the plan. Committee Chairperson Jay Aldean was present. Mr. St. John indicated an intent to develop a schedule which will dovetail with the freeway schedule. The freeway impact on the master plan priorities were noted. A computerized program was used to illustrate the program. Specific project proposals will be submitted to the Board in the near future.

Concepts are being considered by the committee at this time on the freeway solutions. Community-wide master planning concepts are being developed. The public was invited to attend the committee meetings. Illustrations of various drainage issues which had been discussed by the committee were provided. The freeway cost sharing program with NDOT was briefly explained. Environmental issues related to the freeway storm drain program are still being discussed. The final plan is to be to NDOT by May 1999. These improvements are to be constructed at the beginning of next year. This plan's detention/retention basins were explained and illustrated on a computer enhanced map. The master plan steps were described including the development of design standards and development of alternatives and funding programs. Eventually, the FEMA maps will be redone. Justification for having different protection rates for different facilities was explained. Standards used by other agencies are being evaluated and will be used as the base for Carson City's program. Marie Wolf had given Mr. St. John the photographs which he used to illustrate the flood concerns. Members of the consortium working on the plan were noted. Discussion explained the drainage route for Vicee, Ash, and Kings Canyons. Their flows do not impact the proposed freeway route. Timberline, Combs, Duck Hill, and Goni Wash impact the freeway. Supervisor Smith pointed out the impact Kings, Ash, and Voltaire Canyons have on the town, which he felt the pictures had illustrated. He hoped that these canyons will be addressed soon so that another event does not occur. He also felt that the Subconservancy would not keep its \$400,000 commitment to the Carson City program forever without substantial work occurring. He urged the consortium to develop a program to preserve this funding. Mr. St. John indicated that a proposal is being drafted at this time for the Subconservancy District. The Board should see this program in the near future. Vicee Canyon is already under construction with FEMA money. Its ultimate design is "well along". Neighborhood meetings will be scheduled soon which will include the Winnie area. Additional comments were solicited but none given.

(2-0376) Committee Chairperson Aldean thanked the Board for establishing the committee and Mr. St. John for his educational program. The Committee had considered the Combs Canyon concept and supported it. He felt that the Committee understood its role and was working hard to develop a plan. Mayor Masayko thanked the Committee for volunteering. Mr. St. John requested feedback from the Board on any community gatherings which wished to have a similar presentation. Supervisor Smith urged staff to maintain clear lines of distinction between storm drain construction and maintenance and not develop another City construction crew. He also felt whatever is done should be fair and equitable to all parties. Mr. St. John felt that there were clearly defined procedures which will work in this area. Additional comments were solicited but none made. No formal action was taken or required.

**C. STATUS REPORT ON CARSON CITY COMMUNITY TRANSPORTATION (2-0445) -**  
Paratransit Representative Marc Reynolds, NDOT Representative Sandi McGrew - Mr. Berkich's introduction noted that Paratransit Representative Steve Hutchins was in attendance. Mr. Reynolds used the overhead projector to display the statistics. (A copy is included in the file.) Implementation challenges and their resolutions were described. These challenges included vehicle failures and staffing problems. Ridership increases were described. A program is being developed which may provide a cheaper fair for the general public. This is an attempt to increase its ridership. At this time only five to seven percent of the ridership is from the general public. Mr. Reynolds then explained his staff's activities in the community, including its third place Nevada Day award, and reasons for this policy. Three major surveys are planned for the next three months. An overview of their questions was provided. System changes were explained. There had been only 20 complaints during the first three months of the consolidated operation. The majority of these complaints were during July when the vehicle failure rate was high. There had been 25 compliments received. Suggestions include daily and weekend service to Reno, additional sedans, lower fairs, and shorter reservation lead time. New business included the School to Careers Program. This had put the program within 9.5 rides a day of its goal. Future business opportunities include providing EMT-1 service for Nevada Medicaid, Carson-Tahoe Rehabilitation Center non-emergency medical transportation, Nevada Welfare service, and the Eagle Valley Children's Home.

(2-0875) Ms. McGrew explained the Transportation Equity Act for the 21st Century and its Job Access Reverse Commute program. If a Welfare grant is obtained for this purpose, regional funding for welfare clients in Carson City and outlying communities will provide employment transportation. It may also provide a Carson-Reno link. She is also encouraging the program to include the Airport area. An area survey will be conducted to determine

whether transportation to the legislature is needed. Carson City support and assistance will be requested to assist with data information on employers. Maps delineating the location of both the recipient and providers will be developed from this information. The grant will be developed at a workshop on December 10. Discussion noted the competition for the grant. If the grant is unsuccessful, work will continue on the Welfare Temporary Aid to Needy Families Transportation Funds. The larger grant will allow more to be done than this program will provide. Funding allocation under her Department was described and will include a partnership agreement with all of the participating counties. Supervisor Bennett also suggested that the legislators who reside in Carson City during the session be afforded an opportunity to avail themselves of the service. Ms. McGrew indicated that all of the legislators will be surveyed to determine their service needs.

(2-0986) Mr. Reynolds indicated the marketing plan had not been implemented but will be when the efficiency and program are operational. Mr. Morgan had developed three 30 second commercials which will be broadcast over the public access television station three times a day. Newspaper ads and brochures will be developed and distributed throughout the community. Local employers will be contacted individually about the service. A display booth will be at NACO. Additional ticket outlets are being developed. He felt certain that the operation should be in the black when the next quarterly report is given.

(1-1030) Finance Director David Heath summarized his financial oversight of the operation which indicated the revenue projections are short \$13,000. As revenue improvements have been shown, he was optimistic about the future of the operation. He supported Mr. Reynolds and his efforts to improve. Mayor Masayko requested a written report showing the actual and estimated revenue projections. Mr. Heath gave a verbal report indicating the monthly projections were \$6,000 and agreed to provide the written document. Supervisor Plank supported Mayor Masayko's request for a fiscal graph. Mr. Heath noted the impact donations would have on the revenue projections. Mayor Masayko also requested a year-to-date ridership report and graph. This will provide a report showing the trends. Mr. Reynolds indicated that this report is being designed by the Bremerton office. Mayor Masayko then suggested that the surveys/rider responses be tracked. Mr. Reynolds agreed to provide same. Supervisor Bennett thanked Mr. Reynolds for his effort, dedication, and commitment. Mayor Masayko also commended him on his "can do" attitude which made the program work. Mr. Reynolds expressed his commitment to make the program work. Quarterly reports are to be provided at future Board meetings and monthly reports will be given to the Board. No formal action was taken or required.

**D. ACTION ON ACCEPTANCE OF THE IMPLEMENTATION PLAN FOR THE RECOMMENDATIONS OF THE 1998 GRAND JURY REPORT (1-1190)** - Mr. Berkich's introduction acknowledged that several of the implementation plans may require funding. These funding issues/requests will be addressed at future Board meetings. Mayor Masayko also pointed out that the Board does not have to be involved with the plans developed by the elected officials beyond the funding issue. Issues which have already been addressed should be presented to the Board for acceptance. Periodic status reports should be provided for any incomplete items. Comments indicated that the Board would not be involved with the Sheriff's decisions related to the SORT team's activities. Mr. Berkich agreed that the staff had already addressed several of the weaknesses. He also indicated that status reports will be provided until after the budget process is completed. Fiscal impacts will be addressed during the budget and strategic planning sessions. Supervisor Plank reported on his personal knowledge of the changes which had already been made at Animal Control. The Grand Jury report was felt to be a positive report on City operations which indicated areas needing improvement and having weaknesses. It provides an opportunity to make improvements and to better serve the community. Supervisor Plank moved to accept the implementation plan for the recommendations of the 1998 Grand Jury Report as presented in the document. Supervisor Smith seconded the motion. Mayor Masayko felt that Mr. Berkich understood the Board comments relating to the Sheriff's Department. The motion was voted and carried 4-0.

(2-1395) There being no other matters for consideration, Supervisor Bennett moved to adjourn. Mayor Masayko seconded the motion. Motion carried 4-0. Mayor Masayko adjourned the meeting at 1:17 p.m.

The Minutes of the November 5, 1998, Carson City Board of Supervisors meeting

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ARE SO APPROVED ON \_\_\_\_\_June\_3\_\_\_\_\_,

\_\_\_\_\_/s/\_\_\_\_\_

Ray Masayko, Mayor

ATTEST:

\_\_\_\_\_/s/\_\_\_\_\_  
Alan Glover, Clerk-Recorder