

**City of Carson City  
Agenda Report**

**Date Submitted:** September 2, 2011 **Agenda Date Requested:** September 14, 2011  
**Time Requested:** Consent

**To:** Mayor and Supervisors  
**From:** Purchasing and Contracts

**Subject Title:** For Possible Action: To authorize Carson City Public Works Staff to purchase equipment to be used by a local government agency at a discount, therefore, not suitable for public bidding pursuant to NRS 332.146. This request is to purchase equipment from Auction, closeout and bankruptcy sales; or sale of merchandise left after exhibitions that Public Works staff are planning to attend in the next few months for a not to exceed cost of \$1,050,000.00 to be funded from various accounts (listed below) as provided in FY 2011/2012. (File No. 1112-101) *(Kim Belt)*

**Staff Summary:** Public Works staff is planning on attending several Exhibitions within the next few months and would like to purchase Demonstration Equipment at offered discounted rates at the Trade Shows, by Exhibitors who do not want to return with the Demonstration Equipment. Equipment to be purchased includes, but is not limited to: landfill equipment, sewer cleaning equipment, and street repair equipment.

**Type of Action Requested:** (check one)

Resolution                       Ordinance  
 Formal Action/Motion             Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to authorize Carson City Public Works Staff to purchase equipment to be used by a local government agency at a discount, therefore, not suitable for public bidding pursuant to NRS 332.146. This request is to purchase equipment from Auction, closeout and bankruptcy sales; or sale of merchandise left after exhibitions that Public Works staff are planning to attend in the next few months for a not to exceed cost of \$1,050,000.00 to be funded from various accounts (listed below) as provided in FY 2011/2012. (File No. 1112-101) *(Kim Belt)*

**Explanation for Recommended Board Action:** Pursuant to **NRS 332.146 subsection 1**, staff is requesting the Board of Supervisors declare that the purchase is not adapted to award by competitive bidding and authorize Public Works Department to purchase equipment providing Carson City's approved funding and purchasing procedures are followed.

**NRS 332.146:** Auction, closeout and bankruptcy sales; sale of merchandise left after exhibition.

1. Except as otherwise provided by law, if the governing body or its authorized representative determines that the supplies, materials or equipment can be purchased

at any public auction, closeout sale, bankruptcy sale, sale of merchandise left after an exhibition, or other similar sale at a reasonable savings over the cost of like merchandise and below the market cost in the community, a contract or contracts may be let or the purchase made without complying with the requirements of this chapter for competitive bidding.

2. The documentation for the purchase or acquisition must be summarized for the next regularly scheduled meeting of the governing body, together with written justification showing the savings involved.

(Added to NRS by 1975, 1538; A 1983, 845; 2001, 1318)

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS 332.146

**Fiscal Impact:** \$1,050,000.00 or less dependent on purchase price of equipment.

**Explanation of Impact:** If approved the below account(s) could be reduced by \$1,050,000.00 or less dependent on purchase price of equipment.

**Funding Source:** Equipment Fund Accounts: Water - 520-3502-435-77-75, Sewer – 510-3202-434-77-75 and Streets – 256-3038-431-77-75 as provided for in FY2011/2012.

**Prepared By:** Kim Belt, Purchasing and Contracts Manager

**Reviewed By:**

  
\_\_\_\_\_  
(Public Works Director)


Date: 9-6-11

  
\_\_\_\_\_  
(City Manager)

Date: 9/6/11

  
\_\_\_\_\_  
(District Attorney)

Date: 9/6/11

  
\_\_\_\_\_  
(Finance Director)

Date: 9/6/11

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)