

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the Special Budget Meeting of April 28, 1998**  
Page 1

A special budget hearing meeting of the Carson City Board of Supervisors was held on Tuesday, April 28, 1998 in the Community Center Sierra Room, 851 E. William St., Carson City, NV at 6:00 p.m.

<b>PRESENT:</b>	Ray Masayko	Mayor
	Greg Smith	Supervisor, Ward 1
	Jon Plank	Supervisor, Ward 2
	Tom Tatro	Supervisor, Ward 3
	Kay Bennett	Supervisor, Ward 4

**STAFF:** John Berkich, City Manager  
Mary Walker, Finance Director  
Fran Smith, Recording Secretary

**NOTE** - Unless otherwise indicated each item was introduced by Mayor Masayko. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

- A. CALL TO ORDER** - Mayor Masayko called the meeting to order at 6:01 p.m. A roll call was taken and a quorum was present.
- B. PLEDGE OF ALLEGIANCE** - Mayor Masayko led the pledge.
- C. CITIZEN COMMENTS ON NON-AGENDIZED ITEMS** - None.
- D. PUBLIC HEARING CONCERNING THE FISCAL YEAR 1998-99 BUDGET DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING:**

**Animal Services/Pet Cemetery**  
**Health Department**  
**Environmental Health**  
**Public Health Nurse**  
**Sierra Forest Fire Protection District**  
**Fire Department**  
**Ambulance Fund**  
**Emergency Management**  
**Sheriff's Department**

**Animal Services/Pet Cemetery** - Mike Conklin, Animal Services Director - (1-0018.5) He said there was basically nothing new with regard to the Pet Cemetery except that the Board was already aware the crematorium had broken down and had allocated funding to repair it. He then commented they have approximately two years of plot selection and after that they are going to have to find a new location. He added before that happens he would be making a recommendation to the Board that the services go to the Wildlife Center for the next phase.

(1-0048.5) Mr. Conklin said the Animal Services Department budget included a three percent increase which was basically for merit increases and that there was a slight increase attributed to an increase in the cost of fuel. He also commented that the service and supply figure is as low as it is because they receive a tremendous amount of donations from the community. He had provided copies of the recommendations by the National Animal Control Association and the Humane Society of the United States which outlined the guidelines and standards that need to be applied in a community the size of Carson City. He had also provided figures from 1995, '96 and '97 which reflected the number of animals handled, adopted, reclaimed, or euthanized and also indicated that 25 percent of services were for out of county residents. Mayor Masayko said he had heard from citizens asking about the euthanization method and Mr. Conklin advised he was anticipating information from the American Veterinarian

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the Special Budget Meeting of April 28, 1998**  
Page 2

Association and other professionals which he will provide to staff and the Board. However, he noted if a new system is used a euthanization area would have to be built and urged the Board to carefully review the information before they make a decision. Mr. Berkich said there had been a citizens committee several years ago who had looked at the animal ordinance during which the issue had been extensively discussed. He added that the Board had affirmed that the process being used at that time should continue. Supervisor Smith commented that animal issues are tremendously emotional and that the meeting room would be full whenever they are discussed. At this point Mr. Conklin referred to the supplementals and explained his reasons for needing additional staff and a mobile radio to continue maintaining their current level of service.

**Health Department/Environmental Health** - Daren Winkelman, Health Director -Kathy Wolfe, Office Supervisor - (1-0236.5) He explained the need for an increase in their personnel and referred to the handout he had provided which covered the increase in population and the accompanying increase in the need for services. He talked about the goals they had achieved, their training program, and the child care program which has been upgraded. Supervisor Bennett asked about the food inspection process and he provided information on how this is working.

(1-0335.5) At this point Mr. Winkelman talked about the overall ten percent change in the salary budget. He explained how personnel had been reclassified and the reasons for that. He also talked about the training his people are required to participate in and that they are also required to keep up their certification. He then talked about his supplemental for a new position and explained that the workload in his office is such that the the staff they currently have cannot keep up. He cited the mosquito control problem as an example of the increased work and that the person assigned to this is taken away from other duties to work on that. Supervisor Smith put this request on the first cut list and Supervisor Bennett put the training on the list.

**Public Health Nurse** - (1-0556.5) Kathy Wolfe, Office Supervisor - She read the mission statement into the record. She then said there will be a change in personnel in the near future because of the discontinuation of the immunization grant and that their overall budget will decrease 37 percent because of this. However, she said there are two nurses working the evening clinic which will continue to provide immunizations. However, they won't be free as they are now although the department has the option of waiving the fee if the recipient cannot afford it. She talked about providing additional services such as family planning, home visiting, and teen pregnancy awareness. She then explained the items involved in the overall 2.5 percent increase in the budget. The reasons for the supplementals for additional part time personnel, one of whom would be changing the interpreter's status from a contract to a part time secretary, and another was for back-up clerical support caused by an increase in the population and customer service. Supervisor Bennett asked that the interpreter request be put on the first cut list and Supervisor Smith also put the request for the back-up clerical position on the list.

**Sierra Forest Fire Prevention District** - (1-0785.5) Dan Holbrook, Fire Management Officer for the Division of Forestry Western Region - He said the tentative budget does not request any adjustment in the ad valorem tax rate. However, it does have eight new region-wide positions. He said the City's portion of their salaries changes from 8.50 last year to 8.51 this year. He noted that there is a three percent salary increase given to them by the Legislature. He also explained some of the items in the budget which he said basically remains the same as last year.

**Fire Department** - (1-0867.5) Ron Swirczek, Administrator for the Nevada Division of Industrial Relations - Mr. Berkich said Mr. Swirczek would be making a presentation on the OSHA regulations. He added that a recommendation by the Fire Department is to increase the staffing of the Fire Department to three extra firefighters per shift for a total of nine people. He said this would increase the company size to four men on an engine.

**Richard Chrzanowski, B.C./Suppression - Fire Department** - (1-0887.5) He said he would be providing information that goes hand in hand with the supplemental requests. He had some slides and provided extensive information about some of the things they do. These included the number of structure fires they had responded to, their training standards, response times, details on how the two in/two out will affect their activities, rescue and

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the Special Budget Meeting of April 28, 1998**  
Page 3

assistance to victims, and ultimate fire extinguishment. Fire Chief Lou Buckley also provided information on their responsibilities.

(1-1209.5) Mr. Swirczek commented that the OSHA regulation is for worker safety. He said the standard says there will be four fully equipped, fully trained firefighters on scene prior to initiating an attack on an interior structure fire. He added that the standard was to provide a minimum level of protection to the firefighters when going into a structure. He added all it does is minimize the risk of fatality in the event something happens such as an injury. He noted it previously said there were to be two in and one out and now means four on scene. He said the other issue is if the firefighters are there and there is a known life threatening situation they can go in.

**Bob Schreihans, President of the Firefighters Association** - (1-1415.5) He said he and the other firefighters in the room were at the meeting to support Chief Buckley's position for implementing the four firefighters per engine manning structure. He cited an example of the regulation where an engine with three people arrives at a fire but have to wait until another unit arrives so that the proper number would be present. Supervisor Tatro said this is a public safety issue and the question is not whether to go to the new format but rather how to fund it. Supervisor Plank agreed and said the firefighters cannot be expected to do their job with less than the minimum level of safety. He felt it is not a question of regulation but common sense. Supervisor Smith said the money is available and the issue is priorities.

**Mayor Masayko declared a recess at 7:45 p.m. When he reconvened the meeting at 7:56 p.m. a quorum was present as previously noted.**

(1-1773.5) Mr. Berkich said the OSHA edict has been discussed with Fire Department staff and there is a list of possible options. Mr. Buckley commented that one of the options was to use Members of Warren Engine Company volunteers as staffing four person engine companies. He added that he had discussed this with the Warren Engine officers and that they are unanimous this is not something the volunteers can do. He said this would be 24 hour staffing on three units and felt it would be unrealistic to expect the people to meet that kind of time commitment. He noted another option would be to place the volunteers on ambulances and take other people off the ambulances and putting them on the engines. Additionally to that he said the collective bargaining agreement would have to be re-negotiated and explained what the existing agreement says. He then said he will do his best to manage whatever the Board decides.

**Shane Salcedo, Second Assistant Chief** - (1-1971.5) He said they currently do not have the manpower to back the fourth man. He added that the engine company is fully supporting the Carson City Firefighters and the union, and Chief Buckley on the four man engine company. He then said each year they have a four month Firefighter I academy which includes training in hazardous materials, awareness operations, etc. He noted in order to acquire the Firefighter I certificate the candidate has to be an EMT I, and Wildland Firefighter Type II. Chief Buckley noted that at the present time Warren Engine Company does many things, both operationally and socially. He added they have a very active non-operational group called civil members. He said the department's goal is to get Warren Engine Company up from 12 to 32 operational members who are people that actually fight fires.

(1-2127.5) At this point Ms. Walker talked about the ad valorem tax increase that was voted on by the taxpayers which went into effect in 1991 for Fire Station I. She said it is an annual decision by the Board and explained because it is a tax override and they establish the tax every year. She added it could fund \$238,000 in debt service although this is currently paid out of sales tax. She said there is also \$260,000 of available ongoing monies in the General Fund. Mayor Masayko said he did not believe there is a choice except to provide the necessary resources to meet the OSHA requirements. He felt this means that other ongoing requests would not be funded this year. He asked that the Board take time to discuss options and also do research. He added that the City has until October to implement the regulations which should allow time to look at the options. Ms. Walker said the Board's decision on funding does not have to be made until May 19 and that staff has until May 12 to look at the alternatives. Supervisor Smith asked that this be placed on the first cut list at this time and also asked staff to develop a menu of options on how this particular request for a four man engine company can be funded. He urged staff and the

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the Special Budget Meeting of April 28, 1998**  
Page 4

department to work together to bring alternatives to the Board.

**Ambulance Fund and Emergency Management** (1-2431.5) Chief Buckley said he would be talking primarily about administration and prevention. He added that the figures he had provided followed the direction given by the City relative to 2-1/2 percent on services and supplies, wages, etc. He also noted that the document contains those things that had been negotiated and tentatively agreed upon with the Firefighters Association and the Organized Chief Officers Association. He then talked about the request for protective clothing, for both wildland and structures, for the volunteers. He said they have to go along with NFPA standards in this respect and the reason is that the firefighters contract says they must meet the current standards. He said they have also budgeted for training, workmens comp, and basic insurance and that these are reflected in the overall budget. Supervisor Bennett said she would like to know what is accomplished by those investments, how many people it involves, etc. relating to the volunteer program. Mr. Buckley said he could provide that information. Mayor Masayko put the requests for for the Warren Engine capital and training on the first cut list. Mr. Buckley then talked about the five percent increase in ambulance fees. He also said they had an ambulance supplemental for equipment replacement. Ms. Walker said it is built in the budget and would be coming to the Board later in the year.

(1-2879.5) She then thanked the Fire Department for their help during the budget process. She added that they had cut back on their requests because of needs for the new safety complex. Supervisor Bennett asked why this had not been considered previously. Mr. Berkich said this is a change in the level of service and those decisions are left up to the Board. Ms. Walker commented that the Board had already established the level of service for the Fire Department which is where they are currently operating but this is a new level and any additional funding requests come to the Board.

Supervisor Tatro left at 8:55 p.m. during the next discussion and returned at 8:58 p.m. A quorum remained present.

**Sheriff's Department** - (1-3017.5) Sheriff Bannister said the budget increase is basically for salaries and benefits per their contract. He then talked about additional staff to cover the new jail and explained that they need three additional sergeants, one additional deputy, two service technicians, and one additional cook. He explained that the three sergeants would come aboard in July, the deputy in August, the service technicians in October, and the cook in February. He said in addition to merit salary increases the 911 bill costs have gone up considerably. He then commented on the request for the Undersheriff's position and that he had discussed this with Ms. Walker. He explained he had maintained that position open since the retirement of former Undersheriff Barney Dehl but now it needs to be filled. Ms. Walker explained that this is a funded position already in the budget and that the Board did not have to consider it. Sheriff Bannister said the only other position he was requesting was for a records clerk. He explained that the workload since 1996 on the crime and case reports they handle has increased dramatically. He provided details on how the records clerk could enter the information into a computer system which would give them the details they need on a timely basis. Supervisor Plank put this position on the first cut list. Supervisor Bennett asked if the Sheriff has the equipment for this program. He said he would need the software and was in the SPAN request and all he basically needs is a computer and a crime analysis software package. Mayor Masayko said this would be on the first cut list.

**POSSIBLE ACTION ON BUDGET MATTERS PREVIOUSLY CONSIDERED AT PUBLIC HEARINGS** - None.

There being no further business Supervisor Bennett moved to adjourn. Supervisor Plank seconded the motion. Motion carried 5-0-0-0. Mayor Masayko adjourned the meeting at 9:15 p.m.

The Minutes of the special April 28, 1998 budget meeting of the Carson City Board of Supervisors

ARE SO APPROVED \_\_\_\_\_, 1998

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the Special Budget Meeting of April 28, 1998**  
Page 5

Ray Masayko, Mayor

---

ATTEST

---

Alan Glover, Clerk-Recorder