

**City of Carson City
Agenda Report**

Date Submitted: January 10, 2012

Agenda Date Requested: January 19, 2012

Time Requested: 10 minutes

To: Liquor and Entertainment Board

From: Business License, Public Works/Sheriff's Office

Subject Title: For possible action to accept the annual activity report for Administrative Citations issued. (Lee Plemel/Lena Tripp)

Staff Summary: An annual activity report including the disciplinary actions, penalties, and alcohol server training summary is to be presented to the Board per CCMC 4.13.150.

Type of Action Requested:

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to accept the annual activity report for Administrative Citations issued.

Explanation for Recommended Board Action: N/A

Applicable Statute, Code, Policy, Rule or Regulation: CCMC 4.13

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: N/A

Supporting Material: 1) Administrative Citations annual report

Prepared By: Lena Tripp, Senior Permit Technician

Reviewed By:




(Public Works Director)

Date: 1-10-12


(City Manager)

Date: 4/10/12



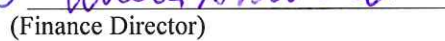
(District Attorney's Office)

Date: 1/10/12



(Principal Planner)

Date: 1-10-12



(Finance Director)

Date: 1/10/12

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)



Carson City Business License Division

108 E. Proctor Street
Carson City, Nevada 89701
(775) 887-2105
www.carson.org/businesslicense

MEMORANDUM

Board of Supervisors Meeting of January 19, 2012

TO: Board of Supervisors
FROM: Lena Tripp, Senior Permit Technician
DATE: December 28, 2011
SUBJECT: Annual Administrative Citation Report

This item is for possible action to accept the annual activity report for Administrative Citations issued.

The annual report includes the following:

- On February 7, 2011, a show cause hearing was held before the Hearings Examiner, Lee Plemel in regards to Sierra Wine's 3rd Administrative Citation. A seven (7) day suspension of the business's liquor license and a \$1500.00 fine was imposed. Sierra Wines has since gone out of business effective November 2011.
- On August 9, 2011, an appeal form was submitted to the Business License Division by Foodmart 1 located at 1102 N. Carson St. and a letter was written by Jennifer Pruitt, Acting Planning Director in response to the appeal form. The appeal form was denied because it was not submitted within 15 days of the citation being imposed.
- Below is the 2011 chart showing the citations that have been issued. If a month shows dashes, a Compliance Check was not conducted that month.

2011	ADMINISTRATIVE CITATIONS		
	1	2	3
JANUARY	1	4	1
FEBRUARY	-	-	-
MARCH	2	1	0
APRIL	0	1	0
MAY	-	-	-
JUNE	-	-	-
6 MONTH	3	6	1
JULY	2	0	0
AUGUST	0	0	0
SEPTEMBER	2	2	0
OCTOBER	-	-	-
NOVEMBER	1	0	0
DECEMBER	2	0	0
12 MONTH	10	8	1

If you have any questions or would like additional information, please contact me at 283-7059 or ltripp@carson.org.