

CARSON CITY BOARD OF SUPERVISORS

Minutes of the March 15, 2012 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, March 15, 2012 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Shelly Aldean, Ward 2
Supervisor John McKenna, Ward 3
Supervisor Molly Walt, Ward 4

STAFF: Larry Werner, City Manager
Alan Glover, Clerk - Recorder
Randal Munn, Chief Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:31:04) - Mayor Crowell called the meeting to order at 8:31 a.m. Mr. Glover called the roll; a quorum was present. First Christian Church Pastor Ken Haskins provided the invocation. At Mayor Crowell's request, Gil Yanuck led the pledge of allegiance.

5. PUBLIC COMMENTS AND DISCUSSION (8:32:55) - Mayor Crowell entertained public comment. (8:33:21) Lyon County Public Works Department Director Mike Workman provided background information on the cooperative relationship between the Carson City and Lyon County Public Works Departments. On behalf of the Lyon County Public Works Department, he expressed gratitude for the City staff, particularly Mr. Werner, Public Works Department Director Andy Burnham, Water Manager Tom Guinn, Public Works Operations Chief Curtis Horton, Streets Operations Manager Rit Palmer, Environmental Manager Ken Arnold, and Warehouseman Tom Gordon. He advised that Mr. Burnham coordinates meetings between the Carson City and Lyon County Public Works Departments twice a year. "You've got a full complement of staff there, from engineering right down to front-line operations staff and it's just awesome. ... Carson City plays a lead role in that. ... Whenever we get together with your staff, we're made to feel welcome, we always learn something and, bottom line, the citizens of northern Nevada have a much, much better and stronger public works force out there because of our interlocal cooperation." Mr. Workman thanked the Board of Supervisors and "acknowledge[d] whatever you guys are doing over here, it makes a huge difference and it's a big deal." Mayor Crowell requested Mr. Workman to convey the Board's gratitude to "our friends in Lyon County as well," and thanked Mr. Workman for his kind words.

(8:36:42) Gil Yanuck requested the Board's consideration of changes to the City's littering regulations. He expressed support for local business, noting his Chamber of Commerce activities. Based on his own experience, he expressed the opinion that "advertising and marketing are the life-blood of a company. Unless you get people to understand about your product or your services, it doesn't do any good." He displayed a small packet of discount coupons, a version of the *Nevada Appeal* published for the purpose of encouraging subscription, yellow pages, and white pages, all of which are usually left in the driveways

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of residences. He piled them up on the floor as a demonstration, noting that there are “unfortunately ... a lot of empty homes in Carson City.” He further noted that, as these advertising and marketing materials sit in the driveways of empty homes, “the weather deteriorates the packaging and, pretty soon, we’ve got papers and magazines and stuff all over the roadway.” He pointed out that political advertising materials are required to be removed within a certain time following an election, and suggested imposing a time frame for removal of advertising and marketing materials left in residential driveways. The Board members thanked Mr. Yanuck for his suggestion, and Mayor Crowell commended his effective presentation.

(8:41:04) Jesse James Buyten read a prepared statement into the record, copies of which he provided to the Clerk for the record. Mayor Crowell entertained additional public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - February 16, 2012 (8:46:24) - Supervisor Abowd moved to approve the minutes. Supervisor McKenna seconded the motion. Motion carried 4-0-1, Supervisor Aldean abstaining.

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:45:35) - Mayor Crowell provided an overview of the agenda. (8:46:52) Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed it adopted.

8. CONSENT AGENDA (8:47:13) - Mayor Crowell entertained requests to hear items separate from the consent agenda. Mr. Werner requested to hear item 8-2(B) separately. Mayor Crowell entertained additional requests and, when none were forthcoming, a motion to approve the remainder of the consent agenda. He advised that he would abstain from voting on item 8-3 due to his professional association with Airport Authority Counsel Steve Tackes. **Supervisor Aldean moved to approve the consent agenda, consisting of one item from Finance; two items from Purchasing and Contracts; one item from the Carson City Airport Authority; one item from Parks and Rec; three items from the City Manager’s Office, with acknowledgment of Ronni Hannaman’s appointment to the Carson City Redevelopment Authority Citizens Committee, and acknowledgment of Robert Stanbury’s appointment to the Carson City Cultural Commission. Supervisor McKenna seconded the motion. Motion carried 5-0.**

8-1. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY, THROUGH MARCH 6, 2012, PURSUANT TO NRS 251.030

8-2. PURCHASING AND CONTRACTS

8-2(A) POSSIBLE ACTION TO ACCEPT THE PUBLIC WORKS DEPARTMENT RECOMMENDATION TO APPROVE AMENDMENT NO. 1 TO CONTRACT NO. 1011-065 WITH BHC CONSULTANTS, LLC, TITLED “PROFESSIONAL SERVICES FOR ENVIRONMENTAL PERMIT ASSISTANCE” TO RENEW CONTRACT NO. 1011-065 FOR A SECOND YEAR AND EXTENDING THE CONTRACT AN ADDITIONAL SIX (6) MONTHS, CHANGING THE CONTRACT TERM FROM JUNE 30, 2011 TO DECEMBER 31, 2012

8-2(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1112-148, PURSUANT TO NRS 354.624, WITH KAFOURY, ARMSTRONG & CO., TO PROVIDE AUDITING SERVICES AND TO DESIGNATE KAFOURY, ARMSTRONG & CO. AS THE

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AUDITING FIRM FOR FY 2011 / 2012 FOR A NOT-TO-EXCEED AMOUNT OF \$96,910.00, AND A CONTINGENCY AMOUNT OF \$25,000.00 (IF NEEDED FOR AUDITING ADDITIONAL MAJOR FEDERAL GRANT PROGRAMS) TO BE FUNDED FROM THE FUNDING SOURCES LISTED IN THE AGENDA REPORT, AS PROVIDED IN FY 2011 / 2012, WITH THE OPTION TO RENEW FOR AN ADDITIONAL TWO (2) YEARS (8:48:55) - Mayor Crowell introduced this item, and Mr. Werner explained a concern that there may have been inadequate notice relative to the due process associated with the request for statements of qualification. He suggested reagendaing the item for the April 5th Board of Supervisors meeting. At Supervisor Walt's request, Mr. Werner agreed to attach the draft of the corresponding Audit Committee meeting minutes. Supervisor Abowd advised that she had raised the concern, and agreed that it should be reagendaed for the April 5th meeting. In response to a question, Mr. Providenti advised there will be no problem delaying the decision as the Department of Taxation granted an extension of time.

In response to a question, Mr. Providenti reviewed the annual fees, as outlined in the agenda materials. Discussion took place regarding the costs associated with the proposed three-year contract, and Mr. Werner agreed that the item would be reagendaed for the April 5th meeting.

8-2(C) POSSIBLE ACTION TO APPROVE AN INCREASE IN THE CONTINGENCY IN THE AMOUNT OF \$86,287.47, TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$187,206.17, FOR CONTRACT NO. 1011-157, TITLED "WASTEWATER RECLAMATION PLANT NORTH LIFT PUMP STATION IMPROVEMENTS," TO Q & D CONSTRUCTION, INC.

8-3. CARSON CITY AIRPORT AUTHORITY - POSSIBLE ACTION TO APPROVE AN AIRPORT REPLACEMENT LEASE TO CONSOLIDATE ORIGINAL LEASE AND 10 ADDENDA INTO ONE UPDATED LEASE DOCUMENT FOR THE LEASE BETWEEN EL AERO SERVICES AND THE CARSON CITY AIRPORT AUTHORITY FOR PARCELS 20 AND 21 ON THE MAPS RECORDED AS DOCUMENT NO. 404188 (FORMERLY MISER PORTAHANGAR LEASE)

8-4. PARKS AND RECREATION DEPARTMENT, OPEN SPACE PROGRAM - POSSIBLE ACTION TO ACCEPT THE ANNUAL MONITORING REPORT FOR THE HORSECREEK RANCH CONSERVATION EASEMENT, AS RECOMMENDED BY THE OPEN SPACE ADVISORY COMMITTEE

8-5. CITY MANAGER

8-5(A) POSSIBLE ACTION TO APPOINT RONNI HANNAMAN TO THE CARSON CITY REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE AS A "BUSINESS OPERATOR" OR "PROPERTY OWNER" FROM REDEVELOPMENT AREA 2 FOR A TWO-YEAR TERM, ENDING JANUARY 2014

8-5(B) POSSIBLE ACTION TO APPOINT ROBERT STANSBURY TO THE CARSON CITY CULTURAL COMMISSION FOR A THREE-YEAR TERM, EXPIRING IN JANUARY 2015

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8-5(C) POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF FEBRUARY 8, 2012 THROUGH MARCH 5, 2012

9. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:48:50) - Please see the minutes for item 8-2(B).

10. CITY MANAGER

10(A) PRESENTATION OF CONTINUITY IN GOVERNMENT (“COG”) BY WES HENDERSON, NEVADA ASSOCIATION OF COUNTIES (“NACO”) DEPUTY DIRECTOR (8:55:23) - Mayor Crowell introduced this item, and Mr. Werner introduced NACO Deputy Director Wes Henderson. Mr. Werner provided an overview of the agenda report, and Mr. Henderson narrated a PowerPoint presentation, copies of which were included in the agenda materials. In response to a question, Mr. Henderson discussed NACO’s intention to approach the chairs of government affairs committees “and see if we can get them to use some of their BDRs to fix the problems that we’ve identified. As you know, NACO ... has five BDRs per session. Cities and counties usually have from one to four, depending on population so we’d like to have the legislature fix the holes that we’ve identified in statute.” In response to a comment, Mr. Henderson advised that NACO has introduced a bill draft request “session after session after session ... to abolish the fine rule created by Judge Dillon and we haven’t had much luck with that.”

Mr. Munn read into the record Carson City Charter Section 3.010(c), relative to the Mayor’s emergency duties. Following a brief discussion, Mayor Crowell entertained public comment. None was forthcoming. Mr. Henderson thanked Mr. Werner for his assistance. Fire Chief / Emergency Management Director Stacey Giomi advised that the Continuity of Operations Plan addresses “some of the components of continuity of government. ... We plan, over the next year or so, to work on separating those and develop[ing] a continuity of operations and a continuity of government plan. ... at the direction of the City Manager, we’ve already begun some of the things that Wes brought up in terms of potential conflicts that may exist between either state law or our municipal ordinances and we have found a couple that we need to address.” Chief Giomi reviewed CCMC Title 6, which delineates the hierarchy for declaring an emergency. “In our continuity of operations plan, [the City Manager] has a designated hierarchy in order of people to become the City Manager. So ... we’ve got the most critical components of emergency declaration covered with the document that we have in existence today.”

Mayor Crowell called again for public comment and, when none was forthcoming, thanked Mr. Henderson for his presentation. He requested Mr. Henderson to convey the Board’s appreciation to NACO.

10(B) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AMENDING TITLE 7, ANIMALS, BY AMENDING CHAPTER 7.13, LICENSING AND REGULATION, AND BY ADDING CHAPTER 7.02, BEEKEEPING, AND OTHER MATTERS PROPERLY RELATED THERETO (9:14:27) - Mayor Crowell introduced this item, and Mr. Werner provided background information. (9:15:08) Health and Human Services Department Director Marena Works provided additional background information and reviewed the agenda materials. Mr. Werner advised that Section 7.02.030(4) will be revised to read, “Lots 5 acres and greater; ...” Supervisor Aldean suggested a corresponding revision to Section 7.02.030(3).

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In response to a question, Ms. Works suggested that enforcement relative to abandoned hives will likely be complaint driven. Following a brief discussion, Mr. Werner advised that Section 7.02.070, Nuisance, would be revised to reference Section 8.08 rather than Title 8. Additional discussion took place with regard to noticing requirements and the provisions of Section 7.02.080, Queens, to prevent hybridization.

(9:25:00) Mayor Crowell invited James Ellis to the podium. Mr. Ellis introduced himself for the record. In response to a previous question, he advised that “we’re fortunate enough not to have Africanized honeybees this far north. And some say it’ll never happen, but never say never. ... what they have found in the southern states is the areas where there’s a lot of beekeeping activity, the managed colonies have less Africanized problems because the beekeepers are actively managing the bees, they’re controlling the breeding ..., they’re breeding for gentleness. To identify queens, a lot of beekeepers will mark them with a colored dot or clip the wing or something so that they know that that’s ... their queen and they will purchase queens or acquire queens from non-Africanized areas with special breeding traits to keep them down. In this City, there are many, many feral bee colonies,” and Mr. Ellis listed the various locations. “... unmanaged bees pose more of a threat than managed bees and, as you increase and allow people to keep bees in the City, those beekeepers will be happy to go out there and capture those feral bees and tame them and they control swarming which is the natural desire of the colony to reproduce.”

In response to previous questions regarding flight patterns and the flyaway barrier, Mr. Ellis explained that honeybees establish a flight pattern in and out of their colony. That works together with a flyaway barrier. “So if you put a six-foot fence out in front of the opening of the hive, the bees will naturally fly out of their hive and they will establish a high flight pattern so they will not be in a flight pattern with animals or people walking ...” Mr. Ellis advised that honeybees are defensive of their colony, but not aggressive. He further advised that most people are not actually allergic to bees, “but there [are] a lot of people that have a fear and, quite frankly, anything that stings them is a bee. And, most of the time, when you really question them and talk to them, it was a yellow jacket, it was a wasp, it was a hornet, but the bee gets the rap.”

In response to a question, Mr. Ellis advised that an abandoned hive would be recognizable simply by “the condition that the equipment is in and that hive would be prone to swarming ... because it’s not managed. The bees are going to run out of space and that’s one of the main things that’s going to trigger their swarming instinct is they don’t have room to grow so they’re going to want to find someplace else.” In response to a further question, Mr. Ellis expressed the opinion that an abandoned beehive would represent more of a threat to health and safety than a managed beehive. He clarified “it’s no different than the feral hives in the trees, the eaves of the houses, the buildings, and the barns that exist today. The bicentennial tree is full of bees. The cottonwood trees behind the old hospital are full of feral bees. “All over the west side of town, there are feral bees. One’s not any more ... different than the other.”

In response to a question, Mr. Ellis advised of many “bee friendly things that can be done,” and offered to provide information to the Board members. In response to a further question, he suggested that provisions relative to abandonment are included in the state statute. Supervisor Aldean suggested referencing the statutory provisions in the proposed ordinance. In response to a further question, Mr. Ellis expressed the opinion that the proposed ordinance adequately facilitates beekeeping in Carson City. He commended Ms. Works on her research, and clarified that the existing ordinance provisions relative to lot size and prescribed distances actually preclude beekeeping. At Mayor Crowell’s invitation, Mr. Ellis introduced his children who were present in the audience.

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Mayor Crowell entertained additional public comment. (9:37:12) Sally Lincoln advised that she is a beekeeper, and circulated photographs of her former residence which was situated on an acre. She advised of having received a complaint from a neighbor, and that she has a hive on an acre. She expressed support for the proposed ordinance, and advised of having caught seven swarms of bees last May. In response to a question, she explained reasons for swarming. Mayor Crowell entertained additional public comment; however, none was forthcoming.

Mayor Crowell reviewed proposed revisions to Sections 7.02.030(7), 7.02.040(2), 7.02.050, 7.02.050(e), 7.02.060, 7.02.070(1), 7.02.090(1)(b), 7.02.090(2), 7.02.100, and 7.02.110. Mayor Crowell agreed to provide his proposed revisions to Mr. Munn. Mayor Crowell entertained additional comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to introduce, on first reading, Bill No. 104, an ordinance amending Title 7, Animals, by amending Chapter 7.13, Licensing and Regulation, and by adding Chapter 7.02, Beekeeping, and other matters properly related thereto, with the changes as provided on the record. Supervisor Walt seconded the motion.** Mayor Crowell entertained discussion and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 5-0.**

11. HEALTH AND HUMAN SERVICES DEPARTMENT - PRESENTATION OF A PROCLAMATION FOR NATIONAL PUBLIC HEALTH WEEK, APRIL 2 - 8, 2012 (9:46:48) - Mayor Crowell introduced this item, and Health and Human Services Department Environmental Health Program Manager Dustin Boothe read the first seven paragraphs of the Proclamation into the record. Mayor Crowell read the remainder of the Proclamation into the record.

12. RECESS BOARD OF SUPERVISORS (9:49:25) - Mayor Crowell recessed the meeting at 9:49 a.m.

BOARD OF HEALTH

13. CALL TO ORDER AND ROLL CALL (10:03:20) - Chairperson Susan Pintar called the meeting to order at 10:03 a.m. Mr. Glover called the roll; a quorum was present, including Member Ken Furlong.

14. POSSIBLE ACTION ON APPROVAL OF MINUTES - December 1, 2011 (10:03:52) - Member Aldean moved to approve the minutes, as presented. Vice Chairperson Crowell seconded the motion. Motion carried 7-0.

15. HEALTH AND HUMAN SERVICES DEPARTMENT

15(A) POSSIBLE ACTION REGARDING REPORT, DISCUSSION, AND POSSIBLE DIRECTION TO STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES ("CCHHS") ACTIVITIES (10:04:06) - Chairperson Pintar introduced this item. Environmental Health Program Manager Dustin Boothe narrated a PowerPoint presentation of the Director's Report, copies of which were included in the agenda materials. He and Chairperson Pintar responded to questions of clarification regarding homeless statistics, animal adoptions, flu and allergy seasons, mobile food vendor inspections, and the restaurant inspection system.

Chairperson Pintar discussed the Sexual Assault Response Team ("SART"), comprised of representatives from the Sheriff's Office, the District Attorney's Office, Advocates to End Domestic Violence, Carson-Tahoe Regional Medical Center, and the Nevada Coalition Against Domestic Violence. She advised that

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the SART is working to improve services to sexual assault victims and to decrease incidences. She discussed a revision, at the national level, in the method by which sexual assaults are to be publicly reported. "And it's likely that our numbers of sexual assaults will increase because the definition has expanded." Member Furlong suggested "this is one area that we have a lot of room for improvement as far as how we respond to the victims of sexual assault here in this community." In response to a comment, Chairperson Pintar clarified that the redefinition of sexual assault, at the federal level, will benefit male sexual assault victims. She offered to provide additional details following the meeting. She expressed the opinion that services to sexual assault victims have generally been inadequate, and the belief that the revision in the reporting method is in response to that. (10:31:28) In response to a question, Chairperson Pintar advised that services to sexual assault victims has "been an ongoing point of discussion with our SART. ... there have definitely been improvements in service over the past two years that the SART" has been in place. Chairperson Pintar noted the difficulty associated with getting sexual assault exams done in the community. In response to a further question, she advised that the SART meets on a quarterly basis. She reviewed the composition of the SART.

Chairperson Pintar advised that the Health and Human Services Department is working very closely with the Carson City School District to determine the feasibility of a school-based health center. Chairperson Pintar and Health and Human Services Department staff will be traveling to Las Vegas to see examples of successful and unsuccessful school-based health centers. Member Abowd commended Chairperson Pintar on the community health assessment, particularly the interface between various agencies / services. Chairperson Pintar provided details, and expressed appreciation for the planning and community interaction.

Chairperson Pintar entertained a motion to accept the report, as presented. **Member Abowd moved to accept the Director's Report and give direction to staff on CCHHS activities. Vice Chairperson Crowell seconded the motion. Motion carried 7-0.** Member Aldean reviewed the board's direction, as follows: to continue identifying services related to sexual assault.

15(B) PRESENTATION OF CARSON CITY HEALTH AND HUMAN SERVICES NEWEST DIVISION: CHRONIC DISEASE PREVENTION AND HEALTH PROMOTION, AND ITS PROGRAMS (10:36:03) - Chairperson Pintar introduced Chronic Disease Prevention and Health Promotion Manager Cindy Hannah and Public Health Program Specialist Valerie Cauhape. Ms. Hannah and Ms. Cauhape narrated a PowerPoint presentation, copies of which were included in the agenda materials. Ms. Hannah and Ms. Cauhape responded to questions of clarification and discussion ensued throughout the presentation. Ms. Hannah advised that the CCHHS is hosting the Chamber of Commerce Mixer on March 21st, and invited the board members to attend. In response to a question, Ms. Hannah discussed efforts relative to tobacco cessation at the high school. Chairperson Pintar thanked Ms. Hannah and Ms. Cauhape for their presentation.

15(C) POSSIBLE ACTION TO SCHEDULE FUTURE BOARD OF HEALTH MEETINGS FOR 2012 (10:54:18) - At Chairperson Pintar's request, Mr. Boothe reviewed the agenda materials. Chairperson Pintar entertained a motion. **Member Walt moved to schedule Board of Health meetings once a quarter, in conjunction with the Board of Supervisors meetings scheduled for June 21, 2012, September 20, 2012, and December 20, 2012. Member Aldean seconded the motion. Motion carried 7-0.** Chairperson Pintar entertained public comment; however, none was forthcoming.

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16. ACTION TO ADJOURN BOARD OF HEALTH (10:56:03) - A motion was made, seconded, and carried unanimously to adjourn the meeting at 10:56 a.m.

17. RECONVENE BOARD OF SUPERVISORS (11:04:44) - Mayor Crowell reconvened the Board of Supervisors at 11:04 a.m.

18. FIRE DEPARTMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SIGN A COOPERATIVE AGREEMENT FOR TRANSFER OF OPERATIONAL AND FISCAL CONTROL OF NRS 473 FIRE DISTRICT FROM THE NEVADA DIVISION OF FORESTRY TO CARSON CITY (11:04:45) - Mayor Crowell introduced this item. Fire Chief Stacey Giomi provided background information and reviewed the agenda materials. He responded to questions of clarification regarding termination of the fire district and the corresponding transition period. He acknowledged that the fire district will remain intact until the Board of Supervisors officially terminates it. He provided additional background information on the subject fire district. He and Mr. Werner responded to additional questions of clarification relative to the contractual obligation to the employees, and discussion ensued. Supervisor Aldean noted a revision to paragraph b on page 4.

Mayor Crowell entertained additional Board member questions or comments and public comments. (11:16:43) Maurice White inquired as to the “actual ... cost to actually maintain the properties that fire protection will be covered under. The fiscal impact statement says that we’ll have revenues of \$580,000 over two years.” Mr. White read into the record paragraph 1 on page 3, and stated, “There certainly is a cost to that.” He referenced paragraph 3, at page 3, which depicted “some ongoing costs that looks like they’re paid in quarterly payments at about \$657,220 a year.” He didn’t “see any vehicle, buildings and grounds costs, anything of that nature; ... no discussion as to what does it cost to operate this particular fire district.” Mr. Werner explained that the referenced budget is “contained in the budget for the district. In other words, we currently have a budget adopted ... As part of our overall budget process, the full cost is identified in that budget which is an ongoing budget that the district maintains ... So that is ongoing, ... What we’re having with this particular activity is just changing who runs the district, but it’s not impacting the budget of the district.” Mr. Werner offered to provide the information to Mr. White. “... this action itself doesn’t change that. This just changes who’s going to be the operating people of the district itself. The district budget will be presented when we do the normal budget ... here in April and May. You’ll see the full cost of that district as it’s continued on since the ‘60’s.” Mr. Werner acknowledged that the fire district costs are already incorporated in the budget. “And we report that because it’s our property tax and sales tax that pay for that [which] goes to the State currently ...”

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Aldean moved to adopt Resolution No. 2012-R-5, a resolution approving and authorizing the Mayor to sign a Cooperative Agreement for the Transfer of Operational and Fiscal Control of NRS 473 Fire District within Carson City from the Nevada Division of Forestry to Carson City, with the clerical change noted on the record. Supervisor Abowd seconded the motion. Motion carried 5-0.**

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19. PARKS AND RECREATION DEPARTMENT, OPEN SPACE PROGRAM

19(A) POSSIBLE ACTION TO ACCEPT THE RECOMMENDATION OF THE OPEN SPACE ADVISORY COMMITTEE TO APPROVE THE OPEN SPACE DIVISION WORK PROGRAM OUTLINE CALLING FOR THE ADMINISTRATION OF THE OPEN SPACE PORTIONS OF THE QUALITY OF LIFE FUND FOR ACQUISITION, RESTORATION OF NATURAL RESOURCES, DEVELOPMENT, AND MANAGEMENT OF OPEN SPACE AND RELATED PROPERTIES FOR CALENDAR YEAR 2012 (11:20:42) - Mayor Crowell introduced this item. Open Space Property Manager Juan Guzman introduced Natural Resources Specialist Ann Bollinger, Parks and Recreation Department Director Roger Moellendorf, and Open Space Advisory Committee (“OSAC”) Chair Bruce Scott. Mr. Guzman provided background information on the subject item, and reviewed the agenda materials.

Mr. Guzman acknowledged that the issue of trespassing relative to River properties is being addressed. In response to a question, Ms. Bollinger advised of preliminary discussions with U.S. Forest Service representatives relative to fuels reduction using sheep. In response to a further question, Mr. Guzman reviewed the Carson City Municipal Code provisions relative to shooting firearms on or adjacent to parks and recreation properties. In addition, the CCMC specifically prohibits shooting firearms from Deer Run Road toward Prison Hill, but not specifically on Carson River land. The Parks and Recreation Department is enforcing the prohibition of shooting firearms on park property in the area of the Carson River by installation of signage. Mr. Guzman described the new signage materials which can be replaced at less cost, and advised that most signs are required to be replaced once every one to three months due to vandalism. Supervisor McKenna expressed support for restricting activities within the built up area, “but in the traditional areas, like Carson River Canyon near the Lyon County line,” he expressed the opinion, “it might be a bit of overkill ... to say when the supervisors passed an ordinance saying ... no shooting, that automatically meant open space by the Lyon County line, out in the middle of nowhere, is now a park where people congregate and there’s no shooting. ... that’s a leap.” Supervisor McKenna expressed a preference for addressing the matter as part of a public process rather than administrative interpretation. Mr. Guzman expressed appreciation for the comments, and advised that the management plan development process will address the concerns as part of the corresponding public process. Supervisor McKenna discussed the importance of also addressing off-road vehicles, and discussion followed. Mr. Guzman acknowledged understanding of the concerns to increase public awareness.

In response to a question, Mr. Guzman provided a status on the five-year Waterfall Fire report. Discussion took place regarding the importance of connectivity between parks and recreation and open space facilities throughout the community. In response to a question, Mr. Guzman advised of preliminary discussions with Finance Department Director Nick Providenti regarding opportunities to acquire land through contract agreements and various bonding options. Supervisor McKenna suggested an additional ballot question relative to acquisition of important lands for which the Open Space Program has insufficient funding to purchase.

Following discussion regarding the Joost property transaction, Supervisor Aldean suggested revising the amount available for acquisitions to “accurately reflect our legal commitments.” Mr. Werner suggested reviewing the Open Space Master Plan element relative to potential land acquisitions. Supervisor Aldean suggested considering the realistic possibilities of development on previously established acquisition priorities. Mr. Guzman responded to questions of clarification relative to the land transactions listed in the agenda materials.

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Mayor Crowell entertained public comment. (11:58:35) With regard to the use of open space, Maurice White encouraged consideration of the “use along the River corridor in regards to duck hunting. That’s been a pretty traditional activity along through there and ... the past has shown that that use can coincide with the current use. [He] also encouraged the Open Space Manager to preserve the motorized travel within the Serpa and Bently properties.” He advised of having been “assured by staff that this would continue and ... encouraged the open space to work very hard on that to maintain motorized travel within the Bently property specifically.” Mayor Crowell encouraged the community to be sensitive to the River environment and “don’t leave anything behind that you shouldn’t.”

Mayor Crowell entertained additional public comment; however, none was forthcoming. With regard to motorized use on the Bently and Serpa properties, Mr. Guzman advised that the V&T will occupy with track most of the current route. He clarified there will be access up to the abutment of the bridge; into portions of the Serpa property from the north, from the shooting range facility; and into the Bently property from the east. “When we purchased those two properties, the Board emphasized ... that staff should negotiate ... continued legal use of the existing access until the time that the V&T is ready to build and that is part of the agreements that we negotiated and executed.” Supervisor McKenna suggested a “good future philosophy to sit down and discuss the uses of all the properties, especially the Carson River properties, and get community input and desire on this thing because ... some off-roading, some motorized access in that area is going to be restricted and perhaps there are other places that need to be opened up. But, as we start to do the management of the open space properties, ... we need to look at everything and get on the same plane.” Supervisor McKenna discussed the importance of considering the off-road users, and ensuring they are “self-policing and are aware of the fire dangers ... so that we don’t incur a massive law enforcement and fire suppression cost in the future. ... now that we’re a land manager of open lands, we need to start thinking about those ... and get some procedures in place.”

Mayor Crowell entertained additional Board member comments and, when none were forthcoming, entertained a motion to **accept the Open Space Advisory Committee work program, consistent with the comments on the record, regarding its implementation. Supervisor Abowd so moved. Supervisor McKenna seconded the motion.** Mayor Crowell entertained discussion and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 5-0.**

19(B) POSSIBLE ACTION TO APPROVE THE OPEN SPACE ADVISORY COMMITTEE ANNUAL ACTIVITY REPORT FOR 2011 (12:03:25) - Mayor Crowell introduced this item, and thanked OSAC Chair Bruce Scott for “being a real trooper and a real citizen of our community.” (12:03:42) Mr. Scott introduced himself for the record, and advised that Vice Chair Tricia Lincoln was unable to attend the meeting. Mr. Scott advised that he and former Chair Dan Jacquet, who recently resigned from the committee, were charter members of the committee, together with former Chair Steve Hartman and Member Michael Fischer, who are both noted in the 2011 activity report.

In reference to the activity report included in the agenda materials, Mr. Scott expressed appreciation for the comments “to give me a flavor to bring back to the Open Space Committee.” He advised that the OSAC sees itself as in transition. He provided background information on development of the Open Space Master Plan element and the priorities originally established for the Open Space Program. He noted the number of acquisitions, some of which have been initiated by the committee and some of which have “been reactive.” He expressed the opinion that the OSAC “feels it’s time to not completely stop acquiring but to be very, very selective and not to be particularly aggressive because we don’t have any money. ... We

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have to look at management. We have to look at resources and ... a major part of that is public awareness and public education. We clearly have to raise the level of awareness, not only on restrictive kinds of things which is where they tend to congregate sometimes; it's building pride in our open space, helping people who use the trails be ... low profile, low pressure enforcers for those people that leave trash or don't clean up." Mr. Scott noted the benefits to the Open Space Program of grants and other sources of funding "which are drying up," and discussed the importance of partnerships. He commended the Open Space Program volunteers, and advised "they have allowed us to make the program really move forward this year. We have got to get to the point where we're a little more formally set up so that they can plug in. Eagle Scout projects, other beneficial projects have been great, but [he sees] us moving into more of a 'how do we manage and what do we need to do to keep these wonderful resources that we've now acquired in good stewardship?'" Mr. Scott also noted the importance of considering the economic development benefits of the Open Space Program.

Mayor Crowell thanked Mr. Scott for the OSAC's vision to "put us on the right track for generations to come." He commended the dedication of all the past and present OSAC members. He advised of having recently met with a representative of an international technology firm interested in locating in Carson City, to whom the open space elements of the community were very appealing. Supervisor McKenna commended the OSAC's efforts, and agreed that the Open Space Program is in transition. He requested the OSAC to consider needs relative to future management of open space properties "to preserve the open space legacy, but also efficiency." A brief discussion followed. In response to a previous question, Mr. Scott advised that many of the open space acquisitions have severe restrictions relative to development. He expressed the personal opinion that the committee needs to be "judicious about lands that we'd love to have but, really, if we don't own them, they're not going to change much anyway because they're impossible to get to or hard to reach. On the other hand, ... we need to take some properties where there is development potential and try to work with those folks to create something that benefits open space and doesn't preclude development but ... helps channel it or make it better in terms of ... open space [and] the potential for development itself." Mr. Scott referred to the 77 acres along the V&T just north of Combs Canyon Road, as an example. Supervisor Aldean commended the report included in the agenda materials.

Mr. Scott thanked the Board members for their kind words, and advised he would convey them to the OSAC. He expressed appreciation for the Board's past and continued support. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Aldean moved to approve the Open Space Advisory Committee annual activity report for 2011. Supervisor Abowd seconded the motion. Motion carried 5-0.**

20. BOARD OF SUPERVISORS NON-ACTION ITEMS:

STATUS REVIEW OF PROJECTS / CAPITAL PROJECTS STATUS REPORT (12:15:49) -
None.

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS - None.

CORRESPONDENCE TO THE BOARD OF SUPERVISORS - None.

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS - None.

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STAFF COMMENTS AND STATUS REPORTS - None.

RECESS AND RECONVENE BOARD OF SUPERVISORS (12:15:57) - Mayor Crowell recessed the meeting at 12:15 p.m., and reconvened at 2:03 p.m.

21. CITY MANAGER

21(A) POSSIBLE ACTION TO PRIORITIZE THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) FUNDING FOR FY 2012 / 2013, AND TO OPEN A 30-DAY PUBLIC COMMENT PERIOD, FROM MARCH 16 TO APRIL 14, 2012, FOR REVIEW OF THE CARSON CITY DRAFT CDBG 2012 - 13 ANNUAL ACTION PLAN TO IMPLEMENT THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT CDBG PROGRAM; and 21(B) POSSIBLE ACTION TO REVIEW THE COMMUNITY SUPPORT SERVICES GRANT APPLICATIONS AND POSSIBLE ACTION TO ALLOCATE CARSON CITY COMMUNITY SUPPORT SERVICES FUNDS FOR FISCAL YEAR 2012 - 2013 (2:03:46) - Mayor Crowell introduced this item, proposed combining the subject item with item 21(B), and proposed a presentation format. Planning Division Director / Community Development Block Grant (“CDBG”) Program Administrator Lee Plemel introduced CDBG Program Coordinator Janice Brod, and provided background information on both items. He reviewed the agenda materials pertinent to item 21(A). Ms. Brod reviewed CDBG Program application criteria and objectives. She provided an overview of the CDBG Program applications included in the agenda materials. She reviewed the time line associated with the CDBG Program applications, public comment period, and CDBG Annual Action Plan.

Mayor Crowell disclosed that he serves on the Capital City Circles Initiative Board of Directors. Supervisor Walt disclosed that she serves on the Food for Thought and Partnership Carson City Boards of Directors. Mayor Crowell disclosed that he serves on the Food for Thought Advisory Board. Supervisor Aldean disclosed that she serves on the Capital City Circles Initiative Board of Directors. Supervisor Abovd disclosed that her husband, Charlie, serves on the RSVP Board of Directors.

Mr. Plemel reviewed the CDBG and Community Support Services Grants (“CSSG”) application review work group recommendations in conjunction with displayed spreadsheets. Mr. Werner provided additional clarification. Following discussion, at Mr. Plemel’s request, Ms. Brod specifically reviewed the amounts requested in each CDBG Program and CSSG application and the corresponding application review work group recommendations. Mr. Werner and Mr. Plemel provided additional clarification. Mayor Crowell entertained questions relative to the presentation; however, none were forthcoming.

(2:39:20) At Mayor Crowell’s request, Partnership Carson City Executive Director Kathy Bartosz reviewed the relevant applications and recommended allocations. She provided background information on the application review process. At Mayor Crowell’s request, Ms. Bartosz invited United Latino Community Director John Childress to discuss the Latino services allocation. Ms. Bartosz provided background information on Mr. Childress’ grant-writing experience, on development of the United Latino Community Office and services provided. (2:45:00) Mr. Childress thanked Ms. Bartosz and the Board for supporting the United Latino Community Office. In response to a question, Ms. Bartosz advised that adjacent counties do not contribute to the Carson City program. She further advised that the United Latino Community Office serves people from Fernley and Silver Springs “because there really isn’t anything else for them. So, when they show up at the door, we’re able to take care of them. If they have an ability to pay, then we certainly accept that, but at this point, we don’t turn people away for not being able.” Ms. Bartosz

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discussed a submitted grant application “that would provide services all the way out through the entire Lyon / Storey County area.” Mr. Childress advised of a United Latino Community volunteer who travels to Dayton once a week to provide translation services. In response to a further question, Ms. Bartosz advised that there haven’t been any clients from Storey County. Mr. Childress responded to further questions regarding legal services provided through the United Latino Community Office. Mayor Crowell entertained additional questions or comments; however, none were forthcoming.

Mayor Crowell entertained comments from the applicants. (2:49:44) Ron Wood Family Resource Center (“RWFRC”) Director Joyce Buckingham advised of “19 different funding streams,” and discussed requests to “fill gaps in services in the community. ... in doing so, there’s some shortfall. Some grants don’t cover everything. We have indirect costs that aren’t covered by some of the grants.” Ms. Buckingham described efforts to coordinate resources among similar community service agencies. She reviewed the purpose of each application submitted to Partnership Carson City, CDBG, and CSSG. In response to a question, she reviewed the method by which service to Carson City residents is ensured and discussed the RWFRC’s means testing process.

Mayor Crowell called for a representative of the Community Counseling Center; however, no one was forthcoming.

(2:55:43) Food for Thought Executive Director Stephanie Gardner introduced Food for Thought board members and staff, who were also present in the meeting room. She stepped aside in favor of CASA Executive Director Chris Bayer, who was due in court.

(2:56:26) Mr. Bayer invited CASA board members and volunteers to join him at the podium. He provided background information on the CASA Program. He reviewed the grant applications included in the agenda materials, and discussed the success of the Foster Kids’ Closet. At Mayor Crowell’s request, Mr. Bayer introduced the CASA board members and volunteers who had joined him at the podium. In response to a question, Mr. Bayer discussed funding coordination between CASA and the Legal Aid Foundation. He acknowledged that the increased request for funding is due to the larger number of children being served. “We are serving more children than ever. The Division of Child and Family Services in the rural counties has tagged along with Washoe County in adding impending danger to imminent danger as a standard for removal. ... What it means is more kids. Our numbers are increasing. We feel like we’re drowning a little bit. It’s really good for kids. It really means that they are bringing into protection and safety kids that might not have been noticed before. It’s really a struggle for the system because we’re not necessarily getting a whole lot more resources, but we’re holding our own. We are trying to keep our budget at a relatively even keel.” In response to a further question, Mr. Bayer expressed the opinion that the juvenile justice system is not “over-lawyered. ... I think we have a good balance in the way we’re doing it right now. I see the District Attorney keeping an eye on the appointment of attorneys when the person in question is an adult in the household, not a parent. I see them keeping an eye on that. I see the appointment of attorneys as being aimed at those older children whose wishes do need to be heard ... When there appears to be legal questions that need an attorney for them, I think the court does a pretty good job on trying to figure out how to do that.” Mr. Bayer advised that the legislature now bills the county for the Division of Child and Family Services. “And CASA is your avenue into that ... private, complex, and secret system of child welfare that we know but you probably don’t know fully.” Mr. Bayer encouraged the City to “be at the table with the state in the use of its dollars.” Mayor Crowell entertained additional questions or comments; however, none were forthcoming.

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(3:04:03) Food for Thought Executive Director Stephanie Gardner described the mission of Food for Thought and reviewed the CDBG grant application materials included in the agenda packets. At Mayor Crowell's request, Ms. Gardner introduced the Food for Thought board members and staff who had joined her at the podium. Supervisor Aldean discussed concerns relative to perpetuating a system of dependency. "How do we avoid merely creating further dependency by people who may not have a lot but perhaps are not properly prioritizing things?" Supervisor Aldean suggested allocating funding toward parenting classes, and advised of having seen evidence that children in certain families are "very low on the list of priorities." Ms. Gardner acknowledged the concern, and advised that "we look to the schools to make those decisions. ... they look at economics. They know the families; they know the children." Ms. Gardner discussed the significance of the Food for Thought criteria form to "improve that communication between the families and the students." How to police parenting in the community "is the age-old question." In reference to statistics provided by Feeding America and the U.S. Department of Agriculture, Ms. Gardner advised "it is not just bad parenting. It's not just a handful of parents that would rather buy three packs of cigarettes than make a meal for their kid. It is working poor. It is people that maybe have one job that wait on you at a restaurant but they cannot afford to feed their family every day of the week and they're having to make those struggles between gas to get out to Dayton, medical bills, rent, and putting food in front of their children every day ..." Ms. Gardner reviewed the CSSG grant application materials included in the agenda packets. She expressed the opinion that the bad parent population is very small in consideration of "the big picture. There isn't a lot of abuse of the system going on." In response to a further question, Ms. Gardner listed the organizations which provide summer feeding programs. Mayor Crowell entertained additional questions or comments; however, none were forthcoming.

Mayor Crowell called for a Western Nevada College representative and for a Carson City Health and Human Services Department representative; however, no one was forthcoming.

(3:19:14) Mayor Crowell invited RSVP Executive Director Janice Ayres to the podium. Ms. Ayres introduced herself for the record and reviewed the CDBG and CSSG application materials included in the agenda packets. (3:22:05) Susan Haas introduced herself for the record, and noted that Ms. Ayres has been working in this community for more than 40 years "to assist senior citizens as well as the rest of the community." Ms. Haas reviewed statistical information relative to the numbers of families in need of respite care "at no cost." Ms. Ayres advised of having lost "about 75 percent of our funding that we were sustaining these programs. ... Aging Services cut us 25 percent. Our federal people cut us 25 percent so we were really reeling. And we've been able to do these things without asking you for a lot of money because we had that income and we don't have it anymore." Ms. Ayres reviewed RSVP budget information. Ms. Ayres and Ms. Haas responded to questions of clarification regarding the CDBG and CSSG grant applications. At Mayor Crowell's request, Ms. Ayres reviewed CDBG funding allocated to RSVP from previous years. Mayor Crowell entertained additional comments or questions and, when none were forthcoming, thanked Ms. Ayres and Ms. Haas. Ms. Ayres thanked Supervisor Aldean for her "long service on this Board."

Mayor Crowell called for representatives of the Brewery Arts Center and the Nevada Health Center; however, no one was forthcoming. Supervisor Walt acknowledged that the Nevada Health Center is operational.

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(3:35:47) Mayor Crowell invited F.I.S.H. Executive Director Jim Peckham to the podium. Mr. Peckham introduced himself for the record and reviewed the CDBG and CSSG grant applications included in the agenda materials. In response to a question, Mr. Plemel advised that CDBG funding cannot be allocated to mortgages. "It can buy property directly but it cannot pay off mortgages." Mr. Peckham provided additional clarification. In response to a question, he explained increased fuel expenses. In response to a further question, he advised that each of the structural improvements are necessary "and we'll just have to find a way to do it. ... we're used to trying to band-aid things together." Mr. Peckham further advised that the numbers of people to whom F.I.S.H. services are provided have increased. Mayor Crowell entertained additional questions or comments; however, none were forthcoming.

(3:44:39) Advocates to End Domestic Violence Executive Director Lisa Lee reviewed the application materials. Mayor Crowell entertained questions or comments; however, none were forthcoming.

Mayor Crowell called for a representative of the OAC; however, no one was forthcoming.

(3:46:01) Carson City Circles Initiative Coordinator Brenda Silis introduced Carson City Circles Initiative Board of Directors Vice President Ann Macquarrie and Circle Leader Michelle Stoner. Ms. Silis thanked the Board for past and current support. At Ms. Silis' request, Ms. Stoner discussed her experience with and accomplishments through the Carson City Circles Initiative. At Supervisor Aldean's request, Ms. Stoner discussed some of her circumstances prior to participation in the Carson City Circles Initiative. In response to a question, Ms. Silis described the various methods by which families are recruited into the program. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, thanked Ms. Silis and Ms. Stoner for their presentations.

Mayor Crowell called for representatives of the Wellness Association and the Rural Center for Independent Living. At Supervisor Aldean's request, Mr. Plemel reviewed previous years' allocations to the Rural Center for Independent Living. Mayor Crowell entertained public comment; however, none was forthcoming. He commended the community service organizations.

(3:54:47) Carson City School District Facilities Projects, Capital Improvements, and Bond Projects Manager Keith Shaffer reviewed the CDBG application materials. (3:58:30) Carson City School District Fiscal Services Director Anthony Turley discussed obligatory services under the McKinney Vento Homeless Program. (4:00:58) In response to a question, Carson City School District Grants and Special Projects Coordinator Dr. Steve Pradere estimated that approximately half of the McKinney Vento Homeless Program participants are Carson City students and the other half have moved to the community to take advantage of the program. Mr. Turley responded to questions of clarification relative to the costs delineated in the application materials. Mr. Werner acknowledged that the Board of Supervisors could waive the special use permit application fee. Mr. Shaffer provided clarification relative to the project costs, as outlined in the application materials. In response to a question, Mr. Turley advised that Carson City School District programs are being continuously provided, at established levels, as directed by the Carson City School Board. He further advised of having "cut into" the 2011 ending fund balance "by approximately \$2.8 million. FY 2012, we will cut into that ending fund balance approximately \$3.4 million. And we've ... finished the negotiation with our bargaining units and the projected cut into our ending fund balance is substantially higher than that for FY 2013. ... The fund balance that we look to have at this point, we are projected to be out of within the next two fiscal years because of maintaining the educational programs that we have."

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In response to a question, Mr. Turley advised that the opportunity for the subject project is “here now. As we build bricks and mortar at Empire Elementary School and Eagle Valley Middle School ..., if we were to put this off and those portables would then be gone, we wouldn’t have them on site; then we would have to purchase a portable in a future bond that would increase the cost dramatically. Just the cost of the portable ... is going to run somewhere in the neighborhood of \$90,000 to \$120,000 depending on the portable. We have an existing portable that has those facilities available. It wouldn’t be cost effective to put it off for a few years when we have bond money that isn’t allocated at this point and wait to do that when we have those portables.” In response to a further question, Mr. Turley explained that “the capital spending capacity that has been allocated to both the districts and the cities from government services tax and other means has been cut dramatically as well. We are down to under a half million dollars to meet our capital needs from the state funding for capital projects. ... with the thirteen facilities that we are trying to maintain and fund capital with that, those capital dollars don’t go very far. That is one of the areas that we’re looking to make up the difference to put the portable in, but it would impact that. It would be looking at ... putting off things ...” Mayor Crowell entertained additional questions or comments; however, none were forthcoming.

(4:07:42) Transportation Manager Patrick Pittenger expressed appreciation for the recommended funding allocation, and reviewed the application materials. He acknowledged that a slight modification to the cost of the project would result in not getting “quite as much done, but it is doable.” In response to a question, he advised that the amount of the City’s continuing unfunded liability relative to ADA compliance is “a lot of zeroes and we haven’t counted lately.” Supervisor Aldean noted that the last accounting amounted to a rough estimate of \$20 million. She advised of having received input from residents of the east side of town “that they’re feeling very neglected because a lot of the improvement projects have been in other parts of the community and this just furthers our attempt at equity. ... where there’s a need, we want to try to fill that need in the most cost-effective way possible.” Mr. Pittenger acknowledged many areas of the City in need of improvement projects. “This was a good opportunity to provide continuity and ... have synergies with other needs as well.” Mr. Pittenger acknowledged the project represents a continuation of “what we’ve been doing over on that side of town.” He reviewed details of the Long Street improvement project, and advised that the subject project represents “a warmed-over version of something from two years ago.” In response to a question, he advised that 90 percent drawings for the North Roop Street improvement project were submitted to the Nevada Department of Transportation earlier in the week. “It was originally funded with \$400,000 of 95 percent money through the Nevada Department of Transportation. That actually has been increased to \$500,000. So it’s about a half million dollar project.” Mr. Pittenger acknowledged there will be a sidewalk on the east side of Roop Street as well as bicycle lanes. Mayor Crowell entertained additional questions or comments; however, none were forthcoming.

At Mayor Crowell’s request, Mr. Werner reviewed last year’s allocations from the Quality of Life fund in conjunction with a displayed spreadsheet. Mr. Werner acknowledged that Quality of Life and stormwater funding are separate from the CDBG and CSSG grant funding.

(4:13:44) Boys and Girls Clubs of Western Nevada Executive Director Hal Hansen introduced himself for the record. In response to a question, he explained the purpose for the \$115,000 allocation request. He introduced Mentor Center Director Ruth Gordon and Operations Director Diane McCoy. In response to a question, Ms. McCoy reviewed statistical information relative to Boys and Girls Clubs of Western Nevada enrollment. In response to a further question, Mr. Hansen advised that the Boys and Girls Clubs summer feeding program is available to anyone. Ms. McCoy provided corresponding statistical

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information regarding children served. Mayor Crowell entertained additional comments or questions; however, none were forthcoming.

(4:19:40) Food for Thought Executive Director Stephanie Gardner acknowledged that only Carson City children benefit from the program. “The USDA has strict rules about that. We have to publicize the program through the school district in this community. We’ll put out flyers, brochures, talk to other community organizations. It is just for Carson City’s kids.” Ms. Gardner advised that the McKinney Vento Homeless Program participants “automatically qualify” for Food for Thought program. Mayor Crowell recessed the meeting at 4:20 p.m. and reconvened at 4:32 p.m.

Mayor Crowell entertained additional comments or questions from the applicants; however, none were forthcoming. The Board members discussed their recommendations and, in response to a question, Supervisor McKenna discussed concerns relative to the School District being a separate government which sets its own budget. “The School District has, whether or not ... they have as much as they used to have, ... more money than anybody in the state. We have a major ... NGO, non-profit in F.I.S.H. that can take that money and multiply it all across the City. If the School District felt strongly about taking care of this particular need, this is rounding error for them. And their Board could do it.” Supervisor McKenna expressed concern over a lack of commitment from the School District, the belief that governments should be separate, and the hope that “they could handle this out of their own budget.” Mr. Shaffer emphasized the need. “We’re seeing a great increase. We need to find a way to get a facility at that location that will provide the need and this is the only grant we can apply for from a capital projects standpoint that will give us that funding.” Mr. Shaffer acknowledged many other funding sources in the School District, and reiterated this was the only grant for which the School District was eligible to apply. Additional discussion followed, and Mayor Crowell entertained a motion. **Supervisor Abowd moved to award, from the CDBG Program for public improvement projects, Carson City School District at \$25,000; Carson City Public Works at \$203,757; and F.I.S.H. in the full amount of \$37,975, as requested. Supervisor Aldean seconded the motion.** Mayor Crowell entertained discussion and, when none was forthcoming, expressed understanding for Supervisor McKenna’s concerns. Following a suggestion from Mr. Plemel, **Supervisor Abowd amended her motion to indicate an allocation of \$25,000 to the Carson City School District; \$37,975 to F.I.S.H., as requested; and the remainder to the Carson City Public Works Department. Supervisor Aldean continued her second. Motion carried 4-1.**

Following a brief discussion, Mr. Plemel requested the Board to make separate motions and to include, in the motion relative to CDBG, the opening of the 30-day public comment period for the annual action plan. In consideration of her nine years of service as a Board member, Supervisor Aldean expressed the opinion “this is the toughest series of discussions we’ve had. ... we’ve always had more money ... than we currently have, both out of the general fund and from CDBG.” She acknowledged the importance of the Community Counseling Center services, but suggested “their trials are kind of self-imposed whereas aging, regrettably is not something we choose to do. It’s a given.” She further acknowledged the importance of RSVP “to prevent older people in our community from being prematurely institutionalized.” She cautioned against expanding the program “beyond [the] ability to support it even though there may be increased need in the community.” She suggested reallocating \$5,000 from the Community Counseling Center to the RSVP “as a compromise.” Mayor Crowell entertained additional questions or comments relative to the CDBG Program and, when none were forthcoming, a motion. **Supervisor Aldean moved to approve the Community Development Block Grant public service allocations for FY 2012 - 2013, as recommended by the application review work group and modified by both staff and this Board in**

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the following manner: allocate \$0 to Ron Wood Family Resource Center; \$40,223 to the Community Counseling Center; \$8,000 to Food for Thought; \$0 to Western Nevada College; \$0 to the Carson City Health and Human Services Department; and \$5,000 to RSVP; and to open a 30-day public comment period from March 16 to April 14, 2012 for review of the Carson City draft CDBG 2012 - 13 Annual Action Plan. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion and, when none was forthcoming, called for a vote on the pending motion. Motion carried 5-0.

Mayor Crowell entertained a motion relative to the CSSG Program. **Supervisor Aldean moved to approve the following recommendations relative to the allocation of funding from the Community Support Services Grant Program: For Ron Wood Family Resource Center, \$46,500; for Community Counseling Center, \$8,050; to Food for Thought, \$5,000; RSVP, \$35,000; CASA of Carson City, \$25,000; \$0 to Nevada Health Centers; F.I.S.H., \$14,000; Partnership Carson City / Latino Services, \$20,000; Advocates to End Domestic Violence, \$9,000; OARC, \$13,950; Capital City Circles Initiative, \$7,500; \$0 to the Carson Area Wellness Association; and \$1,000 to Rural Center for Independent Living. Supervisor Abowd seconded the motion. Motion carried 5-0.**

Mr. Werner provided an overview of the Partnership Carson City allocation. Mayor Crowell entertained a motion. **Supervisor Aldean moved to support the following allocations through Partnership Carson City for 2012 / 2013 from the Community Support Services fund: \$72,200 will be allocated to Partnership Carson City and will be further allocated to the following organizations: \$5,859 to Advocates to End Domestic Violence; \$19,389 to Boys and Girls Clubs of Western Nevada; \$8,000 to Boys and Girls Clubs; \$4,500 to the Carson City Symphony; \$0 to the Children's Museum only because the Mayor was gracious enough to contact the Mining Association and they will be funding the mining exhibit; \$4,500 to Easter Seals; \$25,000 to Ron Wood; \$4,952 to Partnership Grant Management. Supervisor Walt seconded the motion. Motion carried 5-0.**

Mayor Crowell entertained a motion to allocate Quality of Life funding. **Supervisor Walt moved to allocate Quality of Life Funding in the amount of \$115,000 to the Boys and Girls Clubs of Western Nevada. Supervisor McKenna seconded the motion. Motion carried 5-0.** Mayor Crowell thanked the application review work group, and entertained public comment. None was forthcoming.

RECESS AND RECONVENE BOARD OF SUPERVISORS (4:54:15) - Mayor Crowell recessed the meeting at 4:54 p.m., and reconvened at 5:33 p.m.

22. CITY MANAGER - POSSIBLE ACTION TO DETERMINE THE NUMBER OF MEMBERS OF THE CHARTER REVIEW COMMITTEE FROM THE CANDIDATES NOMINATED AND ACTION TO APPOINT MEMBERS TO THE CHARTER REVIEW COMMITTEE (5:33:15) - Mayor Crowell introduced this item, and Mr. Werner reviewed the agenda materials. Discussion took place regarding the effect of the upcoming redistricting process on the size of the committee. In response to a question, Mr. Werner advised that a nine-member committee would not be overly cumbersome. Following brief comments, Supervisor Aldean moved to create a Charter Review Committee of nine members. Supervisor Walt seconded the motion. Mayor Crowell entertained public comment and, when none was forthcoming, a vote on the pending motion. Motion carried 5-0.

Mayor Crowell expressed the understanding that there are three existing committee members, and that others have been nominated by various elected officials for appointment. He advised of having received

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a request to allow the nominees to discuss their interest in serving. He described the Charter as the governing document for Carson City. “It’s akin to the Constitution of Nevada and the Constitution of the United States and ought to be treated the same way as a constitutional amendment ... It’s not something that should be used for things that don’t measure up to that degree of weightiness ...”

Mayor Crowell entertained comments from the nominees, and provided direction with regard to the same. (5:41:14) Donna DePauw expressed an interest in serving on the Charter Review Committee as “a resident of Carson City, ... a voter of Carson City. I’m very open-minded about issues concerning Carson City, and plan on staying that way. Assemblyman Livermore has asked me to represent him again; even though he’s an assemblyman just to represent him again as a member of the Charter Review.” She advised of never having participated in the subject process. Mayor Crowell expressed the opinion that the Charter Review Committee members don’t represent the elected official by whom they were nominated. “[Bruce] Robertson’s not there to represent me. He’s an appointee to the committee to use his own independent judgment. They’re not there to represent me.” Ms. DePauw agreed, and stated, “Well, I’m here to represent Carson City so you are part of Carson City so, yes, I look at everybody as ... residents of Carson City and their view and what they need and what they come to us with ... and make the best decision I can.” Mayor Crowell thanked Ms. DePauw.

(5:42:50) Larry Messina expressed an interest in serving as “an opportunity ... and also it’s an opportunity to learn more about how the City operates.” Mayor Crowell thanked Mr. Messina.

(5:43:17) Chris Fregulia, a nurse practitioner and former nursing instructor, advised of having been asked to serve on the Charter Review Committee. She advised of having reviewed the Charter and the City’s seal, and of experience “doing a lot of tedious tasks.” She expressed respect “for how things operate and communicating this clearly and within the ... current way of thinking, new people in Carson and to reflect that.” Mayor Crowell thanked Ms. Fregulia.

(5:44:04) Rob Joiner advised of having been nominated by Senator Ben Kieckhefer, and expressed appreciation for Mayor Crowell’s comments relative to “holding the Constitutions of the City, State, and national government because I swore to uphold, under oath, the bylaws of Carson City for 18 years and did so. I did that for another local government. I’m a native Nevadan. I’m very proud to be a resident, still, of Carson City and look forward to doing what I can for the Charter.” He expressed the opinion that he would represent the Board, Senator Kieckhefer, and the citizens of Carson City.

(5:45:56) Linda Barnett advised of having been nominated by Senator Settelmeyer and advised of having spent the day reading the Charter. She expressed an interest in attending all of the meetings “and ... working to help the citizens of Carson City in making sure that we’re all doing the right thing.”

Mayor Crowell entertained a motion. **Supervisor Abowd moved to set the number of members of the Charter Review Committee at nine from the candidates nominated and to appoint Chris Fregulia, Larry Messina, Linda Barnett, Rob Joiner, Ron Allen, and Donna DePauw as members of the Charter Review Committee. Supervisor Aldean seconded the motion. Motion carried 5-0.** Mayor Crowell acknowledged personal biases, and suggested “the trick ... to being a good public servant is to put your personal biases aside, keep an open mind, and go down the road.” He looked forward to the recommendations of the Charter Review Committee.

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23. PUBLIC COMMENT (5:47:29) - Mayor Crowell entertained public comment. (5:47:40) Donna DePauw modeled her “Ralph Lauren jacket ... purchased at OARC for \$2.50,” and announced the Democratic Women’s Spring Fashion Show and Luncheon scheduled for Saturday, March 18th at the Governor’s Mansion. She looked forward to Master of Ceremonies Mayor Bob Crowell and Supervisor Walt as a model.

24. ACTION TO ADJOURN (5:49:03) - A motion was made, seconded, and carried unanimously to adjourn the meeting at 5:49 p.m.

The Minutes of the March 15, 2012 Carson City Board of Supervisors meeting are so approved this _____ day of April, 2012.

ROBERT L. CROWELL, Mayor

ATTEST:

ALAN GLOVER, Clerk - Recorder