

**Carson City
Agenda Report**

Date Submitted: April 24, 2012

Agenda Date Requested: May 3, 2012

Time Requested: 50 minutes

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: For possible action: To appoint one member to the Carson City Open Space Advisory Committee to fill a one-year term that will expire in January 2013. *(Larry Werner)*

Staff Summary: CCMC Chapter 13.06.040 provides for the Board of Supervisors to appoint seven members that serve staggered four year terms to the Open Space Advisory Committee. There is one opening due to a member's resignation. Tom Baker, Laura Fitzsimmons, Wayne Perock, and Paul Pugsley have applied for appointment. No other applications were received.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to appoint _____ to the Open Space Advisory Committee to fill a one-year term that will expire in January 2013.

Explanation for Recommended Board Action: See staff summary

Applicable Statute, Code, Policy, Rule or Regulation: CCMC Chapter 13.06.040

Fiscal Impact: None

Explanation of Impact: n/a


Funding Source: n/a

Alternatives: Re-open the position for additional applicants

Supporting Material: Recruitment Announcement, Current Roster, Applications, CCMC Chapter 13.06.040

Prepared By: Laura A. Banks, Executive Offices

Reviewed By:



 (City Manager)



 (District Attorney)



 (Finance Director)

Date: 4/24/12

Date: 4/24/12

Date: 4/24/12

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



CARSON CITY OPEN SPACE ADVISORY COMMITTEE

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Open Space Advisory Committee.

There is one open position to fill a term that expires in January 2013.

The purpose of the Committee is to promote the quality of life for citizens of Carson City through the preservation and protection of the natural environment. Meetings are held the third Monday of every other month at 6:00 pm in the Sierra Room at the Carson City Community Center.

Volunteer applications may be obtained from and returned to the Carson City Executive Offices. Let it be known that all applications submitted to this office will be considered public information. Applicants must be Carson City residents and registered voters to qualify.

Thank you for your interest in assisting Carson City.

Applications will be accepted until March 21, 2012. Interviews for this volunteer position are tentatively planned to be held at the regularly scheduled Board of Supervisors meeting on Thursday, April 5, 2012.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2

Carson City, Nevada 89701

(775) 887-2100 FAX 887-2286

E-Mail: lbanks@carson.org

Web Page: <http://www.carson.org/volunteer>

AN EQUAL OPPORTUNITY EMPLOYER

OPEN SPACE ADVISORY COMMITTEE

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
VACANT (D. Jacquet resignation)		01/2013
Teri Green-Preston 2499 Simons Ct. Carson City, NV 89703 684-1824 (w) 882-1613 (h) teripreston@aol.com	Initial Appt. 01/09	01/2013
Howard Riedl 901 Thompson St. Carson City, NV 89703 348-0171 (w) 771-6182 (c) riedls@sbcglobal.net	Initial Appt. 02/03 Reappt. 01/04; 01/08; 02/12	01/2016
Bruce Scott (Vice Chair) 304 N. Minnesota St. Carson City, NV 89703 883-1600 (w) 883-8677 (h)	Initial Appt. 09/98 Reappt. 01/99; 02/03; 01/07; 01/11	01/2015
Patricia Lincoln 5600 Goni Rd. Carson City, NV 89706 884-0453 (h)	Initial Appt. 10/05 Reappt. 01/07; 01/11	01/2015
Donna Inversin 1605 N. Nevada St. Carson City, NV 89703 315-6763 (c) d_inversin@yahoo.com	Initial Appt. 12/11	01/2013
Margie Evans 2640 Woodcrest Ln. Carson City, NV 89701 887-2252 (w) 883-8918 (h) 720-0162 (c) meg4bio@sbcglobal.net	Initial Appt. 12/11 Reappt. 01/12	01/2016

Continued next page...

AUTHORITY: CCMC 13.06.020 created an Open Space Advisory Committee consisting of seven (7) members appointed by the BOS. All members must be residents/registered voters of Carson City. CCMC 13.06.040 states that “members of the committee shall serve for varying term lengths not to exceed four (4) years, provided that the first seven (7) members appointed to the committee shall be appointed two (2) for a 2-year term, two (2) for a 3-year term and three (3) for a 4-year term so that thereafter members shall serve for staggered terms of like duration. (Vacancies shall be filled by BOS’ from appointed alternates. If an alternate is not available, the vacancy shall be filled for the remainder for the term in the same manner that original appointments are made)...” (reappointment OK)

MEETINGS: Third Monday of every other month

PURPOSE: The purpose is outlined in CCMC 13.06.010: “In the broadest sense, the objective of the open space program is to promote quality of life for citizens of Carson City through the preservation of the quality of the natural environment which has given Carson City much of its character.” See section for details

Liaison: Juan Guzman, Open Space Manager 283-7341 jguzman@carson.org

Attorney Assignment: Tina Russom 283-7050 trussom@carson.org

- END DATA -

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Laura Banks - Fwd: Open Space Committee

From: Juan Guzman
To: Banks, Laura
Date: 3/16/2012 8:14 AM
Subject: Fwd: Open Space Committee
CC: Moellendorf, Roger; Werner, Larry

RECEIVED

MAR 16 2012

CARSON CITY
EXECUTIVE OFFICES

Laura, will you be able to find Tom's application in the old pile and in order for him to be considered by the Bos as a candidate for the OSAC?

Juan F. Guzman
Open Space / Property Manager
Carson City Parks & Recreation Dept.
3303 Butti Way, #9
Carson City, NV 89701
T: 775-887-2262 ext. 7341
F: 775-887-2145

>>> Tom Baker <baker89703@sbcglobal.net> 3/14/2012 6:24 PM >>>

Would you resubmitt my application for the Open Space Committee. I'm presently traveling an will return to Carson April 7.

Tom Baker
Cell# 1-775-230-2547

Sent from I phone

RECEIVED

Carson City Application for Appointive/Volunteer Position

Please print or type

CARSON CITY EXECUTIVE OFFICES

Title of Board or Commission: Open Space Advisory Com

Title of Position: _____

Name: Baker Tom R.
Last First Middle Initial

Address: 4301 Levi Gulch Carson City NV 89703
Street City State Zip

Occupation/Business: Retired from both Public & Private Sector

Telephone: Work- _____ Home- 775-882-2065 Cell- 775-230-2547 mail- baker89703@sbglobal.net

How long have you lived in Carson City: 33yrs Are you an active Carson City Registered Voter: yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
<u>Idaho State Univ</u>	<u>Business</u>	<u>BA</u>

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

Bring a strong knowledge of our community.
Have an ability to work with individuals & orgs.
I understand the importance of Open Space to our quality of life & economic development.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

11 years on board & past president of the CC Chamber of Commerce,
Member & past president of Tourism Authority, Member of the
CC Senior Gov. Board, Chair of Committee to pass tax override
to build the Senior Center, Chairman for United Way,
Chairman for Committee that raised \$4 million to build
Cancer Treatment Center at regional Med Center, CTH Foundation

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

4. Do You Anticipate Any Potential Conflicts of Interest? No If Yes Please Explain.

Business in Carson City Service Area: Store Director for Albertsons

Length of time in Business: 20 yrs.

Personal/Professional References:

Name	Address	Telephone #
<u>John McClain</u>	<u>2424 Manhattan</u>	<u>775-883-1600</u>
<u>US Senator Richard Bryan</u>		<u>702-383-8916</u>

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Thomas R Baker
Signature of Applicant

11-7-2011
Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775)887-2100 Fax (775) 887-2286

RECEIVED

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MAR 09 2012

Carson City Application for Appointive/Volunteer Position

CARSON CITY EXECUTIVE OFFICES Please print or type

Title of Board or Commission: Open Space Advisory Committee

Title of Position: Committee Member

Name: FitzSimmons Laura W.

Address: 5 East Sunset Carson City NV 89703
Street City State Zip

Occupation/Business: semi-retired lawyer

Telephone: Work- 841-3000 Home- 883-3531 Cell- 7 E-mail- LWFLAWYER@aol.com

How long have you lived in Carson City: 3 1/2 years Are you an active Carson City Registered Voter: yes
I lived in Carson City from 1981-1991

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
UCLA	Geography	B.S.
Loyola Law School	J.D. Law	J.D.

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

I am a land use / eminent domain lawyer. My degree from UCLA was in geography (planning + ecosystems)
I am a daily user of Carson City's open space

2. List the Community Organizations in Which You Have Participated and Describe Participation.

The Greenhouse Project. I have been a founding Board member, financial supporter and volunteer.

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

4. Do You Anticipate Any Potential Conflicts of Interest? _____ If Yes Please Explain.

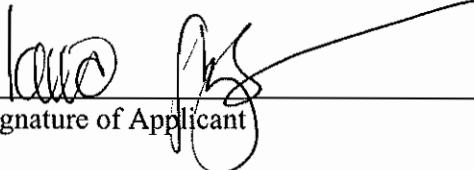
Business in Carson City Service Area: Small law office

Length of time in Business: 1 year (moved from Las Vegas)

Personal/Professional References:

Name	Address	Telephone #
<u>Dan Graber</u>	<u>312 Tahoe Drive 89703</u>	<u>220-4151</u>
<u>Jenny Lopiccato</u>	<u>123 W. Second St. 89703</u>	<u>772-9579</u>

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


Signature of Applicant

3/7/2012
Date

You May Attach More Information

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Mail directly to Carson City Executive Offices

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RECEIVED

Carson City Application for Appointive/Volunteer Position

MAR 16 2012

CARSON CITY EXECUTIVE OFFICES

Please print or type

Title of Board or Commission: Open Space Advisory Committee

Title of Position: Member

Name: Perock Wayne R.
Last First Middle Initial

Address: 251 Heidi Cir. Carson City NV 89701-6556
Street City State Zip

Occupation/Business: Retired

Telephone: Work- _____ Home- 883-1810 Cell- _____ E-mail- nvcaller@att.net
nvcaller@att.net

How long have you lived in Carson City: 36 yrs Are you an active Carson City Registered Voter: yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
<u>Sacramento State</u>	<u>Environmental Resources</u>	<u>BS</u>

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

See attachment

2. List the Community Organizations in Which You Have Participated and Describe Participation.

See attachment

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

See attachment

4. Do You Anticipate Any Potential Conflicts of Interest? No If Yes Please Explain.

Business in Carson City Service Area: N/A

Length of time in Business: _____

Personal/Professional References:

Name Address Telephone #

See attachment

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Wayne R Deed
Signature of Applicant

3/15/12
Date

You May Attach More Information

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Mail directly to Carson City Executive Offices

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Phone (775)887-2100 Fax (775) 887-2286

Attachment for Wayne R. Perock

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

I am retired after 33 years of state service with the Nevada Division of State Parks. I worked my way through the Operations and Maintenance Section from Park Supervisor, Regional Manager, and Chief of O&M to Division Administrator (Director). My BS degree in Park Management and experience in natural resources management, cultural resources management, and administration gives me an outstanding understanding of issues facing Carson City's open spaces.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

I was a member of the Carson City Open Space Advisory from 2005 to 2009. I did not reapply at the end of the four year appointment due to personal reasons. I also felt that other citizens should have an opportunity to serve. I server on the Tahoe Regional Planning Agency Governing Board from 1996 through 2003, serving as the Nevada Department of Conservation and Natural Resources Director's designee. I was the boards vice chair during last year and half of service.

List Your Affiliation With Professional or Technical Societies.

I am a life member of the National State Park Directors Association, serving as the representative for the Southwestern states for two years prior to my retirement in 2003.

Personal References

Tricia Lincoln - 5600 Goni Rd., Carson City, NV 89706 - 775-884-0453
Allen Newbery - 236 Corral Dr., Dayton, NV. 89403 - 775-246-1731

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Laura Banks - Re: Open Space Advisory Committee - Open Position

From: "Paul & Brenda Pugsley" <bp.pugsley@gmail.com>
To: Laura Banks <LBanks@carson.org>
Date: 3/7/2012 10:17 AM
Subject: Re: Open Space Advisory Committee - Open Position

Good Morning Laura. Thanks for the notification. I would be please to have my recently submitted volunteer application reconsidered. Thanks Paul

(pages to follow)

RECEIVED

MAR 07 2012

CARSON CITY
EXECUTIVE OFFICES

Carson City Application for Appointive/Volunteer Position

Please print or type

Title of Board or Commission: OPEN SPACE ADVISORY COMMITTEE

Title of Position: COMMITTEE MEMBER

Name: PUSSLEY PAUL

Address: 10 CROSSETT LN CARSON CITY NV 89706

Occupation/Business: WATERSHED COORDINATOR CARSON VALLEY CONSERVATION DISTRICT

Telephone: Work- 782 8861 ^{X112} Home- 883 7357 Cell- 721 0280 E-mail- bp.pussley@gmail.com

How long have you lived in Carson City: 25 yrs Are you an active Carson City Registered Voter: yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

actively engaged in development of Douglas County Open Space Plan -- actively engaged in agricultural land planning. familiar with conservation easements, water rights, real estate practices

2. List the Community Organizations in Which You Have Participated and Describe Participation.

Carson River Advisory Committee 9 yrs

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

4. Do You Anticipate Any Potential Conflicts of Interest? NO If Yes Please Explain.

Business in Carson City Service Area: CARSON VALLEY CONSERVATION DISTRICT

Length of time in Business: 74 years

Personal/Professional References:

Name	Address	Telephone #

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

[Signature]
Signature of Applicant

12/23/2011
Date

You May Attach More Information

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Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
Phone (775)887-2100 Fax (775) 887-2286

Chapter 13.06 OPEN SPACE

13.06.010 Purpose.

13.06.020 Creation of an open space advisory committee.

13.06.030 Committee membership.

13.06.040 Term of office and vacancies.

13.06.050 Removal from committee.

13.06.060 Powers and duties of open space advisory committee.

13.06.070 Organization and procedure of the open space advisory committee.

13.06.080 Prohibited interest/confidentiality.

13.06.090 Annual report.

13.06.100 Preservation of land.

13.06.110 Leasing open space lands.

13.06.120 Disposal of open space lands and grants of exclusive licenses/permits.

13.06.130 Statement of deed.

13.06.140 Maintenance and management.

13.06.150 Other public lands.

13.06.010 Purpose.

In the broadest sense, the objective of the open space program is to promote quality of life for citizens of Carson City through the preservation and protection of the quality of the natural environment which has given Carson City much of its character. This natural environment includes many spectacular views of the mountains, Carson River, and Eagle Valley. The natural streams, wetlands and open lands, with their water and related plant and animal life complement the scenic vistas and remind us of the area's early history. These natural areas, water bodies, vistas and panoramas, natural landmarks, and native flora and fauna are intended to be preserved and protected for the enjoyment of this and future generations by the judicious use of funding for open space.

As Carson City continues to grow, open spaces should be provided and woven into the fabric of the city. These open spaces may define developed areas within the community, and in certain areas may define the boundary of the city. They are intended to obtain a balance and harmony between physical development and open space for the benefit of Carson City citizens. Preservation of open space in all parts of the city will foster appreciation of the natural environment, provide increased opportunities for passive recreation, preserve agricultural uses, allow connecting open space corridors, and improve the quality of life.

Carson City encourages residents of this community and other concerned persons or parties to donate certain lands or funds for use in the open space program. The board of supervisors may by resolution accept properties not acquired with open space funds into the open space program after a recommendation from the open space advisory committee.

The open space advisory committee shall provide the oversight over the administration and expenditure of funds from the open space division of the quality of life special revenue fund established by Carson City Municipal Code 21.07. The funding for open space including interest and other income, may be used for the acquisition, restoration of natural resources, development and construction which afford for public access, health and safety, equipping, improvement, maintenance, conservation planning and management of real property for open spaces acquired through the fund; and administrative costs approved by the committee. (Ord. 1997-30 § 1 (part), 2,

13.06.020 Creation of an open space advisory committee.

There is hereby created an open space advisory committee, hereinafter referred to as the committee, consisting of seven (7) members appointed by the board of supervisors. (Ord. 1997-30 § 1 (part), 3, 1997).

13.06.030 Committee membership.

1. The members of the committee shall be residents of Carson City, and qualified electors. The members shall be selected on the basis of expertise in the areas of natural resources, real estate, community planning, community development, outdoor recreation/education or knowledge of the community. (Ord. 1997-30 § 1 (part), 4, 1997).

13.06.040 Term of office and vacancies.

Members of the committee shall serve for varying term lengths not to exceed four (4) years, provided that the first seven (7) members appointed to the committee shall be appointed two (2) for a two (2) year term, two (2) for a three (3) year term and three (3) for a four (4) year term so that thereafter members shall serve for staggered terms of like duration. (Vacancies shall be filled by board of supervisors from appointed alternates. If an alternate is not available, the vacancy shall be filled for the remainder of the term in the same manner that original appointments are made). (Ord. 2001-1 § 1, 2001; Ord. 1997-30 § 1 (part), 5, 1997).

13.06.050 Removal from committee.

1. The board of supervisors may remove a committee member for cause. (Ord. 1997-30 § 1 (part), 6, 1997).

13.06.060 Powers and duties of open space advisory committee.

1. The committee shall develop an open space element to the Carson City master plan for adoption by the regional planning commission. The committee shall identify and prioritize for the city potential open space acquisitions and make appropriate recommendations. The committee shall obtain and consider public input before making recommendations to the board of supervisors on prospective open space acquisitions, disposal, and management. The committee shall review and provide input and comment to the city manager's proposed budget as it relates to open space matters. The committee shall solicit comments of other affected advisory committees and commissions of Carson City. The committee shall also perform other duties as may be specifically assigned to it by the board of supervisors.

2. The committee in developing the open space element to the Carson City master plan, and in selecting open space lands for possible acquisition and preservation, shall be consistent with the intent of the 1996 ballot explanation, which was: The committee will work to sustain natural and scenic resources and the long-term quality of life in Carson City. And, acquisition of open space land will help preserve mountains, hills and scenic resources, conserve wildlife habitat, protect our drinking water sources and allow outdoor enjoyment of natural areas. Open space, which is defined as undeveloped land with valued natural resources, will be acquired from willing sellers, or by other mutually agreeable methods.

3. Open space will be acquired and maintained as conservancy areas to be used for the following purposes:

- a. To provide off-street bicycle, hiking and equestrian trails, and trailhead facilities that connect parks, schools and the valley with the mountains.
- b. To safeguard water resources: watershed areas, water-well sites and designated groundwater recharge areas.
- c. To safeguard waterway corridors, floodplains, wetlands, streams and the Carson River.
- d. To develop regional detention areas and protect floodplains.
- e. To safeguard scenic vistas and enhance the gateways to our city.
- f. Utilization of land for shaping the development of the city and defining growth by establishing an urban boundary.
- g. Strategic acquisitions of land to allow for outdoor relaxation, education and future park settings.
- h. Preservation or enhancement of significant natural areas, wildlife and culturally important lands.
- i. Connecting open space corridors.

(Ord. 1997-30 § 1 (part), 7, 1997).