

CARSON CITY BOARD OF SUPERVISORS
Minutes of the May 13, 1996 Special Budget Meeting
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A special budget meeting of the Carson City Board of Supervisors was held on Monday, May 13, 1996 in the Community Center Sierra Room, 851 East William Street, Carson City, NV at 6:00 p.m.

PRESENT:

Marv Teixeira	Mayor
Greg Smith	Supervisor, Ward 1
Janice Ayres	Supervisor, Ward 2
Tom Tatro	Supervisor, Ward 3
Kay Bennett	Supervisor, Ward 4

STAFF:

John Berkich, City Manager
Mary Walker, Finance Director
Mark Forsberg, Deputy District Attorney
Judie Fisher, Personnel Manager
Walter Sullivan, Community Development Director
Rob Joiner, Principal Planner
Juan Guzman, Senior Planner
John Mayes, Risk Manager
Gary Kulikowski, Internal Auditor
Gail McCulloch, Employee Health/HS Manager
Liz Hernandez, Administrative Assistant
Kathi Lehr, Office Supervisor, Community Development
Fran Smith, Recording Secretary
(BOS 5/13/96 1-0000.5)

NOTE - Unless otherwise indicated each item was introduced by Mayor Teixeira. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

- A. CALL TO ORDER** - Mayor Teixeira called the meeting to order at 6:03 p.m.
- B. PLEDGE OF ALLEGIANCE** - Irwin Goldberg led the pledge.
- C. ROLL CALL** - A roll call was taken and a quorum was present although Supervisor Ayres did not arrive until 6:19 p.m.
- D. CITIZENS' COMMENTS ON NON-AGENDIZED ITEMS** - None.

AGENDA ITEMS

PUBLIC HEARINGS CONCERNING THE FISCAL YEAR 1996-97 BUDGET DISCUSSION AND POSSIBLE ACTION REGARDING: INTERNAL AUDITOR, PERSONNEL, COOPERATIVE EXTENSION, WELFARE AND INDIGENT FUNDS, STATE MEDICAL INDIGENT INSURANCE, GROUP MEDICAL FUND, WORKERS COMPENSATION FUND, INSURANCE FUND, BOARD OF SUPERVISORS, CITY MANAGER, PUBLIC DEFENDER, COMMUNITY SUPPORT SERVICES, COMMUNITY DEVELOPMENT, FIRE STATION NO. 1

1. Internal Auditor - Mayor Teixeira asked for clarification on the FY 95-96 goal of designing and teaching a course on internal control for City management which had been deferred to the goals in FY 96-97. Mr. Kulikowski explained that in going through control evaluations he had found in many cases City management is not as informed on the procedures as they could be. He added it is his desire to meet with department heads to review with them the things they need to do so that they can provide adequate control in performance measures from a management standpoint. He emphasized it is not that these department heads do not want to do a better job,

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but rather have not been exposed to the training. Supervisor Bennett felt this will be a meaningful process and encouraged him to make this a top priority.

2. Personnel - (1-0133.5) Ms. Fisher said the budget is straight forward this year and solicited questions from the Board. She added that there was a supplement in her budget packet but it had been pulled. Mayor Teixeira asked about the number of new hires listed. Ms. Fisher said they are hourly and are mostly seasonal for Parks and Recreation. She added that even though they are temporary Personnel must still go through the same paperwork as a full time person. She also commented that they also have to go through the interview process as with the permanent employees. Supervisor Bennett asked why the supplemental had been pulled. Mr. Berkich said this test training had been offered by JOIN at a nominal price and said it will be internally funded from the existing budget. Mayor Teixeira expressed a personal concern that, given the Hispanic or bi-lingual percentage of the population, the City has not been able to place more in the Sheriff's Office. Ms. Fisher said they done an active recruitment for Deputy Sheriff and Deputy Sheriff I and had received a large selection of culture diversity and hoped this would be reflected in the Sheriff's Office personnel.

(Supervisor Ayres arrived at 6:19 p.m. during the previous discussion.)

3. Cooperative Extension - (1-0313.5) Karen Hinton noted that their funding is set by NRS. She said their budget had an increase of eight percent over the previous year because of ad valorem having gone up. She said they are looking at a program introducing parenting skills for the coming year. She said they also want to increase their capacity to provide information to the public in a paperless manner. She noted that the budget is for one full time employee and several seasonal hourly employees. She added that other positions are university positions and another goal is to fill a faculty position to serve the western area - Carson City, Douglas, Lyon, and Storey Counties.

4. Welfare and Indigent Funds - (1-0393.5) Gail McCulloch and John Mayes - She said they had four budgets and that she would present three with Mr. Mayes presenting the fourth which was group medical. Hers were welfare, supplement indigent, and state indigent. She noted that everything was straight forward with an increase of 2.5 percent in services and supplies with a medical line item at 4.5 percent and that the funding source was the general fund. She also commented that they are handling rental assistance which is funded by the Nevada State Housing Division and that this has increased the number of clients. Supervisor Ayres asked about the age range and Ms. McCulloch provided the information. She also noted there are very few who are denied if they qualify.

5. State Medical Indigent Insurance - (1-0497.5) Ms. McCulloch explained this is a tax that is collected and remitted to the state for hospital care to indigent persons who are injured in motor vehicle accidents. She added that the City merely collects the money and gives it to the state. Discussion ensued on what NRS states and how the process works.

6. Group Medical Fund - (1-0545.5) Mr. Mayes explained that group medical, welfare, risk management and safety are being reorganized and combined. He felt this would provide more effective and efficient results for City employees and the citizens of the City. He also commented that the increase in this budget is nine percent and provided details on how it had been arrived at. He then reviewed their goals and objectives.

7. Workers Compensation Fund - (1-0657.5) Mr. Mayes described how the process works. He also commented that his safety training program is nearing completion. He noted how Craig Buchholz, Safety Technician, does periodic inspections to be sure safety rules are being observed. He also commented on how Mr. Buchholz investigates every incident that happens, no matter how minor. He also explained how the figures he provided had evolved.

8. Insurance Fund - (1-0863.5) Me. Mr. Mayes reviewed the goals and objectives which included how they are working with the State EPA in trying to get flood insurance for the waste water treatment facilities. He said

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the result would be a savings of \$28,000 per year to the City. He also explained how he is working with the City's insurance brokers to be sure the City is getting the best deal they can. He added overall he did not feel they can do better than they are now.

9. Board of Supervisors - (1-0993.5) Mr. Berkich said this budget was straightforward with only a couple of changes. He noted it had been increased by \$2,000 to cover potential legislative expenses for the 1997 session. The other change was to cover the longevity increase in salaries of elected officials. Supervisor Smith asked for an explanation of the longevity increase and Mayor Teixeira explained the process.

10. City Manager - (1-1035.5) Mr. Berkich reviewed the goals and objectives and noted there are some from the previous year that have not been achieved. Therefore, they were brought forward into the 1996-97 list. Mayor Teixeira commended Mr. Berkich for the job he has done. Supervisor Smith also commended staff for the support they have given the Supervisors. Supervisors Bennett and Ayres agreed. He then commented on the supplemental requests. These were for funding the implementation of the Carson River Master Plan, funding of the Highway 50 beautification project, development of a marketing communication plan for the City, and funding to cover yearly utility expense for the Boys and Girls Club.

Mayor Teixeira recessed the meeting at 7:30 p.m. When he reconvened the meeting at 7:37 p.m. a quorum was present as previously noted.

11. Public Defender - (1-1455.5) Ms. Hernandez explained there were two accounts in this budget. One was the Public Defender agreement and the other is the Conflict Council. She explained the Conflict Council was short \$30,000 last year and are projecting the same shortage this year. She provided details of why they anticipate this will happen.

(1-1483.5) At this point Mayor Teixeira said the Board would now select those items which will be on the first cut.

12. Community Support Services - (1-1497.5) Ms. Hernandez asked if there were any changes to the tentative budget. Mayor Teixeira noted the Greater Nevada Housing issue. Discussion ensued on this and the Carson Valley Conservancy issue. Supervisor Tatro said he had not realized this would be on the agenda for this meeting. He noted he had read to accompanying packet information but not the agenda. Supervisor Bennett asked Supervisor Ayres if she could give up some of her RSVP funding. Supervisor Ayres said she did not believe she could because the funding RSVP does not even cover the transportation. She provided details on the costs of this and other segments of the RSVP program.

(1-1763.5) At this point Mayor Teixeira said he would like to put \$7,500 of ongoing funding for the RSVP total. He also want to give \$4,000 of ongoing support to the Brewery Arts Center. He asked that Detox get \$15,000 of ongoing funds, that Community Counseling get \$5,000 of ongoing support, \$7,000 of ongoing for the Advocates, \$16,500 of ongoing for the Community Council on Youth, \$4,000 of additional ongoing support to CATF if they provide the City with a first class sound system, and \$5,000 additional ongoing to Nevada Hispanic Services. He added his belief that these organizations will not be going away and that their services are critical to the community. He felt that once the ongoing is built in they will have a support mechanism.

(1-1893.5) Supervisor Smith said the only thing he would change from the Mayor's list was to change the \$4,000 for CATF to \$10,000. He also agreed with what the Mayor had said about CATF providing a first class sound system.

(1-1901.5) Supervisor Ayres said that all the organizations are doing good work and liked the idea of the ongoing funding.

(1-1945.5) Supervisor Bennett supported the Mayor's recommendations. However, she emphasized her need to get

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some funding for NTCD this year. She commented that there is the possibility of accessing \$500,000+ of Burton-Santini money to be able to do some erosion control on Highway 20. She asked for a \$5,000 one shot allocation.

(1-1991.5) Supervisor Tatro said he had nothing to add to that which was already noted.

13. Community Development - (1-2005.5) Mr. Sullivan commented that his budget is different this year. He reviewed their achievements during the past year. These included the work on the land use element of the Master Plan. He noted that they anticipate approval of the final document. Mayor Teixeira said that the Board does not have a feel for what the final document would look like. He wanted to know how much time the individual Supervisors would be given to discuss the document with staff in order to fully understand what they would be passing on. He wanted an equal opportunity as that which was given the Planning Commission to become sensitized to some of the elements. Mr. Sullivan said he will give it to the Board on May 17 and Mr. Joiner commented they should have three weeks to study it. At this point Mr. Sullivan invited the Board to attend or watch the May 29 meeting of the Planning Commission prior to the meeting of the Board on June 20. Mr. Guzman felt that the document is easy to understand and that the Board should have no problem with it.

Supervisor Bennett left the meeting at 8:48 p.m. A quorum was still present.

14. Fire Station No. 1 - (1-2907.5) Supervisor Smith asked how a budget fund can be spent to zero. Ms. Walker explained this was the fire station bond to construct the facility and any left over funding goes to pay the debt service.

There being no further business Mayor Teixeira entertained a motion to adjourn. Supervisor Ayres moved to adjourn. Supervisor Tatro seconded the motion. Motion carried 4-0. Mayor Teixeira adjourned the meeting at 8:52 p.m.

The Minutes of the May 13, 1996 special Board of Supervisors meeting

ARE SO APPROVED _____, 1996

Marv Teixeira, Mayor

ATTEST:

Alan Glover, Clerk-Recorder