

**Carson City
Agenda Report**

Date Submitted: June 26, 2012

Agenda Date Requested: July 5, 2012

Time Requested: Consent

To: Mayor and Supervisors

From: Lawrence Werner, City Manager

Subject Title: *For Possible Action:* Action to adopt a resolution authorizing expenditures of funds to non-profit organizations for FY 2012-13.

Staff Summary: NRS 244.1505 requires any grants the board of county commissioners make to private, non-profit organizations must be done so by resolution.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

Does this action require a Business Impact Statement: () Yes (X) No

Recommended Board Action: I move to adopt Resolution No. _____, a resolution authorizing expenditures of funds to non-profit organizations for FY 2012-13.

Explanation for Recommended Board Action: NRS 244.1505 requires any grants the board of county commissioners make to private, non-profit organizations must be done so by resolution. Attached is a resolution to meet the requirements of NRS 244.1505.

Applicable Statute, Code, Policy Rule or Regulation: NRS 244.1505

Fiscal Impact: Total of \$375,200 – \$115,000 from the Q18/Quality of Life Fund, \$3,000 from the Stormwater Fund, and \$257,200 from the General Fund.

Explanation of Impact: Per Board of Supervisors actions during FY 2012-13 budget process.

Funding Source: Q18/Quality of Life Fund - \$115,000; Stormwater Fund - \$3,000; General Fund - \$257,200.

Supporting Materials: Resolution, meeting minutes from the March 15, 2012 and Board of Supervisors meeting, spreadsheet and meeting minutes from the April 19, 2012 Board of Supervisors meeting.

Alternatives: To adopt or amend resolution.

Prepared By: Janet Busse, Office Supervisor

Reviewed By:  Date: 6/26/12
(City Manager)

 Date: 6/26/12
(District Attorney)

 Date: 6/26/12
(Finance Director)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____ _____

(Vote Recorded By)

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXPENDITURES OF FUNDS
TO NON-PROFIT ORGANIZATIONS FOR FY 2012-13**

WHEREAS, NRS 244.1505(1) provides that the Board of Supervisors may grant money to private organizations, not for profit; and

WHEREAS, NRS 244.1505(2) provides that such grants must be made by a resolution which specifies the purpose of the grant, the maximum amount to be expended from the grant and any other conditions upon the expenditure; and

WHEREAS, the Board of Supervisors has conducted public hearings, taken testimony and received evidence of the substantial benefit to the inhabitants of Carson City of the expenditure of money for grants to the private organizations, not for profit, which are listed below.

NOW, THEREFORE THE BOARD OF SUPERVISORS RESOLVES THAT:

1. For FY 2012-13, the following groups are granted the following amounts for the following purposes:

<u>Organization</u>	<u>General Fund</u>	<u>Purpose</u>	<u>Amount</u>
Advocates to End Domestic Violence		Operations	9,000
Capital City Circles Initiative		Operations	7,500
CASA of Carson City		Operations	25,000
Community Counseling Center		Operations	3,050
FISH		Operations	14,000
Food For Thought		Operations	5,000
Ormsby Association of Carson City (formerly OARC)		Operations	13,950
Partnership CC - Latino Services		Operations	20,000
Partnership CC - Youth Services		Operations	72,200
Ron Wood Family Resource Center		Operations	46,500
RSVP		Operations	40,000
Rural Center for Independent Living		Operations	<u>1,000</u>
		General Fund Total	257,200
	<u>Q18/Quality of Life Fund</u>		
Boys & Girls Club		Operations	115,000
	<u>Storm Water Fund</u>		
Nevada-Tahoe Conservation District		Operations	3,000
		Grand Total	<u>375,200</u>

2. The amounts listed above in paragraph one (1) are the maximum amounts from the grant to be expended by the private organizations.

3. The grant money may only be spent for the purposes listed in the resolution which is the purpose given to the Board of Supervisors by the requesting private organizations in its written and oral presentation to the Board of Supervisors.

ADOPTED this _____ day of _____, 2012.

AYES: Supervisors _____

NAYES: Supervisors _____

ABSENT: Supervisors _____

Robert L. Crowell, Mayor

ATTEST:

ALAN GLOVER, Clerk-Recorder

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the following manner: allocate \$0 to Ron Wood Family Resource Center; \$40,223 to the Community Counseling Center; \$8,000 to Food for Thought; \$0 to Western Nevada College; \$0 to the Carson City Health and Human Services Department; and \$5,000 to RSVP; and to open a 30-day public comment period from March 16 to April 14, 2012 for review of the Carson City draft CDBG 2012 - 13 Annual Action Plan. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 5-0.**

* Mayor Crowell entertained a motion relative to the CSSG Program. Supervisor Aldean moved to approve the following recommendations relative to the allocation of funding from the Community Support Services Grant Program: For Ron Wood Family Resource Center, \$46,500; for Community Counseling Center, \$8,050; to Food for Thought, \$5,000; RSVP, \$35,000; CASA of Carson City, \$25,000; \$0 to Nevada Health Centers; F.I.S.H., \$14,000; Partnership Carson City / Latino Services, \$20,000; Advocates to End Domestic Violence, \$9,000; OARC, \$13,950; Capital City Circles Initiative, \$7,500; \$0 to the Carson Area Wellness Association; and \$1,000 to Rural Center for Independent Living. Supervisor Abowd seconded the motion. **Motion carried 5-0.**

Mr. Werner provided an overview of the Partnership Carson City allocation. Mayor Crowell entertained a motion. Supervisor Aldean moved to support the following allocations through Partnership Carson City for 2012 / 2013 from the Community Support Services fund: \$72,200 will be allocated to Partnership Carson City and will be further allocated to the following organizations: \$5,859 to Advocates to End Domestic Violence; \$19,389 to Boys and Girls Clubs of Western Nevada; \$8,000 to Boys and Girls Clubs; \$4,500 to the Carson City Symphony; \$0 to the Children's Museum only because the Mayor was gracious enough to contact the Mining Association and they will be funding the mining exhibit; \$4,500 to Easter Seals; \$25,000 to Ron Wood; \$4,952 to Partnership Grant Management. Supervisor Walt seconded the motion. **Motion carried 5-0.**

Mayor Crowell entertained a motion to allocate Quality of Life funding. Supervisor Walt moved to allocate Quality of Life Funding in the amount of \$115,000 to the Boys and Girls Clubs of Western Nevada. Supervisor McKenna seconded the motion. **Motion carried 5-0.** Mayor Crowell thanked the application review work group, and entertained public comment. None was forthcoming.

RECESS AND RECONVENE BOARD OF SUPERVISORS (4:54:15) - Mayor Crowell recessed the meeting at 4:54 p.m., and reconvened at 5:33 p.m.

22. CITY MANAGER - POSSIBLE ACTION TO DETERMINE THE NUMBER OF MEMBERS OF THE CHARTER REVIEW COMMITTEE FROM THE CANDIDATES NOMINATED AND ACTION TO APPOINT MEMBERS TO THE CHARTER REVIEW COMMITTEE (5:33:15) - Mayor Crowell introduced this item, and Mr. Werner reviewed the agenda materials. Discussion took place regarding the effect of the upcoming redistricting process on the size of the committee. In response to a question, Mr. Werner advised that a nine-member committee would not be overly cumbersome. Following brief comments, Supervisor Aldean moved to create a Charter Review Committee of nine members. Supervisor Walt seconded the motion. Mayor Crowell entertained public comment and, when none was forthcoming, a vote on the pending motion. **Motion carried 5-0.**

Mayor Crowell expressed the understanding that there are three existing committee members, and that others have been nominated by various elected officials for appointment. He advised of having received

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awareness committee meetings and for coordinating internal compliance checks. Ms. Laney advised that she serves as co-chair of the alcohol awareness committee. At Chairperson Crowell's request, she reviewed the Nugget's internal alcohol awareness programs.

Chairperson Crowell entertained board member questions or comments and, when none were forthcoming, a motion. **Member Aldean moved to approve Tonya Laney as an additional liquor manager for the Carson Nugget, liquor license number 12-27165, located at 507 North Carson Street in Carson City. Member McKenna seconded the motion. Motion carried 6-0.** Chairperson Crowell thanked Ms. Laney.

13(B) POSSIBLE ACTION TO APPROVE CATHERINE EVANS AS THE LIQUOR MANAGER FOR THE CROSSROADS LOUNGE, LIQUOR LICENSE NO. 12-29279, LOCATED AT 300 EAST WINNIE LANE, CARSON CITY (8:50:40) - Chairperson Crowell introduced this item. Ms. Pruitt reviewed the agenda materials, noting staff's recommendation of approval. (8:51:53) At Chairperson Crowell's request, Ms. Evans and Patricia Weller introduced themselves for the record. Ms. Evans acknowledged that she owns the Crossroads Lounge but will not regularly work there. In response to a question, Ms. Evans advised that, once she takes ownership of the establishment, she has "a full staff. They will be doing the regular training." Ms. Evans advised that she will conduct meetings with regard to "not selling to minors." She advised of having worked at a convenience store and is "well versed in carding and not selling." She advised that no minors will be allowed in her establishment. She acknowledged she has not yet taken ownership of the establishment. In response to a question, she advised that she is "doing everything in advance with getting all of the licensing and, that way, once [she is] fully licensed, [she] will close the transaction." In response to a further question, she advised of awaiting the gaming license application approval as well.

In response to a question, Member Furlong advised that the gaming and liquor licenses are separate. In response to a further question, he advised that the Crossroads Lounge "track record" has not been bad. He could not recall any juvenile issue associated with the establishment. Chairperson Crowell offered Ms. Evans the opportunity to provide additional comment, and she requested the board's approval of her application. Chairperson Crowell entertained a motion. **Member Abowd moved to approve Catherine Evans as the liquor manager for the Crossroads Lounge, liquor license number 12-29279, located at 300 East Winnie Lane in Carson City. Member McKenna seconded the motion. Motion carried 6-0.**

14. ACTION TO ADJOURN (8:55:27) - Chairperson Crowell adjourned the Liquor and Entertainment Board at 8:55 a.m.

15. RECONVENE BOARD OF SUPERVISORS (8:55:30) - Mayor Crowell reconvened the Board of Supervisors at 8:55 a.m.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

16. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:55:35) - Please see the minutes for item 9-3(D).

17. PUBLIC WORKS DEPARTMENT, PLANNING DIVISION - POSSIBLE ACTION TO RECOMMEND TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ("HUD") APPROVAL OF THE CARSON CITY 2012 - 13 ANNUAL ACTION PLAN TO

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IMPLEMENT PROGRAMS ASSOCIATED WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") AND TO FORWARD THE PLAN TO HUD (9:00:14) - Mayor Crowell introduced this item. Planning Division Director Lee Plemel provided background information and reviewed the agenda materials. Mayor Crowell entertained comments or questions of the Board members; however, none were forthcoming. Mr. Plemel acknowledged that the recommended action is consistent with the previous presentation. He advised of no other modification aside from that recommended in the April 6, 2012 memo included in the agenda materials.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to recommend to the Department of Housing and Urban Development ("HUD") approval of the Carson City 2012 - 13 Annual Action Plan to implement programs associated with the Community Development Block Grant Program, as modified by staff and to forward the plan to HUD. Supervisor Aldean seconded the motion. Motion carried 5-0.**

18. OFFICE OF BUSINESS DEVELOPMENT - POSSIBLE ACTION TO APPROVE THE RENEWAL OF CARSON CITY'S MEMBERSHIP IN THE WNDD ("WESTERN NEVADA DEVELOPMENT DISTRICT") AND AUTHORIZE THE PAYMENT OF THE FISCAL YEAR 2012 - 13 DUES IN THE AMOUNT OF \$5,500 (9:04:50) - Mayor Crowell introduced this item, and Mr. Plemel reviewed the agenda materials. Mr. Plemel advised that Washoe County has made application for WNDD membership. "In this time of regional economic development collaboration, per what the Legislature did last year, we believe that we should continue this partnership in this regional economic development district."

Mayor Crowell entertained Board member questions or comments and public comments. When none were forthcoming, he entertained a motion. **Supervisor McKenna moved to approve the renewal of Carson City's membership in the WNDD (Western Nevada Development District) and authorize the payment of the fiscal year 2012 - 13 dues, in the amount of \$5,500. Supervisor Walt seconded the motion. Motion carried 5-0.**

19. OFFICE OF BUSINESS DEVELOPMENT AND PARKS AND RECREATION DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE CULTURAL COMMISSION ANNUAL REPORT AND WORK PLAN (9:07:52) - Mayor Crowell introduced this item, and Mr. Plemel reviewed the agenda materials. He introduced Park Planner Vern Krahn, and advised that staff for the Cultural Commission is being transitioned from the Office of Business Development to the Parks and Recreation Department. In consideration of the upcoming Cultural Commission programs, he commended the transition. Supervisor Abowd provided additional clarification relative to the transition in consideration of special events grants and venues. She advised that the Cultural Commission is working on identifying various funding sources, and that an ordinance will be proposed in the near future. She further advised that a strategic plan has been developed and finalized.

Mayor Crowell inquired as to the interaction between review of special events funding by the Cultural Commission and the Redevelopment Authority Citizens Committee ("RACC"). Supervisor Abowd advised of discussion relative to the possibility of establishing categories, similar to the CDBG application process. Supervisor Aldean expressed the opinion that the RACC is the more appropriate body to provide recommendations to the Redevelopment Authority, in consideration of the funding source. She recognized the overlap. She expressed concern that the special events which don't fall into the category of arts and

4/19/12 BOS

CDBG and CSSG Recommendations and Final Allocations

Public Service Project	Requested from CDBG	Approved CDBG by BOS	Requested from CSSG	Approved CSSG by BOS	Final CDBG Allocations	Final CSSG Allocations
Ron Wood Family Resource Center	\$35,730	\$0	\$16,500	\$46,500	\$0	\$46,500
Community Counseling Center	\$29,000	\$40,223	\$42,000	\$8,050	\$45,223	\$3,050
Food for Thought	\$12,000	\$8,000	\$10,000	\$5,000	\$8,000	\$5,000
Western Nevada College	\$50,000	\$0	\$13,578	\$0	\$0	\$0
Carson City Health & Human Services	\$19,188	\$0	\$0	\$0	\$0	\$0
Nevada Rural Counties-RSVP	\$25,000	\$5,000	\$35,000	\$35,000	\$0	\$40,000
CASA of Carson City	\$11,000	\$0	\$25,000	\$25,000	\$0	\$25,000
Brewery Arts Center	\$10,000	\$0	\$0	\$0	\$0	\$0
Nevada Health Centers, Inc.	\$15,000	\$0	\$0	\$0	\$0	\$0
FISH	\$0	\$0	\$14,000	\$14,000	\$0	\$14,000
Partnership Carson City	\$0	\$0	\$30,000	\$20,000	\$0	\$20,000
Advocates to End Domestic Violence	\$0	\$0	\$9,000	\$9,000	\$0	\$9,000
Ormsby Association of Carson City	\$0	\$0	\$13,950	\$13,950	\$0	\$13,950
Capital City Circles Initiative	\$0	\$0	\$7,500	\$7,500	\$0	\$7,500
Carson Area Wellness Association	\$0	\$0	\$5,000	\$0	\$0	\$0
Rural Center for Independent Living-Do Drop In	\$0	\$0	\$3,000	\$1,000	\$0	\$1,000
CDBG	\$206,918	\$53,223	\$224,528	\$185,000	\$53,223	\$185,000
CSSG	\$53,223	\$53,223	\$185,000	\$185,000	\$53,223	\$185,000

Public Improvement Projects (CDBG Only)	Requested from CDBG	Approved CDBG by BOS	Final Allocations
Carson City School District	\$35,000	\$25,000	\$25,000
Carson City Public Works	\$210,000	\$203,658	\$203,658
FISH	\$37,975	\$37,975	\$37,975
CDBG	\$282,975	\$266,633	
CSSG	\$266,633	\$266,633	

Staff recommends shifting the \$5000 CDBG allocation for RSVP to the CSSG grant and shifting \$5000 from the CSSG allocation for Community Counseling Center to CDBG. This will reduce the management required by both CDBG staff and RSVP.

Public Service Totals:
Public Improvement Totals:
Total available*:

* Total available includes \$36,000 carryover of unused prior years' administrative funds.