#### City of Carson City Agenda Report

Date Submitted: July 20, 2012

Agenda Date Requested: August 2, 2012

Time Requested: Consent

To: Mayor and Supervisors
From: Purchasing and Contracts

**Subject Title:** For Possible Action: To accept Public Works recommendation to approve Amendment No. 1 to Contract No. 1011-178 with BDA Architecture, P.C. titled "Design Services for the Carson City Animal Control Facility" to increase the contract term from June 30, 2012 to June 30, 2013. (*Kim Belt*)

**Staff Summary:** On July 7, 2011, The Carson City Board of Supervisors approved the above listed contract in the amount of \$85,000.00. This request is to amend the contract term. This contract is to provide Professional Services which include: facility needs assessment, site selection, program analysis, conceptual design, project estimated schedule and project construction cost estimate for the Carson City Animal Control Facility Project.

Type of Action Requested: (check one)
() Resolution () Ordinance () Other (Specify)
Does This Action Require A Business Impact Statement: () Yes (_X) No
Recommended Board Action: I move accept Public Works recommendation to approve Amendment No. 1 to Contract No. 1011-178 with BDA Architecture, P.C. titled "Design Services for the Carson City Animal Control Facility" to increase the contract term from June 30, 2012 to June 30, 2013. (Kim Belt)
Explanation for Recommended Board Action: Staff recommends amending contract 1011-178 with BDA Architecture, P.C., in order to complete professional services contract.
Applicable Statute, Code, Policy, Rule or Regulation: Nevada Revised Statutes 625.
Fiscal Impact: None
Explanation of Impact: If approved Contract 1011-178 contract term will be increased.
Funding Source: N/A.
Alternatives: Provide other direction pursuant to Board Action.
Supporting Material: Contract Amendment No. 1.
Prepared By: Kim Belt, Purchasing and Contracts Manager
Reviewed By: Date: 7-24-/2  (City Manager)  Date: 7-24-/2
Date: 7/24/12

(Finance Director)

Motion:	1)	Aye/Nay
	2)	
		-
		-

# CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR AMENDMENT No. 1 Contract No. 1011-178

**Carson City Animal Control Facility** 

THIS AMENDMENT is made and entered into this 2<sup>nd</sup> day of August, 2012, by and between the City and County of Carson City, a political subdivision of the State of Nevada, hereinafter referred to as the "CITY", and BDA Architecture, P.C., hereinafter referred to as the "CONSULTANT", and is made to amend the existing contract known as CONTRACT # 1011-178.

#### WITNESSETH:

WHEREAS, during the performance of CONSULTANT'S duties pursuant to CONTRACT # 1110-178 the CONSULTANT requested additional time to complete the original *Scope of Work* of the CONTRACT; and

WHEREAS, the CITY and CONSULTANT desire to amend CONTRACT to provide CONSULTANT authorization to complete the original Scope of Work; and

WHEREAS, said amendment is at the request of both the CITY and CONSULTANT, and that significant benefit will be derived by the CITY for said amendment.

NOW, THEREFORE, in consideration of the aforesaid mutual promises herein, CITY and CONSULTANT, by and through their respective authorized representatives hereby agree to:

Amend Paragraph 2.1 of CONTRACT # 1011-178 to provide in its entirety as follows:

This Contract shall be effective from July 7, 2011, subject to Carson City Board of Supervisors' approval (anticipated to be July 7, 2011) to June 30, 2013, unless sooner terminated by either party as specified in **Section 7 Contract Termination**.

IT IS ALSO AGREED, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

# CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR **AMENDMENT No. 1**

Contract No. 1011-178

## **Carson City Animal Control Facility**

### ACKNOWLEDGMENT AND EXECUTION:

In witness whereof, the parties hereto have caused this Amendment to be signed and intend to be legally bound thereby.

#### **CARSON CITY**

**Finance Director** Attn: Kim Belt, Purchasing and

Contracts Manager

201 North Carson Street Suite 3 Carson City, Nevada 89701

Telephone: 775-283-7137

Fax: 775-887-2107 KBelt@carson.org

CITY'S LEGAL COUNSEL

Neil A. Rombardo, District Attorney

I have reviewed this Contract and approve as to its legal form.

Deputy District Attorney

By:	7- But	
	KIM BELT	

DATED 7/24/12\_\_\_\_

. DATED

#### CITY'S ORIGINATING DEPARTMENT

BY: Andrew Burnham, Director

Carson City Public Works Department

3505 Butti Way

Carson City, NV 89701 Telephone: 775-283-7367

Fax: 775-887-2164 ABurnham@carson.org

DATED \_\_\_\_

## CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR **AMENDMENT No. 1** Contract No. 1011-178

Carson City Animal Control Facility
, deposes and says: That he is the CONSULTANT or authorized agent of the CONSULTANT; that he has read the foregoing Amendment; and that he understands the terms, conditions, and requirements thereof.

CONSULTANT BY: Wayne Usiak TITLE: CEO FIRM: BDA Architecture CARSON CITY BUSINES Address: 901 Lamberto	SS LICENSE #: on Place NE		
City: Albuquerque State	e: New Mexico	Zip Code: 8710	)7
Telephone: (505) 858-0	108/ <b>Fax</b> #: (505	5) 858-0111	
E-mail Address: wayne	@pdaarc.com		
(Signature of CONS	SULTANT)		
DATED			
STATE OF	)	) ss	
County of		,	
Signed and sworn (or affirmed) be		day of Jul	y, 2012, by Wayne Usiak.
(Cinneture of Notes)			
(Signature of Notary)			
(Notary Stamp)			

# CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR AMENDMENT No. 1 Contract No. 1011-178

# **Carson City Animal Control Facility**

### CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting on August 2, 2012, approved the acceptance of **CONTRACT No. 1011-178**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to set his hand to this document and record his signature for the execution of this contract in accordance with the action taken.

**CARSON CITY, NEVADA** 

ROBERT L CROWELL, MAYOR

DATED this 2<sup>nd</sup> day of August, 2012.

ATTEST:

ALAN GLOVER, CLERK-RECORDER

DATED this 2<sup>nd</sup> day of August, 2012.