

CARSON CITY SHADE TREE COUNCIL
Minutes of the April 24, 2012 Meeting

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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Tuesday, April 24, 2012, in the Community Center Bonanza Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Kyle Horvath
Vice Chairperson Gianna Shirk
Member Carol Brewer
Member Terrill Ozawa
Member Roy Trenoweth

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the council's agenda materials, and any written comments or documentation provided to the recording secretary are public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

CALL TO ORDER, ROLL CALL AND DETERMINATION OF QUORUM (3:33:07) – Chairperson Horvath called the meeting to order at 5:33 p.m. Roll was called and a quorum was present.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (5:35:29) – Chairperson Horvath entertained citizen comments. Mark Young, Senior Vegetation Management Administrator at Nevada Energy, updated the Council on upcoming projects. Mr. Young explained that the “Pine Nut circuit” project was underway and would be completed at the end of June. He noted that three circuits would be “coming out of our Curry sub-station”. Mr. Young elaborated that the “1281 Circuit would involve touching 1600 trees”, which would either be trimmed or removed, primarily in the Historic District. He stated that all work would be performed according to industry, ISA, and OSHA standards, adding that these clearances were new to the industry, and would include a minimum of 10-foot areal clearance around the primary conductors. Mr. Young also noted that the residents had received notices; however, he was concerned that they might perceive it as a small trim. In response to a question, Mr. Young explained that the work would begin in June but that completion may be delayed until the end of the year. He also responded to a question by informing the Council that there were no funds set aside for public relations efforts. Chairperson Horvath suggested agendizing the item for the next meeting, and suggested soliciting several organizations to communicate the process. Mr. Young appreciated Chairperson Horvath’s offer to assist and indicated that it would be more proactive than having crews knock on doors prior to trimming the trees, which, he stated was their right to do because of the presence of easements. He also offered brochures and other materials for distribution. In response to a question, Mr. Young noted that a tree replacement program was not available, and indicated that he would rather trim than remove trees when possible. Mr. Moellendorf advised that the Council could not take action because of the open meeting laws; however, he noted the timeliness of the item and suggested placing it on a future agenda. Chairperson Horvath stated that this issue should be taken into consideration when planning a tree inventory, especially if some of the trees would be removed. He also requested an estimate of how many trees would be removed, in case replacement trees would be required, and suggested publishing a digital location map on the Council’s web site for the public to see. Chairperson Horvath thanked Mr. Young for informing the Council and noted that the item would be agendized and he would be notified of the date.

1. ACTION ON APPROVAL OF MINUTES (5:33:37) – Chairperson Horvath introduced the item. **Member Ozawa moved to approve the minutes of the February 22, 2012 meeting. The motion was seconded by Vice Chairperson Shirk. Motion carried 4-0-1, with Member Brewer abstaining. Vice Chairperson Shirk moved to approve the minutes of the March 20, 2012 special meeting. The motion was seconded by Member Trenoweth. Motion carried 4-0-1, with Member Brewer abstaining.**

2. MODIFICATIONS TO THE AGENDA – There were no modifications to the agenda.

3. AGENDA ITEMS:

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A. FOR POSSIBLE ACTION: REGARDING THE ABSENCE OF ANY COUNCIL MEMBER FROM THIS MEETING. – All Council members were present.

B. FOR POSSIBLE ACTION: TO ADOPT THE SHADE TREE COUNCIL'S 2012/2013 GOALS AS DETERMINED DURING THE COUL'S MARCH 20, 2012, GOAL SETTING SESSION AND TO RECOMMEND APPROVAL OF THE GOALS TO THE BOARD OF SUPERVISORS. (5:56:41) – Chairperson Horvath introduced the item. **Vice Chairperson Shirk moved to adopt the Shade Tree council's 2012/2013 goals as compiled by Staff. The motion was seconded by Member Ozawa.** Chairperson Horvath suggested having the goals at the Arbor Day Celebration. He also entertained public comments; however, none were forthcoming. **Motion carried 4-0-1, with member Brewer abstaining.**

C. DISCUSSION ONLY OF POTENTIAL APPLICANT(S) FOR THE SHADE TREE COUNCIL REGARDING MEMBERSHIP VACANCY AND POSSIBLE APPOINTMENT TO THE SHADE TREE COUNCIL AS A MEMBER. (5:57:31) – Chairperson Horvath introduced the item, and encouraged the members and the public to notify anyone who might be interested.

D. FOR POSSIBLE ACTION: TO RECOMMEND TO THE CARSON CITY BOARD OF SUPERVISORS THE APPLICANT(S) FOR MEMBERSHIP ON THE SHADE TREE COUNCIL. (5:58:01) – Chairperson Horvath introduced the item and noted that Ray Saliga had applied for the position. **Member Ozawa moved to recommend to the Board of Supervisors to appoint Ray Saliga to the Carson City Shade tree Council. The motion was seconded by Vice Chairperson Shirk.** Chairperson Horvath entertained public comments; however, none were forthcoming. **Motion carried 5-0.** Chairperson Horvath invited Mr. Saliga to the Arbor Day Celebration at Carson River Park.

E. FOR POSSIBLE ACTION: REGARDING THE 2012 ARBOR DAY CELEBRATION IN CARSON CITY. (6:01:12) – Chairperson Horvath introduced the item and explained that Arbor would be held on April 27, 2012 at 5:30 p.m., in Carson River Park. He also indicated that John Copeland, with Nevada Division of Forestry, would read the proclamation. Mr. Moellendorf offered to get in touch with Mr. Copeland. He also noted that everything else, including the tree, was in place for the celebration.

4. NON-ACTION ITEMS

STATUS REPORTS AND COMMENTS FROM STAFF (6:07:22) – Chairperson Horvath introduced the item. Mr. Moellendorf reminded the Council to read the “FYIs from Staff” including the Arbor Day Celebration flyer, press release, and the congratulatory letter to the City, all included in the packets. He also suggested that members turn in their volunteer hours.

MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (6:04:20) – Chairperson Horvath introduced the item. Member Ozawa noted that a redwood tree was planted near a house on Baker Street and was concerned that it was planted too close to the house. Chairperson Horvath suggested that members look for grant opportunities.

5. FUTURE AGENDA ITEMS (6:05:35) – Chairperson Horvath suggested the following:

Planning for the Fall Tree Care Seminar 2012
The Art Tree Project
Shade Tree Council budget monitoring

6. CITIZEN COMMENTS (6:05:44) – Chairperson Horvath introduced the item. Mr. Saliga suggested looking into the South Dakota plan for tree planting.

7. ACTION ON ADJOURNMENT (6:08:48) – Chairperson Horvath entertained a motion for adjournment. **Member**

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Ozawa moved to adjourn. The motion was seconded by Member Trenoweth. The meeting was adjourned at 6:10 p.m.

The Minutes of the April 24, 2012 Carson City Shade Tree Council meeting are so approved this 1st day of August, 2012.

KYLE HORVATH, Chair

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Minutes of the June 6, 2012 Meeting

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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Wednesday, June 6, 2012, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Kyle Horvath
Vice Chairperson Gianna Shirk
Member Carol Brewer
Member Terrill Ozawa
Member Roy Trenoweth

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Tamar Warren, Recording Secretary

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CALL TO ORDER, ROLL CALL AND DETERMINATION OF QUORUM (5:31:16) – Chairperson Horvath called the meeting to order at 5:30 p.m. Roll was called and a quorum was present.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (5:32:04) – Chairperson Horvath entertained citizen comments; however, none were forthcoming.

1. **ACTION ON APPROVAL OF MINUTES (5:31:48)** – There were no meeting minutes to approve.

2. **MODIFICATIONS TO THE AGENDA (3:32:19)** – There were no modifications to the agenda.

3. **AGENDA ITEMS:**

A. FOR POSSIBLE ACTION REGARDING THE ABSENCE OF ANY COUNCIL MEMBER FROM THIS MEETING. (5:32:33) – All Council members were present.

B. FOR POSSIBLE ACTION: TO RECOMMEND TO THE CARSON CITY BOARD OF SUPERVISORS THOMAS MIX AND RAYMOND SALIGA AS APPLICANTS FOR MEMBERSHIP ON THE SHADE TREE COUNCIL. (5:32:42) – Chairperson Horvath introduced the item. In response to Member Brewer's question, Mr. Moellendorf clarified that since there were only two candidates for two open positions, an interview was not necessary; however, he suggested that candidate Tom Mix introduce himself to the Council. Mr. Mix stated that he had moved to the area three and a half years ago. He noted that during his walks he had noticed that there were no trees in the area and, working with the Parks and Recreation Department he had, over the years, planted a total of 15 trees and several shrubs, and had enlisted his neighbors to plant additional trees. Vice Chairperson Shirk added that Mr. Mix had noted his grant writing experience on his application. In response to Chairperson Horvath's question, Mr. Mix explained that his employment experience with the Environmental Protection Agency (EPA) was added to his skill set. Upon Mr. Moellendorf's suggestion, Chairperson Horvath gave background on the second applicant, Ray Saliga. Mr. Moellendorf also advised that the Council had already acted on Mr. Saliga's recommendation to the Board of Supervisors, during the April 24, 2012 meeting. Chairperson Horvath entertained citizen comments; however, none were forthcoming. **Member Ozawa moved to recommend to the Board of Supervisors the appointment of Tom Mix to the Shade Tree Council. The motion was seconded by Member Brewer. Motion carried 5-0.** Mr. Moellendorf explained the appointment process to Mr. Mix. Vice Chairperson Shirk invited Mr. Mix to stay for the duration of the meeting. She also acknowledged the presence of Tom Henderson of Healthy Trees in the audience.

C. FOR POSSIBLE ACTION: REGARDING THE SHADE TREE COUNCIL'S 2012/2013 GOALS AS DETERMINED DURING THE COUNCIL'S MARCH 20, 2012, GOAL SETTING SESSION AND ASSIGNING VOLUNTEERS FOR DIFFERENT DUTIES AND LIAISONS. (5:48:02) – Chairperson Horvath introduced the item,

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listed the different liaison opportunities, and encouraged the Council members to volunteer. Member Brewer offered to manage the catering for the Fall Tree Care Seminar and the list of certified arborists. Member Ozawa volunteered to become the education liaison. Member Trenoweth offered to become the City liaison. Chairperson Horvath suggested that Mr. Mix handle the fundraising and grants. Vice Chairperson Shirk volunteered to handle the communication and the web site. She also suggested that Mr. Saliga handle education and be the backup on the web site. Chairperson Horvath entertained citizen comments; however, none were forthcoming. **Member Ozawa moved to approve the volunteer positions as discussed. The motion was seconded by Member Trenoweth. Motion carried 5-0.**

D. FOR POSSIBLE ACTION: REGARDING THE 2012 ARBOR DAY CELEBRATION IN CARSON CITY, INCLUDING THE PROS AND CONS AND HOW THE EVENT CAN BE IMPROVED. (5:55:54) – Chairperson Horvath introduced the item and deemed the event successful, since the attendance was above average and the weather had cooperated. Member Brewer called the event “excellent”, adding that she was pleased to have a boy scout present. It was agreed that the presence of “kids” was desirable for future events. Discussion ensued regarding moving Arbor Day to a different time or a different day. Chairperson Horvath suggested having the Council’s own press release in order to avoid confusion in press coverage. He also entertained citizen comments; however, none were forthcoming.

E. FOR POSSIBLE ACTION: REGARDING NEVADA ENERGY’S TREE CLEARANCE AND PRUNING PROGRAM. (6:01:24) – Chairperson Horvath introduced the item and noted that a Nevada Energy representative would not be present. He also read an e-mail, incorporated into the record, from Mark Young of Nevada Energy, regarding the tree trimming and/or removal process. Chairperson Horvath stated that a total of 1,533 trees would be trimmed and 32 trees would be removed in Carson City. He also explained that Mr. Henderson had brought to his attention that a State Champion Birch Tree was one of the trees scheduled to be trimmed or removed. He suggested communicating the importance and value of the tree to Nevada Energy. Chairperson Horvath entertained citizen comments. Mr. Henderson explained that a list of Champion Trees was available and noted that the only tree so far was the birch in question on the corner of Iris and King Streets. **Vice Chairperson Shirk moved, regarding Nevada Energy’s tree clearance and pruning program, to authorize Chairperson Horvath to submit a written communication to Nevada Energy notifying them of the importance of the State Champion Birch Tree, located on the southwest corner of Iris and King Streets, and to encourage Nevada Energy to utilize proper and professional pruning techniques in order to preserve the State Champion Tree. The motion was seconded by Member Ozawa. Motion carried 5-0.** Chairperson Horvath also explained that the e-mail contained the affected areas in the City, noting several challenges facing Nevada Energy such as the lack of a tree inventory, narrow right-of-way, and issues with private tree owners. Chairperson Horvath also read that the estimated tree removal cost was \$150 per hour, at an average of three hours per tree. He suggested notifying the Board of Supervisors of the upcoming tree trimming and/or removal, and to bring to their attention that the City had not yet adopted a replanting program. Mr. Moellendorf cautioned against “going off topic” and suggested all recommendations to the Board of Supervisors address the upcoming Nevada Energy tree trimming and removal. Chairperson Horvath entertained discussion. All Council members agreed that the issue at hand needed to be addressed immediately, and wished to discuss the overall City issues in a future meeting. **Member Ozawa moved that the Carson City Shade Tree Council be represented at the June 21, 2012 Board of Supervisors meeting, concerning the 32 trees to be removed by Nevada Energy, and convey the desire of the Shade Tree Council that arrangements be made to replace those trees. The motion was seconded by Member Trenoweth. Mr. Mix suggested asking the Board of Supervisors to replace each tree by 1.5 trees to compensate for the loss of mature trees. Motion carried 5-0.**

F. FOR POSSIBLE ACTION: REGARDING THE 2012 FALL TREE CARE SEMINAR, INCLUDING SPEAKERS, FOOD, AND OTHER RELATED ARRANGEMENTS. (6:24:37) – Chairperson Horvath introduced the item and encouraged suggestions for speakers. He also wished to invite Mr. Saliga, representing the Greenhouse Project, whose presentation had been well received the previous year. Member Brewer offered to work on the catering and Chairperson Horvath suggested utilizing the Carson High School culinary arts program for the catering, which had been the greatest expense the previous year. Mr. Henderson confirmed that he would do a segment on pruning and rigging, and suggested inviting Molly Sennet, arborist, to speak on hazard trees and protecting trees during construction. Chairperson Horvath also suggested inviting a soil science specialist. Member Ozawa suggested discussing trees appropriate to Carson

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City and their watering requirements. It was suggested to charge on a sliding scale based on early registration, similar to last year, and to keep the price the same. The proposed date was Wednesday, November 14, 2012. **Vice Chairperson Shirk moved to approve, regarding the Fall Tree Care Similar, contacting Carson High School as a caterer and Ray Saliga as a speaker; working with Tom Henderson on a pruning or other suitable topic; contacting Molly Sennet as a speaker; considering soil science and trees appropriate to Carson City in regards to their water requirement as topics; instituting the same fees as last year, including the sliding registration fee; authorizing Member Ozawa to develop the challenge game; and having the event on Wednesday, November 14, 2012. The motion was seconded by Member Ozawa. Motion carried 5-0.**

4. NON-ACTION ITEMS

STATUS REPORTS AND COMMENTS FROM STAFF

MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION

A. CHERRY TREE PLANTINGS AT THE NEVADA STATE LEGISLATURE GROUNDS.

(6:37:40) – Chairperson Horvath introduced the item. Member Ozawa stated that the event “went beautifully”. She added that five cherry trees were planted on the Capitol grounds and another on the grounds of the Governor’s Mansion. Member Ozawa also noted that the Japanese Council had emphasized the importance of cherry trees in Japanese life and had alluded to the planting of the cherry trees in Washington, DC.

B. VOLUNTEER HOURS. (6:38:45) – Chairperson Horvath noted that he had received most of the volunteer hours from Council member, and suggested the remainder work with him to submit them.

5. FUTURE AGENDA ITEMS (6:38:56) – Member Ozawa moved to have a discussion on a comprehensive tree replacement program agendized for the next meeting. The motion was seconded by Member Brewer. Motion Carried 5-0.

6. CITIZEN COMMENTS (6:39:44) – Chairperson Horvath entertained citizen comments. Mr. Henderson reminded the Council of the upcoming Capitol Tree Walk on Saturday, June 9, 2012, at 10 a.m., followed by the Historical Society’s garden tour in the afternoon. He also stated that during this week’s windstorm, he had noticed that a dozen trees were either damaged or uprooted. Mr. Henderson encouraged the Council to present their goals to the Board of Supervisors, and gave an update on the activities of the Fruit Barons.

7. ACTION ON ADJOURNMENT (6:44:13) – Vice Chairperson Horvath entertained a motion for adjournment. Member Ozawa moved to adjourn. The motion was seconded by Vice Chairperson Shirk. The meeting was adjourned at 6:45 p.m.

The Minutes of the June 6, 2012 Carson City Shade Tree Council meeting are so approved this 1st day of August, 2012.

KYLE HORVATH, Chair