

CARSON CITY BOARD OF SUPERVISORS  
Minutes of the Special May 16, 1995, Budget Session  
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A special meeting of the Carson City Board of Supervisors was held on Tuesday, May 16, 1995, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 6 p.m.

PRESENT:                    Marv Teixeira                    Mayor  
                                  Greg Smith                        Supervisor, Ward 1  
                                  Janice Ayres                      Supervisor, Ward 2  
                                  Tom Tatro                         Supervisor, Ward 3  
                                  Kay Bennett                      Supervisor, Ward 4

STAFF PRESENT:            John Berkich                      City Manager  
                                  Alan Glover                        Clerk-Recorder  
                                  Noel Waters                        District Attorney  
                                  Bill Naylor                        Automation Services Director  
                                  Mary Walker                       Finance & Redevelopment Director  
                                  Barney Dehl                       Undersheriff  
                                  Jay Ahrens                        Dep. Public Utilities Director  
                                  Traci Haakinson                    Dep. Library Director  
                                  John Givlin                        Senior Engineer  
                                  Liz Hernandez                      Administrative Assistant  
                                  Katherine McLaughlin              Recording Secretary  
                                  (S.B.O.S. 5/16/95 Tape 1-0001)

OTHERS PRESENT: Steve Smith                      Hospital Administrator  
                                  Ron Telles                        Hospital Controller  
                                  Bill Foster                        Hospital Chief Financial Officer

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Board Action Request and/or supporting documentation. Staff members present for each Department are listed under that Department's heading. Any other individuals who spoke are listed immediately following the item heading. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

Mayor Teixeira called the meeting to order at 6 p.m. District Attorney Noel Waters lead the Pledge of Allegiance. Roll call was taken. The entire Board was present constituting a quorum.

**CITIZEN COMMENTS (1-0028) - None.**

**PUBLIC HEARINGS CONCERNING THE FISCAL YEAR 1995-96 BUDGET - DISCUSSION AND POSSIBLE ACTION REGARDING:**

**A. CARSON-TAHOE HOSPITAL** - Ms. Walker distributed new packets of information for the Hospital. (A copy was given to the Clerk.) Carson-Tahoe Hospital Administrator Smith outlined the difference between the information provided in the Board's packet and these sheets. Hospital controller Telles reviewed the budget in depth. Comments noted that the hospital is not tax supported. Ms. Walker reviewed the working capital figures. Attempts are being made to implement financial stabilization programs. Supervisor Tatro requested Mr. Smith consider supporting the Carson Detox Center due to the service being provided and savings generated by the Center. Funding support from the Supervisors was outlined. Mr. Smith felt that if the Hospital supports the Center it would be placing a tax on the sick individuals rather than the entire population. This difference in opinions was discussed. Supervisor Smith expressed his support for Supervisor Tatro's position. Mayor Teixeira expressed the feeling that the Board was unanimous in its position that the Hospital should help support the Center. He also commended the Hospital staff on the job it was doing and wished them continued success.

**B. FISCAL YEAR 95-96 TRI-COUNTY RAILWAY COMMISSION BUDGET INCLUDING ALLOCATION OF COSTS TO CARSON CITY, LYON COUNTY AND STOREY COUNTY (1-0346)** - Supervisor Smith reviewed the budget. The room tax had not been considered by the Convention and Visitors Bureau. It is scheduled for the next agenda. The tax will generate \$52,000 in nine months.

**C. FINANCE (1-0401); D. DEBT SERVICE FUND; E. CAPITAL IMPROVEMENT PROGRAM (1-0945); E. CAPITAL ACQUISITION; F. CAPITAL PROJECTS; G. CAPITAL FACILITIES; H. CONTINUOUS QUALITY IMPROVEMENT; AND STRATEGIC PLANNING** - Ms. Walker, Mr. Berkich, and CPI Team Members Steve Kastens, Tracy Haakinson, Jay Ahrens, Barney Dehl, Louis Buckley, and Walter Sullivan - Discussion included the supplemental request for additional staff, the audit of Vehicle Maintenance, the proposal for a biennial budget, concerns about the telephone expenses, the CQI program, the jail personnel funding allocation made by the Board earlier in the year, the Sheriff's estimated personnel needs for the new jail, the pending commitment for funding for five deputies obtained through a grant, the projected capital improvement funding available for next year and need to utilize ongoing funding for these items, (1-1705) the supplemental list of items which had not been funded, the SPAN funding needs, Automation's replacement program, funding for filling and paving the old swimming pool, the necessary fire truck repairs and loss of warranties for these repairs due to the firm's closure, the need to implement an energy management program, (1-2175) the supplemental request for exercise equipment, physical fitness programs offered at private clubs, (1-2395) the funding reserved for jail personnel and plans to utilize this funding for construction until the actual personnel are hired, the Board's understanding on how this funding was to be allocated, and the Public Safety Complex funding. (1-1665) Supervisor Ayres commended the CPI Team on its prioritization program. (1-2020) Ms. Walker and Mr. Buckley agreed to check into whether the City's insurance would cover the fire engine repairs.

(1-2895) Jay Meierdierck iterated his reasons for feeling that the Board needed to provide additional funding to the Parks Department as it is directly related to the City's quality of life and environment. The national average for staffing and funding levels were used to illustrate the need. Current per capita ratio for Carson City was compared to the national average. Fees assessed in several areas were also used to illustrate the need to increase our fees and use these monies to support the Department. The increased demand for parks and recreational activities was illustrated to support the funding request. Concern was also expressed about the level of funding which would be available from the Residential Construction Tax program and current improvements needed for the parks and other recreational programs. His list of potential solutions had been given to the Board last week. (The Clerk did not have a copy.) He encouraged the Board to implement all of the requests made during the Parks Department Budget Session, which he enumerated. The City Manager's offer to seek a permanent solution would be explored after the budgeting process is completed. He also complemented the Capital Improvement Committee on its efforts but felt that it lacked public input. He encouraged the Board to add a citizen-at-large to the committee or having the meetings in a public forum.

**BREAK:** A ten minute recess was declared at 7:30 p.m. When the meeting reconvened at 7:40 p.m., the entire Board was present constituting a quorum.

(2-0026) Mr. Berkich gave a status report on the Continuous Quality Improvement and Strategic Planning Programs. Supervisor Bennett requested a report on the Departments who are and are not participating in the CQI Program and areas which have the most important priorities. Mr. Berkich also announced the final townhall meeting on the communitywide strategic planning program which will be held on Wednesday, May 24, at 6 p.m. at the Ormsby House.

**J. DISCUSSION AND POSSIBLE ACTION ON CARSON CITY FISCAL YEAR 95-96 FINAL BUDGET AND REDEVELOPMENT AUTHORITY BUDGET (2-0169)** - Mayor Teixeira noted that Carson City was fortunate to be in its present financial position and commended Ms. Walker. He then outlined the process for selecting the items for funding. Changes to the tentative budget were solicited. Supervisor Tatro suggested \$96,000 in ongoing funding for CATF be taken from one-shot funding. Supervisor Bennett requested the \$31,000 in ongoing funding for the Community Council on Youth be moved to one-shot funding. Discussion ensued on the

funding provided by the City for the Child Support Worker. Ms. Walker indicated this position could be added to the budget based on the representation of the funding which would be generated by the position from State and Federal sources. The same is true of the Temporary Revenue Officer which would also create revenue. Discussion ensued on the cost per percentage point for employee benefits. Supervisor Smith requested \$50,000 be removed from the \$300,000 allocation for Sheriff's jail personnel/capital facilities. Supervisor Ayres suggested the Urban Forester be funded as a \$20,000 contractual employee. Mayor Teixeira then suggested giving the permanent employees a \$300 bonus from one-shot funding and a two-and-a-half percent cost-of-living increase rather than the budgeted three percent. This would provide \$115,000 for on-going projects. The only exceptions to this program would be Mr. Kulikowski and Mr. Berkich. Supervisor Smith expressed his support for the recommendation and withdrew his original request.

Supervisor Tatro moved that the Board amend the tentative budget by moving \$96,000 of funding for Cable Access Television from on-going to one shot funding and reducing the cost of living increase--. Mayor Teixeira requested the motion be restricted to one item. Supervisor Ayres supported his request. Mayor Teixeira requested a second and, when one was not made, ruled the motion had died for lack of a second.

Mayor Teixeira then passed the gavel to Mayor Pro-Tem Smith and moved that the Board of Supervisors change the tentative budget on a cost-of-living increase reducing it from three percent to two-and-a-half percent, freeing up \$85,000, and at the same time appropriating \$115,000 of one shot money to be distributed to all full-time employees at an equal rate of \$300 per employee. Following a request for correction/clarification, Mayor Teixeira continued his motion to be for all permanent employees, not hourlies. Supervisor Bennett seconded the motion. Discussion indicated the funding was \$115,000 and that permanent part-time employees would receive \$150. Mayor Teixeira explained that Ms. Walker had furnished the figures to him before the meeting and read from her memo indicating that it would cost \$115,000. He then clarified his motion to indicated that the bonus is to be \$300 for full-time permanent employees and \$150 for part-time permanent employees. Supervisor Bennett concurred. The actual cost due to the difference between part-time and full-time employees was not available. Mr. Berkich indicated that the figure would not be "basically much different". The motion to change the tentative budget to provide a two-and-a-half percent cost-of-living increase and a \$300 bonus to all permanent full-time employees and a \$150 bonus to all permanent part-time employees was voted and carried 5-0.

Mayor Teixeira indicated this vote provided \$85,000 in on-going funding and left \$370,000 in one-shot monies. Supervisor Smith expressed his willingness to consider CATF's future at an agendized meeting. He was reluctant to do so at this meeting in view of the lack of dialogue on a funding mechanism/CATF's future.

(1-0845) Mayor Teixeira then outlined the procedure for on-going funding. Each Supervisor then selected his/her top two items. When an item received three votes, it was considered funded. From this procedure the following items were selected: \$39,436 for a Juvenile Probation Officer; \$31,000 for Community Council on Youth; and \$14,844 for a half-time secretary for Community Development. Clarification indicated both the Child Support Case Worker and the Treasurer's Revenue Officer would be included in the budget and should be included in the motion. Mayor Teixeira and Supervisor Tatro indicated that the equipment needed for these employees should be included in the budget. Ms. Walker indicated that this would total \$4500 for the Community Development secretary. The balance did not need additional equipment. Consensus supported this proposal.

(2-1095) Ms. Walker indicated the Board had \$365,000 for one-shot items. Each Supervisor then listed his/her top three priorities. When an item received three votes, it was considered funded. From this procedure the following items were selected: \$10,000 for Community Council on Youth/Boys and Girls Club; \$12,000 for Advocates to End Domestic Violence; \$10,000 for Carson Detox Center; \$10,000 for the Community Counseling Center; \$18,600 for a contractual urban forester; \$5,000 for the Brewery Arts Center; \$12,000 for Library Youth Services Hourly; \$7,500 for RSVP; \$15,000 for Warren Engine Company uniform and equipment; \$30,000 for the Transit Program match; \$10,000 for Parks and Recreation seed and sod; \$17,895 for Building Maintenance to outsource services; \$17,300 for increased Park seasonal employees; \$57,000 for the Master Plan; \$4,500 for the Walking Tour; \$400 for the Nevada Day Committee; \$50,000 for the Library Books; \$3,000 for the Tahoe Conservation District; \$30,000 for a contractual Community Development Compliance Officer; \$2,500 for two-way radio

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outservice; \$12,500 for firefighters' equipment; \$20,000 for the energy building retrofit program; \$1200 for the traffic hearing officer; \$1,000 for OARC; \$2,500 for Women's Resource; and \$2,500 for the Carson RCD. (2-1428) Ms. Walker indicated that 43 percent of the cost for the Urban Forester would be paid by the General Fund. The remainder would be from Utilities, Golf Course, Gas Taxes, and Residential Construction Taxes. The General Fund cost for a contractual Urban Forester would be \$8,600. Supervisor Smith explained that his intent had been to have \$10,000 for contractual services and \$10,000 for implementation of his recommendations once a problem is determined. Ms. Walker felt that \$18,600 should be adequate for these purposes. (2-2515) Mayor Teixeira thanked the public for its patience, understanding, and attendance during the entire process. He also commended the Board on its efforts. Supervisor Tatro moved that the Board accept and incorporate into the final budget all of the changes as indicated and as circled in red on the large white sheets of paper including the two positions that were included as revenue neutral. Supervisor Ayres seconded the motion. Motion was voted and carried 5-0.

Supervisor Ayres moved to adjourn. Mayor Teixeira seconded the motion. The motion carried unanimously and Mayor Teixeira adjourned the meeting at 8:45 p.m.

The Minutes of the Carson City Board of Supervisors May 16, 1995, meeting

ARE SO APPROVED ON June 15, 1995.

/s/ \_\_\_\_\_  
Marv Teixeira, Mayor

ATTEST:

/s/ \_\_\_\_\_  
Alan Glover, Clerk-Recorder