NOTICE OF PUBLIC MEETING
CARSON CITY HISTORIC RESOURCES COMMISSION

THURSDAY, DECEMBER 13, 2012, 5:30 P.M.
COMMUNITY CENTER - SIERRA ROOM
851 EAST WILLIAM STREET, CARSON CITY, NEVADA

Please note: Witnesses wishing to have their complete testimony/handouts included in the permanent record of this meeting should provide a written or electronic copy to the secretary. Minutes of the meeting are produced in a summary format and are not verbatim.

A. Call to Order and Determination of Quorum

B. Modification of Agenda: Agenda Management Notice – Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

C. Disclosures: Any members of the Commission that may wish to explain any contact with the public regarding an item on the agenda or business of the Commission.

D. Public Comments: Members of the public who wish to address the Commission may approach the podium at this time to speak on matters relevant to or within the authority of the Historic Resources Commission. Comments are limited to **three minutes** per person topic. If your item requires extended discussion, please request the chairman to calendar the matter for a future meeting. In order for members of the public to participate in the Commission's consideration of a public hearing item on this agenda, the Commission strongly encourages members of the public to comment on the agenda item when the particular item is being discussed by the Commission. No commission discussion or action may be taken on a matter raised under this public comment portion of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

E. Action on Approval of Minutes

F. Public Hearing Matters: The following items are scheduled for a public hearing. The Chairman will read the Agenda listing into the public record. Staff will present a summary of the staff report and recommendations, including any updated information that was received after the date when staff reports were distributed. The Commission will follow with questions of staff. At that time, the Chairman will open the hearing to public testimony. Normally, the applicant and/or their representative are permitted to speak first, followed by Commission questions. This will be followed by the Chairman requesting comments from the public at large. If you wish to speak on a particular item, please limit your comments to three (3) minutes and be as brief and concise as possible so that all who wish to speak may do so. Do not repeat the position of others who express the same views as you. The Chairman has the right to establish time limits for comments and to allow for rebuttal. **In order to be part of the administrative record regarding an appeal of an item, you must present your comments at the podium or have previously sent correspondence to the Planning Division or spoken to staff regarding an item on this agenda.**

F-1 **HRC-12-139 Discussion and Possible Action** to approve a request from Wayne Chimarusti (Applicant) to replace windows, complete fence in front yard, replace front door, and finish/cap front porch wall on property zoned Residential Office (RO), located at 309 West Caroline Street, APN 003-286-02. (Jennifer Pruitt)

Staff summary: The proposed project consists of replacement of all windows, three of the eight are broken and all are single pane, cosmetic improvements to fence and/or replacement, front door replacement, and cosmetic improvement to front porch rail/wall.

F-2 **HRC-12-123 Discussion and Possible Action** to approve a request from John and Mary Shuler (property owners) to increase the size of the originally approved deck, incorporate an ADA lift into the new entry porch, and approve the proposed business sign, on property zoned Residential Office (RO), located at 102 South Nevada Street, APN 003-217-12. (Jennifer Pruitt)

Staff summary: *The Deck will be constructed of materials compatible with the original structure's construction, lattice-work, post design, etc. An ADA lift will be incorporated into the replacement entry porch.*

F-3 **Discussion Only** to provide feedback to the Brewery Arts Center (BAC) regarding the possible new signage on site.

Staff summary: This item will allow the HRC to provide input and feedback to John Sheldon, regarding the possible sign improvements on site as well as the needs of the BAC site/campus.

F-4 **HRC-12-028 Discussion Only** regarding an update of the Historic Preservation Fund (HPF) grant to 2012. (Jennifer Pruitt)

Staff summary: Planning Division staff will provide the HRC and the general public with an update of the 2012 Historic Preservation Fund Grant #32-12-41935(1).

F-5 **HRC-12-138 For Possible Action** Regarding the 2013 Carson City Historic Preservation Award application for outstanding achievements in historic preservation. For a nomination to be considered the completed forms must be postmarked by March 01, 2013.

Staff summary: This purpose of this item is to allow the HRC a forum to discuss, select and recognize significant preservation efforts in Carson City in celebration of Historic Preservation Month of May.

F-6 **Discussion Only** regarding the possibility of Historic District recognition signage. (Jennifer Pruitt)

Staff summary: This item is on the agenda at the request of Commissioner Block. The Commission will discuss the options related to Historic District recognition signage. Staff will provide some samples of signage that is commonly used in historic districts.

G. Staff Reports: (non-action items)

G-1 - Planning Division staff report to the Historic Resources Commission. (Jennifer Pruitt)

- Commissioner reports/comments

- Future agenda items: Election of Officers, Annual Report

H. Public Comments: Members of the public who wish to address the Commission may approach the podium at this time to speak on any matter not specifically included on the agenda as an action item. Comments are limited to three minutes per person or topic. No action may be taken on a matter raised under this public comment portion of the agenda.

K. Action on Adjournment

NOTE: The Historic Resources Commission is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If special arrangements for the meeting are necessary, please notify the Planning Division, in writing at 108 E. Proctor Street, Carson City, Nevada 89701 or call 887-2180 as soon as possible.

The next meeting is tentatively scheduled for 5:30 p.m., Thursday, January 10, 2013, at the Carson City Community Center, Sierra Room, 851 East William Street, Carson City, Nevada 89701.

THIS AGENDA HAS BEEN POSTED AT THE FOLLOWING LOCATIONS
BEFORE 5:00 P.M. ON December 3, 2012

Carson City Library - 900 N. Roop Street
Community Center, Sierra Room - 851 E. William Street
Planning Division – 108 E. Proctor Street
Carson City Hall - 201 N. Carson Street

Also find this agenda posted on the City's Website at: www.carson.org/agendas