

**MINUTES
of the Meeting of the
CARSON CITY
9-1-1 SURCHARGE ADVISORY COMMITTEE**

September 4, 2012

1. Call to Order

Chair Anne Keast called the meeting to order at 8:30 a.m.

2. Roll Call and Determination of a Quorum

Members present were Anne Keast, Cindy Merrell, Majorie Knowles, and Tina Petersen (by phone), which constituted a quorum. Member absent was Bernard Sease.

Also present were Stacey Giomi (Carson City Fire Chief), Karin Mracek (Carson City Communications Manager), and Joe Ward (Carson City District Attorney's Office).

3. Agenda Management Notice—Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4. Public Comments and Discussion

There were no public comments or discussion as no public was present.

5. For Possible Action: Approval of July 17, 2012, Meeting Minutes

It was moved by Tina Petersen, seconded by Cindy Merrell, with motion carried unanimously, that the July 17 meeting minutes be approved as submitted.

6. Report on Funds Collected and Expended/Obligated from the 9-1-1 Surcharge Fund

Stacey Giomi reported on the collection and expenditure spreadsheets relating to the 9-1-1 Surcharge Fund, stating that the amounts collected have been about on target with the revenues estimated in the Master Plan of \$220,000 a year—with \$218,846 being collected this past fiscal year of 2011-12. Since the inception of the surcharge in 2009, a total of \$711,212 has been collected, and the current balance in the account after deducting expenditures incurred through July is \$413,913. He mentioned that they were allowed to accumulate up to \$1 million in this fund before the surcharge would have to be suspended.

Anne asked whether everyone who should be contributing to this fund was doing so, and Stacey replied that there could be a few small carriers not paying. However, collections were handled through the Treasurer's Office—and they did occasionally check with the Business License Division to determine whether any companies providing telecommunications services would fit into this category. He further mentioned that he has received occasional inquiries from people asking whether they needed to collect this surcharge—to whom he then sends the relevant ordinance.

7. Reports of Committee Members

There were no reports.

8. For Possible Action: Next Meeting Date

The next meeting date is scheduled for December 4, to be held in the meeting room of Fire Station #51 beginning at 8:30 a.m.

9. Public Comment

There was no public comment.

10. For Possible Action: To adjourn

The meeting was adjourned at 8:42 a.m.

Recorder: Judy Dietrich