

**City of Carson City
Agenda Report**

Date Submitted: 1-8-13

Agenda Date Requested: 1-17-13

Time Requested: 30 minutes

To: Board of Supervisors

From: Melanie Bruketta, HR Director

Subject Title: For possible action: Review of the City Manager's performance for the period January 20, 2012 to January 17, 2013, and discussion and possible administrative action relating to the employment of Lawrence A. Werner as City Manager for Carson City and action to set a date in February to establish the goals and objectives through December, 2013.

Staff Summary: Pursuant to the City Manager's contract, the Board of Supervisors is responsible for reviewing and evaluating the performance of the City Manager and establishing the goals and objectives which are used to evaluate his performance.

Type of Action Requested: (check one)

Resolution

Ordinance

Formal Action/Motion

Other (specify)

Does this Action Require a Business Impact Statement: Yes No

Recommended Board Action: I move that the City Manager's performance for the period of January 20, 2012 through January 17, 2013 is (below expectations) (meets expectations) (above expectations) (outstanding) and the set a date in February to set the goals and objectives to be used to evaluate his performance in January, 2014.

Explanation for Recommended Board Action: Pursuant to the City Manager's contract, the Board of Supervisors is responsible for reviewing and evaluating the performance of the City Manager and establishing the goals and objectives which are used to evaluate his performance. The City Manager welcomes feedback and looks forward to hearing recommendations for improvement.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: N/A

Alternatives: N/A

Supporting Material: City Manager's accomplishments January 19, 2012 through January 17, 2013, evaluation reports prepared by the individual Board members.

Prepared By: Melanie Bruketta, HR Director

Reviewed By: Melanie Bruketta Date: 1-8-13
(HR Director)
Ulrich Shacht Date: 1/8/13
(Finance Director)
[Signature] Date: 1/8/13
(District Attorney)

Board Action Taken:

Motion: _____ 1) _____ **Aye/Nay**
2) _____ _____

(Vote Recorded By)

MEMORANDUM

TO: Mayor and Board of Supervisors

FROM: Lawrence A. Werner, P.E., P.L.S.
City Manager

DATE: January 8, 2013

SUBJECT: City Manager Accomplishments 2012

The following are some of the accomplishments that we have completed, started or continued to work on since January 2012. The list is in no particular order. None of these would have been accomplished without assistance from the staff, support from you, the Board of Supervisors and the community.

New & Continuing Projects/Programs

- Performance management and reporting process (Active Strategies).
- Regional cooperation through continued improvement and development of mutual aid agreements (fire, EMS, hazmat, radio communications infrastructure).
- MAC project
- Continue working with department heads to reduce inefficiencies and leverage resources.
- Finalized the Boards, Committees, and Commissions policy and continue to work on its implementation.
- Maintained the Certificate of Achievement for Excellence in Financial Reporting for the City's Comprehensive Annual Financial Report (CAFR) for the 22nd consecutive year.
- Selection of architect and location for a new animal services facility.
- Health and Human Services continues to seek accreditation.
- Start up and development of seasonal wildland firefighter program for emergency response and fuels management efforts. This includes the acquisition of four fire apparatus and a fire station.
- Reworking of Title 7, Animal Ordinance.
- Human Resources was the lead agency for the firefighter recruitment testing (Storey, North Lake Tahoe & Tahoe-Douglas).
- Digital Cities Top Ten winner for third consecutive year.
- New trail construction began at Waterfall, and Ash Canyon to Kings Canyon trail.
- Continue implementation of regional water system construction.
- JAC - accommodated ridership increase of over 20% including a total of over 70,000 free rides to seniors, acquired new buses, and continued to make bus stop improvements.
- Continue to seek ways to become more energy efficient thru Energy Conservation Projects which includes installation of numerous LED lights at intersections and at the City Corporate Yard and the installation of Solar Array at WWTP.

- Successful re-opening of several labor contracts that reduced the impact of potential cost of living raises and improved our budget position.
- Didn't raise water or sewer rates in 2012.

Completed Projects/Programs

- CAMPO - completed an update of the regional transportation plan including the travel demand model.
- Built multi-use path along Fairview Drive from E. Fifth Street to Edmonds Drive.
- Constructed bicycle and pedestrian improvements on Roop Street from Winnie to Northridge.
- Completed the welcome/gateway signs into Carson City.
- Completed the freeway landscape project.
- RFP and subsequent contract with first new ambulance vendor in over six years.
- Completion of a Quad County (Carson City, Douglas, Lyon and Storey Counties) microwave Ethernet radio system.
- Implementation of a wheelchair van service in cooperation with Carson-Tahoe Health Systems, and other medical providers in the community.
- Response to over 50 requests for fire mutual aid during one of the worst fire seasons in the history of the United States.
- Successfully obtained certification as a National Weather Service certified Storm Ready Community.
- Coordinated the effort to obtain several abandoned structures (a total of four large buildings) to be used by area fire and law enforcement agencies to participate in one of a kind destructive training.
- Upgraded both primary and secondary AS/400 (small mainframes) without impacting the general fund.
- Replaced the City's email system with solid long-term solution (Microsoft Outlook/Exchange). Projected five year Return on Investment.
- Approximately doubled number of wireless access points with City buildings; all access points now provide public Wi-Fi.
- Established Citywide competitive bid process for acquiring copiers and large multi-function printers.
- Completed ADA improvements to the Community Center with a CDBG grant.
- Acquisition of 11 acres of NDOT property along Imus and Ruby Streets for the purpose of a future neighborhood park.
- Acquired the Joost property for open space.
- Implementation of a youth Futsal program.
- Expanded the contract recreation and fitness classes at the Community Center and Aquatics Facility.
- Finalized the implementation of web based program registration and conversion of counter assisted program registration to the Aquatics Facility.
- Expanded the use of the ActiveNet recreation registration software to the Planning Division to assist with special event planning and reservations.
- Obtained a SNPLMA grant of \$164,000 for the construction of trail bridges for the Eagle Creek crossing.
- Transitioned code enforcement from Animal Services to the Planning Department.
- Successfully hosted the 2012 NACo Conference.

- Completed the Charter Review Committee process.
- Refunded \$14,565,000 in Water Bonds that will save ratepayers \$1,495,755 in debt service payments over the next twelve years and resulted in an economic gain of \$1,153,246 (present value of payments).
- Refunded \$3,685,000 in Sewer Bonds that will save ratepayers \$343,674 in debt service payments over the next six years and resulted in an economic gain of \$307,014 (present value of payments).
- Refunded \$3,159,800 in Medium Term Debt in order to reduce the interest rate on future payments. This will save taxpayers \$189,003 in debt service payments over the next seven years and resulted in an economic gain of \$176,770 (present value of payments).
- Refunded \$3,140,000 in Regional Transportation Bonds that will save taxpayers \$256,996 in debt service payments over the next twelve years and resulted in an economic gain of \$223,332 (present value of payments).
- Upgraded City radio system for compliance with federal requirements.

I'm sure there are more programs that we have developed or improved over the last couple of years but the major focus has been the economy and associated issues with a goal of maintaining service deliveries in a more economic and efficient manner. We are not done yet.



CITY MANAGER'S ANNUAL PERFORMANCE REVIEW
(January 17, 2013)

Leadership

- Sets an effective example of high personal standards and integrity, with the drive and energy to achieve established goals
- Insures that the organization has a vision short and long-term goals and objectives to support Board priorities
- Creates an organizational culture that encourages excellence and is able to carry out the mission, strategic directions and organizational goals
- Inspires trust and confidence with staff and the Board
- Functions as an effective member of a work group, gaining respect and cooperation from others

Rating: Leadership

- Exceeds Expectations
- Meets Expectations
- Needs Improvement
- Evaluator has no basis for judgment

Additional Comments:

Larry consistently exercises leadership qualities that allow solutions to problems. I feel he allows staff & department heads to excel.

Board Relations

- Works closely with the Board to develop vision, mission and long and short range strategic plans
- Develops and presents balanced assessments of policy options
- Provides information and education on issues as appropriate
- Works with the Board to create an optimal governance environment
- Effectively implements the Board's policies, procedures and philosophy

Rating: Board Relations

- Exceeds Expectations
- Meets Expectations
- Needs Improvement
- Evaluator has no basis for judgment

Additional Comments:

Larry provides background insight to policy options and continues to inform this Board regarding pertinent issues creating an optimal governance environment.

Managing Results and Resources

- Insures that programs, services and projects provide results that matter to the community and cost-effectively meet statutory mandates
- Effectively uses both qualitative and quantitative measures to manage performance
- Insures that prudent financial management is maintained to assured continued success of the City.
- Regularly assess the City's financial condition, and is proactive in anticipating and planning for change

Rating: Managing Results and Resources

- Exceeds Expectations
- Meets Expectations
- Needs Improvement
- Evaluator has no basis for judgment

Additional Comments:

Larry manages the City with fiscal responsibility always. I do feel there is room for improvement in terms of creative thinking for raising revenues. Raising fees is not the answer nor is raising taxes. Union negotiations and even more regional collaboration need further attention. Incentives to attract business & high paying jobs needs to be a priority.

Community and Staff Relations

- Effectively represents the City in the community
- Encourages inclusion and accountability on behalf of all sectors of the community
- Has the respect of peers in local, state and federal government
- Values people and recognizes their contributions
- Is an effective liaison between the Board, the staff and the community

Rating: Community and Staff Relations

- Exceeds Expectations
- Meets Expectations
- Needs Improvement
- Evaluator has no basis for judgment

Additional Comments:

This can be improved with an assistant City Manager who deals with public relations & grant opportunities & management. PR takes someone skilled in that field. Larry's strength is not PR as he readily admits.

Communication

- Practices timely and effective communication with the Board, staff, and the community regarding activities of the City and critical policy and operational changes
- Listens attentively and effectively
- Speaks and writes logically, clearly and concisely
- Encourages and utilizes feedback
- Makes logical and well-organized presentations

Rating: Communication

- Exceeds Expectations
- Meets Expectations
- Needs Improvement
- Evaluator has no basis for judgment

Additional Comments:

Town Hall meetings with the City Manager & the community may or may not be an advantage for improved communication.

Planning and Innovation

- Establishes and effectively utilizes appropriate mechanisms to anticipate trends and opportunities that will impact the organization
- Develops and implements alternative strategies for dealing with change and planning for the future
- Uses creative and innovative problem-solving strategies for adapting to uncertainties and complexities
- Fosters a climate of innovation and continuous improvement
- Takes appropriate and prudent risks to move the organization forward

Rating: Planning and Innovation

- Exceeds Expectations
- Meets Expectations
- Needs Improvement
- Evaluator has no basis for judgment

Additional Comments:

Jerry has & continues to do a great job of managing & planning for the future,

Problem-solving and Decision-making

- Identifies and evaluates alternative course of action
- Makes timely and relevant suggestions to solve problems
- Consults with affected parties when making critical decisions
- Makes sound decisions in a timely manner
- Analyzes situations to determine root causes and develops realistic alternative solutions

Rating: Problem-solving and Decision-making

- Exceeds Expectations
- Meets Expectations
- Needs Improvement
- Evaluator has no basis for judgment

Additional Comments:

Larry excels in this realm.

Professional knowledge

- Demonstrates thorough knowledge and understanding of City management and operations
- Keeps abreast of critical trends, practices and conditions inside and outside of the organization
- Demonstrates commitment to continuously enhance professional knowledge and capability (professional reading and research; attends seminars and conferences; actively participates in professional development opportunities)

Rating: Professional knowledge

- Exceeds Expectations
- Meets Expectations
- Needs Improvement
- Evaluator has no basis for judgment

Additional Comments:

Larry excels in this realm as well.



CITY MANAGER'S ANNUAL PERFORMANCE REVIEW
(January 17, 2013)

Leadership

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- Insures that the organization has a vision short and long-term goals and objectives to support Board priorities
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- Inspires trust and confidence with staff and the Board
- Functions as an effective member of a work group, gaining respect and cooperation from others

Rating: Leadership

- Exceeds Expectations
- Meets Expectations
- Needs Improvement
- Evaluator has no basis for judgment

Additional Comments:

Larry continues to enjoy a good rapport with his staff and is receptive and appreciative of new and innovative ideas.

Board Relations

- Works closely with the Board to develop vision, mission and long and short range strategic plans
- Develops and presents balanced assessments of policy options
- Provides information and education on issues as appropriate
- Works with the Board to create an optimal governance environment
- Effectively implements the Board's policies, procedures and philosophy

Rating: Board Relations

- Exceeds Expectations
- Meets Expectations
- Needs Improvement
- Evaluator has no basis for judgment

Additional Comments:

While Larry is conscientious about honoring the policy direction given to him by the Board, in the past, he has advocated a little too fervently at times for what he considers to be preferred options. Over the past 12 months, however, he has used greater tact and more finesse when communicating his opinions than ever before, which, in my view, have made his arguments much more persuasive.

Managing Results and Resources

- Insures that programs, services and projects provide results that matter to the community and cost-effectively meet statutory mandates
- Effectively uses both qualitative and quantitative measures to manage performance
- Insures that prudent financial management is maintained to assured continued success of the City.
- Regularly assess the City's financial condition, and is proactive in anticipating and planning for change

Rating: Managing Results and Resources

- Exceeds Expectations
- Meets Expectations
- Needs Improvement
- Evaluator has no basis for judgment

Additional Comments:

I think Larry and his staff have done a commendable job in allocating resources in light of the economy and the greater burden that the City has had to bear due to pass downs from the State.

Community and Staff Relations

- Effectively represents the City in the community
- Encourages inclusion and accountability on behalf of all sectors of the community
- Has the respect of peers in local, state and federal government
- Values people and recognizes their contributions
- Is an effective liaison between the Board, the staff and the community

Rating: Community and Staff Relations

- Exceeds Expectations
- Meets Expectations
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Additional Comments:

Community outreach is still an area that needs improvement. Conducting an occasional town hall meeting as originally envisioned would help to forge a closer rapport with the community.

Communication

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Rating: Communication

- Exceeds Expectations
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Additional Comments:

I have seen some measurable improvement in this area. Larry is much more composed when confronted with contrary opinions than in the past and he is much less defensive. Good work!

Planning and Innovation

- Establishes and effectively utilizes appropriate mechanisms to anticipate trends and opportunities that will impact the organization
- Develops and implements alternative strategies for dealing with change and planning for the future
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- Takes appropriate and prudent risks to move the organization forward

Rating: Planning and Innovation

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Additional Comments:

Larry is as anticipatory as he can be given the tenor of the times.

Problem-solving and Decision-making

- Identifies and evaluates alternative course of action
- Makes timely and relevant suggestions to solve problems
- Consults with affected parties when making critical decisions
- Makes sound decisions in a timely manner
- Analyzes situations to determine root causes and develops realistic alternative solutions

Rating: Problem-solving and Decision-making

- Exceeds Expectations
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Additional Comments:

Critical deadlines are consistently met and decision-making by the City Manager's office is, for the most part, very inclusive.

Professional knowledge

- Demonstrates thorough knowledge and understanding of City management and operations
- Keeps abreast of critical trends, practices and conditions inside and outside of the organization
- Demonstrates commitment to continuously enhance professional knowledge and capability (professional reading and research; attends seminars and conferences; actively participates in professional development opportunities)

Rating: Professional knowledge

- Exceeds Expectations
- Meets Expectations
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Additional Comments:

Given that much of the City's institutional memory is embodied in 2 or 3 key long term employees, Larry and the Board need to develop a succession plan in the immediate future to ensure a smooth transition when he and those other key members of staff leave or retire.



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Rating: Managing Results and Resources

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Additional Comments:

Larry's continued implementation of the strategic scorecard linking targets to performance is appreciated. Once fully implemented this program will allow board members, staff and the public to see at a glance how the City is meeting its approved goals and targets.

Community and Staff Relations

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Additional Comments:

Communication

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- Makes logical and well-organized presentations

Rating: Communication

- Exceeds Expectations
- Meets Expectations
- Needs Improvement
- Evaluator has no basis for judgment

Additional Comments:

Larry is quite good at keeping everyone abreast of issues and the status of those issues

Planning and Innovation

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Rating: Planning and Innovation

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Additional Comments:

Problem-solving and Decision-making

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- Meets Expectations
- Needs Improvement
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Additional Comments:

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- Demonstrates thorough knowledge and understanding of City management and operations
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Additional Comments:

2012/2013 Initiatives Update

Period Ending December 31, 2012

A Healthy Community		
<u>Initiative</u>	<u>Status</u>	<u>Status Report</u>
Develop a plan to increase the exposure of the CC Cares subscription program. A plan will be in place by December 31, 2012. This date is important as the subscription program enrollment period is May through June annually. The implementation portion of the plan will have deadlines in place so that the work will be carried out in time to meet the enrollment period.	Complete	The plan has been developed and provided to the city manager. Those components that are able to be implemented are being worked on. Other changes must take place with our internet presence and on-line payment processes developed for all components of the plan to be fully implemented.
Begin discussions with other social service agencies regarding co-location and the creation of a one-stop shop atmosphere for families in need of support services. Begin exploring funding opportunities for the project.	Not started	This item is shelved at this time. We need to look at alternate methods to link social service agencies to be more efficient. With a new HS Program Manager in place since late August, this should be looked at in the next few months.

A Vibrant, Diverse and Sustainable Economy

Initiative	Status	Status Report
Facilitate development of revised objectives for RDA #2 from the newly created RACC.	100% complete	An amended Redevelopment Area #2 Plan was adopted by the Redevelopment Authority and Board of Supervisors after two public hearings with the Redevelopment Authority Citizens Committee and two public hearings with the RDA/BOS. Property owner notification was sent out for both the RACC and RDA/BOS meetings. The amended Plan includes additional strategies for addressing future redevelopment efforts within Redevelopment Area #2.
Adopt specific design standards for commercial development and public-use development within the V&T Specific Plan Area to protect the scenic quality of the V&T route.	On Hold	The Board of Supervisors indicated in 2012 that current Master Plan goals and policies should possibly be re-evaluated. Planning staff brought the issue forward to the Planning Commission in November and December during the Master Plan annual report discussions. Staff will bring the Planning Commission recommendations forward to the Board of Supervisors in February. The Planning Commission recommends bringing back more detailed information on current uses and zoning so they can better evaluate the need to rezone the properties. The results of the report and direction from the Board of Supervisors in February may affect the status of pursuing this initiative. Therefore, until directed otherwise, staff will put a hold on pursuing this initiative further until overall Master Plan issues are resolved. In the interim, current Development Standards are adequate to address compatibility issues with new development in the area. (Existing development in the area was constructed under older development standards.)
Conduct additional outreach and seek potential funding sources for a tourism related shuttle service linked with the V&T.	In progress 50% complete	Additional outreach conducted with Downtown Business Association. While there was support of the JAC system, there was no interest in the proposed V & T related service. There has been little to no interest expressed by any groups which have been approached and no willingness to participate financially.

An Active and Engaged Community

Initiative	Status	Status Report
Pursue an amended joint use agreement with the School District, Silver State School and other entities for all facilities, including the theater.	In progress 75% complete	Two operational audits have been performed on the Theater and Community Center that have made recommendations regarding the JUA with the School District. The reports both basically say that further study into the relative value of the JUA should be assessed by both the city and the school district. A draft JUA has been completed with Silver State Charter school.
Explore the development of a cooperative marketing program in conjunction with the Carson City Convention and Visitors Bureau of Carson Area Chamber of Commerce.	In progress 10% complete	CCCVB has contacted the Parks & Recreation Department for information regarding our facilities to use in marketing the facilities.
Make regular requests to organizations that operate facilities that support arts and culture activities and report back on the response to the Board of Supervisors.	In progress 10% complete	The Carson City Arts and Cultural Coalition cancelled their December 21, 2012, meeting. It was rescheduled for January 18, 2013. As a result, City staff did not get a chance to talk to the CCACC members about other potential organizations that could provide door counts or program attendance numbers. In talking with John Shelton, Executive Director of the Brewery Arts Center there are a lot of organizations that provide art and cultural events in Carson City. However, most of these organizations do not keep track of pass through visitors (i.e. art galleries) or attendance at outdoor events (i.e. concerts at the Legislative Mall). This too would probably hold true for commercial art galleries in Carson City. The only way to get accurate data for door counts or program attendance is to identify groups that have either gated events or change admission for their performances/activities. City staff has been placed on the January 18, 2013, CCACC meeting agenda to discuss what other organizations should be added to the City's current list of non-profit and non-city government agencies that provide services supporting the arts and culture in Carson City.

Excellence in Education and Lifelong Learning

<u>Initiative</u>	<u>Status</u>	<u>Status Report</u>
Provide a summary report to the Board of the components of the WNC and Carson School District strategic plans and address specific links or the need for specific links with Carson City's strategic plan.	In progress 15% complete	The results of this report will be reviewed during the 2013 Board of Supervisors Strategic Planning Session.

An Open and Accessible Government

<u>Initiative</u>	<u>Status</u>	<u>Status Report</u>
Plan and hold semi-annual town hall meetings.	On hold 80% complete	No change in status. With the seating of the new board of supervisors, this item will be presented at the strategic planning session for further discussion.
Design a citizen survey to gather priority and performance information with regard to services.	In progress 30% complete	Possible questions have been selected for inclusion in the survey by the Citizen Survey Workgroup. Actual wording to be used is still being developed. Other questions may arise as a result of the 2013 Board Strategic Planning Session. When the survey questions are fully developed, they will be presented to the Board of Supervisors for final approval before going forward with survey implementation.
Social media project	In progress 95% complete	Staff is continuing to post content.
Create a website update policy for the Carson City website.	In progress 75% complete	The Website Content Update Policy has been uploaded to Policy Tech and review is underway.
Develop a position in the City that can offer assistance to all departments in communicating their information to the public.	In progress 10% complete	Placed on hold by the City Manager pending budget analysis and position function definition.
Prepare financial policies for approval by the Board of Supervisors	In progress 90% complete	These policies are complete. Larry and I decided to wait until the new Board was seated so that they can approve them. I anticipate the policies will go before the Board in February, 2013.
Develop an overall "customer friendly" plan that provides the feedback and training necessary to insure exceptional customer service to all customers of Carson City.	In progress 5% complete	Evaluating programs and processes used in other jurisdictions.

An Open and Accessible Government

Initiative	Status	Status Report
<p>Develop a complete cascading system of scorecards (objectives and performance measures) that tie financial resources to outcomes.</p>	<p>In progress</p> <p>80% complete</p>	<p>Health and Human Services Department program level scorecards have been completed. The process to develop a new Strategic Plan for the department is underway. That will form the basis for a revised Department Scorecard.</p> <p>Program level scorecards for the Fire Department have been developed. Data has been entered. Targets for each measure are currently being developed.</p> <p>Program Scorecards have been completed for all Parks and Recreation programs. Park maintenance measures will be developed once implementation of the HTE work order system has been completed.</p> <p>Internal Services - Measures related to manpower, ie, hours worked, leave taken, overtime, etc., have been created and data loaded from the HTE system. These measures are being linked to program scorecards. Health insurance utilization information is being developed into measures on the Human Resources Scorecard. Fleet, Facilities, Finance and IT Program Scorecards have been completed.</p> <p>The scorecard developed for Community Development will be reviewed during the next quarter and program scorecards for Building, Planning and Business Licenses will be developed.</p> <p>Will meet with Public works staff and the City Manager in January in order to develop a schedule and work plan for completing program level scorecards.</p>

An Open and Accessible Government

<u>Initiative</u>	<u>Status</u>	<u>Status Report</u>
The Human Resources Department proposes that full-time employees receive service recognition. The recognition may include a sterling silver pin, or other item. Sterling silver pins were provided to employees in the past. Recognition will be given to employees who have attained 5, 10, 15, 20, 25 and 30 years of service for Carson City. Recognition may occur once each year.	Complete	Recognition will begin in January at the second Board meeting.
Provide opportunities for regular tours of various City Departments by the Board of Supervisors.	In progress 10% complete	Public Works Director and Fire Chief are developing information and will be preparing draft program description.
Prepare a background report regarding the possibility of expanding business licensing to organizations not currently required to pay for business licenses and request policy direction from the Board before going forward.	Complete	A memo was provided to the Board by Larry Werner regarding the efficacy of pursuing such a tax. Based on the total number of non-profits in Carson City, it is estimated that the amount that could be generated by charging them an annual business license fee would be between \$20,000 - \$30,000 per year. This amount is an estimate as the fee varies based on the square footage of the business and the number of employee's per business. I am not sure that charging churches, homeowner's associations, employee associations, civic organizations etc. would be in the best interest of the City based on the small amount of money it would generate. If a Board member is interested in pursuing this further, it will be placed upon an upcoming agenda.

An Open and Accessible Government

<u>Initiative</u>	<u>Status</u>	<u>Status Report</u>
Prepare a background report regarding the possibility of charging for emergency response and request policy direction from the Board.	In progress 40% complete	A summary e-mail has been sent to the District Attorney's office to determine the legality of Carson City developing a charge for this type of service. Other agencies in Nevada who charge for fire services are fire protection districts organized under NRS 474 and has specific legal authority to recoup these costs. No similar language can be found in general NRS that applies to Carson City.