



Finance Director Walker expressed her support for Mayor Teixeira's recommendation to hold some funds in reserve. **The motion to authorize the purchase of emergency vehicles, however, reducing the number of Sheriff's vehicles from ten to eight for a savings of \$27,434 was voted and carried 4-0.**

Discussion ensued concerning the desire to consider the entire vehicle replacement program on Thursday. Mr. Green expressed a willingness to make a formal presentation at that time.

There being no other matters for consideration at this time, Mayor Teixeira recessed the meeting until 7 p.m.

Mayor Teixeira reconvened the session at 7 p.m. Board members present were: Supervisors Chirila, Swirczek, Feticc, and Bennett, and Mayor Teixeira. A quorum was present. Staff members present included: City Manager Hamilton, Internal Auditor Kulikowski, Finance Director Walker, Automation Services Manager Case, Cooperative Extension Agent-in-Charge Hinton, Chief Deputy District Attorney Cockerill, Administrative Assistant to the City Manager Sullivan, and Recording Secretary McLaughlin. (S.B.O.S. 5/9/89 Tape 2-0001)

**PUBLIC HEARINGS CONCERNING THE FISCAL YEAR 1989-90 BUDGET - DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING:**

**SUPPORT SERVICES (2-0024)** - Mr. Hamilton reviewed the various Support Services and Internal Finance's funding recommendations which total \$69,525. (1-0149) Nevada Association of Counties Executive Director Bob Hatfield explained his billing system and expressed his appreciation for the \$7,000 contribution. Discussion explained the NACO billing error made by the City. (1-0184) Executive Director of Nevada League of Cities G. P. Echeverry joined the discussion on the billing error and agreed to accept the \$3,500 contribution. Ms. Walker and Supervisor Bennett thanked Messrs. Hatfield and Echeverry for their assistance at the legislature. (1-0212) Tri-County Counseling Representative Larry Sullivan explained his services and the grants obtained to match City funds. (1-0250) Western Nevada Development District Executive Director Jack Davis noted the Carson City officials who belong to his association, their positions on his Board, the services his agency provides, and the reasons Carson City should continue to maintain its membership. He distributed a listing comparing Carson City's dues to other Counties to the Board and Clerk. He explained reasons for feeling that the City should remain a member of WNDD. He also expressed a willingness to continue working with NNDA to collect the City's dues as had occurred last year. Supervisor Bennett explained her knowledge of the services and benefits derived from his Agency and urged the other Board members to continue their support. Discussion noted that Northern Nevada Development Authority Executive Director Chris Holt would not be able to attend the meeting. (2-0447) NACO Executive Director Hatfield noted RSVP Executive Director Janice Ayres' report on Carson City activities. A copy of the report was given to the Board and Clerk. Mr. Hatfield noted the revenue loss and that other Counties waive all fund raising fees associated with its events, which Carson City does not do. He felt that this indicated that the other Counties were providing more support than Carson City. Ms. Ayres then reviewed the report and expressed the feeling that the City no longer provided \$25,000 in administrative costs for overseeing the program. She requested a larger amount be dedicated to the volunteer program due to costs incurred for travel and reimbursement of volunteer services. She then explained several other programs which RSVP actively supports in Carson City. The budget process was explained. Mayor Teixeira and Supervisor Feticc expressed a willingness to add the request for \$8,100 to the wish list. Mr. Hamilton explained how that figure was reached. Mr. Kulikowski explained his evaluation of the figure noted it would not cover the entire cost of the Agency's present facility and space. He stressed that the City was not subsidizing NACO. (2-0772) Soil Conservation District Conservationist Steve Walker explained his services and reasons for requesting the \$500 increase. The Internal Finance Committee supported the increase. (2-0842) Support given to the Nevada Day Committee was explained for Ed Stokey. (2-0865) Supervisor Bennett explained that the funding for Tahoe Basin Association of Governments should be for Tahoe Transportation District and her support for its funding. (2-0927) Ormsby Association of Retarded Citizens Representative Paul Ferran explained its request for additional funding and responded to staff

and Board questions concerning documenting the needs.

Supervisor Swirczek then requested that an additional \$2,500 be placed on the wish list for NNDA and explained his reasons.

**BOARD OF SUPERVISORS (2-1025)** - Mr. Hamilton briefly reviewed the increases. Discussion ensued on the effective date and costs of the pending legislative bill increasing the Board's salary. Board travel account and its use was noted. Mayor Teixeira briefly stated his position on the travel expense and opinion that it should be cut drastically. Basic training as mandated should be allowed but nothing more. Supplemental items were discussed. Supervisors Chirila, Swirczek, and Feticc were opposed to allocating the funds for Board items when personnel needs were being cut. Supervisor Bennett felt minimal improvements were needed including two new desks, upgrading the telephone system, and two floor mats as well as travel expenses when justified. Mayor Teixeira then explained that his proposal for the entire City's travel expense account would place it in one area. Mayor Teixeira expressed his support for some improvements in the working conditions for the Board.

**CITY MANAGER (2-1459)** - Mr. Hamilton briefly explained this budget. Discussion ensued among the Board, Ms. Sullivan, and Mr. Hamilton concerning needed computer equipment, dues, and subscriptions.

**PUBLIC DEFENDER (2-1696)** - Reasons for continuing to support the Public Defender and the increase were noted.

**BREAK:** At 7:50 p.m. a five minute recess was taken. When the meeting reconvened at 7:55 p.m. a quorum was present as noted.

**COOPERATIVE EXTENSION (2-1730)** - Mr. Hamilton, Cooperative Extension Agent-in-Charge Karen Hinton, and the Board discussed the statutory requirements for funding this agency and the projects undertaken by it. Supervisor Swirczek moved to adopt Resolution No. 1989-R-40, A RESOLUTION SETTING THE TAX RATE FOR THE COUNTY COOPERATIVE EXTENSION FOR THE YEAR 1989, that rate being 1.28 cents per \$100 of assessed value. Supervisor Feticc seconded the motion. Motion carried 5-0.

Ms. Hinton distributed a brochure to the Board and Clerk. The Anniversary Ceremony and its successful reception by the public was discussed.

**AUTOMATION SERVICES (2-1995)** - Automation Services Manager Pam Case reviewed her budget and responded to Board questions related to services and supplies, the supplemental requests for additional personnel, and the capital acquisition requests. Ms. Walker explained reasons for placing all computer items under Automation. Discussion ensued at length concerning the need to upgrade the IBM 36 system, the SPAN program, and the improvements to the system including the cost of installation, cables, training, etc. Supervisor Bennett stressed for the record that as the Board had made a commitment toward the AS 400, it had recognized the total commitment of \$869,000 which may by the time acquired be a \$1.5 million investment. Ms. Case felt that, while accurately reflected in the SPAN program, it may be more than \$1 million, however, stressed that the City would incur a majority of those costs in the normal expansion process regardless of the vendor. Supervisor Bennett acknowledged the need for automation, however, stressed the need to do it well and correctly.

**FINANCE (2-2820)** - Continued.

**CAPITAL ACQUISITION (2-2836)** - Ms. Walker explained the revenue and recommended allocations.

**INTERNAL AUDITOR (2-3005)** - Mr. Kulikowski briefly reviewed his budget. Discussion noted that he did his

own report writing/typing and his proposed salary increase.

**PURCHASING (3-0045)** - Assistant Purchasing Agent John Iratcabal briefly reviewed the increases in his budget, responded to Board questions on the need for additional staff, and attempts to expedite purchase requisitions. The printing services provided for other entities and whether this service is correctly charged back to those entities were discussed. Mayor Teixeira directed that the Secretary II be placed on the wish list and suggested that the Department continue looking toward "preprinted, fill-in forms" to reduce the workload wherever possible.

**NORTHGATE COMPLEX (3-0353)** - Mr. Iratcabal briefly reviewed the line items. Discussion indicated the need to evaluate the Xerox needs, eliminating unnecessary machines, and the increase in service costs due to the centralization of the postage machines.

**COMMUNITY DEVELOPMENT ADMINISTRATION (3-0453)** - Community Development Director Walt Sullivan explained the reductions in his budget, briefly reviewed the other increases in the budget, the increased workload, and the supplemental requests. Job sharing was explained in detail including the reduced costs of the program. The other line items were briefly reviewed.

**PLANNING (3-0700)** - Deputy Community Development Director--Planning Eric Toll reviewed the increases and programs which will be undertaken by the Department. The need to publish the downtown plan and estimated cost as well as the need for additional funding in the professional services account for the Economic Diversification Program were explained. The need to increase the application fees to address the cost of administrative and processing services was discussed. The supplemental requests were reviewed. Supervisor Swirczek added the new planner to the wish list and explained his reasons. Supervisor Bennett cautioned that any increased fees should reflect a change in attitude about the services and policies. Mr. Kulikowski explained the fee review process and his research on it. Supervisor Bennett commended the Community Development staff on its assistance with her projects including CPR.

Discussion ensued concerning streamlining the Public Works and Community Development functions on which Mr. Kulikowski was also working.

Mayor Teixeira directed that the part-time position for Administrative Services be added to the wish list. He also expressed his hope that at sometime during the budget process a plan would be presented streamlining the process while increasing productivity.

**BUILDING AND SAFETY (3-1222)** - Deputy Community Development Director--Building and Safety Karen Goddard explained the need to retain \$9,000 in professional services for the hospital review. Ms. Walker explained that these savings could be transferred from one year's budget to the next. Mr. Sullivan explained the hospital phases in more detail and the supplementals. Reasons for needing a truck were noted. Further discussion ensued on the need to transfer any unspent funds for professional services to the new budget. Ms. Walker explained the process under which this could be handled. Personnel vacancies were discussed.

**FINANCE (3-1415)** - Ms. Walker reviewed the budget and explained in depth her supplemental requests including legal requirements of her office. The Board directed her to present documentation proving that some of her personnel requests would pay for themselves.

Discussion by the Board expressed the desire to review the Tourism budget and noted problems with the meeting the Open Meeting Law and agendaizing the sessions.

There being no other matters for discussion, Supervisor Bennett moved to adjourn. Supervisor Swirczek seconded the motion. Motion carried unanimously. Mayor Teixeira adjourned the meeting at 9:35 p.m.

A tape recording of the proceedings is on the file in the Clerk-Recorder's office. This tape is available for review and inspection during the normal business hours.

The Minutes of the Special May 9, 1989, Carson City Board of Supervisors meeting

ARE SO APPROVED ON \_\_\_August\_17\_\_\_\_\_, 1989.

\_\_\_\_\_/s/\_\_\_\_\_  
Marv Teixeira, Mayor

ATTEST:

\_\_\_\_\_/s/\_\_\_\_\_  
Alan Glover, Clerk-Recorder