An Agenda Review and Workshop Session of the Carson City Board of Supervisors was held on December 12, 1988, at the Community Center Sierra Room, 851 East Williams Street, Carson City, Nevada, beginning at 4 p.m.

PRESENT:	Dan Flammer	Mayor
	Ron Swirczek	Supervisor, Ward 1
	Tom Fettic	Supervisor, Ward 2
	Marilee Chirila	Supervisor, Ward 3
STAFF PRESENT:	L. H. Hamilton	City Manager
	Alan Glover	Clerk-Recorder
	Paul McGrath	Sheriff
	Ted P. Thornton	Treasurer
	Gary Kulikowski	Internal Auditor
	Michael Rody	Deputy City Manager
	Michael Conklin	Animal Control Supervisor
	Pam Case	Automation Services Manager
	Steve Kastens	Parks and Recreation Director
	Dan O'Brien	Public Works Director
	Ron Wilson	Purchasing Agent
	Eric Toll	Deputy Community Development Director--Planning
	Bob Auer	Deputy District Attorney
	Bill Barker	Street Superintendent
	Dorothy Timian-Palmer	Water Engineer
	Katherine McLaughlin	Recording Secretary

(B.O.S. 12/12/88 Tape 1-001 Side A)

NOTE: Unless otherwise indicated, the only discussion held was staff's introductory comments. As noticed, no action was taken by the Board during this meeting. Changes in numbers on the Final Agenda occurred when items were added after the Tentative was prepared. For this reason some items were discussed in an order different from that indicated on the Tentative Agenda.

Mayor Flammer called the meeting to order at 4:05 p.m. Roll call was taken and a quorum was present although Supervisor Scrivner was absent.

Discussion among staff and the Board ensued as outlined:

APPROXIMATE TIME

LIQUOR AND ENTERTAINMENT BOARD MATTERS 9:05 A.M.

1. TREASURER
A-LB-TR-1 VICENTE-SAHAGUN - DBA THE BARN - 3439 NORTH CARSON STREET

PETITIONS AND COMMUNICATIONS
AND
SPECIAL PRESENTATIONS

CITIZEN COMMENTS

RESOLUTIONS

2. CLERK-RECORDER
A-R-CR-1 PA SYSTEM CONNECTIONS FOR THE MEDIA - KTHO's request was explained.

3. SHERIFF
A-R-SHF-1 FUNDING FOR SHERIFF'S OFFICE RETROFIT - The State Fire Marshall's citation was explained. Funding concerns were noted.

A-R-SHF-2 FUNDING FOR ONE (1) COOK FOR THE JAIL - Funding was available for this person for the remainder of this fiscal year. Next year's budget would have to address this additional personnel cost. Having a permanent cook may reduce the Sheriff's food costs and address nutritional concerns.

4. TREASURER
A-R-TR-1 APPROVAL OF REFUNDS & REMOVAL OF TAXES FROM 1988-89 TAX ROLL DUE TO STATE OF NEVADA ACQUISITION OF PROPERTIES (395 BYPASS)

A-R-TR-2 TREASURER'S MONTHLY REPORT FOR NOVEMBER 1988

5. FINANCE DIRECTOR
A-R-FIN-1 CHECK DISBURSEMENT REGISTER FOR NOVEMBER 1988

A-R-FIN-2 BUDGET AUGMENTATION

6. PURCHASING AGENT
A-R-PUR-1 CONTRACT 8788-91 - FINAL PAYMENT FOR LIBRARY HVAC CONSTRUCTION

A-R-PUR-2 CONTRACT 8889-79 - REQUEST FOR CONTRACT APPROVAL TO PURCHASE A USED MOTOR GRADER - SB 73 Gas tax funds will be used for this purchase. The condition of the City's two graders and their purpose were explained. Competitive bidding is not required for used equipment.

7. AUTOMATION SERVICES DIRECTOR - DATA PROCESSING COMMITTEE
A-R-AUT-1 SELECTION OF ALTERNATIVE FOR PHASE #1 FOR AUTOMATION NEEDS UNDER S.P.A.N.

8. ANIMAL SERVICES DIRECTOR
A-R-ANI-1 ORAL STATUS REPORT ON ANIMAL SERVICES

9. PUBLIC WORKS DIRECTOR
A-R-PW-1 DEDICATION OF A PORTION OF LA LOMA, GORDONIA, AND MONTE ROSA DRIVES BY CARSON CITY SCHOOL DISTRICT - Pulled.

A-R-PW-2 DEDICATION OF GENTRY LANE EXTENSION & DAWN CIRCLE (SHADOW HILLS, UNIT NO. 2)

A-R-PW-3 DEDICATION OF A PORTION OF MONTE ROSA DRIVE BY STANTON PARK DEVELOPMENT, INC. - Pulled.

WATER ENGINEER MATTERS

A-R-PW-4 DISCUSSION & ACTION REGARDING THE STOKES WATER RIGHT PURCHASE OFFER - Problems encountered during the Douglas/Carson City staff meeting were briefly outlined. Mr. Hamilton volunteered to contact Douglas County Manager Bruce Adams and determine the status of its attitude toward the Regional Water Conservancy District and/or Carson City's procurement of this water block. Lyon County would discuss this District at its Thursday meeting and had not met with City staff.

Discussion noted that a Sunday legal classified advertisement had been referring to the Serpa water rights on the Carson River.

WASTEWATER TREATMENT & DISPOSAL FACILITIES MATTERS

A-R-PW-5 CHANGE ORDER #3 TO CONTRACT I-3, DARLING RANCH IRRIGATION SYSTEM (A & K EARTHMOVERS)

10. COMMUNITY DEVELOPMENT DIRECTOR - PLANNING COMMISSION REFERRALS

REVIEW & APPEAL MATTERS

A-R-CDD-1 SUBDIVISION S-87/88-2 - PARKER - TENTATIVE SUBDIVISION MAP FOR SAGEBRUSH SUBDIVISION ON PROPERTY ZONED SF6000 & MFD - N. OF BROADLEAF LANE - P. C. APPROVED 7-0 - Communication problems between Public Works and Community Development became evident during Public Works' review of the tentative map and concerned the drainage plan. Procedures have since been implemented to correct the situation and should not reoccur again, however, Mr. Parker may use it in his presentation. Although Mr. Parker had agreed to do whatever is necessary to meet Public Works' requirements for drainage, this may require substantial changes in the tentative map. This, in turn, will require resubmittal of the tentative map or Mr. Parker may desire to return to the original tentative map. It, however, contains a condition that if the State Department of Transportation acquires a portion of the drainage area, a new tentative map will be drawn and address the drainage problem. (1-005-B) Discussion noted the Board policy requiring any new information be evaluated by the Planning Commission before Board's consideration. Also, noted was the need for an Ordinance clearly spelling out the tentative map requirements related to drainage, traffic studies, streets, etc.

A-R-CDD-2 REPORT TO BOARD OF SUPERVISORS REGARDING CARSON HOT SPRINGS RECREATIONAL VEHICLE PARKING - Research indicates there have been definite breaks in the periods of this use. Owner Langston and his Attorney, Chimarusti, feel that the use is grandfathered. Board direction to proceed on the nuisance abatement procedures at this time or in six months

should be given. Mr. Langston felt that as he was "grandfathered" he was doing all that is required. Although he was now charging a fee for the "tenants", he did not feel that they could afford the cost increase Code requirements would mandate. Staff felt that the matter would wind up in court. Discussion also noted a separate issue related to the sewer service billings.

CONSENT MATTERS
A-R-CDD-3 VARIANCE V-88/89-4 - CONESTOGA BUSINESS CENTER - VARY FROM MINIMUM REAR YARD SETBACK ON AIP - 2701 CONESTOGA - P. C. APPROVED 7-0

ORDINANCE - FIRST READING

11. PUBLIC WORKS DIRECTOR
A-O1-PW-1 REVIEW & ACTION ON AN ORDINANCE ESTABLISHING CLIENT PARKING ZONES - Discussion noted reasons to delay action on the Ordinance.

ORDINANCES - SECOND READING

12. CITY MANAGER REPORTS, RESOLUTIONS, AND BOARD DIRECTIVES

OFFICE OF THE JUSTICE OF THE PEACE
A-R-CM-1 DETERMINATION OF SELECTION OF REPLACEMENT JUSTICE OF THE PEACE BY APPOINTMENT OR SPECIAL ELECTION

A-R-CM-2 DETERMINATION OF PROCEDURE FOR APPOINTMENT

GRAND JURY REPORT/RESPONSE
A-R-CM-3 FINAL REVIEW, DISCUSSION, & ACTION REGARDING SECTION 5 (GENERAL FINANCIAL RECOMMENDATIONS) OF THE GRAND JURY REPORT & STAFF RESPONSE

AMBULANCE REVIEW COMMITTEE
A-R-CM-4 PRELIMINARY RECOMMENDATIONS CONCERNING AMBULANCE SERVICES IN CARSON CITY

A-R-CM-5 SIX MONTH EXTENSION OF AMBULANCE SERVICE CONTRACT

VARIOUS BOARDS, COMMITTEES, AND COMMISSIONS
A-R-CM-6 STATUS REPORT ON VARIOUS BOARDS, COMMITTEES, COMMISSIONS, ETC. & REQUEST FOR DIRECTION CONCERNING VACANCIES, BOARD & STAFF ASSIGNMENTS, & SOLICITATION OF LETTERS OF INTEREST FROM CITIZENS

BOARD OF SUPERVISORS REPORTS, RESOLUTIONS, AND PROCLAMATIONS

MAYOR FLAMMER
SUPERVISOR SWIRCZEK

SUPERVISOR FETTIC
SUPERVISOR CHIRILA
SUPERVISOR SCRIVNER

CITIZEN COMMENTS

DETERMINATION/ANNOUNCEMENT OF FUTURE MEETING DATES & TIMES

PERSONNEL SESSION

B. PETITIONS AND COMMUNICATIONS AND SPECIAL PRESENTATIONS 6:15 P.M.

RESOLUTIONS CONTINUED

13. COMMUNITY DEVELOPMENT DIRECTOR - PLANNING COMMISSION REFERRAL

APPEAL & REVIEW MATTER
B-R-CDD-1 MASTER PLAN AMENDMENT MPA-88/89-1 - CHANGE OF MASTER PLAN APPLICATION BY M.S.B. PROPERTIES TO CHANGE MASTER PLAN CLASSIFICATIONS FROM INDUSTRIAL & PUBLIC TO LOW DENSITY RESIDENTIAL - P. C. APPROVED 7-0

ORDINANCES - FIRST READING CONTINUED

14. COMMUNITY DEVELOPMENT DIRECTOR - PLANNING COMMISSION REFERRAL
B-O1-CDD-1 CHANGE OF LAND USE Z-88/89-1 - CHANGE OF LAND USE APPLICATION BY M.S.B. PROPERTIES TO REZONE FROM SF1A & LI TO SF6000 - P. C. APPROVED 7-0

EDA had indicated during a telephone conversation that a "FAX" letter would be submitted indicating its decision on Items 13 and 14. A memo was being prepared by Mr. Sullivan and would be brought to the meeting by Mr. Rody. Purportedly the proposal is "not outside the scope of the project" and the Board should consider the project on its merits. The letter should arrive by Wednesday and would be distributed before the Board meeting.

Later in the meeting discussion ensued concerning the memo. (A copy of which was given to the Board and Board Members-Elect but not the Clerk or Secretary.) The Applicant's request for a Resolution of Intent was explained. FAA was not concerned with the matter, however, felt that if the Board grants the request it would create future problems for itself. Clarification noted that Supervisor Fettic had given Attorney Hartman a copy of the memo. (Mr. Hartman was present for another meeting in the building and represents some of the airport interests.) Discussion noted that the matter could be continued if all the information required by the Board to

make a decision is not available. (2-001-A) Clarification ensued on the need to address the master plan change before the zoning change. (During this discussion, Supervisor Fettic stepped from the room. A quorum was still present.)

ORDINANCES - SECOND READING CONTINUED

CITY MANAGER REPORTS, RESOLUTIONS, & BOARD DIRECTIVES CONTINUED

BOARD OF SUPERVISORS REPORTS, RESOLUTIONS, & PROCLAMATIONS CONTINUED

CITIZEN COMMENTS

There being no other matters for consideration, Supervisor Chirila moved to adjourn. Supervisor Swirczek seconded the motion. Motion was voted and carried 3-0. Mayor Flammer adjourned the meeting at 5:40 p.m.

A tape recording of the proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during the normal business hours.

The Minutes of the Carson City Board of Supervisors December 12, 1988, Agenda Review and Work Session

ARE SO APPROVED ON____January_5_____, 1988.

_/s/_____
Marv Teixeira, Mayor

ATTEST:

_/s/_____
Alan Glover, Clerk-Recorder