

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the November 9, 2005, Meeting

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A regularly scheduled meeting of the Carson City Regional Transportation Commission was held on Wednesday, November 9, 2005, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, immediately following the regularly schedule meeting of the Carson Area Metropolitan Planning Organization that began at 5:30 p.m.

**PRESENT:** Chairperson Richard S. Staub, Vice Chairperson Charles Des Jardins, and Commissioners Shelly Aldean and Larry Hastings

**STAFF PRESENT:** Development Services Director Andrew Burnham, City Engineer Larry Werner, Senior District Attorney Michael Suglia, Transportation/Transit Planner Michael Dulude, and Recording Secretary Katherine McLaughlin (RTC 11/9/05 Recording 5:45:40)

**NOTE:** A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

**I. ROLL CALL AND DETERMINATION OF A QUORUM** - Chairperson Staub convened the meeting at 5:45 p.m. Roll call was taken. A quorum was present although Commissioner Zola was absent. He had been excused by Chairperson Staub.

**J. APPROVAL OF MINUTES (5:46:20)** - Commissioner Aldean explained that she had given some suggested corrections to the Recording Secretary prior to the meeting. Corrected Minutes will be distributed to the Commission. Commissioner Aldean moved to approve the Minutes of the October 12 meeting of the RTC as corrected. Commissioner Hastings seconded the motion. Motion carried 3-0-1-1 with Commissioner Zola absent and Commissioner Des Jardins abstaining as he was not present.

**K. MODIFICATION OF AGENDA (5:46:14 and 5:47:08)** - None.

**L. PUBLIC COMMENT (5:47:10)** - None.

**M. DISCLOSURES (5:47:39)** - Commissioner Des Jardins explained that he had received a great deal of interest from individuals whom he knew through the Association of Retired Federal Employees or their friends regarding "JAC". He had asked these individuals to submit written comments. To date he had received only one written comment, which he had given to Transportation/Transit Planner Dulude. Based on the amount of verbal comments he had received, he believed that there is a lot of interest in the system.

**N. PUBLIC MEETING ITEMS (5:48:44)** - None

**O. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS) - FUTURE AGENDA ITEMS (5:49:01)** - City Engineer Larry Werner explained the confusion that had occurred on getting the Minutes to the Commission and thanked Ms. McLaughlin for distributing them. He explained discussions he had with Chairperson Staub and Commissioner Aldean regarding RTC's role and the need to define and clarify it. He committed to agenizing it for future discussion/direction. He will include a summary of what RTC has done in the past and a copy of the Code.

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Transportation/Transit Planner Michael Dulude reviewed his summary of the JAC ridership. It experienced a 16% drop in ridership when the fare collection started. His experience with ridership indicates that this is a normal reaction. Ridership may fluctuate during inclement weather conditions of November, December, and January. It may build in February and peak in March. It may drop during the summer time and increase in October. The service will provide an option for the community. Discussion indicated that the last bus is to be painted next week and have the graphics added shortly thereafter. Permanent bus stop signage has been installed. Additional signage is being analyzed and will be placed later. The location of the benches and structures are still being analyzed. Mr. Dulude hoped to have them placed by the first of next year. Chairperson Staub encouraged him to expedite the process as much as possible. Mr. Dulude then advised that staff had been receiving comments on the service. The majority of the comments were favorable. A portion of the negative comments is due to a lack of understanding about the service. Dispatch is providing education to these individuals on the service. Pat Walter's letter indicated "JAC is setting the residents at the Southgate apartments free". Daisy Martin's opinion page was also read. It indicated that the service is better than the "dial-a-ride" and cheaper than the taxis. The bus is on time. The drivers are helpful and courteous. Mr. Dulude then explained that route maps can and are mailed to individuals requesting them. The original supply was limited, however, more maps have been received and are now available. If an individual requested a map and has not received it, he/she should contact Mr. Dulude. Commissioner Des Jardins expressed concern about the height of the sign and the inability of some seniors to find the bus stops. He urged Mr. Dulude/staff to install the permanent signs as soon as possible. Mr. Dulude advised that the bus stop signs will be installed over the next month. Staff started the installation last Thursday. Chairperson Staub suggested that the curb designating the loading area be painted a color similar to the buses. City Engineer Werner agreed to coordinate it and analyze his suggestion.

Discussion ensued on the reasons Mr. Dulude felt that a change in the bus routes should not be made for at least a year and the Commission's belief that the service should be extended into the industrial area. Chamber of Commerce Chief Executive Officer Osborne is purportedly conducting a survey of the industrial area to determine the need for bus service to that area. Mr. Dulude also expressed a desire to conduct surveys at three month intervals to determine the service needs. After one or two years, changes could be made. He believed that frequent changes would negatively impact the riders and they would not use the service due to the lack of reliability created by such changes. Reliability increases ridership and creates confidence in the riders' ability to have service at a set period. Ridership in Vacaville and Fairfield were used to illustrate his points. No formal action was required or taken on any of these items.

**P. ADJOURNMENT - RTC (6:02:10)** - Commissioner Aldean moved to adjourn. Commissioner Hastings seconded the motion. Motion carried unanimously. Chairperson Staub adjourned the meeting at 6:03 a.m.

The Minutes of the November 9, 2005, Carson City Regional Transportation meeting

ARE SO APPROVED ON December 14, 2005.

/s/  
Richard S. Staub, Chairperson