CARSON CITY REGIONAL TRANSPORTATION COMMISSION

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A regularly scheduled meeting of the Carson City Regional Transportation Commission was held on Wednesday, January 8, 2003, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 5:30 p.m.

PRESENT: Chairperson Pro-Tem Steve Reynolds and Commissioners Shelly Aldean, Bob Kennedy,

and Richard S. Staub

STAFF PRESENT: Community Development Director Walter Sullivan, Street Operations Manager John

Flansberg, RTC Engineer Harvey Brotzman, and Recording Secretary Katherine

McLaughlin (R.T.C. 1/8/03 Tape 1-0001)

- **A. ROLL CALL AND DETERMINATION OF A QUORUM -** Chairperson Pro-Tem Reynolds convened the meeting at 5:30 p.m. A moment of silence was held in memory of former Supervisor and Commissioner Jon Plank. Roll call was taken. A quorum of the Commission was present.
- **B.** APPROVAL OF MINUTES November 13, 2002, Tour (1-0014) Commissioner Kennedy moved to approve as submitted. Commissioner Aldean seconded the motion. Motion carried 4-0.
- C. AGENDA MODIFICATION (1-0021) None.
- **D. PUBLIC COMMENTS (1-0026) None.**
- **E. DISCLOSURES** (1-0035) Chairperson Pro-Tem Reynolds disclosed a discussion he had with Commissioner Staub regarding Item F-1.
- F. PUBLIC MEETING ITEMS
- F-1. DISCUSSION AND POSSIBLE ACTION ON THE ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON FOR THE REGIONAL TRANSPORTATION COMMISSION (1-0040) -

Discussion indicated new By-Laws had not been adopted after the Commission's membership was expanded to five members. It has been the tradition for the Chair to be a Member of the Board of Supervisors. Com-missioner Staub explained his research of the Nevada Revised Statutes indicated that it mandates the Chair be a Board Member. Commissioner Kennedy suggested that the item be tabled until the Board of Supervisors appoints another person to the Commission. He felt that action would be taken by the Board before RTC's next meeting. Commissioner Staub explained that the Board did not make its appointments at the last meeting due to the desire to allow the new Board member to have a say in the assignments. He also indicated that the Board would soon be holding a special meeting to select another Board member. As the Commission has a Vice Chairperson who can handle the Chair's duties until a Board appointment is made, no action was taken. Chairperson Pro-Tem Reynolds directed staff to agenize the item for action at next month's meeting.

F-2. DISCUSSION AND POSSIBLE ACTION PROVIDING DIRECTION TO STAFF ON ROADWAY PROJECTS AND FUNDING OPTIONS FOR THE FEBRUARY 12, 2003, ANNUAL

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PRIORITIZATION MEETING (1-0108) - Last year's Transportation Improvement Program (TIP) was approved in July. Mr. Flansberg described his proposed schematic of the projects for consideration by the Commission at its next meeting. He then reviewed the spread sheets and described the projects, their status, their funding and justification for each. The intersection of Roop and Northridge is being studied to determine if it warrants a signal. The intersection of Roop and Winnie now warrants a signal and can be included within the Roop Street widening project. Discussion indicated a four legged signal costs \$240,000. A three-legged signal is approximately \$190,000 or \$200,000. The planning costs for the MPO master plan are reimbursable. Commissioner Staub explained that the widening of both Fairview and Edmonds Drive from Fairview to Butti Way may need to have a higher priority than had previously been established due to the Board of Supervisors goals as established at its November meeting and the lack of progress on the freeway. Discussion described Deer Run Road south of Highway 50 and the feeling that the road could handle the projected traffic volume that will be created when the V&T Railway is reconstructed. Mr. Flansberg indicated that there is a portion of this roadway which needs some assistance. The proposed project will widen it to the full commercial design standard and include curb and gutter improvements. The design has not included having the railroad cross Deer Run Road. Discussion also pointed out the need for lighting at the Fifth and Edmonds roundabout. There is electrical power to the roundabout. The enhancement and safety project funding could be used for this purpose, however, the Edmonds four lane widening project may eliminate the roundabout and install signals. A copy of the Board of Supervisors transportation related goals had been given to the Commission at the last meeting. The Commission may want to reconsider its ranking of the Edmonds and Fairview widening projects based on the Board's decisions. Discussion also indicated the need to discuss the acquisition of the Church property at John and Stewart Streets and have a status report on the Forest Service property at Stewart and Carson/Curry. Mr. Flansberg did not feel that a change in priorities should occur on the remainder of the TIP projects. Mr. Flansberg then reviewed a proposed \$5.6 million bond issue. The Graves Lane bond had been paid off early. These funds are now available for other projects. Commissioner Staub asked for additional bond information which would increase the bond amount to include extending Stewart Street north and the widening of Edmonds and Fairview. Justification for the Commission to move these projects forward and the need to revise the NDOT agreement were explained. He was also concerned about the freeway's lack of progress. He felt certain that NDOT would be willing to give some of the five cents back to allow the City to take on these projects. Mr. Flansberg explained the need for the City to have the projects designed so that when the bonds are sold, construction can occur. Decisions at the next meeting will determine the bonding needs. Once the bonds are sold, the funding is committed for several years. If the Commission wants to do the projects now, funding will come from the bond's proceeds. The bond money may be received within 90 days. The current bond rates are favorable to the City. The design process takes longer to complete than bonding does. The bonds should be based on 75 percent of the project's design. Public comments were solicited.

Discussion between Mr. Flansberg and NDOT Representative Leif Anderson indicated that Carson City will have to provide the funding to match NDOT enhancement funds if NDOT provides funding for any of RTC's projects. The funds could be taken from the bicycle/pedestrian and safety enhancement projects if funding has not been previously allocated. No formal action was taken.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS) - STATUS REPORTS ON CURRENT PROJECTS (1-0518) - Mr. Flansberg indicated that Ken Dorr is working on the Roop Street design. They are also working on some intersection improvements and studying

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the Saliman and 50 intersection. Staff had received letters from Douglas and Lyon Counties agreeing to RTC's recommended MPO composition and boundaries. The letter will be sent to the Governor next week along with a map showing the boundary. He must designate the formation and boundaries. It was felt that this action would be taken in March. Mr. Flansberg then explained that letters had been sent to the residents on North Bigelow indicating what needs to be done before paving can occur. The City has "shot" the survey for drainage improvements. Chairperson Pro-Tem Reynolds indicated that this topic will be discussed in the future and requested a copy of the letter. No formal action was required or taken.

H. **ADJOURNMENT** (1-0573) - Commissioner Staub moved to adjourn. Commissioner Aldean seconded the motion. Motion carried unanimously. Chairperson Pro-Tem Reynolds adjourned the meeting at 6:05

A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

The Minutes of the January 8, 2003, Carson City Regional Transportation Commission meeting

ARE SO APPROVED ON_	February 12	, 2003.
/s/		
Steve Reynolds, Chairperson Pro-Tem		