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A regularly scheduled meeting of the Carson City Regional Transportation Commission was held on Wednesday, May 10, 2000, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 5:30 p.m.

PRESENT: Chairperson John Plank, Vice Chairperson Steve Reynolds,

and Commissioners Kay Bennett, Bob Kennedy, and Marv

Teixeira

STAFF PRESENT: Andy Burnham Engineering Manager

John Flansberg Street Operations Manager

Harvey Brotzman RTC Engineer Katherine McLaughlin Recording Secretary

(RTC 5/10/00 Tape 1-0001)

A. ROLL CALL AND DETERMINATION OF A QUORUM - Chairperson Plank convened the meeting at 5:30 p.m. Roll call was taken. A quorum was present although Commissioner Reynolds had not yet arrived.

- B. APPROVAL OF MINUTES (1-0007) None.
- C. AGENDA MODIFICATIONS (1-0008) None.
- **D. PUBLIC COMMENTS (1-0011) -** None.
- **E. DISCLOSURES** (1-0019) Chairperson Plank disclosed two telephone conversations he had had with different individuals who had expressed their opinion about the roundabout.

F. PUBLIC MEETING ITEMS:

F-1. DISCUSSION REGARDING BID RESULTS CONCERNING THE ROUNDABOUT AT EDMONDS DRIVE AND FIFTH STREET (1-0026) - Chairperson Plank explained his reasons for agendizing the item. (Commissioner Reynolds arrived during his comments--5:35 p.m. The entire Commission was present constituting a quorum.) Mr. Flansberg explained that the increased cost was the result of enlarging the circle. This will add capacity to the street and delay the need to widen it to four lanes for several years. The roundabout is a new concept for the community and appears to be working well. Mr. Brotzman displayed and described the design. Mr. Flansberg explained that \$120,000 had been allocated for the project. Funds will be taken from another project to makeup the budget shortage. This will delay that project. A budget status report will be provided at the next meeting. Change orders should not be needed, however, a five percent contingency was recommended. NDOT will not assist the City in the construction or funding of the permanent roundabout. NDOT had paid for the demonstration project.

(1-0142) Marilyn Paine explained a letter she had sent to NDOT Director Tom Stephens concerning traffic hazards at the roundabout. The traffic is not obeying the posted speed limits. She appreciated the design changes and expressed the hope that it would slow traffic down. She suggested that "rattling" strips be installed at the entry to the roundabout to wake the drivers up, slow them down, and make them aware of the roundabout. Mr. Brotzman indicated that "rumble strips" were not in the plans. The higher curb and larger circle should slow traffic down. Reasons drivers were speeding in the demonstration project were explained. He had unsuccessfully attempted to obtain "nail down rumble strips" which would be removed when the contractor started to work. They would be used to alert drivers to the roundabout and slow traffic down. The contract should be awarded at the next Board meeting. The project is to be completed by July 1. The contractor will demolish the demonstration project. A four-way stop will be installed and used during the construction period. The construction process was described. Commissioner Bennett asked him to have the media announce the work schedule.

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Discussion between the Commission and staff described the Board of Supervisors review process. It was felt that part of the Commission's decision to install a roundabout had been predicated on the cost estimates which NDOT had estimated at \$50,000. The City's estimate was in the \$110,000 to \$120,000 range. NDOT's design and the items which had increased the cost were limned. The original design had not included colored concrete. aesthetic and curb improvements had increased the cost. Commissioner Teixeira expressed his feeling that City staff should present better documentation and estimates. Chairperson Plank explained his decision to change the design and landscaping. He had been surprised at the cost of the colored concrete. He agreed that the landscaping should have been bid as an alternate. Commissioner Teixeira felt that the Commission should be told the impact of such decisions and more accurate estimates provided. The difference between the estimate of \$120,000 and the low bid of \$205,000 and the public perception created by such differences were noted. The normal process for approving the contract was described. Mr. Flansberg suggested that if the bids are over a range established by the Commission that a step be added to the process which allows the Commission to reconsider the project prior to consideration by the Board. Consensus supported this process. The design had included public input. The final design had not been considered by the Commission. Consensus supported implementing a program which would allow the Commission to consider the final design also. Chairperson Plank also suggested that the bid documents include alternates which would allow the Commission to pick and chose if the bids are too high or keep all of the amenities. Additional public comments were solicited.

Ms. Paine supported having the Commission review the design and bids. She felt that safety measures should be a higher priority than aesthetic measures. The \$80,000 difference could have been used for something else. Additional comments were solicited but none given. No formal action was required or taken.

DISCUSSION AND ACTION REGARDING AN INTERLOCAL AGREEMENT BETWEEN **NEVADA** DEPARTMENT OF TRANSPORTATION, WASHOE COUNTY TRANSPORTATION COMMISSION, AND CARSON CITY, SPECIFICALLY, BUS SERVICE BETWEEN CARSON CITY AND WASHOE COUNTY (1-0545) - Commissioner Bennett explained her reasons for agendizing this matter and introduced NDOT Statewide Transit Coordinator Sandy Stanio and Reno RTC Representative Roger Hansen. Ms. Stanio distributed packets to the Commission and Clerk. (A copy is in the file.) Bid requests were being sent out tomorrow with their opening on June 1. Service will hopefully commence in late July or the first of August. The plan is to provide service between Carson City and Reno. The portion between Douglas County and Carson City has been delayed due to concerns expressed by the Douglas County Commissioners. The original plan had four stops. This has since been expanded to provide additional stops. Carson City is to have oversight and involvement in the plan which is the reason an Interlocal Agreement had been drafted. The request for in-kind service had the City painting the stops and cleaning the area. No city funds are required. Federal monies are being used to pay the operational costs. Commuters and tourists could use the service. The original concept is to provide service between 4 a.m. and 8 p.m. Monday through Friday for \$3 one-way. Discounts will be available for handicapped and elderly individuals.

(1-0700) Mr. Hansen indicated that the proposed schedule is for nine round trips provided by three buses. During peak hours, the service will be run hourly. Two stops are programmed in Reno--Meadowood Mall and the Citifare Transfer facility. The proposed stops in Carson City were identified as at K-mart, the Capitol Complex on Stewart, the NDOT Complex, near the Nugget, and a turnaround at the park-and-ride site on Spooner. Comments stressed the need to keep the stops off the main streets to avoid creating traffic hazards/impediments. Washoe County will provide a "seamless" transfer and allow the Carson City riders to transfer at no additional cost. The plan does not call for any bus stops on Carson Street between Stewart and Highway 50. Mr. Flansberg indicated that the service requested from the City is for trash removal. Ms. Stanio indicated that the State would be purchasing benches and passengar shelters where possible. Graffiti will be handled by the City. Circumstances dictate the amenities which will be provided at the stops. Commissioner Bennett felt that the contract could be for Carson City RTC rather than Carson City. Chairperson Plank felt that the Board of Supervisors should ratify the agreement. The District Attorney's office had purportedly already reviewed and approved the agreement. Public comments were requested.

(1-0893) Ms. Stanio explained for Ms. Paine that the bidders will indicate the type of bus which would be used,

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e.g., gas, diesel, or natural gas. The buses are to be 1996 or newer and provide seating for 40 individuals. The bid requests will be sent to firms who are certified by the Transportation Services Authority. It will be advertised nationally. Chairperson Plank supported using CNG--natural gas. His investigation of it indicated that it requires less maintenance than standard fuels. Ms. Stanio suggested that electric buses could be used in Carson City. Justification for not restricting the fuel was provided. Comments noted that if 40 individuals take advantage of each bus, there will be less pollution from their vehicles. Commissioner Bennett felt that the Public Transit Advisory Committee should provide oversight for the service. The contract was written for the Board's approval. Mr. Flansberg indicated that he would be able to track the time required for the service after July 1. Commissioner Bennett moved to approve Carson City entering into an Interlocal Agreement with the Nevada Department of Transportation, Washoe County RTC, and Carson City. Commissioner Kennedy seconded the motion. Motion carried 5-0. Ms. Stanio displayed a bus logo and bus stop signs.

F-3. STAFF PRESENTATION AND DISCUSSION REGARDING A STATUS REPORT OF REGIONAL TRANSPORTATION COMMISSION PROJECTS (1-1058) - Mr. Flansberg explained the status of the following projects: Goni widening; the Fifth and Edmonds roundabout; College Parkway soundwalls which will start after NDOT finishes moving the utilities and will be similar to the soundwall/fence on the other side of the street; Stewart Street from 395 to Curry; Curry Street's design; and the traffic signals at Little Lane and Roop Street and 395 and Sonoma Street. Mr. Brotzman explained the status of the building owned by Mr. Allensworth which is in the proposed Sonoma Street right-of-way. An agreement has not been finalized on the right-of-way. Mr. Burnham felt that an oral agreement had been reached between Mr. Allensworth and Mr. Conkey. A revised traffic study is being conducted. Staff had worked with the engineers on the study, however, was unsure whether NDOT would allow installation or turning on the signal. Commissioner Teixeira requested continuing updates on the status of this signal. The warrant requirements and reasons that NDOT may not allow the signal to be turned on were discussed. The revised study should be completed within 30 days. Mr. Burnham then discussed with the Commission the status of the freeway multi-use trail and the pedestrian inventory now being conducted in the community.

Commission comments requested more detail, documentation, background, and maps be provided, i.e., the roundabout design. This will allow the Commissioners more time to study the details before making a decision.

- G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS INCLUDING FUTURE AGENDA ITEMS AND MEETING DATES (1-1472) Commissioner Reynolds noted that the census was also almost completed and questioned whether there is a need to commence discussing procedures for becoming an MPO. Commissioner Bennett requested it be agendized for the next meeting. She also explained a letter she had sent Ms. Stanio concerning possible funding for a consultant to help the City with the process. Chairperson Plank suggested that the Commission have a tour of its projects. He also requested that any Commissioner wishing to add to the agenda contact Mr. Flansberg ten days before the meeting.
- **H. ADJOURNMENT (1-1567)** Commissioner Reynolds moved to adjourn. Chairperson Plank seconded the motion. Motion carried unanimously. Chairperson Plank adjourned the meeting at 7:05 p.m.

A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

The Minutes of the May 10, 2000, Carson City Regional Transportation Commission meeting

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