A special meeting of the Carson City Board of Supervisors was held on Thursday, September 29, 1988, at the Community Center Sierra Room, 851 East Williams Street, Carson City, Nevada, beginning at 5 p.m.

PRESENT:	Dan Flammer	Mayor
	Ron Swirczek	Supervisor, Ward 1
	Tom Fettic	Supervisor, Ward 2
	Marilee Chirila	Supervisor, Ward 3
STAFF PRESENT:	L. H. Hamilton	City Manager
	Alan Glover	Clerk-Recorder
	Mike Rody	Deputy City Manager
	Mary Walker	Finance Director
	Ron Wilson	Purchasing Agent
	Charles P. Cockerill	Chief Deputy District Attorney
	Katherine McLaughlin	Recording Secretary

(S.B.O.S. 9/29/88 Tape 1-0001)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Board Action Request and/or supporting documentation. Staff members present for each Department are listed under that Department's heading. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during the normal business hours.

Mayor Flammer called the meeting to order at 5 p.m. by leading the Pledge of Allegiance. Roll call was taken and a quorum was present although Supervisor Scrivner was absent.

I. DEPUTY CITY MANAGER - Mike Rody **- A-R-DCM-1 ACTION TO JOIN THE NEVADA PUBLIC AGENCY INSURANCE POOL (1-0025) -** Supervisor Swirczek moved that the Board adopt Resolution No. 1988-R-61, A RESOLUTION AUTHORIZING MEMBERSHIP IN THE NEVADA PUBLIC AGENCY INSURANCE POOL and, further, authorize the Mayor to sign the agreement to join the Nevada Public Agency Insurance Pool in an amount not to exceed of $436,505 for the period beginning 10/1/88 through 5/1/90, funding source Insurance Fund. Supervisor Fettic seconded the motion. Funding source is account number 280-745-524-21361 which Supervisor Swirczek directed be included in his motion. Supervisor Fettic continued his second. Motion carried 5-0.

Supervisor Swirczek then moved that the Board appoint the Deputy City Manager as the authorized representative to the Nevada Public Agency Insurance Program and appoint the City Manager as the alternate to that same insurance pool. Supervisor Fettic seconded the motion. Motion carried 5-0.

II. FINANCE DIRECTOR - Mary Walker **- A-R-FIN-1 ACCEPTANCE OF FINANCIAL REPORT FOR QUARTER ENDING JUNE 30, 1988 -** Ms. Walker explained the report had not been completed due to the number of adjustments still outstanding, however, felt the report before the Board basically reflected the City's position. The report would be published on September 30. She then reviewed the report. Through prudent management procedures and personnel changes revenue expenditures had been reduced. This allowed the City to finish the fiscal year with a four percent General Fund reserve. Continued fiscal responsibility was urged in view of the fact that these savings are one-time items. Problems determining the receivables for the water and sewer enterprise accounts were noted. Many of the auditor violations will be solved this year. Supervisor Swirczek moved that the Board accept the fourth quarter financial report for the period ending June 30, 1988. Supervisor Fettic seconded the motion. Motion carried 4-0.

Supervisor Fettic pointed out that some of the savings had been initiated by the Departments Heads and commended them on their cooperation. Ms. Walker explained that the report would be submitted for a national accounting certificate for excellence in accounting. Under this program one Department is singled out for its endeavors. Supervisor Swirczek suggested the Mayor send each Department Head a letter of commendation. Mayor Flammer directed the City Manager to prepare a letter for his signature.

III. PURCHASING AGENT - Ron Wilson **- A-R-PUR-1 AWARD OF CONTRACT 8889-35 AND 36 - IMPROVEMENTS TO THE CARSON CITY AIRPORT - F.A.A. IMPROVEMENT PROJECTS 3-32-004-04 AND 05 (1-0564) -** Discussion ensued on the cost of the project. Consulting Engineering Services Consultant Phil Marshall explained the bids and recommendation. Messrs. Rody and Marshall explained the FAA grants, the City share of the costs, the savings which will be used for other projects, and project phases. Safety measures were outlined. A full-time inspector would be on the project whenever construction occurs.

(1-0767) Mr. Rody explained for Kay Bennett the total of the grants, the bids, the City and FAA shares of the project, and how the funds are audited.

Supervisor Swirczek moved that the Board accept the recommendations of the Purchasing Agent and Project Engineer CES and award captioned projects 8889-35 and 36 for improvements to the Carson City Airport, FAA Projects 3-32-004-04 and 05, to Granite Construction Company, 1900 Glendale Avenue, Sparks, Nevada, as follows: 1.1 Schedule I and II (Contracts 8889-35 and 36 combined) plus additive alternates in the amount of $758,145, source of funding will be the Airport Funds for $65,578 and the balance from FAA Grants. Supervisor Fettic seconded the motion. Discussion ensued between Mr. Marshall and Mr. Rody on the amount of each project. Supervisor Swirczek corrected the motion to be that $65,578 be changed to $47,375 as the amount from the Airport Funds as matching funds. Supervisor Fettic continued his second. Motion was carried 4-0.

Following Mr. Cockerill's request for a second motion, Supervisor Fettic moved to allow the Mayor to sign the notice of award. Supervisor Swirczek seconded the motion. Motion carried 4-0.

IV. OTHER MATTERS (1-0958) - Discussion ensued concerning the State Office of Emergency Management's notification regarding a potential hazard which would be created by a unmanned Soviet nuclear powered satellite returning to earth, its potential breakup over the State of Nevada, and the potential for the general public to come in contact with this nuclear material.

There being no other matters for discussion, Supervisor Fettic moved to adjourn. Supervisor Swirczek seconded the motion. Motion carried 4-0. Mayor Flammer adjourned the meeting at 5:40 p.m.

Minutes of the Special September 29, 1988, Carson City Board of Supervisors meeting

ARE SO APPROVED ON_____December_6__, 1990.

_/s/_____
Marv Teixeira, Mayor

ATTEST:

_/s/_____
Alan Glover, Clerk-Recorder