

A special session of the Carson City Board of Supervisors was held on Tuesday, May 3, 1988, at the Community Center Sierra Room, 851 East Williams Street, Carson City, Nevada, beginning at 6 p.m. This meeting was recessed at 9:45 p.m. and reconvened on Wednesday, May 4, 1988 at 6 p.m. in the same room.

PRESENT:	Dan Flammer	Mayor
	E. M. "Doc" Scrivner	Supervisor, Ward 4
	Ron Swirczek	Supervisor, Ward 1
	Tom Fettic	Supervisor, Ward 2
	Marilee Chirila	Supervisor, Ward 3
STAFF PRESENT:	L. H. Hamilton	City Manager
	Alan Glover	Clerk-Recorder
	Ted P. Thornton	Treasurer
	Gary Kulikowski	Internal Auditor
	Mike Rody	Deputy City Manager
	Mary Walker	Finance Director
	Ron Wilson	Purchasing Agent
	Charles P. Cockerill	Chief Deputy District Attorney
	Tom Kunkle	Golf Course Parks & Recreation Supt. I
	Jeanette Sullivan	Administrative Assistant to the City Manager
	Katherine McLaughlin	Recording Secretary
	(B.O.S. 5/3/88 Tape 1-0001)	

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Board Action Request and/or supporting documentation. Staff members present for each Department are listed under that Department's heading. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during the normal business hours.

Mayor Flammer called the meeting to order at 6 p.m. by explaining the purpose and procedures. Roll call was taken and a quorum was present although neither Supervisor Scrivner nor Supervisor Chirila had arrived. Supervisor Fettic lead the Pledge of Allegiance.

Following discussion of the desire to postpone Public Works' items to the following day, Chief Deputy District Attorney Cockerill requested formal action be taken to do. Supervisor Swirczek moved to continue the Public Works Department and related budget until tomorrow evening at 6 p.m. pursuant to the second page of the Agenda which indicates that should it be necessary any budget accounts not completed will be continued to the following day, Wednesday, May 4, 1988, beginning at 6 p.m. Supervisor Fettic seconded the motion. Motion carried 3-0. (Supervisor Scrivner arrived at this point-- 6:05 p.m.)

PUBLIC HEARING, REVIEW AND DISCUSSION, AND POSSIBLE ACTION CONCERNING THE

**FISCAL YEAR ENDING 1989 FINAL BUDGET FOR THE FOLLOWING GOVERNMENT FUNCTIONS
(1-0065)**

GOLF - City Manager L. H. Hamilton, Golf Parks and Recreation Supt. I Tom Kunkle, and Finance Director Mary Walker - (Supervisor Chirila arrived at this point--6:08 p.m.) Discussion included the problems with the irrigation pump station on Eagle Valley East, the actual and projected revenue figures, number of playable days per year, reduction in overtime, personnel costs, services which would be privatized, potential savings generated by privatization, and the supplemental requests. The Golf Course Advisory Committee had established its priority as the cart paths, restrooms, and sewerline with the pump station being fourth. Staff had included the pump station in the base budget due to the problems created by a brown course and manual watering. The golf course is an enterprise account and as such could increase fees to meet funding requirements. Problems with vandalism were noted and a reward system similar to the Secret Witness Program was suggested.

PARKS AND RECREATION (1-1216) - Director Steve Kastens and Purchasing Agent Ron Wilson - **NORTHGATE** - The proposals for keys to the Xerox machine and to centralize the postal service were explained. **BUILDING MAINTENANCE (1-1685)** - Mr. Kastens introduced his staff members and Parks and Recreation Commissioners Pete Livermore and Robert Pier. Capital outlay and the need for an ongoing preventative repair/maintenance program were explained. **CEMETERY (1-2316)** - The benefits of the crypt program and life of the facility were noted. Considerable discussion ensued on the need to expand the facility.

BREAK: At 8:40 p.m. a ten minute recess was taken. When the meeting reconvened at 8:50 p.m. the entire Board was present constituting a quorum.

(2-0201) The cemetery supplemental requests were detailed. The liability of using a borrowed lowering device was stressed. **PARKS AND RECREATION ADMINISTRATION (2-0381); PARKS (2-0415)** - Irrigation costs were discussed. Comments noted the various groups involved with maintaining and funding the parks, e.g., Youth Sports Association, Fuji Park Horsemen's Association, Little League, etc. The need and Commission's support for a Park Ranger was stressed. The possibility of using the Sheriff's Reserves for this purpose was discussed. It was recommended that this position be added to the ballot question. The other supplemental requests were noted. **PARK BOND CONSTRUCTION (2-1187)** - Discussion included an explanation of the bond uses. Agreements with the various park users included provisions for park maintenance. **RESIDENTIAL CONSTRUCTION TAX (2-1355); FEDERAL GRANT CONSTRUCTION (2-1395); SWIMMING POOL (2-1415); COMMUNITY CENTER (2-1454)** - Revenue sources, the demand for the Board meeting room, needed repairs, lack of demand for the auditorium, the joint use agreement with the School District, rental fees, the need for a Park Department office and to promote the facility were discussed. **RECREATION (2-2205)** - Mr. Kastens compared the City's recreation generated revenue with the fees charged for the surrounding

areas.

There being no other matters for discussion at 9:50 p.m. Mayor Flammer recessed the meeting until 6 p.m. on May 4. When Mayor Flammer reconvened the session at 6 p.m. on Wednesday, May 4, 1988, Supervisors Scrivner and Fetic were present. Supervisors Swirczek and Chirila arrived immediately after roll call. A quorum was present. Staff members present included: City Manager Hamilton; Treasurer Thornton; Internal Auditor Kulikowski; Finance Director Walker; Public Works Director O'Brien; Deputy District Attorney Auer; Administrative Assistant to the City Manager Jeanette Sullivan; Public Works staff members: Bill Barker, Don Davis, and Margaret Robinson; and Recording Secretary McLaughlin. (B.O.S. 5/4/88 Tape 1-0001)

Mayor Flammer explained the budgets which would be considered this evening which had been continued from May 3. The items on the May 4 agenda were rescheduled for May 11 or 16. The review of the Water budget by the Internal Finance Committee was explained and scheduled for May 12 at 4 p.m.

1. REGIONAL TRANSPORTATION COMMISSION (1-0205) - Staffing and statutory regulations on the funding were discussed. **2. ORMSBY SANITARY LANDFILL (1-0375)** - BLM no longer will allow its land to be leased for landfills. The life of the present landfill was noted. **3. VEHICLE SHOP (1-0501)** - The supplemental requests were discussed at length. Discussion indicated the desire to allocate funding for special equipment to maintain any new vehicles at the time the vehicles are purchased. The motor pool program will begin next Monday. The need to establish a replacement program was noted. The program procedures were outlined. The desire to utilize the funds from surplus vehicle auction for vehicle replacement, the number of vehicles needed this year, leasing, and the pros and cons of using police vehicles 24 hours a day were discussed. (Mayor Flammer passed the gavel to Mayor Pro-Tem Scrivner and stepped from the room at 6:45 p.m. He returned at 6:50 p.m. and took back the gavel. A quorum was present the entire time.) Supervisor Swirczek requested that the number of vehicles requiring constant repair be determined and used to begin the vehicle replacement program. The pros and cons of extended warranties were considered. **4. ROAD MAINTENANCE (1-1665)** - Revenue, statutory restrictions on allocations, personnel, funding for personnel, and the street maintenance master plan progress were discussed. **8. TRAFFIC ENGINEER/PARKING ENFORCEMENT (1-2209)** - The meter repair program and staffing were discussed. Supervisor Scrivner suggested the Fire Department take over this program. **9. ENGINEERING (1-2511)** - Supplemental personnel needs and training were discussed. **10. ADMINISTRATION (1-2855)** - The supplemental requests were discussed at length and stressed the need for a Deputy Public Works Director or another professional engineer. **11. EMERGENCY MANAGEMENT (2-0185)** - This account had been transferred from Wastewater. Reasons for this change were discussed. No formal action was taken nor required during the meeting.

There being no other matters for discussion, Supervisor Fetic moved to adjourn. Supervisor Scrivner seconded the motion. Motion carried 5-0.

Mayor Flammer adjourned the meeting at 7:45 p.m.

The Minutes of the Special May 3 and 4, 1988, Board of Supervisors meeting

ARE SO APPROVED ON _____September_20_, 1990.

_____/s/_____
Marv Teixeira, Mayor

ATTEST:

_____/s/_____
Alan Glover, Clerk-Recorder