CARSON CITY BOARD OF SUPERVISORS
Minutes of the April 4, 1988 Agenda Review and Workshop Session
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An Agenda Review and Work Session of the Carson City Board of Supervisors was held on Monday, April 4, 1988, at the Community Center Sierra Room, 851 East Williams Street, Carson City, Nevada, beginning at 4:00 p.m.

PRESENT:	Dan Flammer	Mayor
	Ron Swirczek	Supervisor, Ward 1
	Tom Fettic	Supervisor, Ward 2
	Marilee Chirila	Supervisor, Ward 3
STAFF PRESENT:	L.H. Hamilton	City Manager
	Paul McGrath	Sheriff
	Gary Kulikowski	Internal Auditor
	Walt Sullivan	Community Development Director
	Bernie Sease	Fire Chief
	Steve Kastens	Parks and Recreation Director
	Sally Herman	Librarian
	Bob Auer	Deputy District Attorney
	Eric Toll	Deputy Community Development Director - Planning
	Karen Goddard	Deputy Community Development Director - Building and Safety
	Margaret Robinson	Public Works Administrative Aide
	Katherine McLaughlin	Recording Secretary

(B.O.S. 4/4/87 Tape 1-001 Side A)

NOTE: Unless otherwise indicated, the only discussion held was staff's introductory comments. As noted, no action was taken during this meeting by the Board of Supervisors. Items in caps without identification letters or numbers are ones which were introduced by staff and are on the Final Agenda but not the Tentative Agenda. Changes in numbers occurred when the Final Agenda was prepared. For this reason, some items were discussed in an order different from that indicated on the Tentative Agenda.

Mayor Flammer called the meeting to order at 4 p.m. Roll call was taken and quorum was present although Supervisor Fettic arrived immediately after roll call. Supervisor Scrivner was absent.

V. ITEMS SCHEDULED AT A SPECIFIC TIME

A. HANSEN - STATUS REPORT (INFORMATIONAL ONLY) TAHOE REGIONAL PLANNING AGENCY ACTIVITIES

B. REVIEW & ACTION ON REDEVELOPMENT AUTHORITY AGENCY MATTERS

a. RENEGOTIATED LOAN TERMS
b. RESOLUTION ESTABLISHING TAX INCREMENT FUND
c. SUBMITTAL OF ADMINISTRATIVE EXPENSES

C. REVIEW & ACTION ON RESOLUTIONS SUPPORTING DURA-BOND BEARING COMPANY'S APPLICATION FOR INDUSTRIAL DEVELOPMENT REVENUE BONDS AND PRIVATE ACTIVITY BONDS

VI. PETITIONS AND COMMUNICATIONS

A. REVIEW & ACTION ON LIQUOR & ENTERTAINMENT BOARD MATTERS - AYRES (RETIRED SENIOR VOLUNTEER PROGRAM) - CARNIVAL PERMIT FOR THIRD ANNUAL SPRING FUN FAIR AT MILLS PARK

The need for a fee waiver policy and Federal restrictions on granting a waiver were discussed.

B. REVIEW & ACTION ON CLAIM BY BORGHI

VIII. RESOLUTIONS

A. ASSESSOR - REVIEW & ACTION ON APPLICATION FOR OPEN SPACE USE ASSESSMENT BY FRANK V. INCOPERO

B. TREASURER

1. REVIEW & ACTION ON BUSINESS LICENSE REINSTATEMENTS

2. REFUND TAX MONIES DUE TO STATE OF NEVADA ACQUISITIONS OF PROPERTIES

3. REMOVE TAXES FROM 1987-88 ROLL DUE TO U.S.A. DIVISION OF FOREST SERVICES ACQUIRING PROPERTY

C. INTERNAL AUDITOR - STATUS REPORT (INFORMATION ONLY) - AUDIT REPORT ON PARKS & RECREATION DEPARTMENT

Mr. Kulikowski explained the problems his five-month review had discovered. Mr. Kastens felt that a majority of the problems were due to the high turnover rate encountered due to the use of part-time employees and volunteers. Mr. Hamilton pointed out that Mr. Kastens had been aware of a need to take corrective action and had requested the audit to determine the areas of major concern. A follow-up report would be made within the year.

F. PURCHASING AGENT - REVIEW AND ACTION ON

3. ADVERTISED RFP 8788-76 - CRIMINAL JUSTICE COMPLEX - PROFESSIONAL SERVICES RFP

D. DEPUTY CITY MANAGER

1. REVIEW & ACTION ON SENIOR CITIZENS CENTER FUNDING ABILITY FOR CONSTRUCTION OF A FACILITY

Bonding restrictions were discussed.

2. REVIEW & ACTION ON FUNDING FOR HEATING & AIR CONDITIONING SYSTEM AT THE LIBRARY

3. STATUS REPORT (INFORMATIONAL ONLY) BY WAYNE CARLSON ON

CARSON CITY'S RISK MANAGEMENT PROGRAM

E. LIBRARY DIRECTOR - REVIEW & ACTION ON REQUEST FOR EXTENSION OF LEAVE WITHOUT PAY FOR HELEN HURST (1-001-B)

F. PURCHASING AGENT - REVIEW AND ACTION ON

1. BID 8788-53 - MAINTENANCE OF PITS & SUPPORT SERVICES
2. BID 8788-90 - AMBULANCE CHASSIS/RETROFIT

G. PUBLIC WORKS DIRECTOR

1. REVIEW & ACTION ON CARSON CITY STORM DRAINAGE MASTER PLAN TASK ORDER NO. 3 - EXISTING INFORMATION REVIEW - RESOURCE CONCEPTS, INC.

2. COMPREHENSIVE WATER & WASTEWATER TREATMENT FACILITIES

a. ACCEPTANCE & AUTHORIZATION FOR FINAL PAYMENT & RELEASE OF RETENTION UNDER P-2

b. REVIEW & ACTION ON SOUTHWEST GAS CORP. CONTRACT RELATIVE TO A PIPELINE

3. REVIEW AND ACTION ON DEVELOPMENT AGREEMENT & ORDINANCE FOR SHELL OIL CO. - 1600 N. CARSON ST.

4. REVIEW AND POSSIBLE ACTION ON PROPOSED SETTLEMENT AGREEMENT RELATIVE TO CARSON CITY WASTEWATER TREATMENT PLANT SPILL

5. STATUS REPORT (INFORMATIONAL ONLY) ON SEWER LINE AT EAGLE VALLEY GOLF COURSE

6. REGIONAL TRANSPORTATION COMMISSION - CONSIDER & APPROVE EXPENDITURE FOR SURVEYING & MAPPING OF SALIMAN, HILLVIEW & KOONTZ LANE AREA - MIKE DONOVAN

H. COMMUNITY DEVELOPMENT DEPARTMENT DIRECTOR

1. REVIEW & ACTION ON RESOLUTION ESTABLISHING MAJOR PROJECT REVIEW PROCESS

2. REQUEST FOR DIRECTION CONCERNING MODIFICATIONS OF ZONING CODE RELATIVE TO PROCEDURES FOR VARIANCES & SPECIAL USE PERMITS

Both Mr. Sullivan and Mr. Toll explained reasons for making the changes as it would reduce demands on staff. It was suggested due to the lack of appeals filed. Appeals could still be made which would be heard by the Board. Unless appealed, the Planning Commission recommendations would stand as approved under the Consent Agenda. This would allow the Applicants to begin construction sooner. (During this discussion, Supervisor Fettic and Mayor Flammer left the meeting. A quorum was no longer present -- 5:00 p.m.)

3. PLANNING COMMISSION REFERRALS - REVIEW & ACTION ON DISCUSSION & APPEAL MATTERS

MISC. M-87/88-12 - REVIEW & AMENDMENTS TO CARSON CITY MASTER PLAN ELEMENTS RELATIVE TO OBJECTIVES, RECOMMENDATIONS, & REVISIONS TO LAND USE MAP

a. WILSON - AMEND FROM INDUSTRIAL TO SUBURBAN RESIDENTIAL - 15.9 ACRES E. OF EMPIRE RANCH RD. & N. OF CARSON RIVER (APN 8-371-25) - P.C. APPROVED 6-0-1

b. REVISION OF PARKS & RECREATION ELEMENTS - P.C. APPROVED 6-0-1

IX. ORDINANCES - FIRST READING

A. CHANGE OF LAND USE Z-87/88-4 - WILSON - REZONE PROPERTY FROM GI TO SF1A - 15.9 ACRES E. OF EMPIRE RANCH RD. & N. OF CARSON RIVER (APN 8-371-25) - P.C. APPROVED 6-0-1

B. AN ORDINANCE RELATIVE TO DEVELOPMENT AGREEMENT WITH SHELL OIL CO.

C. AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTER 17.44 (RESIDENTIAL CONSTRUCTION TAX) OF THE CARSON CITY MUNICIPAL CODE TO REFLECT 1987 CHANGES IN STATE LAW, TO DECLARE CARSON CITY AS ONE PARK DISTRICT, AND OTHER MATTERS RELATED THERETO

X. ORDINANCES - SECOND READING

A. BILL #106 - CARSON CITY MUNICIPAL CODE 4.29.040 - MODIFICATIONS RELATIVE TO ALLOWING RECIPROCITY FOR MASSAGE LICENSES

B. BILL #107 - CARSON CITY MUNICIPAL CODE 9.06.086 - MODIFICATIONS RELATIVE TO SALE OF WOOD STOVE/FIREPLACE INSERTS IN CARSON CITY

C. BILL #108 - CARSON CITY MUNICIPAL CODE 2.04.400 - MODIFICATIONS RELATIVE TO CHANGE OF TITLE FROM WATER MANAGER TO WATER ENGINEER

XI. CITY MANAGER RESOLUTIONS, REPORTS, & BOARD DIRECTIVES

A. REVIEW & ACTION ON SELECTION OF REAL ESTATE BROKER RELATIVE TO SALE OF SURPLUS CITY PROPERTY

Discussion pointed out that only one proposal had been received even though 200 requests had been mailed. Mr. Johnson's commission was within the area's normal range.

B. REVIEW & ACTION ON RESOLUTION ESTABLISHING POLICY RELATIVE TO COMMUNICATIONS

XII. BOARD OF SUPERVISORS RESOLUTIONS, REPORTS, & PROCLAMATIONS

MAYOR FLAMMER
SUPERVISOR SWIRCZEK
SUPERVISOR FETTIC
SUPERVISOR CHIRILA - BOARD DISCUSSION AND PUBLIC INPUT CONCERNING SIERRA PACIFIC POWER COMPANY HIGH VOLTAGE TRANSMISSION LINE & POSSIBLE BOARD ACTION
SUPERVISOR SCRIVNER

AN EMERGENCY ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE SECTION 12.01.130 (LIMITATION ON IRRIGATION) CHANGING THE PERIOD FOR LIMITED WATER USAGE TO APRIL 7 THROUGH NOVEMBER 1 FOR 1988 ONLY.

There being no other matters for discussion, Supervisor Swirczek moved to adjourn. Supervisor Chirila seconded the motion. Motion was voted and carried. The meeting was adjourned at 5:08 p.m.

A tape recording of the proceedings is on file in the Clerk-Recorder's Office. This tape is available for review and inspection during normal business hours.

The Minutes of the Carson City Board of Supervisors April 4, 1988, Agenda and Work Session

ARE SO APPROVED ON _____, 1988.

_____
DAN FLAMMER, Mayor

ATTEST:

_____
ALAN GLOVER, Clerk-Recorder