A regular session of the Carson City Board of Supervisors was held on Thursday, June 15, 1989, at the Community Center Sierra Room, 851 East Williams Street, Carson City, Nevada, beginning at 9 a.m.

PRESENT:	Marv Teixeira	Mayor
	Marilee Chirila	Supervisor, Ward 3
	Ron Swirczek	Supervisor, Ward 1
	Tom Fettic	Supervisor, Ward 2
	Kay Bennett	Supervisor, Ward 4
STAFF PRESENT:	L. H. Hamilton	City Manager
	Kit Weaver	Assessor
	Alan Glover	Clerk-Recorder
	Ted P. Thornton	Treasurer
	Pam Case	Automation Services Director
	Bill Lewis	Chief Juvenile Probation Officer
	Vic Freeman	Undersheriff
	Charles P. Cockerill	Chief Deputy District Attorney
	Greg Biggin	Assistant Sheriff
	Katherine McLaughlin	Recording Secretary

(B.O.S. 6/15/89 Tape 1-0001)

Mayor Teixeira called the meeting to order at 9 a.m. Pastor of the First Christian Church Ken Haskins gave the Invocation. Supervisor Bennett lead the Pledge of Allegiance. Roll call was taken and the entire Board was present constituting a quorum.

APPROVAL OF MINUTES - None.

LIQUOR AND ENTERTAINMENT BOARD MATTERS (1-0040)

Mayor Teixeira recessed the Board of Supervisors and immediately reconvened the hearing as the Liquor and Entertainment Board. A quorum was present although Sheriff McGrath was absent.

1. TREASURER

ACTION ON REQUEST FOR RECONSIDERATION OF WAIVER OF ENTERTAINMENT PERMIT FOR THE KIT CARSON RENDEZVOUS - Sanford Rocklin explained his misunderstanding of the denial. He then used Black's Law Dictionary to explain the term "in kind" to support his request for the waiver of the Entertainment Permit fee. He felt that the Rendezvous provided in kind services to the City, therefore, the waiver should be granted. Mr. Thornton explained the policy which would allow waiver of the Entertainment Permit fee which is $200. All other fees had been paid including the Entertainment Permit. The Entertainment Permit fee has been waived for similar organizations in the past. Member Chirila explained the Resolution allowing Entertainment Permit fees to be waived if documented in-kind services are provided and cited examples of fees which had been waived. Discussion ensued on these points with Mr. Rocklin stressing his belief that businesses and service agencies benefited from the funds raised by his association. Discussion included considering a need to modify the Resolution to include economic benefits and the feeling that only RSVP fit the present criteria. Member Chirila noted the donation made by the Tourism Authority to the Rendezvous which she felt had been made in recognition of its ability to attract tourist. Mr. Rocklin then explained that the committee members had provided $2,000 from their own pockets for the affair. Member Fettic moved that the matter of the dialogue with the Kit Carson Rendezvous Committee be continued. Member Bennett seconded the motion. Mr. Cockerill explained that the Resolution would have to be modified before a waiver could be

granted for any other criteria. Chairperson Teixeira requested that a report be made indicating who benefits from the waivers. Member Fettic explained his reasons for continuing the matter. The motion to continue the matter was voted by roll call with the following result: Yes - Swirczek, Fettic, Chirila, Bennett, and Chairperson Teixeira. No - None. Absent - McGrath. Motion carried 5-0-1.

ACTION ON ENTERTAINMENT PERMIT APPLICATION FOR THE CARSON CITY FOURTH OF JULY COMMITTEE INCLUDING REQUEST FOR WAIVER OF FEES (1-0499) - Following Mr. Thornton's introduction, Fourth of July Committee Chairperson Paula Schofield explained the Committee's struggle to stay within its budget and solicitation of donations. Discussion noted that the Committee had received a waiver since sometime in the 1970s. Member Swirczek moved to approve the Entertainment Permit for the Carson City Fourth of July Committee. Member Chirila seconded the motion. Motion was voted by roll call with the following result: Swirczek - Yes; Chirila - Yes; Bennett - Yes; Fettic - Yes; and Chairperson Teixeira - Upon the point of consistency, that the matter needs to be resolved one way or the other - No. Upon clarification of the motion Chairperson Teixeira changed his vote to yes. Motion carried 5-0-1 with Member McGrath being absent.

Member Swirczek, noting the context of the Resolution, moved to deny the waiver of the fees for the Fourth of July Committee based upon the written position adopted by this Board on June 18, 1988. Member Bennett seconded the motion. Motion was voted by roll call with the following result: Swirczek - Yes; Chirila - Yes; Bennett - Yes; Fettic - Yes; and Chairperson Teixeira - No. Motion carried 4-1-1 with Member McGrath being absent.

ACTION ON ENTERTAINMENT PERMIT APPLICATION FOR THE CAPITAL CITY FAIR INCLUDING REQUEST FOR WAIVER OF FEES (1-0616) - Following Mr. Thornton's introduction, Capital City Fair Chairperson Pam Case noted that she had been given a waiver last year and that Parks and Recreation Director Steve Kastens could provide a list of items donated by the Fair. She then noted as an example that a light pole and tower had been donated to Fuji Park and explained the purpose of the Fair as stated in its by-laws. Member Swirczek then moved to approve the Entertainment Permit for the Capital City Fair. Member Fettic seconded the motion. Motion carried 5-0.

Based upon the testimony provided, Member Swirczek then moved that the Board approve the waiver of the Entertainment Permit fee subject to providing the documentation that services were provided to City Departments. Member Fettic seconded the motion and requested that the previous motions be reconsidered. The motion was voted by roll call with the following result: Swirczek - Yes; Fettic - Yes; Chirila - Yes; Bennett - Yes, and Chairperson Teixeira - No due to his desire to be consistent. Motion carried 4-1-1 with Member McGrath being absent.

ACTION ON CARNIVAL APPLICATION FOR THE CAPITAL CITY FAIR (1-0719) - Following Mr. Thornton's introduction which indicated that all of the required documentations had been provided, Ms. Case explained that the carnival representatives were not present and her request that this requirement be waived as the firm had been providing the fair carnival for five years without problems. Member Fettic moved to approve the Carnival Permit for the Capital City Fair for the period July 27 through July 30, 1989. Member Bennett seconded the motion. Clarification noted that the insurance certificate and other documents had been submitted. Motion was voted and carried 5-0.

Chairperson Teixeira directed Mr. Thornton to have the Resolution placed on the next Agenda for discussion and possible action. Member Bennett expressed the feeling that the entire process may need to be revamped and that this may be the time to approach the matter.

There being no other matters for consideration as the Liquor and Entertainment Board, Chairperson Teixeira adjourned the Liquor and Entertainment Board and immediately reconvened the session as the Board of Supervisors. A quorum was present as noted.

CITIZEN COMMENTS (1-0859)- Ms. Case then explained her contact with other events chairpersons and their desire to form a coalition of events with members of the Parks and Recreation Committee as well as the Board of Supervisors to address the Entertainment and Business License fees. Her comments indicated that the Business License Department had been cooperating and attempting to work with them, however, changes were needed.

Ms. Paula Schofield questioned how the Board could compare the Fourth of July events with those put on by the RSVP. She felt that the fireworks made the Fourth of July unique. She supported the desire to change the Resolution and the coalition on business licenses.

Mr. Jeff Williams, a member of the Rendezvous Committee, expressed his feeling that Carson City had the highest business license fee for such events and his willingness to serve on the coalition committee.

AGENDA MODIFICATIONS (1-0968) - Item 14. Deputy City Manager - Status Report on Carson City Welfare Funds - Pulled.

2. ASSESSOR - ACTION ON RESOLUTION RELATIVE TO CORRECTION OF THE 1989-90 TAX ROLL (1-0974) - Assessor Kit Weaver explained the request to correct the adjustments which had been made since the close of the roll. Supervisor Swirczek moved to adopt Resolution No. 1989-R-47, A RESOLUTION TO CORRECT THE 1989-90 PROPERTY TAX ROLL as read into the record by the City Assessor. Supervisor Bennett seconded the motion. Motion was voted and carried 5-0.

3. DISTRICT ATTORNEY - ORDINANCE - FIRST READING - ACTION ON AN ORDINANCE AMENDING SECTION 2.04.400 (PUBLIC OFFICERS) OF THE CARSON CITY MUNICIPAL CODE ADDING THE POSITIONS OF PUBLIC WORKS ENGINEER/R.T.C., WATER MANAGER, PUBLIC WORKS ENGINEER/SEWER OPERATIONS; DELETE WATER ENGINEER; AND TITLE CHANGE OF DEPUTY DIRECTOR OF COMMUNITY DEVELOPMENT: BUILDING AND SAFETY TO BUILDING OFFICIAL; AND TITLE CHANGE OF LIBRARY OPERATIONS ADMINISTRATOR TO DEPUTY DIRECTOR - LIBRARY TO THE LIST OF PUBLIC OFFICERS (1-1049) - Following Mr. Cockerill's explanation of the Ordinance, Supervisor Fettic moved to introduce on first reading Bill No. 114, AN ORDINANCE AMENDING SECTION 2.04.400 (PUBLIC OFFICERS) OF THE CARSON CITY MUNICIPAL CODE ADDING THE POSITIONS OF PUBLIC WORKS ENGINEER/R.T.C., WATER MANAGER AND PUBLIC WORKS ENGINEER/SEWER OPERATION; DELETING WATER ENGINEER; AND TITLE CHANGE OF DEPUTY DIRECTOR OF COMMUNITY DEVELOPMENT: BUILDING AND SAFETY TO BUILDING OFFICIAL; AND TITLE CHANGE OF LIBRARY OPERATIONS ADMINISTRATOR TO DEPUTY DIRECTOR-LIBRARY TO THE LIST OF PUBLIC OFFICERS. Supervisor Swirczek seconded the motion. Motion carried 5-0.

4. SHERIFF

ACTION ON MUTUAL AID AGREEMENT WITH ELKO COUNTY (1-1107) - Undersheriff Vic Freeman explained the agreement, the City's commitment, and the various agencies who would be assisting Elko County. Supervisor Bennett moved to approve the mutual aid agreement with the County of Elko, Nevada, expenses paid for overtime, food, housing, etc., by Elko County. Supervisor Fettic seconded the motion. Motion carried 5-0.

ACTION ON SALARY ADJUSTMENTS FOR COMMUNICATIONS OPERATORS (1-1202) - Undersheriff Freeman introduced Undersheriff Greg Biggin. Undersheriff Biggin distributed a "handout" to the Board. (None to the Clerk.) He then explained the request to upgrade the senior dispatcher, recruit experienced dispatchers at a higher starting salary than presently allowed, and increase the salaries for the other dispatchers. His explanation included funding. Discussion ensued concerning the parity study which the Board had directed be undertaken. Mayor Teixeira felt that until a uniform look is performed for all areas this matter was premature. Undersheriff Freeman explained the

manning problems he was presently having with the communications center to stress the need for immediate action. Discussion ensued on the public safety issues of 911, the dispatchers' duties, including workload and stress levels. Mayor Teixeira questioned why this item had not been made known to the Internal Finance Committee during the budget discussions. Supervisor Chirila expressed her feeling that the issue was not a parity question but rather a public safety question. Finance Director Mary Walker explained that next year's financial impact would be a savings to the City.

Supervisor Fettic then explained that Sheriff McGrath is selling his home through Jim Wilson Realty with whom Supervisor Fettic is associated and that the house was listed through Supervisor Fettic. This was done after consultation with the District Attorney's office and that the District Attorney's office had advised Supervisor Fettic to disclose this matter whenever a request is made to the Board by the Sheriff's Department. He felt that this would not effect his vote in any fashion on any subject. His reasons for making a motion was based upon his experience as a law enforcement officer and an administrator at the Sheriff's Department and in recognition of the importance of the dispatcher's position and how it effects the day to day operations of the Sheriff's Department in the response time in emergency situations. Upon having disclosed this, Supervisor Fettic moved that the Board appoint the three senior dispatchers and that the Sheriff have flexibility with the starting salaries after consultation with the Finance Director, City Manager--at this point Undersheriff Freeman explained the location of the necessary motion. Supervisor Fettic amended the motion to include after consultation with the Personnel Director, Finance Director, and City Manager to have the flexibility to make appointments above ten percent, which is step 25-5. Supervisor Swirczek seconded the motion and reasons for his support of the motion. Motion was voted by roll call with the following result: Bennett - Yes; Fettic - Yes; Chirila - Yes; Swirczek - Yes; and Mayor Teixeira - No based on his feeling that he, although he had done a lot work on behalf of the Sheriff's Department including that for the vehicles, did not like a piecemeal approach to problems and did not like things being elevated from a seventeenth position of priority to number one, he preferred to see things done in an orderly, planned program. Motion carried 4-1.

5. TREASURER (1-1913)

ACTION ON APPROVAL OF REFUNDS AND REMOVAL OF TAXES FROM THE 1988-89 TAX ROLL DUE TO STATE OF NEVADA ACQUISITION OF PROPERTIES - Following Mr. Thornton's explanation of the request, Supervisor Swirczek moved to approve the refund to Charles J. and Beverly A. Conley, Parcel No. 10-141-06, in the amount of $122.48 due to the State of Nevada's acquisition of their property for the Carson City By-Pass Project and moved that the parcel be removed from the tax rolls. Supervisor Fettic seconded the motion. Motion carried unanimously.

ACTION ON REFUND OF 1988-89 REAL PROPERTY TAXES DUE TO STATE OF NEVADA DIVISION OF STATE LANDS ACQUISITION OF PROPERTY (1-1962) - Mr. Thornton explained the request, reasons for not including it with the previous item, locations, and refund amount. Supervisor Bennett moved to approve the refund of partial taxes on APN No. 4-021-11 due to State of Nevada Division of State Lands acquisition, loss of tax revenue in the amount of $1,784.95. Supervisor Fettic seconded the motion. Motion carried 5-0.

REQUEST FOR BOARD DIRECTION ON SALE OF DELINQUENT PROPERTIES WHERE CARSON CITY HAS TAKEN DEEDS (1-2059) - Mr. Thornton explained the delinquencies and statutory requirements to sell the properties in February. Discussion among the Board, Mr. Thornton, and his staff member Merlene Alt ensued on the land values, the amount which the City would receive from the sale, and the procedure. Supervisor Fettic moved to direct the City Treasurer to proceed with the sale under NRS 361.595 for delinquent tax property identified as Assessor Parcel Numbers and amounts as follows: 1-032-20 - $4,740.47; 1-032-21 - $10,222.03; 4-041-01 - $9,487.49; 4-331-14 - $877.93; 4-332-44 - $1,009.98; 4-332-45 - $1,009.98; 4-333-21 - $852.21; 4-334-29 - $852.21; 8-292-05 - $1,269.03; 8-292-06 - $695.53; 8-371-35 - $196.33; 8-541-32 - $6,556.39; 8-541-33 - $177.81; 8-541-34 - $177.81; 8-541-35 - $147.37; and 8-798-22 - $497.57, for a total amount of $38,770.16. Supervisor Chirila corrected APN 8-371-

35 to be $196.35 and Supervisor Fettic amended his motion to contain the correct figure of $196.35. Supervisor Swirczek seconded the motion. Motion carried 5-0.

6. FINANCE DIRECTOR (1-2430)

ACTION ON FISCAL YEAR 1987-88 AUDIT RECOMMENDATIONS CONCERNING RECONCILIATION OF THE GENERAL LEDGER CASH TO THE TREASURER'S CASH BALANCE - Finance Director Mary Walker explained the request to write-off the $8,500 difference between the General Ledger Cash and the Treasurer's Cash balance. Discussion ensued concerning the errors which had been discovered, the period of time involved, possible reasons for the discrepancies, where the funds were being taken to do the write-off, and steps to eliminate a reoccurrence. Supervisor Swirczek moved to direct the Finance Department to write-off the $8,551.84 as read into the record by the Finance Director based on the information presented that there appears to be no evidence of any type of intentional taking of funds but more of patterns indicating bookkeeping or recording errors, secondly, it appears now that a system is in place to eliminate the possibility of encountering this again in the future, and, third, to pursue trying to account for the $8,551.84 would cost the City and the taxpayers more than to write it off and to keep the integrity of the system in place. Supervisor Fettic seconded the motion. Motion carried 5-0.

ACTION ON FINAL CARSON CITY BUDGET AUGMENTATION/REVISION FOR FISCAL YEAR 1988-89 (1-2750) - Ms. Walker explained the augmentation/revisions totalling $146,375. Supervisor Swirczek moved to adopt Resolution No. 1989-R-48, RESOLUTION TO AUGMENT AND AMEND THE 1988-1989 BUDGET OF THE CITY OF CARSON, STATE OF NEVADA, as read into the record by the Finance Director. Supervisor Bennett seconded the motion. Motion carried 5-0.

ACTION ON RESOLUTION CALLING FOR PUBLIC HEARING FOR SHORT-TERM FINANCING (2-0052) - Following Ms. Walker's introduction, Bond Counsellor Jane Stanley explained the corrected Resolution. Discussion noted the bond rates, the purpose of the Resolution, and outlined the procedures. Supervisor Swirczek moved to adopt Resolution No. 1989-R-49, A RESOLUTION CONCERNING FINANCING OF VARIOUS PROJECTS IN CARSON CITY, NEVADA; AUTHORIZING THE PUBLICATION OF A NOTICE OF INTENTION TO AUTHORIZE SHORT-TERM FINANCING UNDER CHAPTER 354 OF THE NEVADA REVISED STATUTES; PROVIDING CERTAIN DETAILS IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE HEREOF with the one correction as read into the record with the Golf Course Improvement Project be changed from $1,650,000 to $1,150,000. Supervisor Fettic seconded the motion. Motion carried 5-0.

ACTION ON RESOLUTION AUTHORIZING REFINANCING OF GOLF COURSE BONDS (2-0142) - Following Ms. Walker's introduction, Ms. Stanley explained the intent to refinance the bonds which would take advantage of the lower interest rates. Supervisor Swirczek moved to adopt Resolution 1989-R-50, and read the entire Resolution into the record, "BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CARSON CITY, NEVADA: Section 1. The City Manager and the City Treasurer are hereby authorized to enter into arrangements for the public sale of the City's General Obligation (Limited Tax) Golf Course Refunding Bonds (the "Refunding Bonds") to refund all or a portion of the City's General Obligation (Limited Tax) Golf Course Bonds, Series December 1, 1985, provided that such refunding results in a debt service savings to the City after the payment of all costs of issuing the Refunding Bonds. The sale of the Refunding Bonds shall be subject to approval by the Board of Supervisors of the final terms of the Refunding Bonds by ordinance.

"Section 2. This resolution expires by its terms on December 31, 1990.

"PASSED, ADOPTED AND APPROVED this June 15, 1989." Supervisor Swirczek seconded the motion. Motion carried 5-0.

7. CHIEF JUVENILE PROBATION OFFICER (2-0209)

ACTION ON 1989-90 FISCAL YEAR REAPPLICATION FOR PROBATION SUBSIDY GRANT - Following Chief Juvenile Probation Officer Bill Lewis' introduction, Supervisor Fettic moved to authorize the Carson City Juvenile Probation Department to receive Federal grant funds during the 1989-90 fiscal year from the Probation Subsidy Grant from the State of Nevada in the amount of $44,340.00. Supervisor Swirczek seconded the motion. Motion carried 5-0.

ACTION ON 1989-90 FISCAL YEAR REAPPLICATION FOR JUVENILE JUSTICE GRANT (2-0229) - Following Mr. Lewis' introduction, Supervisor Fettic moved to authorize Carson City Juvenile Probation Department to receive Federal grant funds during the 1989-90 fiscal year from the Office of Juvenile Justice and Delinquency Prevention. Supervisor Bennett seconded the motion. Motion carried 5-0.

Mayor Teixeira directed Mr. Hamilton to place such items at the beginning of the Agenda.

8. PERSONNEL MANAGER - ACTION ON RESTRUCTURE OF STREETS, SEWER, WATER AND WASTEWATER (2-0249) - Personnel Manager Judie Fisher explained the restructure proposal and emphasized that the request was neither a parity or reclassification. Some of the changes had been authorized in February. Funding is available in the budget.

Water Engineer Dorothy Timian-Palmer and Water Maintenance Foreman Curtis Hortonexpressed support for the restructure, however, questioned whether the Water, Sewer, Wastewater and Street Crewmen duties and worth were comparable. The role of the classification consultant was explained. Mr. O'Brien explained the request and staff's feeling that the crewmen positions were not generic. He felt that staff was requesting reconsideration of the grade level for the Water Crewman when the Consultant does the parity study. Mr. O'Brien supported the restructure.

Supervisor Fettic moved to approve the Wastewater Plant Foreman Grade 33 to Public Works Superintendent Wastewater Grade 35, Sewer Leadman Grade 27 to Public Works Leadman-Sewer Grade 28, and that the appropriate title changes be made, fiscal impact $5,431. Supervisor Bennett seconded. Discussion among the Board and staff indicated that the proposal had been discussed by staff numerous times, however, today's presentation was the first opposition Ms. Fisher had heard. Motion to approve the personnel changes was voted and carried 5-0.

Discussion indicated that this would no effect on the parity study which was to be performed by a consultant.

9. PURCHASING AGENT

ACTION ON CONTRACT 8889-223 - INSURANCE BROKER FOR CARSON CITY - FRANK GUISTI (2-0534) - Purchasing Agent Ron Wilson's introduction explained the modifications to the agreement. Mr. Guisti was present. Mr. Rody explained the balance of the agreement. Mayor Teixeira explained his desire to obtain better coverage for the employees. Mr. Guisti explained the legislative interim study committee and other legislative proposals which may address these concerns. Mr. Rody also explained the efforts being made to address the Mayor's concern. Supervisor Fettic moved to approve and execute the contract with Frank R. Guisti, Jr., as broker of record for group life and medical insurance requirements for the City and that Mr. Guisti will receive a commission of 1.5 percent of the premium equivalent. Supervisor Swirczek seconded the motion. Discussion indicated this was approximately $12,000 and was paid direct by the insurance carrier. Mr. Cockerill commended Mr. Guisti on his comparative analysis given to the employees and the Associations. The motion to approve the contract was voted and carried 5-0.

ACTION ON CONTRACT 8889-89 - ASPHALT, CEMENT, AND CONCRETE (2-0748) - Mr. Wilson explained the contract, terms, and recommendations. Discussion ensued among the Board and Mr. Wilson on the bids, timeframe

to commence work, and how the bid comparisons were made. Due to the Board's desire to have a more complete breakdown on the unit amounts and how the comparisons were made, the matter was continued.

BREAK: At 11 a.m. a ten minute recess was called. When the meeting reconvened at 11:10 a.m. the entire Board was present constituting a quorum.

10. GOLF PRO/MANAGER - ACTION ON AUTHORIZATION TO PROCEED WITH EXPANSION OF THE EAGLE VALLEY GOLF COURSE CLUBHOUSE (2-0946) - Following Mayor Teixeira's introduction, Golf Pro/Manager Tom Duncan explained the funding for the request and the services which would be provided. Clarification noted that the Board would be authorizing a maximum expenditure and Mr. O'Brien's feeling that the figures were in line. Supervisor Fettic moved to approve the expenditure of $18,350 to initiate expansion of the golf course clubhouse for the services listed on the attached letter from John Baker and that $10,000 be approved to be expended in fiscal year 88-89 and the remaining $8,350 to be expended in fiscal year 89-90. (A copy of the referenced letter had not been given to the Clerk prior to the meeting. No documents were given out during the discussion of this item.) Upon Mr. Cockerill's request, Supervisor Fettic amended his motion to include the scope of work to prepare plans and specifications to the Public Works Director suitable for construction bidding purposes; said plans and specifications shall be completed and delivered within 60 days or as otherwise extended or provided; payment requests shall be prepared at the hourly rates as outlined in the attachments A submitted to the Public Works Director. Supervisor Bennett seconded the motion. Motion was voted and carried 5-0.

Mayor Teixeira commended the participations on the project concept and its progress.

9. ACTION ON CONTRACT 8889-90 - CHIP SEAL (2-1197) - Mr. Wilson explained the recommended bid award. Supervisor Swirczek moved to approve the recommendation of the Purchasing Assistant as submitted by the attached documentation regarding Contract 8889-90 and award the contract to the lowest responsive and responsible bidder responding to the "Invitation to Bid" pursuant to NRS Chapters 332, 333, 338, 339, and 624, that being bidder number 2, Eagle Valley Construction, estimated total contract amount $250,000. Supervisor Fettic seconded the motion. Supervisor Swirczek then continued the motion to include unit price for materials in place: Emulsified Asphalt - $200; CRS-2 (contract option) - $200; Processed Aggregate per ton - no bid; and Aggregate (standard) per ton - $50. Supervisor Fettic continued his second. Clarification noted the figures on the bottom of page one were the same. Motion was voted and carried 5-0.

ACTION ON CONTRACT 8889-92 - MAINTENANCE OF PITS AND SUPPORT SERVICES (2-1290) - Mr. Wilson explained the recommendation and the annual average of $20 to $25,000. Supervisor Fettic moved to approve Contract 8889-92 and award the contract to the lowest responsive and responsible company, T. E. Bertagnolli and Associates, at the unit cost for move in of $210; move out of $200; maintenance of pits equipment and operator per hour of $104; and support services equipment and operator per hour $104. Clarification indicated the move out cost was in error. Supervisor Fettic then corrected the motion to reflect that both the move in and move out costs were $210 and continued the motion to include pursuant to Nevada Revised Statutes Chapter 332, 333, 338, 339, and 624. Supervisor Bennett seconded the motion. Mr. Wilson then explained that the bid report was correct and that the bid report was in error. Supervisor Fettic corrected the motion to reflect that the move in price was $210 and move out price was $200. Supervisor Bennett continued her second. Motion carried 5-0.

11. PARKS AND RECREATION (2-1403)

ACTION ON AGREEMENT BETWEEN CARSON CITY AND ORMSBY ASSOCIATION FOR RETARDED CHILDREN RELATIVE TO FUJI PARK - Following Parks and Recreation Director Steve Kastens' explanation of the agreement, the name correction, and term of the lease, Supervisor Swirczek moved to approve the agreement as presented between Carson City and the Ormsby Association for Retarded Citizens. Supervisor Fettic seconded the

motion. Supervisor Swirczek included fiscal impact of $25 per year to the General Fund in his motion. Supervisor Fettic continued his second. Motion carried 5-0.

ACTION ON RESOLUTION ESTABLISHING PETTY CASH FUND FOR LONE MOUNTAIN CEMETERY (2-1529) - Mr. Kastens explained the Resolution and reasons for needing a petty cash fund at the cemetery. Supervisor Swirczek moved to adopt Resolution No. 1989-R-51, A RESOLUTION ESTABLISHING A PETTY CASH ACCOUNT FOR CARSON CITY'S LONE MOUNTAIN CEMETERY. Supervisor Bennett seconded the motion. Supervisor Swirczek noted that the amount of the account was $100. Motion carried 5-0.

PRESENTATION OF CONCEPTUAL DESIGN OF MILLS PARK (2-1608) - Mr. Kastens explained that if the conceptual design is approved, Henry and Clark Architects would prepare the scaled design and specifications which would be put out for bid. His comments noted that the design cost was more than had been allocated in the Park Bond, however, he felt that funding was available from other sources or a reduction in the plans could be made. He also introduced Larry Henry of Henry and Clark and Parks and Recreation Chairperson Pete Livermore. He noted the various groups and associations who had been contacted for input on the design, which was in direct opposition to the Nevada Appeal editorial. Discussion ensued on the conceptual design with Mr. Henry, Mr. Livermore, Mr. Kastens, and the Board including the access/egress routes, picnic areas, events area, landscaping, and the caretaker's quarters. Mr. Henry noted several proposals which may reduce the costs. Supervisor Bennett requested the final plan include maintenance and ongoing costs.

BREAK: A five minute recess was taken at 11:55 a.m. When the meeting reconvened at 12 noon the entire Board was present constituting a quorum.

Discussion continued on the design including landscaping costs and the proposal to have "talking trees". Supervisor Fettic noted that the request was for conceptual approval only and that the final design would be open for public participation. Supervisor Fettic then moved to approve the conceptual design as presented by Henry and Clark Architects for Mills Park. Supervisor Bennett seconded the motion. Motion carried 5-0.

9. ACTION ON CONTRACT 8889-89 - ASPHALT, CEMENT, AND CONCRETE (3-0085) - Mr. Wilson explained the differences in the bids. Supervisor Fettic moved to approve Contract 8889-89 and award the contract to the lowest responsive and responsible bidder that being Eagle Valley Construction pursuant to NRS Chapters 332, 333, 338, 339, and 624, with unit costs of AR4000 Type II delivered per ton $26, received per ton $24; AR4000 Type III delivered per ton $27, received per ton $25; MC800 w/DG delivered per ton $32, received per ton $25; material in place AR4000 Type II per ton $26.95, AR4000 Type III per ton $27.95, MC800 w/DG per ton $34, SS-1 per ton $210, MC70 per ton $250, and MC250 per ton $250. Supervisor Swirczek seconded the motion. Motion carried 5-0.

Mr. Wilson then commended Assistant Purchasing Agent John Iratcabal on his work during Mr. Wilson's illness.

BREAK: At 12:10 p.m. a lunch recess was taken. When the meeting reconvened at 1:30 p.m. Mayor Teixeira was absent although a quorum was present. Mayor Pro-Tem Chirila called the meeting back to order.

12. PUBLIC WORKS DIRECTOR (3-0191)

ACTION ON DAYTON VALLEY OBSERVATION WELLS CONSTRUCTION PROJECT FINAL PAYMENT - PROJECT 1984-004 - Water Engineer Dorothy Timian-Palmer explained the request. Supervisor Swirczek moved to approve final payment of $2,240 to Kimberly Builders for the construction of the Dayton Valley Observation Wells, Project 1988-004, funding source Fund 420. Supervisor Bennett seconded the motion. Motion carried 4-0.

Public Works Director Dan O'Brien explained that State Water Engineers Pete Morros and Hugh Ricci wished to see one year's figures before they would be willing to consider re-evaluating the City's water position.

ACTION ON EXPANSION OF ASH CANYON TREATMENT PLANT CHANGE ORDERS NUMBERS 1 AND 2 (3-0251) - Following Ms. Timian-Palmer's introduction, Design Engineer George Ball explained the Change Orders in depth. Supervisor Swirczek moved to approve Change Order No. 1 to the Ash Canyon Treatment Plant, Contract No. 1986-021, in the amount of $21,218. Supervisor Fettic seconded the motion. Supervisor Swirczek then moved to approve Change Order No. 2 to the Ash Canyon Treatment Plant, Contract No. 1986-021, in the amount of $4,093.38. Supervisor Fettic seconded the motion. Motion carried 4-0. Mr. Ball then noted that the project should be completed before the end of July.

ACTION ON RESOLUTION OF SHENANDOAH HEIGHTS STORM DRAIN SYSTEM AND CONSTRUCTION BUILDOUT (3-0482) - Mr. O'Brien explained the agreement and exhibits. His meeting with Lew Dodgion, Jay and Betty Thurson, and Dan Webster and their support of the agreement was explained. He also explained an agreement which the Board will consider in the future that will carry the runoff closer to the river. (During his explanation, Mayor Teixeira arrived and took the gavel--1:45 p.m. A quorum was present as noted.) Mr. Cockerill then outlined the terms of the agreement including the release of Certificates of Occupancy, title transfer of the ponds, construction of the drainage channel, and financing of the drain system. Mr. O'Brien outlined Pri-Merit's responsibility for completing the development. Clarification noted that the legal description had been completed. Supervisor Swirczek moved to approve the agreement between Carson City, Security Bank, Pri-Merit Bank, and the Bankruptcy Trustees for the Tipples regarding the Shenandoah Heights subdivision. Supervisor Bennett seconded the motion. Motion was voted and carried 5-0.

Discussion noted the agreement was subject to the Bankruptcy Court approval.

13. COMMUNITY DEVELOPMENT DIRECTOR (3-0708)

PROGRESS REPORT ON ECONOMIC DIVERSIFICATION PROGRAM - Following Supervisor Swirczek's introduction, Deputy Community Development Director-Planning Eric Toll outlined the program, growth's increased demand for City services, and related cost. (2-0916) Executive Director of the Carson City Chamber of Commerce Larry Osborne explained the survey which would determine the City's major assets and liabilities. This information will be used to market the City. The Board discussed the benefits of the surveys. Discussion also pointed out the matter would be discussed again on July 6. The Board directed staff to proceed.

PLANNING COMMISSION REFERRALS - ACTION ON CONSENT MATTERS (3-1155)

SPECIAL USE PERMIT U-88/89-16 - CARSON CITY SCHOOL DISTRICT - AMENDMENT TO ALLOW TWO MOBILE CLASSROOMS ON PROPERTY ZONED PUBLIC (P) AT 302 EAST CORBETT STREET (CORBETT ELEMENTARY SCHOLL, APN 2-138-01) - PLANNING COMMISSION APPROVED 7-0-0-0

SPECIAL USE PERMIT U-88/89-21 - HARRY BERLIN - ALLOW A DRY CLEANING PLANT ON PROPERTY ZONED RETAIL COMMERCIAL (RC) AT 2567 NORTH CARSON STREET (NORTHGATE PLAZA, APN 2-061-19) - PLANNING COMMISSION APPROVED 7-0-0-0 - Mr. Hamilton read the items into the record. Supervisor Swirczek moved to approve the Consent Agenda as read into the record by the City Manager. Supervisor Bennett seconded the motion. Motion carried 5-0.

PLANNING COMMISSION REFERRALS - APPEAL AND REVIEW MATTERS (3-1191)

ACTION ON VARIANCE V-88/89-8 - EUGENE J. LEPIRE - VARY FROM REQUIRED MINIMUM FRONT,

SIDE, REAR YARD, AND PARKING SETBACKS ON PROPERTY ZONED GENERAL OFFICE (GO) AT 606 AND 608 PROCTOR STREET (APN 4-238-04 AND 05) - PLANNING COMMISSION DENIED 2-5 - Mr. Sullivan explained the Planning Commission and staff recommendations, the location, and physical hardship created by the three streets. Discussion with the Board ensued on the physical hardship, the original foundation, and Code restrictions on the items which could be considered when granting a variance. Mr. Randall's concerns were answered at the Planning Commission hearing. (2-1525) Project Architect Roger Fulton explained briefly his experience and distributed photographs of the site to the Board. He then explained the project including reasons for using the original foundation. Mr. Sullivan then explained how the three streets created the hardship and reasons for requiring the variance. Supervisor Fettic moved that the Board reverse the findings of the Planning Commission and approve the request for a variance on V-88/89-8 as the irregularity of the property created a hardship to the development of the property and that the variance be subject to the findings and conditions set forth in the staff's report. Supervisor Swirczek seconded the motion. Motion carried 5-0.

ACTION ON SUBDIVISION S-88/89-3 - MSB PROPERTIES (SUNCHASE SUBDIVISION PHASES 3, 4, AND 5) ON PROPERTY ZONED SINGLE FAMILY 6000 (SF6000) LOCATED WEST OF SILVER SAGE DRIVE BETWEEN PAT LANE AND TRAVIS DRIVE (APN 9-121-65 AND 66) - PLANNING COMMISSION APPROVED 6-1 (3-2095) - Mr. Sullivan explained the staff and Planning Commission conditions. Considerable discussion ensued with Developer Jim Bawden on the islands, their removal requirement, and the requirement that Sonoma be extended. He was willing to give the City the "dirt", however, was not willing to make any improvements on it as the street would not benefit his subdivision. He felt that the City staff had failed to do its homework and did not have a traffic study; therefore, he suggested the matter be continued for two months until the "homework" is completed. Mr. O'Brien explained that staff was in the process of completing a street master plan but that it would be nine months before it is completed. The conditions of Phases I and II were also explained. The Board's position on the need for a neighborhood park was emphasized. Supervisor Swirczek moved that the Board continue Z-88/89-3, an application for tentative subdivision map from MSB Properties to develop an 88 lot subdivision known as Sunchase Subdivision Phases 3, 4, and 5 on property zoned single family 6000 located west of Silver Sage Drive between Pat Lane and Travis Drive pending further information on the Sonoma Street requirement and also the consideration of the neighborhood park. Discussion ensued on the deadline for bringing the matter back. (4-0035) Mr. O'Brien explained the traffic study and requested direction on any other information which the Board felt should be included in the evaluation. Mayor Teixeira expressed a feeling that it may be necessary to have a public hearing to determine whether the Master Plan addressed the area's desire to have Sonoma extended. This could be addressed during a special evening meeting. Mr. Bawden expressed a willingness to continue the matter for two months. He then displayed and briefly explained designs of the homes. He also expressed a feeling that it may be necessary to seek a variance if Sonoma is extended. Supervisor Bennett seconded the motion to continue the matter. The motion was voted and carried 5-0.

ACTION ON SUBDIVISION S-88/89-4 - JAMES P. AND CINDY FITZGERALD, JR. (COLORADO COLLECTION SUBDIVISION) - TENTATIVE SUBDIVISION MAP ON PROPERTY ZONED SINGLE FAMILY 6000 (SF6000) LOCATED SOUTH OF COLORADO DRIVE AND NORTH OF LILLY AND ARMORY LANES (APN 9-071-65 and 66) - PLANNING COMMISSION APPROVED 6-1 (4-0162) - Mr. Sullivan explained the tentative map, location, Planning Commission recommendation, and noted the 15 findings and 5 conditions of approval. His introduction noted the site's previous use as a burn dump. To date testing for hazardous material has not found any, however, the State Division of Environmental Protection and the City Health Department will monitor the site development. Jim Fitzgerald expressed his awareness of the dust hazard which could be created and willingness to accept the conditions to reduce this problem. The plan was for 41 homes and a neighborhood park would not be constructed. Supervisor Swirczek moved that the Board of Supervisors uphold the Planning Commission recommendation and approve the tentative subdivision map subject to the supportive findings and conditions of approval regarding Planning Commission reference S-88/89-4, which is the application for Tentative Subdivision Map by James P. and Carol Fitzgerald for 41 single family residential lots on 8.36 acres of property zoned Single Family

6000 located south of Colorado Drive and North of Lilly and Armory Lanes (Colorado Collection). Supervisor Bennett seconded the motion. Motion carried 5-0.

ORDINANCES - FIRST READING - ACTION ON CHANGE OF LAND USE Z-88/89-8 - CARSON CITY - REZONE PROPERTY IN SILVERGATE SUBDIVISION FROM SINGLE FAMILY 6000 (SF6000) TO MULTI-FAMILY DUPLEX-PLANNED UNIT DEVELOPMENT (MFD-PUD) ON PARCELS WEST OF IMPERIAL WAY (APN 2-381-03, 04, 05, 06, 09, 10, 11, 12, AND 77) AND FROM SINGLE FAMILY 6000 (SF6000) TO SINGLE FAMILY 6000-PLANNED UNIT DEVELOPMENT ON PARCELS EAST OF IMPERIAL WAY (APN 2-381-13 THROUGH 17, 20 THROUGH 62, 76, AND 2-382-13 THROUGH 57) - PLANNING COMMISSION APPROVED 7-0 (4-0441) - Mayor Teixeira excused himself from participating on this item and turned the gavel over to Mayor Pro-Tem Chirila. Mr. Sullivan explained the previous zone changes including the staff error which had not been completely, procedurally corrected. The ordinance would complete the procedure. Mayor Pro-Tem Chirila solicited both public and staff comments. None were made. Supervisor Swirczek moved to introduce on first reading Bill No. 115, AN ORDINANCE EFFECTING A CHANGE OF LAND USE ON PARCELS WEST OF IMPERIAL WAY FROM SF6000 TO MFD-PUD AND ON PARCELS EAST OF IMPERIAL WAY FROM SF6000 TO SF6000 PUD. Supervisor Fettic seconded the motion. Motion carried 4-0-1 with Mayor Teixeira abstaining.

Mayor Pro-Tem Chirila returned the gavel to Mayor Teixeira.

16. BOARD OF SUPERVISORS REPORTS, RESOLUTIONS, AND PROCLAMATIONS (4-0539)

SUPERVISOR CHIRILA - REVIEW AND POSSIBLE BOARD DIRECTION REGARDING SIERRA PACIFIC POWER COMPANY'S HIGH VOLTAGE POWER LINE - Due to several letters from several residents, she requested a status report on the route on which Sierra Pacific had ultimately decided. Sierra Pacific had been asked to attend the meeting, however, a representative was not present. Staff discussion noted the application for a route on BLM land. If the Board so directed, staff was willing to send BLM a letter stating the Board's position on this route. Notifications which staff had received were explained. (4-0708) Property owner Dave Nielsen explained how he found out about it, the route, line size, and other information he had gleaned from BLM on the proposed route. BLM had informed his wife that Carson City had endorsed the route, which he felt had not occurred. He suggested that an underground route be used and urged the Board to advise BLM of its stand. Supervisor Chirila directed that the matter be rescheduled for the next Board meeting and that Sierra Pacific be requested to attend and respond to the questions. She felt that the Board's direction on the issue had been to keep the transmission lines out of residential Carson City and off the property lines. She also requested that Sierra Pacific submit a written status report. Mr. Hamilton suggested that as BLM would be the final decision on the route, a representative from BLM should also be present. Mr. Nielsen explained that BLM would be making a decision in either June or July and urged the notification be made posthaste. Supervisor Chirila also requested information on the entire route to the substation in view of concerns she had heard from residents along Clearview.

COMMUNICATIONS FROM EMPLOYEE ASSOCIATIONS (4-1012) - None.

14. CITY MANAGER REPORTS, RESOLUTIONS, AND BOARD DIRECTIVES (4-1026)

ACTION ON ADDENDUM TO AGREEMENT BETWEEN CARSON CITY AND CARSON-TAHOE HOSPITAL RELATIVE TO AMBULANCE SERVICES - Mr. Hamilton explained the agreement to extend the ambulance contract and progress on the report which was being prepared by Jim Paige. Mr. Paige had verbally expressed an interest in recommending a non-profit, private enterprise operate the ambulance. If major changes are made in the operation, it may be possible to remain under the Fire Department. One of the major changes had to be made in the billing area. Mr. Hamilton felt that the report should be ready in about two weeks. Supervisor Swirczek

moved to approve the fourth addendum to the ambulance agreement. Supervisor Fettic seconded the motion. Motion was voted and carried 5-0.

ACTION ON FISCAL YEAR 1988-89 CONTRACT BETWEEN CARSON CITY AND CARSON CITY FIRE FIGHTERS' ASSOCIATION (4-1137) - Mr. Hamilton introduced the item. Mr. Cockerill reviewed the changes in the contract. President of the Fire Fighters' Association Dave Park noted that he had signed the agreement and expressed his concern about the length of time taken to reach an agreement, with which Mayor Teixeira agreed. Supervisor Swirczek moved to approve the fiscal year 1988-89 contract between Carson City and Carson City Fire Fighters' Association. Supervisor Fettic seconded the motion. Motion carried 5-0.

DEPUTY CITY MANAGER

STATUS REPORT ON FEDERALLY AIDED PROJECTS AT THE AIRPORT (4-1275) - Mr. Rody gave the Board and Clerk copies of his status report. FAA is considering funding the noise study which would amount to approximately $100,000 and may not be available until October-November. The planning study has been completed and had been funded by FAA first grant. This project has been completed. The financial arrangements should be completed next week. FAA and City funds for reconstruction of the taxiway and aprons were explained. Construction problems were briefly explained. The Airport Advisory Board had requested a member be included when the checklist is completed on the projects.

(4-1459) Project Engineer Phil Marshall explained the construction problems encountered. the corrective measures, the testing done to find the problem areas prior to construction, and the change orders which the Board will consider at its next meeting. Other construction problems of this nature were explained. The platform constructed over the soft base and water sources including an old well were explained. Supervisor Bennett noted the problems she had had with Mr. Marshall and his crew and complimented him on the work that had been completed. Mr. Marshall then outlined the projects and their fees. Engineering fees were approximately 20 percent of the total project. Reasons for the increase were explained. This was a status report only, therefore, no action was taken.

16. MAYOR TEIXEIRA - REVIEW AND POSSIBLE BOARD ACTION REGARDING PARKING ENFORCEMENT FOR THE HANDICAPPED, PARTICULARLY LENGTH OF TIME (4-2120) - Following Mayor Teixeira's introduction during which he requested an ordinance modification, Mr. O'Brien explained the Statutory requirements for handicapped parking. He agreed to modify the ordinance to match the Statutes.

(4-2235) Commander of the Disabled American Veterans in Carson City and Senior Vice Commander of the Disabled American Veterans, State of Nevada, Bob Newman explained that disabled persons have been ticketed and forced to pay the fines. He agreed with the ordinance modification and requested that the area immediately surrounding the Veterans Memorial Hall be designated handicapped parking spaces. Reasons for the request were outlined. He also noted a statutory amendment which would increase the fine for parking in handicapped spaces to $1,000.

Mr. Cockerill agreed to prepare the ordinance modification. Mr. O'Brien felt that the Governor had signed the bill modifying the fines. Supervisor Bennett moved to bring the existing ordinances into compliance with State law with regard to handicapped parking. Supervisor Swirczek seconded the motion. Motion carried 5-0.

15. <u>DETERMINATION/ANNOUNCEMENT OF FUTURE MEETING DATES AND TIMES (4-2475)</u>

SET PUBLIC HEARING ON 1989-90 FISCAL YEAR BUDGET - RECOMMEND JUNE 21 OR 22, 1989, AT 5:00 P.M. - Discussion ensued among Mr. Hamilton and the Board concerning at date when this meeting should be held. It was scheduled for June 22 at 5:30 p.m.

16. SUPERVISOR BENNETT - REVIEW AND POSSIBLE BOARD DIRECTION RELATIVE TO FIRE FIGHTERS' SURVEY (4-2582) - Due to the length of time since the survey was submitted to the Board, Supervisor Bennett had requested a response which she received on Monday. Due to her feeling that the report should be given to the other Members and their need to review it, she suggested that the matter be continued to the next meeting which should include a closed personnel hearing on the issues. Therefore, no action was taken by the Board.

CITIZEN COMMENTS (4-2658) - None.

16. SUPERVISOR FETTIC (4-2665) - None.

SUPERVISOR SWIRCZEK (4-2675) - Explained the legal restrictions placed on the Board prohibiting the Board Members from discussing the Arrowhead/Golf Course audit report by the Federal EDA investigators, the Board's role in community activities, and his campaign promises. Mr. Cockerill requested a ten minute recess.

BREAK: A ten minute recess was taken at 4:10 p.m. When the meeting reconvened at 4:20 p.m. the entire Board was present, constituting a quorum.

Mr. Cockerill at Supervisor Swirczek's request explained his reasons for feeling the matter should be agendized. Supervisor Swirczek reiterated his comments that he was only giving a report and did now wish or expect a response. Supervisor Swirczek continued his statements concerning reasons for his seeking office and campaign promises. He then explained public comments which he had encountered in the last three-and-one-half weeks concerning himself and his reasons for questioning staff and City activities, seeking a federal investigation, the need for documentation and accountability in making his decisions on issues, the feeling that staff had had one-and-a-half years to respond to the Federal Auditors rather than the 30 days to react and that he had not attempted to "get" individuals as his criticism was always meant to be constructive rather than destructive. He noted that individuals were being supplied information from the report which the Board was required to keep confidential. He then explained a request made to him personally to sign a letter indicating that "everything was okay" before the audit report was made. He felt that this situation was a direct result of interplay created by the closed environment under which the Departments had been operating. He found this gesture to be most inappropriate. He then stated for the record that, "He had not accused any individual of intentional wrong doing. He had never been out to get anyone. I have been and will remain extremely critical of any system that allows sloppy, incomplete or missing documentation. And, again, on this particular project, I am not talking about the good intentions that may have gone along with it, but I am talking about the way that the system provided for the documentation that went along with it, I will continue to ask questions concerning the justification for obtaining public funds and justification for the use of these funds whether it is this project or any other project. I have always stated that this EDA project should have be reviewed and evaluated on its merits." He then requested an agendized item be placed on another meeting where staff could bring to the Board for possible action and discussion a formalized set of policies and procedures with regard to the justification for obtaining and using public funds. He then explained his reasons for feeling that with the new staff members retained during the last two years this problem may not reoccur, however, with the proper policies and procedures it would be a formalized system which would be maintained regardless of staff turnover. This would maintain the momentum created by the Board toward an open, simple, and direct government.

MAYOR TEIXEIRA (5-0192) - Requested staff and the other Board members to provide the District Attorney's office with information on the Code of Ethics and Conflict of Interest Ordinance. He also directed it be placed on the next agenda. Mr. Cockerill noted it was scheduled for July 6.

17. PERSONNEL SESSION (5-0221) - EVALUATION OF THE INTERNAL AUDITOR IN ACCORDANCE WITH NEVADA REVISED STATUTES CHAPTER 241 - Following Mr. Cockerill's explanation of the Statutes on closed sessions, Supervisor Fettic moved to go into closed session pursuant to NRS 241.031.1 on the Internal Auditor.

Supervisor Chirila seconded the motion. Motion carried 5-0. Mayor Teixeira then requested the room be cleared and closed the session.

Following adjournment of the closed session, Mayor Teixeira reconvened the open session. (5-0290) Discussion ensued among the Board and Internal Auditor Gary Kulikowski on his salary, amount of his merit increase, and Mr. Kulikowski's reasons for feeling that an increase was not necessary beyond the four percent cost-of-living and the November five percent merit. It was felt that the increase should be made effective July 1 and could be handled during the budget process. Mr. Kulikowski then requested that he be granted the ability to provide the Mayor with weekly status reports and obtain direction on matters on which the Board would like to have audits or investigations performed. The Board felt that a weekly report to the Mayor was proper, however, monthly status reports should be agendized. The need for confidentiality and conflicts with the Open Meeting Law were noted. Mr. Kulikowski then expressed his feeling that staff was becoming more aware of the policies and procedures and their requirements. Some individuals may have to be forced to change to meet these requirements. Also, more procedures and policies need to be written and adopted. Likewise, Mr. Kulikowski needed some goals and policies for measuring and comparing some areas. He would be issuing a report on the Building Department, specifically the building permitting section, in three to four weeks. The need for a motion was then discussed. **Supervisor Swirczek moved that the Board in evaluating the Internal Auditor Gary Kulikowski go on record as giving him a vote of confidence and incorporating the comments made during the closed personnel session pertaining to his performance into the open session minutes. Supervisor Fettic seconded the motion. Motion carried 5-0.**

The Minutes from the Closed Session are as follows:

"The closed, confidential, personnel session was convened at 4:30 p.m. Board members present were: Mayor Marv Teixeira, Supervisors Marilee Chirila, Ron Swirczek, Tom Fettic, and Kay Bennett, constituting a quorum. Staff members present were: Internal Auditor Gary Kulikowski, Chief Deputy District Attorney Charles P. Cockerill, and Recording Secretary Katherine McLaughlin. (P.B.O.S. 6/15/89 Tape 1-0001)

"Mr. Cockerill reminded the Board of the criteria under which the session could be conducted. Mr. Cockerill gave Mayor Teixeira a report from Finance Director Mary Walker. Mayor Teixeira gave the other Board members and Mr. Kulikowski a copy. (None to the Clerk.) Discussion among the Board, Mr. Kulikowski, and Mr. Cockerill ensued on Mr. Kulikowski's duties and the lack of performance reports. Mr. Kulikowski requested an opportunity to discuss the methodology under which better communications with the Board could be conducted, which Mr. Cockerill advised would have to be done in open session. Each of the Supervisors then gave Mr. Kulikowski a vote of confidence which included examples illustrating his abilities, professional mannerisms, and analytical capabilities. Mr. Kulikowski thanked the Board for its vote of confidence, however, expressed his feeling that improvements could be made in estimating the time needed to submit public reports.

A majority of his work involved daily advice to Department Heads which does not require written reports. He felt that his estimate of time necessary to perform an audit needed to be more accurate, however, stressed his unwillingness to give a report which was incomplete. He had not solicited Ms. Walker's letter and stated that it would not effect his ability to review her Department in the future. There being no other matters for discussion under the criteria as established in the Statute, Mayor Teixeira adjourned the closed session at 4:45 p.m."

Supervisor Fettic then moved to adjourn. Supervisor Swirczek seconded the motion. Motion carried 5-0. Mayor Teixeira adjourned the meeting at 5:05 p.m.

The Minutes of the June 15, 1989, Carson City Board of Supervisors meeting

ARE SO APPROVED ON___September_12____, 1989.

_/s/_____
Marv Teixeira, Mayor

ATTEST:

_/s/_____
Alan Glover, Clerk-Recorder