

Mem # 4-7

**City of Carson City  
Agenda Report**

**Date Submitted:** March 6, 2007

**Agenda Date Requested:** March 15, 2007

**Time Requested:** Consent Agenda

**To:** Mayor and Supervisors

**From:** Linda Ritter, City Manager

**Subject Title:** Action to appoint Gianna Marie Shirk to the Shade Tree Council, term to expire January 1, 2008.

**Staff Summary:** There is one vacant term to be filled on the Shade Tree Council due to a members resignation. The Council has interviewed the applicants and recommends appointment of Gianna Marie Shirk.

**Type of Action Requested:** (check one)  
 Resolution                       Ordinance  
 Formal Action/Motion               Other (Specify)

**Does This Action Require A Business Impact Statement:**       Yes  No

**Recommended Board Action:** I move to approve the recommendation of the Shade Tree Council and appoint Gianna Marie Shirk to fill the term to expire January 1, 2008.

**Explanation for Recommended Board Action:** C.C.M.C. Chapter 2.18.020 provides for seven members of the Shade Tree Council. There is currently 1 position open. Appointment of Gianna Marie Shirk has been recommended by the Shade Tree Council.

**Applicable Statute, Code, Policy, Rule or Regulation:** Carson City Municipal Code, Chapter 2.18.020 and Ordinance 1998-8.

**Fiscal Impact:** None

**Explanation of Impact:**

**Funding Source:**

**Alternatives:**

**Supporting Material:** Written recommendation, roster, C.C.M.C. 2.18.020, Ordinance No.1198-8

**Prepared By:** Rose Gardner, Management Assistant

Reviewed By: *[Signature]*  
(City Manager)  
*Melanie Rubetta*  
(District Attorney)

Date: 3-6-07  
Date: 3-6-07

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**From:** Kathleen King  
**To:** Rose Gardner  
**Date:** 2/26/2007 4:05:30 PM  
**Subject:** Re: Fwd: STC List

Rose,

Below is the STC's motion to recommend Gianna Shirk to the council:

Member Trenoweth moved to recommend Ms. Shirk to the Board of Supervisors as a member of the council. The motion was seconded and carried 4-1.

Please let me know if you need any additional information.

Thanks!  
Kathy

>>> Rose Gardner 02/26/2007 8:52 AM >>>

Good morning Kathy,

Daria sent me the new Shade Tree roster with Gianna's information. Can I get something from you of the actual meeting and motion?

Thanks, Rose

Rose Gardner  
City Manager's Office  
201 N. Carson Street, Suite #2  
(775) 887-2100

>>> Daria Petrenko 2/23/2007 10:12 AM >>>

**CC:** Daria Petrenko

SHADE TREE COUNCIL MEMBERSHIP

<u>MEMBERSHIP</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
Roy Trenoweth 1512 Palo Verde Carson City, NV 89701-4423 887-2116 x 1025(w) 882-5018(h)	Initial Term 10/02 Reappt. 1/03, 1/05, 1/07	1/2009
Terrill Ozawa 2521 Brentwood Dr. Carson City, NV 89701 687-4319(w) 883-8648 (h)	Initial Term 4/04 Reappt. 1/05, 1/07	1/2009
Lee-Ann Keever (Vice Chair) 709 W. Washington St. Carson City, NV 89703 684-4939 (w) 883-3490 (h)	Initial Term 4/03 Reappt. 1/04, 1/06	1/2008
Vacant  Carson City, NV 89703 884-2339 (h)	Partial Term 1/07	1/2008
Carole Brewer 811 Crain Street Carson City, NV 89703 883-3906 (w & h)	Initial Term 1/02 Reappt. 1/03, 1/05, 1/07	1/2009
Rex Harold 4155 Spring Dr. Carson City, NV 89701 883-4558 (h) email- r_harold@sbcglobal.net	Partial Term 11/06	1/2008
Carol Roberts (Chair) 900 Saratoga Way Carson City, NV 89703 885-9474 (h)	Initial Term 1/04 Reappt. 1/06	1/2008

**AUTHORITY:** The Shade Tree Council was established and put in force on 2/25/92. Seven members are interviewed by the Council and the recommendations are sent to the Board of Supervisors. They are to serve 2 year terms.

**MEETINGS:** Meetings held on the 4<sup>th</sup> Thursday of almost every month at 5:30 in the Capitol Conference Room at City Hall.

**PURPOSE:** The Shade Tree Council ordinance establishes policies, regulations and standards necessary to ensure Carson City will realize the benefit provided by its community forest. Some of the provisions of this ordinance are: Establish and maintain tree cover on public lands; maintain public trees in a safe and healthy condition; establish appropriate diversity in tree species; promote conservation of healthy trees.

**TYPICAL DUTIES:** This council advises the Board of Supervisors on all tree related issues involving public, commercial, industrial, business and residential areas. They also do training seminars, Arbor Day events and special tree related projects.

**Liaisons:** Roger Moellendorf, Parks & Recreation.

**Coordinator:** Roger Moellendorf, Parks & Recreation.

Attorney Assignment: Mary-Margaret Madden

District Attorney's Office

887-2070 ext. 1553

e. Make recommendations to the board on acceptance of bequests of real property, equipment and moneys for park and recreation purposes;

f. Review and make recommendations concerning the park and recreation department's budgets; and

g. Review and make recommendations to the board concerning the acceptance and spending of the residential construction tax. (Ord. 1991-56 §5, 1991).

2.16.060 Severability. If any of the provisions of this chapter or the application thereof to any person or circumstances is held invalid, such invalidity shall not impair the other provisions of this chapter. To this end the provisions of this chapter are declared to be severable. (Ord. 1991-56 §6, 1991).

## Chapter 2.18

### SHADE TREE COUNCIL

#### Sections:

- 2.18.010 Creation of shade tree council.
- 2.18.020 Membership and term of office.
- 2.18.030 Meetings and officers.

2.18.010 Creation of shade tree council. 1. There is hereby established the Carson City shade tree council.

2. The council shall consist of seven (7) members appointed by the board of supervisors.

3. The purpose of the shade tree council is to provide the board of supervisors with advice on matters concerning the development, maintenance, management and promotion of a safe, healthy and attractive urban forest in Carson City. The advice provided to the board may include recommendations on management, planning, education, inter-agency cooperation, resource development and other related matters. (Ord. 1993-23 §§1(part), 2, 1993).

2.18.020 Membership and term of office. 1. All members of the council must be qualified electors of Carson City.

2. All members of the council serve two (2) year terms which commence and end on January 1st.

3. Upon recommendation of the shade tree council, the board of supervisors may remove for cause any member of the council for dereliction of duty, nonparticipation, failure to attend more than seventy-five percent (75%) of the regularly scheduled meetings of the council or for any other reason shown to be just cause.

4. All members of the shade tree council serve without compensation. (Ord. 1998-8 §1, 1998: Ord. 1993-23 §§1(part), 3, 1993).

2.18.030 Meetings and officers. 1. A majority of the council constitutes a quorum.

2. The council meets at the call of the chairperson or upon a decision of the majority of the members.

3. At its first regularly scheduled meeting of every calendar year the council shall elect from its membership a chairperson and a vice-chairperson. The chairperson and vice-chairperson hold office for one (1) calendar year or until their successors are determined.

4. The council must hold at least one (1) regularly scheduled meeting per quarter. (Ord. 1993-23 §§1(part), 4, 1993).

## Chapter 2.28

### ELECTION BOARD OFFICERS

#### Sections:

2.28.010 Compensation for election board officers.

2.28.010 Compensation for election board officers. Voting board officers, counting board officers, specially appointed deputy sheriffs and other election board officers shall be paid three dollars and thirty-five cents (\$3.35) for each hour's services that are actually performed during the day of every election conducted in Carson City. (Ord. 1984-8 §1, 1984).

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ORDINANCE NO. 1998-8

BILL NO. 105

AN ORDINANCE AMENDING CCMC 2.18.020 (MEMBERSHIP AND TERM OF OFFICE) ELIMINATING THE REQUIREMENT THAT ONE MEMBER OF THE SHADE TREE COUNCIL BE A MEMBER OF THE CARSON CITY PARKS AND RECREATION COMMISSION AND OTHER MATTERS PROPERLY RELATED THERETO.

Fiscal effect: None

THE BOARD OF SUPERVISORS OF CARSON CITY DO ORDAIN:

SECTION I:

That Section 2.18.020 of the Carson City Municipal Code is hereby amended as follows:

2.18.020 Membership and Term of Office.

1. All members of the council must be qualified electors of Carson City[ and at least one member must be a member of the Parks and Recreation Commission].
2. All members of the council serve two year terms which commence and end on January 1st.
3. Upon recommendation of the shade tree council the board of supervisors may remove for cause any member of the council for dereliction of duty, non participation, failure to attend more than 75% of the regularly scheduled meetings of the council or for any other reason shown to be just cause.
4. All members of the shade tree council serve without compensation.

SECTION II:

That no other provisions of Chapter 2.18 of the Carson City Municipal Code are affected by this ordinance.

PROPOSED this 8th day of January, 1998

PROPOSED by Kay Bennett

PASSED on the      day of     , 1998