

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the February 14, 2007, Meeting

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A regularly scheduled meeting of the Carson Area Metropolitan Planning Organization was held on Wednesday, February 14, 2007, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 5:30 p.m.

PRESENT: Chairperson Richard S. Staub, Vice Chairperson Charles Des Jardins, and Members Shelly Aldean, Russell Carpenter, Mitchell Dion, Larry Hastings, and Dennis Taylor

STAFF PRESENT: Public Works Director Andrew Burnham, Senior Deputy District Attorney Ed Oueilhe, Transportation Program Manager Patrick Pittenger, RTC Engineer Harvey Brotzman, Parks Planner Vern Krahn, and Recording Secretary Katherine McLaughlin (CAMPO 2/14/07 Recording 5:34:41)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Request for Board Action Report and/or supporting documentation. Staff members making the presentation are listed after the Item's heading. Any other individuals who spoke are listed immediately following the staff listing. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

**A. ROLL CALL AND DETERMINATION OF A QUORUM** - Chairperson Staub convened the meeting at 5:35 p.m. Roll call was taken. The entire Board was present, constituting a quorum.

**B. APPROVAL OF MINUTES - JANUARY 10, 2007, REGULAR MEETING (5:35:10)** - Member Aldean moved to approve the Minutes of the Carson Area Metropolitan Planning Organization meeting of January 10, 2007, as presented. Members Taylor and Hastings seconded the motion. Motion carried 7-0.

**C. AGENDA MODIFICATION (5:35:43)** - None.

**D. STAFF PUBLIC SERVICE ANNOUNCEMENTS (5:35:50)** - None.

**E. PUBLIC COMMENT (5:35:54)** - Chairperson Staub expressed CAMPO and RTC's condolences to the Carl Edmonds' family. Mr. Edmonds had been a long-time Carson City resident and Edmonds Drive is named after him.

**F. DISCLOSURES (5:36:40)** - None.

**G. PUBLIC MEETING ITEMS:**

**G-1. ELECTION OF OFFICERS (5:36:55)** - Chairperson Staub explained the statutory requirement mandating that two members of the Board of Supervisors serve on RTC and that one of them serve as the Chair. This requirement is not applicable to CAMPO. He solicited a volunteer to serve as the Chair as he had held the position since his appointment to RTC four years ago. He had offered the RTC

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Chairmanship to Member Aldean. She had agreed to serve as the Chair. Member Hastings indicated that Chairperson Staub had answered his questions regarding the position. He supported having one of the Supervisors serve as the Chair. Both are dedicated, aware of what is going on, and can control a crowd. He supported having either Member Aldean or Staub as the Chair. Chairperson Staub thanked him for his remarks and solicited a nomination for Member Aldean as Chair. Member Hastings "so moved". Members Carpenter and Des Jardins seconded the motion. Member Aldean indicated that she was flattered by the remarks and appreciated the nomination. She was willing to accept the appointment if elected. The motion was voted and carried unanimously. Chairperson Staub indicated that the appointment will be effective at the April meeting as Member Aldean will not be present at the next meeting. No objection to this appointment date was voiced.

Chairperson Staub then solicited nominations for Vice Chair. Member Des Jardins has been the Vice Chair, however, has not had an opportunity to Chair a meeting. He suggested that someone else be appointed as the Vice Chair so that everyone has an opportunity to serve. He indicated that he did not have anything against Member Des Jardins when he made the suggestion. Nominations were solicited. Member Taylor nominated Member Hastings and explained his reasons for making the nomination. Member Dion seconded the nomination. Additional nominations were solicited but none were made. The nomination was voted and carried unanimously. Chairperson Staub congratulated Member Hastings on his appointment. Chairperson Staub indicated that the appointment will be effective in April.

**G-2. UPDATE ON DEVELOPMENT OF CAMPO TRAVEL DEMAND MODEL (5:43:49)**

- Transportation Program Manager Patrick Pittenger - The model's improved data base will include the entire CAMPO area when completed. The consultant/staff has been working with Washoe, Lyon and Douglas Counties, NDOT, and others to create a coordinated, comprehensive model. This will eliminate duplication of efforts. Discussion by the Board indicated that NDOT is looking for alternate routes in Douglas County even though NDOT's consultants' figures do not indicate that one is warranted. NDOT's staff, however, believes that one will be needed at some point in the future due to the problems that will arise when attempting to widen the current roadway in the Minden and Gardnerville areas. Member Taylor hoped that an alternate route will be established by the next meeting. Additional comments were solicited but none were given. No formal action was required or taken.

**G-3. UPDATE ON REVISION OF BICYCLE AND PEDESTRIAN ELEMENTS OF CAMPO REGIONAL TRANSPORTATION PLAN (5:49:01)**

- Transportation Program Manager Patrick Pittenger - The deadline for submitting the plan was December 15. Progress has been made on the plan. A preliminary draft of the plan may be submitted to staff by the end of the month. After staff completes its review, the partners will be invited to submit their comments. The partners include NDOT, Douglas and Lyon Counties.

Mr. Pittenger advised the Board that the FHWA has finally gotten a "replacement" transportation planner. CAMPO's original transportation plan was determined by FHWA to be deficient. He has been in telephone discussions with the FHWA planner regarding it. Staff is working to meet all of the Federal requirements

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in order to obtain the funds awarded to Carson City for pedestrian projects on East Fifth Street and Goni Road. The funds are being held pending approval of the plan by both NDOT and FHWA.

Discussion between Mr. Pittenger and the Board explained the term "UPMP" as being the Unified Path Master Plan and the need to include Carson City, Lyon and Douglas Counties' pathways master plans in it. The UPMP can include any transportation mode desired, however, they must not be for solely recreational purposes. For this reason, an aquatic trail cannot be included unless there is a transportation element included. The Feds also mandate that the plan be fiscally constrained within the proposed timeframe. Therefore, not all of the projects will be included in the plan. Those projects without funding can be located in a visioning chapter of the plan. When funds are available, these projects can be undertaken. Discussion also indicated that at this time connectivity between Carson City and Douglas and Lyon Counties' trail plans have not been provided. The connectivity will be included within the visioning chapter. Additional comments were solicited but none were given. No formal action was required or taken.

**G-4. PROGRESS REPORT ON CAMPO'S ROLE IN OBTAINING FEDERAL TRANSIT ADMINISTRATION (FTA) FUNDS FOR TRANSIT OPERATORS (5:56:15)** - Transportation Program Manager Patrick Pittenger explained that an application(s) for FTA funding for Douglas County for Federal fiscal years 2003-04, 2004-05, and 2005-06 has been submitted in the amount of \$264,000. Funding for Carson City for JAC and Washoe RTC is more than twice that amount. As soon as it is allowed, applications will be submitted for the 2006-07 funds. He thanked Douglas County for its patience and stressed that headway is being made. Member Dion acknowledged that the process has been "a work in progress". Mr. Pittenger's assistance has made it possible. His "tips" have enhanced Douglas County's portion of the application. Mr. Pittenger explained that NDOT had completed the 03 through 05 applications. A meeting has been held with NDOT regarding the 06 figures. They agree with the numbers. The process is now one of a "formality". Additional comments were solicited but none were given. No formal action was required or taken.

**H. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS) - FUTURE AGENDA ITEMS (5:59:48)** - Transportation Program Manager Patrick Pittenger - Discussion indicated that the Board had received a status report regarding NDOT's Highway 395 corridor study several months ago. Mr. Pittenger has arranged for a report on March 14 on the Highway 395 corridor study. Mr. Pittenger also indicated that an amendment to the CAMPO, Board of Supervisors, and RTC's interlocal agreement will be considered at the March meeting. Mr. Pittenger thanked Senior Deputy District Attorney Queilhe for his assistance with this agreement.

Member Taylor explained that the 395 Corridor Study had included an idea for an alternative route around Gardnerville and Minden. It had been suggested that this route be Highway 88. There have been lots of public comments regarding this idea. The public is definitely interested in having an alternate route. He hoped that "solid" alternatives can be suggested due to the public participation in the process. A definite plan has not yet been developed. No additional agenda items were indicated. No formal action was required or taken.

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**I. ADJOURNMENT (6:02:50)** - Member Aldean moved to adjourn. Member Des Jardins seconded the motion. Motion carried 7-0. Chairperson Staub adjourned the meeting at 6:03 p.m.

The Minutes of the February 14, 2007, Carson Area Metropolitan Planning Organization meeting

ARE SO APPROVED ON March 14, 2007.

/s/  
Richard S. Staub, Chairperson