

# CARSON CITY PARKS AND RECREATION COMMISSION

## Minutes of the March 15, 2005 Meeting

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A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, March 15, 2005 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Tom Keeton  
Vice Chairperson Donna DePauw  
Donna Curtis  
John Felesina  
Charlene Herst  
Michael Hoffman  
Pete Livermore  
John McKenna  
Tom Patton

**STAFF:** Linda Ritter, City Manager  
Roger Moellendorf, Parks and Recreation Department Director  
Scott Fahrenbruch, Parks and Recreation Department Director of Operations  
Vern Krahn, Park Planner  
Barbara Singer, Recreation Superintendent  
Joel Dunn, Recreation Supervisor  
Kurt Meyer, Aquatics Facility Supervisor  
Kathleen King, Recording Secretary

**NOTE:** A tape recording of these proceedings is on file in the Clerk-Recorder's Office, and is available for review during regular business hours.

**CALL TO ORDER AND ROLL CALL (1-0007)** - Chairperson Keeton called the meeting to order at 5:34 p.m. Roll was called; a quorum was present. Commissioner McKenna arrived at 5:37 p.m. Vice Chairperson DePauw arrived at 5:53 p.m.

**CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0024)** - None.

**1. ACTION ON APPROVAL OF MINUTES - February 15, 2005 (1-0032)** - Commissioner Livermore moved to approve the minutes. Commissioner Hoffman seconded the motion. Motion carried 7-0.

**2. CHANGES TO THE AGENDA (1-0040)** - None.

**3. AGENDA ITEMS:**

**3-A. DISCUSSION REGARDING THE PROPOSED NEW CARSON CITY RECREATION CENTER AT MILLS PARK (1-0047)** - Mr. Moellendorf emphasized the conceptual nature of the information to be presented. He read prepared remarks into the record and reviewed the staff report. He introduced Brent Tippetts, of Valentiner / Crane Architects, and provided background information on his firm's experience in designing indoor recreation facilities. [Commissioner McKenna arrived at 5:37 p.m.] Mr. Moellendorf narrated a PowerPoint presentation, including discussion of the benefits of recreation.

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Mr. Tippetts provided an overview of the two-day design charette, which included City staff, consultants, and members of the Commission, the purpose of which was to establish goals for the project, identify the issues, evaluate potential sites, establish components for the building program, establish an operational cost model, and justify the planning with the predetermined \$6.2 million project budget. He displayed a map and reviewed potential project sites. Site selection criteria included land cost, property size, development costs, integration of the facility with the community and surrounding areas, central location, future growth potential, site and neighborhood impacts, and reduction of operational expenses.

Mr. Tippetts discussed the shifting concept of recreation and narrated slides depicting recreation facilities and gymnasiums in other communities. [Vice Chairperson DePauw arrived at 5:53 p.m.] He reviewed details such as divider curtains, suspended walking / jogging tracks, climbing walls, exercise studios, and fitness areas. He explained that the facilities are designed to provide the opportunity for entire families to participate in individual areas of interest at the same time. He described seasonal elements such as splash pads, and displayed corresponding slides.

Mr. Tippetts advised that a critical issue discussed during the design charette was whether to have satellite facilities or facilities designed in a campus setting. The end result of the discussion, based upon the project budget and the site selection criteria, was that combining the facility in a campus-style setting at Mills Park in conjunction with the Community Center and the Aquatic Facility would provide a better use. The Mills Park location would also be more economical for development. Mr. Tippetts advised of several issues of consideration with regard to site challenges, including the federal encumbrances on the Mills Park property, parking and the need for additional parking, storm water drainage, impacts to and visual mitigation for Mills Park.

Mr. Tippetts displayed a drawing, and emphasized that the design was conceptual. He advised that all the elements and components can be changed. He discussed the issues of parking and traffic flow, pointed out the opportunity for growth, and advised of considerations over forestation. He noted that the conceptual design would only affect three of the large trees. He pointed out the storm drainage facilities, and advised that they will be affected by development of a facility. He advised of previous plans for relocation of the existing storm drainage facilities which may be funded from another source. He discussed conceptual plans for the area between the Aquatic Facility and the Community Center. He displayed and reviewed conceptual floor plans, and discussed expansion and accommodation of additional recreation components.

Mr. Tippetts reviewed details of the various project delivery systems, including the traditional bid method, the design / build method, and the construction management method. He requested the Commissioners' consideration of the construction management approach, as recommended during the design charette, in order to streamline the process. He reviewed the tentative project time line, including public meetings, approval by the Commission, approval by the Board of Supervisors, selection of consultants, beginning the design process, and completion of construction.

Commissioner McKenna expressed surprise over this agenda item. He expressed the opinion that Mills Park "is the last place [to] put another building;" that it should be kept as "a nice park." He discussed the "major problem" of parking, and suggested that it will only get worse. He anticipates that Roop Street, as a major traffic corridor, will become more and more congested, and noted that Highway 50 East is growing worse. He noted that every school in Carson City has a gymnasium which is well used, and that diversification has been implemented. He expressed the opinion that there will be no way to expand the

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recreation facility, and the preference for locating the facility “someplace other than Mills Park,” with easy access, room for expansion, and sufficient parking.

Commissioner Livermore agreed with the concerns expressed by Commissioner McKenna over inner-city problems. He expressed the hope that the design will include a traffic and parking study, including the means and methods for circulation. He agreed that Roop Street is a main thoroughfare, and doesn't anticipate any reduction in traffic until the freeway is completed. He expressed the opinion that the community will use the recreation facility regardless of its location. He discussed concerns over accommodating parking for community functions and the associated safety issues. Mr. Tippetts advised that the traffic study done by Lumos & Associates analyzed parking. In response to a comment, Mr. Moellendorf advised that the study is in the process of being updated. He agreed that parking and traffic circulation must be considered in light of the possibility of constructing the recreation facility at Mills Park.

Mr. Moellendorf discussed reasons for considering Mills Park, including its proximity to the center of town, the efficiencies of the recreation facility being complimentary to other recreation facilities, particularly with regard to staffing, and the marketing potential of the recreation facility being located in a campus setting in order to avoid “competing against ourselves.” Mr. Moellendorf advised that the cogeneration system at the Aquatic Facility could be expanded to provide heating and utilities to a portion of the recreation facility.

Commissioner Patton provided background information on his service as a Commissioner since January 2004, and his urging that the Commission and the Parks and Recreation Department consider including racquetball as part of the new recreation facility. He thanked the members of the Carson City Racquetball Association for their attendance. He expressed concern over any preliminary design which does not include racquetball. He expressed concern over the process, and the importance of ensuring that all public input is received prior to moving forward. He expressed the opinion that “the cart is before the horse.” He suggested no further design should be considered until extensive data gathering, through public meetings and measuring the user groups, is done. In response to a comment, Mr. Moellendorf advised that an open invitation was extended to the Commissioners to participate in the design charette. Three Commissioners participated, Chairperson Keeton and Commissioners Curtis and Felesina. Mr. Moellendorf explained that the design charette was a working meeting which included City staff and Commissioners to consider details of the recreation facility and to assess potential sites. He further explained that “charette” is a French term which references a design / brainstorming process, converting ideas to paper, with the end result being a resolution to the original question presented.

Commissioner Curtis advised of having participated in the charette, and that two other locations were considered. She expressed support for a walking / jogging track, and discussed concerns over the amount of space being proposed for basketball courts. She acknowledged tennis players in the audience, and anticipated public input on various recreational interests. She looked forward to additional public meetings.

In response to a question, Mr. Tippetts advised that square footage of the proposed facility was a major component in determining the Mills Park recommendation, both from a cost and an operational standpoint. Consideration was given to “building the most and operating the least.” Given the existing facilities at Mills Park, the possibility of extending utilities, and staffing considerations, Mr. Tippetts advised that 37,000 total square feet was the total area to be considered.

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Commissioner Felesina advised of also having participated in the charette, and provided background information on the evaluation of fifteen potential sites. The Mills Park location was rated the highest by all the charette participants. Commissioner Felesina advised that two other potential locations were Centennial Park and the corner of Edmonds Drive and Fifth Street. He acknowledged that the Mills Park location is not perfect, and noted that a final decision has not yet been made. He suggested that staff, Commission, and public input will assist in making the right decision.

Commissioner Hoffman expressed understanding for the concept of a combined-use facility and for the process. He advised of not having participated in the charette, but commented that staff has always been open with regard to the planning process. He expressed concern with regard to the Mills Park location because of the likelihood of having to trade green space for parking. He suggested that events such as the Carson City Rendezvous or those sponsored by the RSVP may be affected. Mr. Moellendorf agreed that the biggest challenge in considering the Mills Park location is parking and circulation. He further agreed that Mills Park is not the perfect site, but advised that staff and the consultants are very sensitive to preserving as much green space as possible. He suggested that additional parking would serve special events as well as the recreation facility.

Commissioner Livermore inquired as to whether the preliminary design removes the two existing tennis courts, and whether they will be replaced. Mr. Moellendorf expressed the opinion that eliminating the tennis courts and not replacing them somewhere within the City would be irresponsible. In response to a further question, Mr. Moellendorf explained that a number of projects were itemized in the Quality of Life initiative. There remain several projects on the list which have yet to be completed. The City recently bonded for \$5.6 million, and approximately \$2.3 million was carried over from past funding. This provides a total of \$7.9 million to complete the remaining projects. Mr. Moellendorf advised that staff recently prioritized the projects and assigned dollar figures and budgets. Consensus of the staff was that, of the \$7.9 million, approximately \$6.2 million could be allocated toward the recreation facility.

Commissioner Curtis expressed support for the Mills Park location because of the existing Community Center already being used to capacity. She suggested considering, through the master planning process, where the most growth is likely to occur and determining locations for a second facility which will most likely be needed within the next 10-20 years. Chairperson Keeton opened the meeting to public comment.

(1-2832) David Ruf, of Greenhouse Garden Center, advised of having been a sports enthusiast and an active member of the community for a number of years. He suggested considering a sports facility which would include indoor soccer, handball, volleyball, squash, racquetball, wallyball, basketball, tennis, and in-line hockey. He further suggested considering the 80,000 square foot building which previously housed the Super K-Mart store in a public / private partnership with the City. He advised of having measured the building, and expressed the opinion that it would accommodate most of the height requirements for the activities he previously listed. He described the building and its facilities, and advised of having spoken with restaurateurs who would be willing to move into the space previously occupied by Little Caesar's to offset some of the cost. He noted that parking is quite adequate, and advised that a traffic circulation study had been completed. He advised that approximately \$7 million would be needed to equip the facility, and that the cost of the building was listed at \$7 million. He suggested that fees could be charged to adequately cover the costs, and that the facility would have the potential to make Carson City a destination center for the entire area. Mr. Ruf explained that a public / private partnership with the City would help with the insurance requirements, which he described. He discussed the vision to make the recreation

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facility a family destination, and that the Community Center and the Aquatic Facility could be satellites. Chairperson Keeton expressed appreciation for Mr. Ruf's proposal. In response to a question, Mr. Ruf described how the facility would accommodate indoor soccer. In response to a further question, he advised of having looked at the property with two different realtors, and that the property is now owned by Verizon.

(1-3254) Don Conway, representing the Carson City Racquetball Association, expressed appreciation and endorsement for Mr. Ruf's proposal. He referenced Mr. Tippett's presentation which referred several times to youth and children. He expressed concern for children, but noted that the taxpayers "promote this kind of activity." He expressed support for racquetball, and suggested that approximately 6-10 courts will be needed.

(1-3326) David Smith expressed support for racquetball courts to be included in the new facility, and disappointment that "racquetball ... is only an afterthought in the proposed design submitted." He discussed his efforts at getting racquetball included in new fitness facilities once 24-Hour Fitness closed. He noted that the basketball and tennis players have facilities; the racquetball players have none. He suggested that six courts would be a minimum to meet the racquetball players' needs. He advised that six racquetball courts would almost fit into the dimensions required for one basketball court; eight racquetball courts would fit into the dimensions required for one tennis court. He strongly urged the Commission to request staff to include at least six racquetball courts in the first phase of the design. He responded to questions regarding the amount of time necessary to complete a racquetball game. He discussed the difficulty in reserving a court once 24-Hour Fitness reduced the number of racquetball courts to four. In response to a question, Mr. Smith advised that the height of a racquetball court is 20' and the flooring is typically hard wood. He advised that the courts can be made with removable walls to accommodate multiple uses.

(2-0001) Ann Tisue advised of having moved to the area because of racquetball, and that she is planning to leave the area for the same reason. She discussed the benefits of racquetball, including that it is a family-oriented activity. She expressed concern that some of the elements proposed for the recreation facility will create competition with private businesses. She expressed the opinion that racquetball facilities "will pull people into the area" and will be heavily used by the community. She discussed the dynamics of wallyball.

(2-0106) Sharon Field expressed concern over the parking problems at Mills Park and the Community Center, particularly during special events. She expressed opposition to the Mills Park location unless the parking situation is improved.

Commissioner Livermore discussed bond issues for parks and recreation over the years, and suggested that another bond question may be necessary. He expressed appreciation for the number of citizens in attendance at the meeting. He explained that City staff is required to work within the parameters of available funding. Mr. Moellendorf advised that staff had originally considered a recreation facility which would cost \$10 to \$12 million.

(2-0267) Roger Block advised of having lived in Carson City for 21 years, and that he serves as a Carson Tennis Club Board Member. He expressed appreciation for Dave Ruf's idea, and discussed the benefits of using the old K-Mart building. He advised that the U.S. Tennis Association "likes to have 35' ceilings," but suggested there may be alternative rules. He expressed the opinion that the location and the available

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parking “makes a lot of sense,” and that a recreation facility at this location “would do a lot more for this community because of the square footage” available. He expressed support for requesting staff to consider the old K-Mart building.

(2-0386) Jeff Mullins, an employee of Southwest Gas and a 31-year resident of Carson City, advised that this was his first community-related meeting, and that the lack of racquetball in the community was the reason for his attendance. He discussed his experience as an avid racquetball player since his high school years. He advised of 4-6 people at Southwest Gas, who “have been dying for racquetball to come back to Carson.” (2-0584) Mr. Mullins expressed support for Mr. Ruf’s proposal to utilize the old K-Mart building.

Commissioner Patton advised that racquetball is not his only interest. He has also played adult softball and volleyball, and occasionally golfs. He provided background information on his efforts at organizing the racquetball players, and advised of having personally contacted approximately 100 racquetball players. Of the 126 people for whom he had addresses and phone numbers, 78 are Carson City residents, 34 are Gardnerville residents, 6 are Reno residents, 5 are Lake Tahoe residents, 2 are Dayton residents, and 1 is a Washoe Valley resident. Commissioner Patton advised that “people from all over the area came to Capitol Courts and 24-Hour Fitness.” He stated that the same thing would happen if Carson City builds racquetball courts. He advised that, at the “end of 24-Hour Fitness’ career, ... we were down to five courts” which were used non-stop. In response to an earlier question, he advised that a typical game lasts approximately 15 to 20 minutes. The courts were “booked solid” mornings and week nights. Commissioner Patton advised that tournaments are not possible without at least six courts. He stated that the community would not be adequately served with less than six racquetball courts. He reiterated his interest in other activities, and discussed his participation in construction of a U.S. Forest Service-designed kiosk at a trailhead near the Waterfall Fire burn area. He advised that he will continue to facilitate the Carson City Racquetball Association.

(2-0585) George Steiner, a Carson City businessman and 13-year resident, advised of having moved to Carson City following a vacation visit. He joined Capitol Courts prior to relocating, and advised that he travels to Reno four times a week to play racquetball. In response to a question, he advised there are six courts in Reno which are kept very busy. Two of the courts are convertible to accommodate squash. In response to a further question, he advised of two other racquetball facilities in Reno.

(2-0673) Cathy Atchian advised of having been contacted by Commissioner Patton, and expressed support for including racquetball courts in the new recreation facility. She provided background information on her experience playing racquetball as a young mother in a group of other young mothers during the day. She advised of having played racquetball at Capitol Courts “until they closed the doors.” She expressed support for Mr. Ruf’s proposal, and discussed the need to accommodate basketball and other recreational activities. She reiterated the request for the Commission to consider including racquetball courts.

(2-0727) In response to an earlier question, Jim Manning reviewed the locations of racquetball facilities in Reno. He advised that the facilities “are growing with the population.” He further advised of having been a racquetball player since 1988, and of having lived in Carson City for approximately 37 years. He acknowledged the community’s needs for basketball, soccer, and other recreation facilities. He advised that he played racquetball at Capitol Courts during his lunch hour, and discussed the importance of having racquetball facilities in the community rather than having to drive out of town. He discussed the benefits of playing racquetball, and requested the Commissioners’ consideration of including racquetball facilities

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in phase 1 of the recreation facility. He responded to questions regarding public and private racquetball facilities in Reno. In response to a question, Commissioner Patton and Mr. Manning discussed fees at the various facilities in Reno. Mr. Manning expressed the opinion that people will use the recreation facility regardless of where it is constructed.

(2-0936) Mike Goddard advised that he is an employee of MBI, and expressed support for including racquetball courts in the recreation facility. He discussed the benefits of playing racquetball. He advised that he has driven to south Reno to play racquetball for the last six years, and discussed the economic benefit of having facilities available in Carson City.

(2-1107) In response to an earlier question, Cat Bodenauer, a member of the Carson Tennis Club, advised that the Reno Hilton had five indoor, public tennis courts which were closed approximately four years ago. She further advised that people came from Fernley, Truckee, Gardnerville, Lake Tahoe, and Carson City to play there. She expressed appreciation for the tennis courts in Carson City and for the relationship between the Carson Tennis Club and the Parks and Recreation Department. She expressed support for indoor tennis courts. She discussed the membership and court fees at the Reno Hilton.

(2-1188) James Parker described wallyball, which is played on racquetball courts, and expressed support for including racquetball courts in the recreation facility.

(2-1239) Jon Nowlin expressed support for designing the recreation center as a multiple-use facility. He discussed the synergism of a multiple-use facility, and described a visit to such a facility in Colorado Springs. He advised that having multiple activities in one location "is a real draw," and advocated serious consideration of as many facilities as possible in the same location. He expressed understanding for the parking and traffic circulation issues at Mills Park, but suggested that subsidizing Question #18 funds with additional bonding could solve the problem. He acknowledged that "starting over from scratch" is not possible, but noted the opportunity to meet the diverse interests brought forward during this meeting, putting as many as possible into one facility.

Mr. Moellendorf advised that operational efficiency is a major consideration which will net a large savings for the City over the long term. He encouraged the Commissioners to keep this in mind as this project proceeds. Commissioner Livermore expressed appreciation for Mr. Moellendorf's comments. He commented that Carson City is dynamic, and that the recreation facility most likely needs to be larger in square footage to accommodate the needs of the community. He expressed appreciation for the public input received early in the process.

Commissioner McKenna referred to Mr. Moellendorf's comments regarding operational efficiencies, and suggested that these are management and design considerations. He expressed opposition to "paving [Mills] Park that has been here longer than any of us." He requested that Mills Park be removed from consideration, and suggested that the same operational efficiencies could be accomplished by constructing the recreation facility at Centennial Park.

Commissioner Patton expressed appreciation for the number of citizens who attended the meeting. He urged the Commissioners and Parks staff to "rethink and give serious consideration to racquetball." He commented that including racquetball "as a second thought" by adding two courts "will totally underserve" the community. He discussed user fees, and the age ranges of racquetball players. He advised that

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racquetball is a family-oriented game, and that racquetball tournaments would bring an economic benefit to the City. He expressed appreciation for consideration of the racquetball courts, and reiterated that two courts will not adequately serve the community.

Mr. Moellendorf advised that Parks staff and the consultant are not anti-racquetball, nor was racquetball intentionally left out of the conceptual design. He noted the need to recover 50% of the costs, and agreed that racquetball would present an opportunity to charge user fees. He further noted the fixed budget, the earlier discussion of an additional bond, and advised that more funding would provide the opportunity for more recreation amenities. Commissioner Patton suggested "finding the money." He listed the various facilities available for skateboarding, in-line hockey, anglers, tennis, baseball, softball, model airplanes, basketball, volleyball, archery, shooting, swimming, biking, hiking, walking, soccer, golf, etc. He estimated the cost of each racquetball court at \$50,000, and expressed the opinion that revenues will return the cost. He noted that the City "has a ton" of fitness facilities provided by the private sector, and suggested that careful consideration should be given to whether to include fitness facilities. Commissioner Livermore discussed the possibility of publishing a RFP or a RFQ to determine whether the recreation facility will be a "good profit center." He agreed with discussing the possibility of other revenue sources.

In response to a question, Mr. Tippetts advised that six racquetball courts would fit in half a gymnasium and estimated that the cost would be comparable to constructing a gymnasium. Mr. Moellendorf expressed concern over the conversation devolving into "us against them" or that one type of recreation has a higher value than another. He suggested identifying the community's recreation needs, and that the Commission seemed to be supportive of staff identifying additional funding sources.

In response to a question, Mr. Tippetts advised that the gymnasium flooring is anticipated to be cushioned maple, which is preferred for basketball and volleyball. Indoor soccer and tennis would require a multi-purpose activity court which is a different flooring surface. In response to a question, Mr. Moellendorf advised that the \$6.2 million figure is "2006 money." He responded to additional questions regarding the City's liability responsibilities for a climbing wall. He advised that most recreation centers with climbing walls have climbing instructors, who are on duty when the wall is open. Many facilities also offer a climbing wall certification process.

Mr. Tippetts observed that there were no negative comments about recreation. He cautioned the Commissioners about getting "lost in the minutia," and encouraged them to work within the parameters and as a team with staff and the consultant. He suggested that this meeting indicated the need for more dialogue. Chairperson Keeton requested the Commissioners and staff to think as much multi-use as possible without degrading the purpose of the recreation elements. He noted the comments received throughout the evening, and commented he was intrigued by the suggestion of roll-out turf. He suggested that the Commission "has a lot of thinking to do." He emphasized the importance of "not setting anything in concrete," and "staying efficient enough to make changes as we go along."

Mr. Moellendorf advised that staff is considering hosting public meetings during the last week in April and the first week in May. As soon as the dates are determined, the Commissioners will be invited to attend. Chairperson Keeton suggested doing everything possible to publish the public meeting dates in the local newspapers.

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Commissioner Patton expressed concern that the design will become more “gelled” as the conceptual process moves forward. In response to a question, Mr. Moellendorf advised that consideration needs to be given to the size of the building based on the existing budget, the public meeting schedule needs to be determined, and additional meetings need to be scheduled with the consultant. Staff and the consultant will take the input received at this meeting, and determine how it fits with plans for the future. Commissioner Patton expressed appreciation for the Commissioners’ and staff’s willingness to listen to the public comment.

Discussion took place with regard to the definition of gymnasium. Commissioner Curtis expressed the hope that the survey responses will be used in this process. In response to a question, Mr. Tippetts suggested “stepping back.” The intent of presenting the conceptual drawings was to “show what could happen.” He suggested programming in the various uses and expressed the opinion that “it will come down to a priorities list or we go for more money.” Commissioner Patton noted that the definitions of gymnasium and recreation center are nearly synonymous. He recalled a previous debate, that a determination was made to follow the principles of Question #18 and, at the same time, accurately determine current public needs and desires.

Commissioner Felesina discussed the importance of constructing a facility in a location where it can be expanded. Mr. Moellendorf suggested keeping in mind that an additional facility may be needed. Commissioner Livermore noted that the public had indicated recreation needs to be considered. The location of the recreation facility and how to fund it is a decision the community “gets to make at one time.” He agreed that future expansion must be considered.

Mr. Moellendorf commented that the discussion had been healthy, and that the community obviously cares about recreation. He noted that the City has provided excellent recreational amenities for the residents, and expressed the opinion that this will carry on into the future. He advised that staff and the consultant have much to review and consider.

#### **4. NON-ACTION ITEMS:**

**STATUS REPORT ON QUESTION #18, RESIDENTIAL CONSTRUCTION TAX, AND CAPITAL IMPROVEMENT PROJECTS (2-2948)** - [Chairperson Keeton recessed the meeting at 8:25 p.m. and reconvened at 8:32 p.m. Commissioner McKenna had left the meeting; a quorum was still present.] (2-3217) Mr. Krahn reported that grading and drainage plans for Ronald D. Wilson Memorial Park were submitted to Development Services last week. A building permit application has been submitted, a contractor will be hired, and Mr. Krahn anticipates that drainage improvements and pipe installation will begin at the end of April. He advised that the play equipment will most likely be installed later in the fall. He expressed appreciation for Mr. Fahrenbruch’s concern over the nesting quail.

**STATUS REPORT ON UPDATE OF THE PARKS, RECREATION, AND TRAILS ELEMENT TO THE MASTER PLAN (2-3340)** - Mr. Krahn provided background information on the citywide survey. He advised that the survey had been submitted to Gus Hill, of UNR, who will convert the survey questions into a format suitable for scanning. He anticipates that the survey will be submitted in final form sometime this week. In response to a question, Mr. Krahn advised that the survey responses are

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requested to be submitted within ten days of receipt. Follow-up post cards will be mailed within a week to those who have not yet turned in a completed survey. In response to a question, Mr. Krahn agreed to provide a final version of the survey to the Commissioners once it is available.

**STATUS REPORT ON STATEWIDE BALLOT QUESTION #1 PROGRAM, GRANT APPLICATIONS, AND PROJECTS - None.**

**STATUS REPORTS AND COMMENTS FROM STAFF (2-3013)** - Mr. Moellendorf reviewed the FYI items included in the agenda materials. (2-3121) Mr. Moellendorf reviewed corrections to the final CIP List. (2-3630) Mr. Moellendorf advised of a group, calling themselves the Carson City Raceway, which will be renting the Fuji Park arena for nine events beginning March 26<sup>th</sup>. He further advised there may be newspaper coverage and publicity flyers around town. He described the events, which will mostly take place on Saturdays, as races designed for go carts and mini motorcycles. He advised that the group will be required to rent the facility, maintain it, and restore it to its original condition. In response to a question, he advised that the events will take place inside the rodeo arena. He responded to additional questions regarding liability insurance. (3-0072) In response to a question, Mr. Fahrenbruch provided a status report on the Ed Moran Memorial Tree Planting. He is awaiting a return phone call from Mr. Moran's daughter to discuss possible dates.

**STATUS REPORTS AND COMMENTS FROM COMMISSIONERS (2-3073)** - Commissioner Hoffman advised of a public meeting scheduled for March 22<sup>nd</sup> at Fuji Park regarding the southern bypass.

**FUTURE AGENDA ITEMS FROM COMMISSIONERS (3-0122)** - Vice Chairperson DePauw requested staff to agendize discussion regarding the possibility of installing shade structures for the recreation facilities which don't have mature trees. Commissioner Livermore advised of a request from the High Sierra Radio Control Club to discuss utilizing property to the east of the model airplane club.

**FUTURE AGENDA ITEMS FROM STAFF (3-0233)** - Mr. Moellendorf advised that staff will agendize a presentation of the Carson-Tahoe Regional Medical Center detention basin park. Additionally, presentation of a development proposed for the Race Track Road special plan area will be agendized. In response to a question, Mr. Krahn provided details on the NDOT tour tentatively scheduled for April 15<sup>th</sup>. Mr. Moellendorf acknowledged that the public meetings for Silver Oak park are in the process of being scheduled.

**5. ACTION ON ADJOURNMENT (3-0510)** - Commissioner Hoffman moved to adjourn the meeting at 9:00 p.m. Commissioner Livermore seconded the motion. Motion carried 8-0.

The Minutes of the March 15, 2005 meeting of the Carson City Parks and Recreation Commission are so approved this 17<sup>th</sup> day of May, 2005.

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THOMAS N. KEETON, Chair