CARSON CITY SHADE TREE COUNCIL Minutes of the March 6, 2006 Meeting Page 1

A meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Monday, March 6, 2006 in the City Hall Executive Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Vice Chairperson Lee-Ann Keever

Terrill Ozawa Roy Trenoweth Clint Wertz

NOTE: A tape recording of these proceedings is available for review, in the Clerk-Recorder's Office, during regular business hours.

CALL TO ORDER AND ROLL CALL (1-0012) - Vice Chairperson Keever called the meeting to order at 5:35 p.m. Roll was called; a quorum was present. Chairperson Roberts and Members Brewer and Moline were absent.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0024) - None.

- **1. ACTION ON APPROVAL OF MINUTES January 26, 2006** (1-0027) Member Ozawa moved to approve the minutes. Member Trenoweth seconded the motion. Motion carried 4-0.
- 2. CHANGES TO THE AGENDA (1-0035) None.
- 3. AGENDA ITEMS:

3-A. ACTION REGARDING DEVELOPMENT OF A WORK PLAN FOR THE BOARD OF SUPERVISORS, INCLUDING FUTURE PLANNING GOALS AND PROJECTS FOR THE SHADE TREE COUNCIL (1-0037) - Member Trenoweth reviewed the agenda materials pertinent to this item. He suggested not making the council's goals too ambitious, but to include the Arbor Day Celebration, the Fall Tree Care Seminar, the Tree City USA Growth Award, and planning an event for Nevada Shade Tree Week as projects for 2006. Discussion took place regarding the status of the Tree Selection Guide, the differences between goals and objectives, the 1992 council goals and objectives, the time frame for presenting the work plan to the Board of Supervisors, the presentation format, and the Shade Tree Honor Roll proposal presented by Member Moline at the February 23rd meeting.

Additional discussion took place to prioritize the projects. Consensus of the council members was to prioritize items 4, 5, 7, and 9 from the 2005 list as projects 1, 2, 3, and 4 for 2006. Vice Chairperson Keever suggested prioritizing the Shade Tree Honor Roll as number 5, and the council members concurred. Member Wertz suggested that increasing council publicity will take place in conjunction with the City's website being updated. Member Ozawa suggested the Shade Tree Honor Roll program will also increase publicity. Discussion took place with regard to publicizing factual benefits of trees to the community, last year's Tree Care Seminar, and planning an event for Nevada Shade Tree Week. Member Trenoweth suggested listing update of the council's web page as an additional project, and consensus of the council members was to prioritize it as number 6.

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The council members reviewed the 2006 Plan, Possible Goals and Objectives. Discussion took place regarding the relationship between the Tree Selection Guide and the City's update of its landscape standards. Consensus of the council was to prioritize the urban forestry master plan element as project number 7. Additional review and discussion of the 1992 goals and objectives took place, and Vice Chairperson Keever entertained a motion. Member Ozawa moved to list Arbor Day, the Fall Tree Care Seminar, Tree City USA, an event for Nevada Shade Tree Week, the Shade Tree Honor Roll, updating the council's web page, preparation for development of an urban forestry master plan element, and differentiating between goals and objectives as part of the work plan to be presented to the Board of Supervisors. The council's goals will include creating, maintaining, and promoting a safe, healthy and attractive urban forest in Carson City; developing the Carson City master tree plan; and increasing public awareness, knowledge, and pride of trees and their benefits to Carson City. Member Wertz seconded the motion. Motion carried 4-0.

3-B. ACTION CONCERNING UPDATING AND CORRECTING THE CARSON CITY SHADE TREE COUNCIL'S WEB PAGE (1-0388) - In response to a question, Member Wertz expressed the understanding the City is hiring a professional contractor to redo its entire website. The council needs to provide updated information. Member Wertz suggested including the council's agendas and minutes, the names of current members and a brief description of each member's background. Vice Chairperson Keever suggested including photographs of council events. Additional discussion took place regarding the contractor's scope of work, and Vice Chairperson Keever suggested that each council member begin compiling a "wish list." Member Wertz suggested including a link from the council's website to Street Tree Program information. Vice Chairperson Keever suggested including a reference to the resolution which created the council.

Vice Chairperson Keever reiterated the suggestion that each council member develop a list of things to be included on the website for discussion at the next meeting. Discussion took place regarding the possibility of investigating other websites at the next meeting. Member Wertz agreed to provide information from the recently updated Nevada Shade Tree Council website. No formal action was taken.

4. NON-ACTION ITEMS:

STATUS REPORTS AND COMMENTS FROM COUNCIL MEMBERS (1-0563) - Member Wertz advised he would be compiling examples of urban forestry plans from smaller communities. Member Trenoweth suggested the City of Boise, Idaho would have a good plan to review. Member Ozawa advised of having provided a presentation to 70 school children, on March 1st, regarding the function of trees in the wetland mitigation area of Washoe Lake State Park. She noted the children were able to witness how trees serve as a refuge for birds, and listed the various species spotted. Member Trenoweth advised of a meeting scheduled with Nevada State Prison representatives, on March 7th at 8:00 a.m., to discuss the council's George Washington Ferris Award nomination. He provided background information for the benefit of Vice Chairperson Keever. Member Wertz suggested that Member Trenoweth request to take pictures of the trees on prison property. Member Trenoweth reported on the meetings he had attended as council liaison. He advised he would be attending the next Regional Transportation Commission meeting, and discussion took place regarding the Roop Street widening project. (1-0830) Vice Chairperson Keever distributed Street Tree Program brochures to the council members.

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LIAISON REPORT FROM NEVADA SHADE TREE COUNCIL MEMBERS (1-0699) - Member Wertz advised that the next meeting was scheduled for Thursday, March 16th. The proposal to create Nevada Shade Tree Council chapters is agendized for discussion. Member Wertz advised of a consultant whom the Nevada Shade Tree Council is considering hiring for a project in Clark County. He discussed the consultant's qualifications and experience, and advised she would be presenting at the March 16th meeting. He advised he would provide a report on the March 16th meeting at the next meeting of this council. For the benefit of Vice Chairperson Keever, Members Trenoweth and Wertz provided background information on the proposal for this council to be come a chapter of the Nevada Shade Tree Council.

STATUS REPORTS AND COMMENTS FROM STAFF (1-0697) - None.

FUTURE AGENDA ITEMS FROM COUNCIL MEMBERS (1-0784) - Vice Chairperson Keever listed the following items for the next council meeting: council goals and objectives, update of the council's website, additional discussion and possible action on the George Washington Ferris Award, discussion of the Shade Tree Honor Roll proposal, and discussion to schedule an event to document the trees planted at Governor's Field as part of Nevada Shade Tree Week.

5. ACTION ON ADJOURNMENT (1-0843) - Member Trenoweth moved to adjourn the meeting at 6:20 p.m. Member Ozawa seconded the motion. Motion carried 4-0.

The Minutes of the March 6, 2006 Carson City Shade Tree Council meeting are so approved this 23rd day of March, 2006.

CAROL ROBERTS, Chair