

DOWNTOWN DESIGN REVIEW
Minutes of the January 25, 2007 Hearing
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A Downtown Design Review hearing was scheduled for 10:00 a.m. on Thursday, January 25, 2007 in the Planning Division Conference Room, 2621 Northgate Lane, Suite 62, Carson City, Nevada.

PRESENT: Jennifer Pruitt, Hearing Examiner
Kathleen King, Recording Secretary
Jose Ramirez, Applicant
Jeanne Ramirez, Applicant

NOTE: A recording of these proceedings, the agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

- A. CALL TO ORDER (1-001)** - Ms. Pruitt called the hearing to order at 10:04 a.m.
- B. MODIFICATION TO THE AGENDA (1-003)** - None.
- C. PUBLIC COMMENT (1-006)** - None.
- D. PUBLIC HEARING ACTION ITEMS:**

D-1. DDR-07-002 ACTION TO CONSIDER AN APPLICATION FROM PROPERTY OWNERS JOSE AND JEANNE RAMIREZ TO REMOVE PLYWOOD WINDOW COVERS, INSTALL NEW, CLEAR INSULATED WINDOWS IN BRONZE ALUMINUM FRAMES, AND PAINT EXISTING WROUGHT IRON ENTRY DOORS AND STEPS RED, ON PROPERTY ZONED DOWNTOWN COMMERCIAL, LOCATED AT 107 EAST TELEGRAPH STREET, APN 004-215-02 (1-013) - Ms. Pruitt reviewed the staff report. She referred Mr. and Mrs. Ramirez to Associate Planner Sean Foley with regard to future signage. Mr. Ramirez acknowledged having reviewed the staff report. Ms. Pruitt noted staff's recommendation of approval subject to the six conditions outlined in the staff report, which she reviewed. She proposed a stipulation that the applicants provide photographic documentation of the existing structure prior to commencing any work. Mr. Ramirez agreed to the stipulation.

Ms. Pruitt entertained questions or comments of the applicants and, when none were forthcoming, approved DDR-07-002, an application from Jose and Jeanne Ramirez allowing removal of existing plywood window coverings and porch, and the installation of new, clear insulated windows in addition to painting the existing entry doors and stairs red in color, on property zoned downtown commercial (DC), located at 107 East Telegraph Street, APN 004-215-02, based on the Carson City Downtown District Guidelines and subject to the conditions of approval contained in the staff report, with the stipulation that the applicants have agreed to photographically document the structure.

- E. ADJOURNMENT (1-097)** - Ms. Pruitt adjourned the hearing at 10:14 a.m.

The Minutes of the January 25, 2007 Downtown Design Review hearing are so approved this 23rd day of February, 2007.

JENNIFER PRUITT, Hearing Examiner