

CARSON CITY HISTORIC RESOURCES COMMISSION

Minutes of the June 22, 2005 Meeting

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A meeting of the Carson City Historic Resources Commission was scheduled for 12:00 p.m. on Wednesday, June 22, 2005 in the Cooperative Extension Conference Room, 2621 Northgate Lane, Suite 12, Carson City, Nevada.

PRESENT: Chairperson Michael Drews
Vice Chairperson Mark Lopiccolo
Richard Baker
Robert Darney
Rebecca Ossa
Peter Smith

STAFF: Walter Sullivan, Planning and Community Development Director
Tom Grundy, Civil Design Supervisor
Vern Krahn, Park Planner
Molly Sinnott, Urban Forester Consultant
Juanita Smith, Management Assistant
Kathleen King, Recording Secretary

NOTE: A tape recording of these proceedings is on file in the Clerk-Recorder's Office, and is available for review during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (1-0010) - Chairperson Drews called the meeting to order at 12:11 p.m. Roll was called; a quorum was present. Commissioner Speulda was absent.

B. ACTION ON APPROVAL OF MINUTES (1-0020) - None.

C. MODIFICATION OF AGENDA (1-0022) - None.

D. PUBLIC COMMENT (1-0026) - None.

E. DISCLOSURES (1-0035) - None.

F. PUBLIC HEARING ACTION ITEMS:

F-1. ACTION REGARDING HISTORIC DISTRICT GUIDELINES, DIVISION 5, OF THE CARSON CITY DEVELOPMENT STANDARDS (1-0040) - Mr. Sullivan provided background information on this item, and introduced Mr. Grundy and Ms. Sinnott. He reviewed the agenda materials, and circulated a copy of the Communications Facilities and Equipment section of the Zoning Code.

In response to a question from a previous meeting, Mr. Sullivan explained the City's standard for sidewalks. He responded to questions regarding maintenance responsibility over landscape areas adjacent to sidewalks. In response to a question, Mr. Grundy advised that larger radius curb returns "work better"

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with handicap ramps. He acknowledged that most curb radii in the historic district are 15'. He further acknowledged the requirement that all new sidewalks are required to be 5' wide. He responded to additional questions regarding projects which would trigger installation of new sidewalks. He advised that trees and telephone poles would be considered on a case-by-case basis. In response to a question, Ms. Sinnott advised that distances between trees and sidewalks will vary based on tree species. Mr. Krahn discussed the Parks Department standard for tree planting adjacent to sidewalks. Chairperson Drews advised that the Historic District Guidelines will refer to the Development Standards.

In response to a question, Mr. Krahn provided an overview of the Shade Tree Council's purview and interest. He discussed the importance of preserving the City's mature tree canopy to visually mitigate taller buildings and higher development densities. Mr. Sullivan advised that section 3.4 only protects trees within landscape or parking areas. Private property is not within the purview of section 3.4, unless a tree is within the City's right-of-way. He advised that staff will be researching a tree preservation ordinance. Ms. Sinnott suggested changing the word "trees" to "landscape."

Mr. Krahn inquired as to the Commissioners' interest in including language to require a certain variety of trees and landscape material in the historic district. Chairperson Drews suggested that referencing the landscape standards will provide the opportunity for the Commission to work with the various City representatives and committees involved in modifying the landscape ordinance. Mr. Sullivan provided background information on development of the landscape standards, and advised that they will be submitted to the Planning Commission and the Board of Supervisors. He suggested developing a subcategory of approved trees and landscape material for the historic district. Discussion followed.

Discussion took place with regard to communications equipment, and Chairperson Drews expressed the opinion that cellular towers are inappropriate for the historic district. Mr. Sullivan read the language of Title 18.15.025 into the record. Discussion took place with regard to City standards for tree trimming. Consensus of the Commission was to delete the language on wireless communication facilities, other than a reference to the Carson City Municipal Code ("CCMC").

In response to a question, Mr. Grundy advised that the Planning and Community Development Department is responsible for administering that portion of the CCMC having to do with parking lot landscape. He responded to questions regarding residential driveways.

Discussion took place regarding the print color and paper proposed for the guidelines. Commissioner Ossa advised she would submit additional revisions to Ms. Smith. Chairperson Drews reviewed the Commission's revisions. **Commissioner Baker moved to approve the guidelines, as revised. Commissioner Smith seconded the motion. Motion carried 6-0.**

G. FUTURE COMMISSION ITEMS (1-2303) - Chairperson Drews suggested considering an historic landscape inventory as a CLG grant project.

H. INTERNAL COMMUNICATION AND ADMINISTRATIVE MATTERS

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H-1. COMMENTS AND STATUS REPORTS FROM STAFF (1-2318) - None.

H-2. COMMENTS AND STATUS REPORTS FROM COMMISSIONERS (1-2321) - None.

I. ACTION ON ADJOURNMENT (1-2326) - Commissioner Baker moved to adjourn the meeting at 1:17 p.m. Commissioner Ossa seconded the motion. Motion carried 6-0.

The Minutes of the June 22, 2005 meeting of the Carson City Historic Resources Commission are so approved this 14th day of July, 2005.

MICHAEL DREWS, Chair