

CARSON CITY SHADE TREE COUNCIL
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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, April 28, 2005 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Jean Bondiott
Vice Chairperson Carol Roberts
Lee-Ann Keever
Terrill Ozawa
Robert Ruffridge
Roy Trenoweth

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Vern Krahn, Park Planner
Kathleen King, Recording Secretary

NOTE: A tape recording of these proceedings is on file in the Clerk-Recorder's Office, and is available for review during regular business hours.

CALL TO ORDER AND ROLL CALL (1-0007) - Chairperson Bondiott called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Member Brewer was absent.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0012) - None.

1. ACTION ON APPROVAL OF MINUTES - March 24, 2005 (1-0014) - Member Ruffridge moved to approve the minutes. Member Trenoweth seconded the motion. Motion carried 5-0-1-1.

2. CHANGES TO THE AGENDA (1-0040) - None.

3. AGENDA ITEMS:

3-A. UPDATE ONLY ON THE ROOP STREET WIDENING PROJECT FROM BEVERLY DRIVE TO WINNIE LANE (1-0041) - Mr. Krahn provided background information on this item, and reviewed the drawings included in the agenda materials. He explained that the plan is in the process of being revised. The actual road construction project will be done in two phases, the first being street improvements and the second landscape. He explained the importance of timing the landscape phase for the appropriate season. He anticipates only one tree will be lost on the cemetery property near the Beverly Drive section, and advised that approximately a dozen trees will be planted in the same area. He reviewed likely revisions to the landscape plans through the course of the project, including reconfiguration of the sidewalk on the cemetery frontage, removal of the landscape at the corner of David and Roop to accommodate a right-hand turn lane, and removal of the incense cedars at the corner of Winnie Lane and Roop Street due to concerns over an existing water line. He advised that boulders, rocks, and retaining walls may be part of the phase 1 construction. He responded to questions regarding the path proposed for the cemetery frontage. In response to a further question, Mr. Krahn advised that the evergreen grove being established by Soroptomists International inside the cemetery will not be affected. Discussion took place regarding the widening project.

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3-B. ACTION REGARDING THE SHADE TREE COUNCIL APPLYING FOR RESIDENTIAL CONSTRUCTION TAX FUNDS FOR THE INSTALLATION OF TREES AT THE MILLS PARK ARBORETUM AND VARIOUS PARKS THROUGHOUT CARSON CITY (1-0337) -

Mr. Krahn provided background information on this item. Vice Chairperson Roberts reviewed the Residential Construction Tax ("RCT") application distributed prior to the start of the meeting. She explained the purpose of the RCT funds to serve as the match requirement for a 2006 federal grant. In response to a question, Mr. Krahn advised that the Council has always expended all RCT funds granted. Following discussion, Vice Chairperson Roberts advised she would remove the text with regard to using the funds as a match. Mr. Krahn reviewed the RCT process. Vice Chairperson Roberts advised she would forward the revised application to the Parks Department by e-mail. **Member Ruffridge moved to proceed with submitting the two applications, with the suggested edits. Member Ozawa seconded the motion. Motion carried 6-0.** Mr. Krahn agreed to advise the Council members with regard to the Parks and Recreation Commission and Board of Supervisors meetings at which the application will be presented. He discussed the importance of the Council members' attendance at the meetings.

3-C. ACTION ON THE APRIL 29, 2005 ARBOR DAY CELEBRATION (1-0529) -

Chairperson BondiETT advised of having spoken with NDF Forestry Staff Specialist Susan Stead, who confirmed that the State Forester will read the Governor's Proclamation. Supervisor Pete Livermore will present the Mayor's Proclamation. Chairperson BondiETT further advised that Carson City was awarded the Tree City USA designation for 2004. She requested Vice Chairperson Roberts to present the books to Alyssa Bradley. She discussed publicity of the event, and provided articles to Mr. Krahn. Mr. Krahn acknowledged that Steve Kastens will be present to receive the George Washington Ferris Award. Chairperson BondiETT advised that Craig Hartman will present the award. Mr. Krahn acknowledged that announcements were delivered to the residents of the Long Ranch subdivision. In response to a further question, he advised that an incense cedar was planted earlier this week. He reviewed the list of items which Parks staff will bring to the site, and discussion took place with regard to invited guests. Each of the Council members acknowledged their intention to attend. Vice Chairperson Roberts described and circulated the books for Alyssa Bradley. No formal action was taken.

3-D. ACTION REGARDING THE SHADE TREE COUNCIL SPONSORING A NEVADA SHADE TREE WEEK EVENT IN OCTOBER 2005 IN CARSON CITY (1-0862) -

Vice Chairperson Roberts provided background information and reviewed the agenda materials pertinent to this item. She advised of a contract between the University of Nevada Cooperative Extension and Carson City, and that a Cooperative Extension representative suggested working together on a reforestation project. She further advised that approximately \$8,000 would be available for the project. In response to a question, Vice Chairperson Roberts suggested a mass planting at multiple sites over a period of time.

In response to a question, Mr. Moellendorf provided an overview of the Eagle Scout project, organized by Mike Otterstrom, which took place on April 23rd. Seedlings donated by the Nevada Division of Forestry were planted just above Sandy Circle in the Lakeview area. Mr. Moellendorf responded to questions regarding organization of the volunteers, and the amount of time needed for the project. He described the involvement of NDF Forester John Christopherson to provide direction on planting and inspection of the volunteers' work. In response to a question, Mr. Moellendorf advised that the Parks and Recreation Department Community Clean-Up Trailer was used, and many of the volunteers brought their own tools. Mr. Krahn discussed plans for volunteer watering of the seedlings.

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Chairperson Bondieth suggested forming a work group of Council members other than those involved in planning the Tree Care Seminar. Vice Chairperson Roberts inquired as to the interest of the Council members in planning a Nevada Shade Tree week project. Chairperson Bondieth and Member Ozawa volunteered to participate. **Member Ozawa moved to initiate planning for a Nevada Shade Tree Week event in northern Nevada. Member Trenoweth seconded the motion. Motion carried 6-0.**

Vice Chairperson Roberts thanked the Council members for agreeing to participate. In response to a question, Mr. Moellendorf advised that the Boy Scouts organized the planting project which took place at Lakeview. There was minimal involvement of the Parks and Recreation Department staff.

4. NON-ACTION ITEMS:

STATUS REPORTS AND COMMENTS FROM COUNCIL MEMBERS (1-1222) - Member Trenoweth discussed the many advisory committee meetings he has attended in his role as Council liaison. He provided an overview of discussion which took place at a recent Parks and Recreation Commission meeting with regard to the new recreation facility. Mr. Moellendorf suggested agendaizing a presentation on the recreation facility.

Member Ozawa advised she has been scouting around town for trees to paint for possible use as the cover of the Tree Selection Guide. She requested the Council members to advise her of interesting trees.

Vice Chairperson Roberts provided a status report with regard to the tree inventory. She will continue to update the Council. She advised she would provide contact information for a potential speaker to the Tree Care Seminar work group.

Chairperson Bondieth advised of having been contacted by a local newspaper with regard to the possibility of consolidating advisory committees. Mr. Moellendorf provided further insight into the matter, and advised that he had contacted the reporter to inform him no decision had yet been made with regard to consolidation. In response to a question, he advised that no decision has been made by the City Manager with regard to the auditor's recommendation of consolidation. Chairperson Bondieth referred to the Council's action, taken at a previous meeting, to solicit public opinion regarding the Carson City Tree List for Commercial Projects. She provided background information on the process for sending the letter, and advised of having called the Parks Department to check on the status and of being told that Mr. Moellendorf had forbidden Mr. Krahn to send the letter. She related details of the conversation with Mr. Krahn, and requested staff to provide an explanation.

LIAISON REPORT FROM NEVADA SHADE TREE COUNCIL MEMBERS (1-1634) - Vice Chairperson Roberts reviewed the various Arbor Day events scheduled in the area. She advised of a planting project scheduled for Thursday, May 5th in Dresslerville. She further advised that funding for Pat Rowley's position has been cut, and that she will most likely not be available after September 2005.

STATUS REPORTS AND COMMENTS FROM STAFF (1-1684) - With regard to Chairperson Bondieth's complaint, Mr. Moellendorf expressed apology for any disruption caused to the Commercial Tree List project. He provided an explanation as to the circumstances surrounding what he believed to be a breakdown in communication. Discussion took place with regard to the same. Mr. Krahn acknowledged that the packet of information had been sent to the tree care professionals. He reviewed items to be

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agendized for the May Council meeting, and the “FYI” items included in the agenda materials. He provided a status report on the Street Tree Program.

FUTURE AGENDA ITEMS FROM COUNCIL MEMBERS - Previously covered.

5. ACTION ON ADJOURNMENT (1-2438) - Member Trenoweth moved to adjourn the meeting at 7:31 p.m. Member Ozawa seconded the motion. Motion carried 6-0.

The Minutes of the April 28, 2005 meeting of the Carson City Shade Tree Council are so approved this 26th day of May, 2005.

JEAN BONDIETT, Chair