

CARSON CITY SHADE TREE COUNCIL
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A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, October 27, 2005 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Jean Bondiett
Vice Chairperson Carol Roberts
Carole Brewer
Lee-Ann Keever
Terrill Ozawa
Roy Trenoweth
Clint Wertz

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Kathleen King, Recording Secretary

NOTE: A tape recording of these proceedings is on file in the Clerk-Recorder's Office, and is available for review during regular business hours.

CALL TO ORDER AND ROLL CALL (1-0007) - Chairperson Bondiett called the meeting to order at 5:30 p.m. Roll was called; a quorum was present.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (1-0012) - None.

1. ACTION ON APPROVAL OF MINUTES - September 22, 2005 (1-0014) - Member Brewer moved to accept the minutes, as written. Member Ozawa seconded the motion. Motion carried 7-0.

2. CHANGES TO THE AGENDA (1-0020) - None.

3. AGENDA ITEMS:

3-A. ACTION TO ORGANIZE AND SCHEDULE THE WEDNESDAY, NOVEMBER 16, 2005 ANNUAL FALL TREE CARE SEMINAR AT THE CARSON CITY COMMUNITY CENTER (1-0022) - Member Brewer advised that Mr. Krahn arranged to meet with June Joplin, of Comma Coffee, to discuss setting up the luncheon in the theater lobby. Chairperson Bondiett reviewed the agenda materials. In response to a question, the council members indicated whether they intended to attend the seminar. Member Wertz advised he would be attending the National Urban Forest Conference in Charlotte, North Carolina. He offered to assist in any way possible prior to his departure. Member Trenoweth offered to cover the seminar registration desk. Member Keever advised of having sent press releases to the local newspapers, CAT-10, local television and radio stations. She will follow up next week with the local newspapers. In response to a question, Mr. Moellendorf advised he would check into whether the seminar will be videotaped. Chairperson Bondiett advised that State Noxious Weed Coordinator Margie Evans will be attending the seminar, and will provide informational materials to anyone interested. Chairperson Bondiett advised she may not attend the seminar.

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Mr. Moellendorf distributed, to the council members and staff, materials from the Western Chapter International Society of Arboriculture regarding continuing education units. He responded to questions regarding the same, and also distributed an updated Community Center facility permit. In response to a further question, Mr. Moellendorf agreed to have Mr. Krahn provide a head count to the caterer. He reviewed the agenda materials, and discussion took place regarding the speakers for whom travel expenses would need to be reimbursed.

In response to a question, Vice Chairperson Roberts advised that the seminar work group was in the process of developing the game and deciding upon a prize. Mr. Moellendorf acknowledged sufficient funding in the council budget to provide pads of paper and pencils, if necessary. Chairperson Bondieth suggested the Nevada Division of Forestry as a resource for paper and pencils. She commended the seminar work group. Vice Chairperson Roberts advised that a contingency speaker was being planned for Paula Peper, whose mother is in hospice care. No formal action was taken.

3-B. UPDATE ONLY REGARDING THE SHADE TREE COUNCIL ORGANIZING AND SCHEDULING A NEVADA SHADE TREE WEEK EVENT IN CARSON CITY FOR EITHER THE LAST WEEK IN OCTOBER OR THE FIRST WEEK IN NOVEMBER 2005 AT GOVERNOR'S FIELD (1-0268) - In response to a comment, Member Ozawa advised of a tree planting event which took place in Ash Canyon on Tuesday, October 25th. Chairperson Bondieth advised of having participated in a volunteer watering project for the trees planted by the Boy Scouts near the Lakeview subdivision. Vice Chairperson Roberts provided background information on the 28 trees planted in Ash Canyon, and on the subject proposal to plant trees at Governor's Field. She advised that trees have been ordered, and that \$500 will be allocated to the project by the Nevada Shade Tree Council. Member Ozawa acknowledged having photographed the October 25th tree planting. Vice Chairperson Roberts advised that Cooperative Extension staff also photographed the event. She commended Members Ozawa and Trenoweth on their efforts during the planting event. Mr. Moellendorf reviewed agenda materials pertinent to this item. Vice Chairperson Roberts discussed a recently implemented federal requirement regarding planting at historic sites. She acknowledged she would keep the council members informed regarding any other Nevada Shade Tree Week events.

3-C. ACTION REGARDING THE ESTABLISHMENT OF A TIME LINE FOR DEVELOPMENT OF A TREE SELECTION GUIDE FOR CARSON CITY (1-0418) - Vice Chairperson Roberts discussed the possibility of adding a phase to the Tree Selection Guide to include development of a walker's guide through the capitol grounds or the Mills Park Arboretum. Consensus of the council was to table this item until the January meeting at which goals and projects will be discussed. Member Wertz offered to make sample tree guide materials available. Chairperson Bondieth questioned the need for a tree selection guide in light the information available from other sources. Vice Chairperson Roberts suggested investigating the possibility of developing an on-line tree selection guide that would include links to appropriate sources. Mr. Moellendorf agreed, and discussed the benefits of an on-line guide. He referred to the Utah State Arboretum website as an example. No formal action was taken.

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3-D. ACTION REGARDING THE SHADE TREE COUNCIL WORKING ON AND APPLYING FOR A NATIONAL ARBOR DAY FOUNDATION TREE CITY USA GROWTH AWARD (1-0520) - In response to a question, Member Trenoweth advised that the application deadline is December 31, 2005. Mr. Moellendorf acknowledged that Administrative Assistant Daria Petrenko will complete the application. Member Wertz offered to work with Ms. Petrenko and Vice Chairperson Roberts offered to assist. No formal action was taken.

4. NON-ACTION ITEMS:

STATUS REPORTS AND COMMENTS FROM COUNCIL MEMBERS (1-0608) - Member Ozawa reported that she, Vice Chairperson Roberts, and Member Trenoweth had recently attended a master plan public workshop. She further reported on the October 25th planting event which took place in Ash Canyon. She advised that Member Trenoweth harvested willow whips for future planting, and that she photographed the event. Member Trenoweth reported that he and Vice Chairperson Roberts attended the Open Meeting Law presentation on September 26th. Mr. Moellendorf distributed, to the council members and staff, the materials provided as part of the presentation. Vice Chairperson Roberts reported on having attended, together with Member Trenoweth, the September 27th Parks and Recreation Commission meeting at which action was taken to recommend to the Board of Supervisors expenditure of residential construction tax funds. She provided an overview of the discussion which led to a motion to recommend allocation of \$9,000 to the Shade Tree Council for planting additional trees at the Mills Park Arboretum and in various neighborhood parks. Member Wertz reiterated that he would be attending the National Urban Forest Conference in Charlotte, North Carolina. Some of the sessions will be related to the City's tree inventory, and Member Wertz will return to the council with information. He discussed community planning assistance provided through the Nevada Division of State Lands, and expressed a strong interest in creating an urban forestry element to the City's master plan. (1-1141) Member Wertz reported on a recent presentation he made to the local chapter of the American Society of Civil Engineers. He promoted involvement in council activities, and advised of interest expressed from members of the group who live and work locally.

LIAISON REPORT FROM NEVADA SHADE TREE COUNCIL MEMBERS (1-0780) - Member Wertz acknowledged he will attend the National Urban Forestry Conference as a liaison from the Nevada Shade Tree Council. At the last Nevada Shade Tree Council meeting, a guest speaker provided a presentation regarding how various tree programs have been successful at branding themselves into the community. The presentation included methods for utilizing media, developing websites, etc. Member Wertz provided background information on the focus project of the Nevada Shade Tree Council called "Visions of Green." He discussed the project goal to increase canopy in the Las Vegas Valley, decrease air quality problems, and evaluate the cities' on-the-ground practices to determine effectiveness. He advised of a federal model which provides information on tangible benefits from following best management practices. This information can, in turn, be utilized by the Nevada Shade Tree Council and various city and county shade tree councils. Vice Chairperson Roberts commented on the importance of the project bringing attention to the unique qualities of the west. Member Wertz advised that \$25,000 in federal funding has been set aside for each region to begin the project. The long-term goal is to be able to apply for Southern Nevada Public Lands Management funds. Member Wertz further reported on a project

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to develop a data base which shows all existing cities that have the structure to pass ordinances or have a tree board. Susan Stead is developing a city and county jurisdictional data base within which different categories will be measured. Vice Chairperson Roberts advised that one of the seminar speakers is from the Urban Forest Research Group.

STATUS REPORTS AND COMMENTS FROM STAFF (1-1014) - Mr. Moellendorf provided a status report on update of the City's landscape ordinance. He discussed research into other cities' landscape ordinances, and advised that Mr. Krahn is developing a plant palette for the riparian areas. A member of the Historic Resources Commission is researching and developing standards for the City's historic district. Mr. Moellendorf reviewed the "FYI" items included in the agenda materials.

FUTURE AGENDA ITEMS FROM COUNCIL MEMBERS (1-1249) - Chairperson Bondiett noted that interviews should be agendized for the November council meeting. She suggested agendizing review of the seminar at the November council meeting. Vice Chairperson Robertson suggested agendizing a status report on the growth award application. Chairperson Bondiett noted the date of the next meeting would be the third Thursday in November.

5. ACTION ON ADJOURNMENT (1-1328) - Member Trenoweth moved to adjourn the meeting at 6:40 p.m. Member Ozawa seconded the motion. Motion carried 7-0.

The Minutes of the October 27, 2005 meeting of the Carson City Shade Tree Council are so approved this 17th day of November, 2005.

JEAN BONDIETT, Chair