

Item #9A

**CARSON CITY, NEVADA  
REQUEST FOR BOARD ACTION**

**Date Submitted:** April 20, 2007

**Agenda Date Requested:** May 3, 2007  
**Time Requested:** 10 Minutes

**To:** Mayor and Supervisors  
**From:** Public Works

**Subject Title:** Action to accept Public Works recommendation to award the contract for **Contract Administration and Construction Inspection Services for the Carson City Bypass, Phase 2A Utility Relocation, E. 5<sup>th</sup> Street to Butti Way Project, Contract #2006-160** and authorize Public Works to issue payments to Stantec Consulting, Inc., 6980 Sierra Center Parkway, Suite 100, Reno, NV 89511 for a contract amount of \$505,588 and authorize the Contracts Division to issue amendments for a not to exceed amount of \$50,500, from the Water and Sewer NDOT By-Pass Funds.

**Staff Summary:** Due to numerous Capital Improvement Projects underway at the same time, it is necessary to augment our contract administration and construction inspection staff through use of consultants, as needed. Through an RFQ process, various firms were evaluated for providing Contract Administration and Construction Inspection Services. Stantec Consulting, Inc. was determined to be one of the best qualified firms. Now the City has the need for these services for the Carson City Bypass, Phase 2A Utility Relocation, E. 5<sup>th</sup> Street to Butti Way Project, which is currently advertised for bids. Staff recommends award of the contract for Contract Administration and Inspection Services for the Carson City Bypass, Phase 2A Utility Relocation, E. 5<sup>th</sup> Street to Butti Way Project to Stantec Consulting, Inc. Also combined into this contract are the Third Party Assurances to Bureau of Safe Drinking Water Services as outlined in Stantec's proposal for those services.

**Type of Action Requested:** (Check One)

- Resolution                       Ordinance
- Formal Action/motion       Other (Specify)

**Does this Action Require a Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to accept Public Works recommendation to award the contract for **Contract Administration and Construction Inspection Services for the Carson City Bypass, Phase 2A Utility Relocation, E. 5<sup>th</sup> Street to Butti Way Project, Contract #2006-160** and authorize Public Works to issue payments to Stantec Consulting, Inc., 6980 Sierra Center Parkway, Suite 100, Reno, NV 89511 for a contract amount of \$505,588 and authorize the Contracts Division to issue amendments for a not to exceed amount of \$50,500, Water and Sewer NDOT By-Pass Funds.

**Explanation for Recommended Board Action:** This is a professional services contract. This consultant was selected using the guidelines of NRS as indicated below. A Statement of Qualifications process was used to select this consultant. Stantec Consulting, Inc. was selected as the one of the firms best qualified for this project.