

Item # 4-3A

**City of Carson City
Agenda Report**

Date Submitted: April 24, 2007

Agenda Date Requested: May 3, 2007
Time Requested: Consent

To: Mayor and Supervisors

From: Purchasing & Contracts

Subject Title: Action to approve the award of Contract No. 0607-065 to Sierra Chemical Co. as the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 332 to provide Sodium Hypochlorite Solution at a cost of .719¢ per gallon through June 5, 2012 subject to escalation and/or de-escalation provisions with the option to renew for five (5) additional years subject to negotiation

Staff Summary: Contract No. 0203-010 with Sierra Chemical Company will expire on June 5, 2007. Sodium Hypochlorite Solution provides for disinfection of filtered secondarily treated sewage effluent, filtered potable water, and swimming pool water. The Public Works Department and the Parks & Recreation Department will purchase this chemical on an as-needed basis.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to approve the award of Contract No. 0607-065 to Sierra Chemical Co. as the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 332 to provide Sodium Hypochlorite Solution at a cost of .719¢ per gallon through June 5, 2012 subject to the escalation and/or de-escalation provisions with the option to renew for five (5) additional years subject to negotiation

Explanation for Recommended Board Action: *NOTICE TO BIDDERS* were mailed on February 16, 2007 and the *NOTICE TO BIDDERS* was published in the Nevada Appeal on February 25, 2007.

The bids were opened at approximately 2:30 p.m. on April 11, 2007 at 201 North Carson Street, Carson City, Nevada 89701. Present during the bid opening were: Kyle Menath, Public Works Wastewater Operations Chief; Jerry Eykelbosh, Account Executive with Sierra Chemical Co.; and Cheryl Adams, Purchasing & Contracts Manager.