CARSON CITY PUBLIC TRANSIT ADVISORY COMMITTEE

Minutes of the June 11, 2002 Meeting Page 1

A meeting of the Carson City Public Transit Advisory Committee was scheduled for 4:30 p.m. on Tuesday, June 11, 2002 in the Cooperative Extension Conference Room, 2621 Northgate Lane, Suite 12, Carson City, Nevada.

PRESENT: Chairperson Mary Winkler

David Allen Roberta Dowell Richard Staub

CARSON CITY STAFF: John Flansberg, Transportation Manager

David Heath, Finance Director/Risk Manager Laura Beckerdite, Administrative Assistant Kathleen King, Recording Secretary

PARATRANSIT STAFF: Marc Reynolds, General Manager

Matt Konze, Assistant General Manager

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Winkler. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

- **I. CALL TO ORDER, DETERMINATION OF QUORUM** (1-0010) Chairperson Winkler called the meeting to order at 4:30 p.m. Roll was called; a quorum was present. Vice Chairperson Peshek was absent.
- II. ACTION ON APPROVAL OF MINUTES May 30, 2002 (1-0023) None.
- III. WELCOME AND INTRODUCTION OF GUESTS (1-0025) At the request of Chairperson Winkler, each person introduced themselves for the record. In addition to the Committee members, City staff, and Paratransit Services staff, the following persons were present: Sandi Stanio of the Nevada Department of Transportation and Julie Rodolph of Vocational Rehabilitation.
- **IV. PUBLIC COMMENT** (1-0048) None.

V. DISCUSSION AND ACTION ITEMS:

1. DISCUSSION AND POSSIBLE ACTION ON THE FUNDING FOR FISCAL YEAR 02/03 (1-0080) - Mr. Heath referred to the recent RFP, and discussed the tabulated bids and the due diligence conducted by the City relative to the low bidder. He advised of his understanding from NDOT staff that the City will become a MPO in January 2003 and will therefore not be eligible for the previously budgeted \$50,000 in rural grant funding. This was part of the reason for considering a reduction in service hours; however, if Carson City becomes a MPO on January 1, 2003, reimbursement can be requested from October 1, 2002.

Mr. Heath advised that it appears the bid will be awarded to MV Transportation. A final meeting is scheduled

CARSON CITY PUBLIC TRANSIT ADVISORY COMMITTEE

Minutes of the June 11, 2002 Meeting Page 2

tomorrow to ensure that City staff is comfortable with the decision. He advised of the City Manager's request for the Committee to provide a recommendation to the Board of Supervisors. Ms. Beckerdite explained that the Committee expressed "no objection" to MV Transportation at the last meeting but no formal action was taken. Chairperson Winkler provided a brief overview of the discussion which took place with regard to this item. Member Allen advised of receiving additional information in the meantime and indicated he didn't have any objections but was "still not 100% behind it." Mr. Heath acknowledged there are legitimate issues regarding MV Transportation's safety record and the pricing of the bid. City staff is working to address those issues by surveying some of the other cities to which MV Transportation provides service, and will discuss the information at tomorrow's staff meeting. In response to a question, Mr. Heath discussed two options other than awarding the contract to the lowest bidder. He explained that the variable costs quoted by MV Transportation are commensurate with the other two bidders. The fixed cost is where the difference was indicated; however, the figure is "in the ballpark of where we started with Paratransit four years ago." Ms. Stanio offered to distribute an e-mail from Hymie Luden of the FTA regarding 5310 and 5311 funding. No formal action was taken.

- 2. STATUS REPORT ON THE DISCREPANCY OF THE MONEY ON THE PRIDE CONNECTOR SERVICE CONTRACT (1-0372) Mr. Heath advised that NDOT has been notified the City will discontinue performing the PRIDE Connector Service effective June 30th and the service will be turned over to the Northern Nevada Regional Transportation Coalition thereafter. He further advised of the \$58,000 reimbursement requested by Paratransit which has been unequivocally denied by NDOT. The City's position is that Paratransit's only remedy is through legal means, and the District Attorney has advised that NDOT will be named in any lawsuit filed against the City.
- 3. DISCUSSION AND POSSIBLE ACTION ON THE HOURS PER DAY AS WELL AS THE DAYS SERVICES ARE PROVIDED (1-0293) Mr. Flansberg advised of a meeting with Mr. Reynolds and Mr. Konze following the May 30th Committee meeting. He indicated that after reviewing the relevant information there appears to be no great benefit in reducing service hours. No formal action was taken.
- VI. COMMITTEE MEMBER COMMENTS (1-0442) Chairperson Winkler noted that this item will be removed from future agendas.
- VII. DISCUSSION AND ACTION ON THE DATES FOR THE NEXT MEETINGS (1-0452) Chairperson Winkler noted that the next meeting is scheduled for Wednesday, July 17th at 5:00 p.m. Member Staub advised that Airport Authority meetings have been rescheduled to the third Wednesday of each month. Discussion took place with regard to rescheduling the next meeting, and consensus of the Committee members and City staff was to schedule it for Wednesday, July 24th at 5:00 p.m.
- VIII. ACTION ON PROPOSED AGENDA ITEMS FOR THE NEXT MEETING (1-0550) Chairperson Winkler requested the Committee members to advise her of proposed agenda items for the next meeting.
- **IX. ACTION ON ADJOURNMENT** (1-0565) Member Staub moved to adjourn the meeting at 4:46 p.m. Member Allen seconded the motion. Motion carried 4-0.

CARSON CITY PUBLIC TRANSIT ADVISORY COMMITTEE

Minutes of the June 11, 2002 Meeting Page 3

The	Minutes	of	the	June	11,	2002	meeting	of	the	Carson	City	Public	Transit	Advisory	Committee	are	so
appro	oved this		(day of	July	, 2002											
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MARY WINKLER, Chair																	