CARSON CITY SHADE TREE COUNCIL Minutes of the December 19, 2001 Meeting Page 1

A special meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Wednesday, December 19, 2001 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Sally Zola

Vice Chairperson Jean Bondiett

Freida Ford

Craig Hartman (via telephone)

STAFF: Scott Fahrenbruch, Parks Superintendent

John Flansberg, Transportation Manager Kathleen King, Recording Secretary

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Zola. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

- 1. CALL TO ORDER AND ROLL CALL (1-0001) Chairperson Zola called the meeting to order at 5:31 p.m. Roll was called; a quorum was present. Member Young was absent. Members Enright and Geisler had previously resigned.
- **2. APPROVAL OF MINUTES October 25, 2001** (1-0008) Member Ford moved to approve the minutes. Vice Chairperson Bondiett seconded the motion. Motion carried 4-0.
- **3. PUBLIC COMMENTS ON NON-AGENDIZED ITEMS** (1-0016) None.
- **4. INTERVIEW APPLICANTS FOR VACANCIES ON THE SHADE TREE COUNCIL** (1-0018) Chairperson Zola referred to the applications included in the agenda materials, and Mr. Fahrenbruch reviewed the order of interviews. Ms. Faiella and Ms. Brewer left the meeting room.

(1-0035) Gene Munnings responded to questions regarding his current occupation; previous employment experience; interest in and potential contributions to the Council; familiarity with the Council and its sponsored functions and seminars; grant writing experience; and tree-related issues he would like to see addressed or resolved. He indicated he would have no problem attending monthly meetings and functions. In response to a question, Mr. Fahrenbruch and Chairperson Zola provided information regarding projects, issues, and events in which the Council has participated and been involved. Chairperson Zola thanked Mr. Munnings for his interest.

(1-0198) Shirley Faiella responded to questions regarding her current occupation; previous employment experience; her interest in serving on the Council; potential contributions to the Council; and familiarity with the Council and its sponsored functions. In response to a question, Chairperson Zola provided an overview of the Council's function and its involvement in projects and events. Mr. Flansberg and Mr. Fahrenbruch provided a brief overview of the Street Tree Program. Chairperson Zola discussed the annual

CARSON CITY SHADE TREE COUNCIL Minutes of the December 19, 2001 Meeting Page 2

Tree Care Seminar and the Tree Selection Guide. Ms. Faiella responded to additional questions regarding her experience writing grants; and tree-related issues she would like to see addressed or resolved. She indicated no conflict with attending monthly meetings or Council functions. Chairperson Zola thanked Ms. Faiella.

(1-0330) Carole Brewer responded to questions regarding her current occupation; previous employment experience; her interest in serving on the Council; potential contributions to the Council; and familiarity with the Council and its sponsored functions. Chairperson Zola provided an overview of the Council's function. Ms. Brewer responded to additional questions regarding her grant writing experience; and tree-related issues she would like to see addressed or resolved. Chairperson Zola discussed various topics addressed during the annual Fall Tree Care Seminar, and provided an overview of the Street Tree Program. Ms. Brewer indicated she would have no problem attending scheduled meetings and functions. Chairperson Zola thanked Ms. Brewer for her interest.

5. REVIEW AND ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS APPOINTMENTS TO THE SHADE TREE COUNCIL (1-0466) - In response to a question, Chairperson Zola advised that there were three vacancies to fill. She solicited comments from the Council members, and Member Hartman suggested including tree care ordinances as a topic for the next Tree Care Seminar. Vice Chairperson Bondiett moved to recommend appointment of Carole Brewer to the Shade Tree Council. Member Ford seconded the motion. Motion carried 4-0. Member Ford moved to appoint Shirley Faiella to the Council. Vice Chairperson Bondiett seconded the motion. Motion carried 4-0. Member Hartman moved to recommend appointment of Gene Munnings to the Council. Motion died for lack of a second. Chairperson Zola noted that the remaining vacancy will need to be addressed at a future meeting.

Chairperson Zola advised of the remaining items to be addressed and Member Hartman "left" the meeting. A quorum was no longer present.

REPORTS: PARKS SUPERINTENDENT (1-0541) - Mr. Fahrenbruch reported that the fall planting schedule for the Street Tree Program is complete and was successful. Sixteen trees were planted, and he discussed possible changes to the process in order that the program will not be at the "mercy of the growers." He advised that the spring planting is scheduled for May 2002 and that the deadline for applications is March 31, 2002. He responded to questions regarding the tree sources, and advised that he is already receiving calls for the spring planting.

Mr. Fahrenbruch advised of the following projects which have recently been completed: the east end renovation of Mills Park, the Governor's Field T-Ball Complex landscaping, and the Viet Nam Veteran's Memorial. Mr. Fahrenbruch advised of approximately \$19,000 in residential construction tax funding available for planting trees at Ross Gold Park and at Mills Park. He estimated that 40-50 trees will be planted in the Mills Park Arboretum, and suggested that the Arbor Day Celebration include the Arboretum. Mr. Fahrenbruch thanked Mr. Flansberg for the involvement of Street Department staff in the Street Tree Program. He thanked Member Ford and Chairperson Zola for their service to the Council.

CARSON CITY SHADE TREE COUNCIL Minutes of the December 19, 2001 Meeting Page 3

Mr. Flansberg advised that the Regional Transportation Commission will hold priority setting meetings in January and February 2002. He anticipates that both the Stewart Street extension with associated improvements to Curry Street, and the Roop Street widening projects will receive high priority. He discussed challenges to the Roop Street widening project, including that there will be very little room for green space. He advised that the Regional Transportation Commissioners have expressed an interest in working with adjacent property owners for landscaping improvements as mitigation measures. Mr. Fahrenbruch thanked Mr. Flansberg for his attendance.

She discussed her tenure with the Council and the Council's accomplishments over the last four years.

8. ADJOURNMENT (1-0680) - The meeting adjourned by mutual consent at 6:09 p.m.

REPORTS: CHAIRPERSON (1-0667) - Chairperson Zola thanked City staff for their assistance.

7.

this _____ day of January, 2002.

The Minutes of the December 19, 2001 meeting of the Carson City Shade Tree Council are so approved

JEAN BONDIETT, Vice Chairperson