A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, October 26, 2000 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

**PRESENT:** Chairperson Sally Zola

Vice Chairperson Michael Enright

Jean Bondiett Frieda Ford Craig Hartman Isabel Young

**STAFF:** Scott Fahrenbruch, Parks Superintendent

Barbara McGlade, Parks Secretary Kathleen King, Recording Secretary

(STC 10/26/00; Tape 1-0001)

**NOTE:** Unless indicated otherwise, each item was introduced by Chairperson Zola. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

- 1. CALL TO ORDER AND ROLL CALL (1-0001) Chairperson Zola called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Member Young arrived at 5:37 p.m.
- 2. PUBLIC COMMENTS AND DISCUSSION OF NON-AGENDIZED ITEMS (1-0005) None.
- 3. INTERVIEW APPLICANTS FOR VACANCIES ON THE SHADE TREE COUNCIL (1-0020) Mr. Fahrenbruch distributed interview questions to the Council members and the applicants, who were waiting in the hall. Discussion took place among the Council members with regard to the same, and Chairperson Zola assigned interview questions to each. She reviewed the applications included in the agenda materials. (Member Young arrived at 5:37 p.m.) In response to a question, Mr. Fahrenbruch advised that there are three positions for which to make recommendations to the Board of Supervisors.

(1-0200) Chairperson Zola introduced the Council members to Donald Hanover. Mr. Hanover advised that he is currently retired from Hanover's Tree Expert Company which he owned and operated for 44 years. He has always worked in the nursery business, and attended an agricultural high school during the Great Depression. With regard to his interest in the Council, Mr. Hanover indicated that he would like to help in some way. He advised that his company "did everything pertaining to trees except plant large trees." Mr. Hanover's contribution to the Council would be to help with questions or problems with trees. He indicated he has not attended any of the Council's functions or seminars, and was not familiar with the Council. He stated that he belonged to the International Shade Tree Conference for almost as long as he owned his business. Mr. Hanover did not have any experience writing grants. With regard to tree-related issues he wishes to see addressed or resolved in Carson City, Mr. Hanover indicated that he would like to see more tree planting and tree care. In response to a question, he advised that he has noticed cottonwoods

which have been severely topped and side pruned. He expressed understanding for the preventive measures being taken. He discussed a concern for not using tree-climbing spikes. Chairperson Zola advised Mr. Hanover of the meeting schedule and the monthly time commitment. Mr. Hanover indicated that he had no problem with the time commitment. In response to a question, Mr. Hanover advised that he had been a member of the International Shade Tree Conference from 1957 to 2000. In response to a further question, he advised that he founded the annual Encino Arbor Day Celebration and the Encino Chamber of Commerce. He indicated that he donated a minimum of 200 small California Live Oaks each Arbor Day for the Scouts and the school children. Chairperson Zola explained the purpose of the Council, and advised of the upcoming Tree Care Seminar. Mr. Fahrenbruch provided Mr. Hanover a brochure. Chairperson Zola advised Mr. Hanover that he would be notified of the Board of Supervisors' appointment by the City Personnel Department.

(1-0394) Chairperson Zola introduced the Council members to Mary Geisler. Ms. Geisler advised that she is currently employed by the Nevada Department of Education as the secretary to Deputy Superintendent Keith Rowe. She heads the Teacher of the Year Committee and Council, and the Senate Youth Program, sponsored by the Hertz Foundation in San Francisco. She advised that she has been a Department of Education secretary for thirty years, and described her general duties which included typing, filing, grant writing, coordinating events, public service, etc. Ms. Geisler indicated that she would like to be on the Shade Tree Council to provide input, research funding sources, etc. She would like to see more public participation in decision-making processes. She indicated she has read about the Council, but has not attended any meetings or sponsored functions. She would like to see more trees planted in Carson City to replace the aging and previously removed trees. She acknowledged she has experience writing grant applications and administering grant funding. With regard to tree-related issues she would like to see addressed, Ms. Geisler suggested planting a large tree at the northern and southern ends of Highway 395 at the entrances to Carson City. Chairperson Zola advised of the time commitment involved, and Ms. Geisler indicated that she should have no problem. Discussion took place regarding the Teacher of the Year awards banquet and grant funding which Ms. Geisler has administered.

Chairperson Zola advised of the upcoming Tree Care Seminar and Mr. Fahrenbruch provided an invitation. Chairperson Zola and Mr. Fahrenbruch responded to questions regarding the purpose and function of the Council, recent projects, annual events, and Quality of Life funding. In response to a question and at the request of Chairperson Zola, Member Hartman described his tenure with the Council, and discussed the Tree Inventory software. Ms. Geisler reiterated her desire to see trees planted at the northern and southern entrances to the City, and Chairperson Zola discussed the \$10,000 approved by the Council for the North Carson Street medians. She advised Ms. Geisler she would be notified by the City Personnel Department of the Board of Supervisors' appointment.

(1-0821) Michael Enright. Vice Chairperson Enright indicated that his occupation has not changed in the last two years. He provided information on his work experience. He stated he would like to continue on the Shade Tree Council as he has thoroughly enjoyed the time he has spent and looks forward to spending more time on projects. With regard to his most significant contribution to the Council, Vice Chairperson Enright indicated that he was able to assist with the Arbor Day flyers and emcee the Arbor Day Celebration, which he very much enjoyed. He stated that with the current projects - the Arboretum, the

Millennium Grove, and "everything that's going on" - the Council has "a pretty full palette." He advised that he was not able to attend the mini-workshops last May but hopes to attend the November Tree Care Seminar. He was present at both Arbor Day Celebrations and stated that he enjoyed each event. He has no experience writing grants. With regard to tree-related issues, Vice Chairperson Enright expressed appreciation for the hazard prevention efforts being done at Mills Park. Chairperson Zola reviewed the monthly meeting schedule and the time commitment required. Vice Chairperson Enright indicated that he does not foresee a problem. In response to a question, he advised that his Board of Realtors officer responsibilities will be finished in another week. He will be responsible for the weekly MLS tours only. He reiterated that he doesn't anticipate any problem with the time commitment required of the Council members. He expressed a desire to serve two more years on the Council.

(1-1026) Isabel Young. Member Young advised that her current occupation is as an activist, and provided information on her work experience. She indicated she enjoys working on the Arbor Day Celebration. She discussed the events and seminars which she has attended. She acknowledged she has experience writing grants. With regard to tree-related issues, she concurred with Ms. Geisler's idea of planting two large trees at the north and south entrances to the City. She indicated she is impressed with the number of trees in Carson City. She anticipates no problem with the required time commitment.

- 4. REVIEW AND ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS APPOINTMENT TO THE SHADE TREE COUNCIL (1-1368) Member Hartman moved to recommend to the Board of Supervisors the reappointment of Isabel Young to the Shade Tree Council. Vice Chairperson Enright seconded the motion. Motion carried 6-0. Member Ford moved to reappoint Mike Enright to the Shade Tree Council. Member Hartman seconded the motion. Motion carried 6-0. Discussion took place regarding the two new applicants. Member Bondiett moved to appoint Mary Geisler to replace Christine Gross. Member Ford seconded the motion. Motion carried 5-1.
- 5. REVIEW AND ACTION TO ALLOCATE COUNCIL FUNDING TO PURCHASE AND PLANT A MEMORIAL TREE AT LONE MOUNTAIN CEMETERY IN TRIBUTE TO ROGER COMSTOCK (1-1475) Chairperson Zola referred to the proposal presented by Donna Kuester at the last meeting. Mr. Fahrenbruch acknowledged that the Comstock family is supportive of the proposal. He advised that Ms. Kuester has been working with Cemetery Sexton David Stultz, who has agreed to assist with the tree planting on Veteran's Day. In response to a question, Mr. Fahrenbruch suggested that the cost of the tree not exceed \$250-\$300. The details regarding the type of tree and the time of the tree planting are still being worked out. Mr. Fahrenbruch acknowledged that Urban Forester Consultant Molly Sinnott will help select the tree and the planting site. Discussion took place regarding participation of the Council, the Parks Department policy regarding plaques and the purview of the Council with regard to the same, and Mr. Comstock's tenure on the Council. Member Young moved to authorize the purchase of a tree; that Ms. Sinnott select the tree; and that Mr. Sexton plant it in the right place. Member Hartman seconded the motion. Discussion took place regarding a cost limit on the tree, and Mr. Fahrenbruch assured the Council members that no more than \$300 would be spent. Motion carried 6-0.

- 6. REVIEW AND ACTION TO ALLOCATE COUNCIL FUNDING TO PURCHASE IDENTIFYING SHIRTS FOR COUNCIL MEMBERS (1-1690) Chairperson Zola provided background information on this item. Mr. Fahrenbruch displayed the T-shirt catalogue, and the Council members reviewed the same. Discussion took place regarding cost and colors. Member Hartman moved to purchase the tri-colored shirts to be ordered in time for the Fall Tree Care Seminar. Vice Chairperson Enright seconded the motion. Motion carried 6-0. Consensus of the Council was to purchase the Oatmeal/Green/Navy shirts, and discussion took place regarding sizes and the fabric content. Mr. Fahrenbruch advised that he would have large and extra large shirts available at the Parks Department for the Council members to try on Monday, October 30<sup>th</sup>.
- **7. REVIEW OF TREES PLANTED FROM RITE-AID SITE ON CARSON STREET TO FUJI PARK** (1-2043) Chairperson Zola referred to the partial transcript of the May 25, 2000 meeting included in the agenda materials. Mr. Fahrenbruch provided background information on the purpose of this item. Member Young discussed her position on the matter, and Chairperson Zola and Mr. Fahrenbruch explained the nature of the discussion which followed after Member Young's departure from the May 25<sup>th</sup> meeting.
- 8. UPDATE ON COMMUNITY ARBORETUM PROJECT FOR MILLS PARK (1-2303) Chairperson Zola referred to the October 3, 2000 memorandum included in the agenda materials and provided background information on this item. She reviewed the recommended action provided by Parks staff at the October 3<sup>rd</sup> Parks and Recreation Commission meeting. She discussed the testimony provided by Dave Ruf, of Greenhouse Garden Center, at the meeting and his subsequent expression of support for the arboretum concept. The Parks and Recreation Commission approved the arboretum concept, and forwarded their recommendation to the Board of Supervisors, which also approved the concept. Discussion took place regarding inclusion of cottonwoods in the arboretum plan. Chairperson Zola commended Parks staff and the Council members for their participation in this project.
- 9. REVIEW AND ACTION REGARDING 2000 FALL TREE CARE SEMINAR (1-2446) Chairperson Zola displayed the seminar schedule included in the agenda materials. She commended Member Bondiett on development of the brochure/mailer, and reviewed the seminar schedule. She discussed the continuing education credits available, and inquired as to which of the Council members will be in attendance. Each of the Council members indicated they will be present at the seminar. Discussion took place regarding refreshments, a late registration fee, a seating limit, the evaluation form included in the agenda materials, and publicity. Member Ford volunteered to distribute brochures to nurseries, the Cooperative Extension, GROW, City Hall, the U.S. Forest Service, and the Children's Museum. David Morgan, of Nevada Video Productions, suggested advertising the seminar on CAT-10. Member Bondiett reported that the logo has been located and is now at Economy Speed Press. Chairperson Zola suggested that the logo be picked up and stored at the Parks Department. Member Hartman volunteered to do so and Chairperson Zola indicated she would pick up the diskette from Member Hartman.

Mr. Fahrenbruch reviewed the reservation contract for the Sierra Room. He recommended that the Council members arrive at least one hour early to set up. Discussion took place regarding refreshments for the morning; pens and paper; and plates, cups and utensils. Chairperson Zola and Member Ford will take care

of locating/securing these items. Chairperson Zola will call each of the Council members to confirm their schedules for the day. She requested that each person plan to arrive at the Community Center by 7:30 a.m.

10. REPORTS: PARKS SUPERINTENDENT (1-3513) - Mr. Fahrenbruch provided an update on the Fifth/Edmonds round-a-bout. Parks Planner Vern Krahn has been working with the Regional Transportation Commission on a landscape plan. Mr. Fahrenbruch reported that 18 willows, donated by Mary Fisher, were planted at Riverview Park by an Eagle Scout. The Street Tree Program was approved by the Board of Supervisors following a presentation by Chairperson Zola, Mr. Fahrenbruch, and Streets Operations Manager John Flansberg. The Tree Inventory Program continues to move forward. Mr. Fahrenbruch advised of the full-time intern at the Streets Department who is working on the program.

Mr. Fahrenbruch advised that the November 2<sup>nd</sup> Board of Supervisors agenda includes an item regarding a \$12,500 budget shortfall for the North Carson Street median landscaping project. He informed the Council that one of the options available to the Board of Supervisors is to allocate additional funds from the Question 18 Street Tree Beautification Program. He indicated that Parks staff is not opposed as this is the purpose of the Question 18 funding. He suggested that any Council member who is opposed can make themselves heard at the Board of Supervisors meeting. Discussion took place regarding the beautification plans for the southern end of Highway 395, the affect of this action on the Street Tree Program, the reason for the shortfall, and "round 2" of Question 18.

11. **REPORTS:** CHAIRPERSON (1-3840) - Chairperson Zola thanked the Council members for their work on the Tree Care Seminar. She displayed a Nevada *Appeal* article regarding the open meeting law. She discussed the millennium grove planting at Stewart Indian School. (2-0003) She commended the Council members on all the work accomplished this year, including the Tree Inventory program, the Arboretum project, the Street Tree Program, etc.

Chairperson Zola reported that Pam Graber, of the Carson-Tahoe Hospital Foundation, requested her attendance at the Foundation meeting last Tuesday. The Foundation requested the Council to consider the Adams House as a possible Arbor Day planting site in 2001. Mr. Morgan described the Foundation's landscaping plan for the Adams House. Chairperson Zola discussed information regarding the National Association of Counties Award, and requested that this be agendized for the next meeting. She encouraged the Council members to bring forward any information they may come across regarding awards. She requested that the Council members turn in their volunteer hours to Member Ford. Vice Chairperson Enright requested that the Hospital Foundation's presentation be agendized early next year.

**12. ADJOURNMENT** (2-0126) - Member Bondiett moved to adjourn the meeting at 8:22 p.m. Member Young seconded the motion. Motion carried 6-0.

The Minutes of the October 26, 2000 meeting of the Carson City Shade Tree Council are so approved this \_\_\_\_\_ day of November, 2000.