

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the June 16, 2011 Meeting**

**Page 1**

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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, June 16, 2011 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Susan Pintar  
Vice Chairperson Robert Crowell  
Member Karen Abowd  
Member Shelly Aldean  
Member Ken Furlong  
Member John McKenna  
Member Molly Walt

**STAFF:** Larry Werner, City Manager  
Marena Works, Health and Human Services Department Director  
Randal Munn, Chief Deputy District Attorney  
Kathleen King, Deputy Clerk / Recording Secretary

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

**24. CALL TO ORDER AND ROLL CALL (2:16:42)** - Chairperson Pintar called the meeting to order at 2:16 p.m. Roll was called; a quorum was present. Member Furlong arrived during presentation of item 26(B).

**25. ACTION ON APPROVAL OF MINUTES - March 17, 2011 (2:17:05)** - Chairperson Pintar entertained a motion to approve the minutes. The recording secretary advised of a correction made to the minutes, at Member Aldean's suggestion. Member Aldean moved to approve the minutes, as amended. Vice Chairperson Crowell seconded the motion. Motion carried 5-0.

**26. HEALTH AND HUMAN SERVICES DEPARTMENT**

**26(A) PRESENTATION ON THE MASS ANTIBIOTIC DISPENSING EXERCISE HELD IN MAY (2:17:57)** - Chairperson Pintar introduced this item. Health and Human Services Department Director Marena Works introduced Certified Healthcare Emergency Professional Stacey Belt, who narrated a PowerPoint presentation on the mass antibiotic dispensing exercise, a copy of which was provided for the record.

In response to a question, Chairperson Pintar reviewed allergy information determined by medical screeners. In response to a question, Ms. Belt advised of "pre-canned messaging" which will be coordinated with hospital professionals, state representatives, and the City's emergency management personnel. She advised of messages which are already drafted to reduce the level of panic. In response to a question, Chairperson Pintar advised that the created scenario applied to persons who attended the hypothetical event. Ms. Belt advised that specific planning was also undertaken for "the walking well" in

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the June 16, 2011 Meeting**

**Page 2**

**DRAFT**

an effort to quell fears. Discussion took place regarding specifics of the hypothetical scenario. In response to a further question, Ms. Belt expressed confidence that “through the preparedness-related exercises and our coordination with emergency management, ... Carson City is a fairly-well prepared community.” Chairperson Pintar responded to questions regarding hypothetical scenarios. “One of the successes ... is that we feel pretty confident that we could deal with something on a much larger scale.” Chairperson Pintar thanked Ms. Belt for her presentation.

**26(B) DIRECTOR’S REPORT REGARDING CARSON CITY HEALTH AND HUMAN SERVICES (“CCHHS”) ACTIVITIES (2:33:54)** - Chairperson Pintar introduced this item, and Ms. Works reviewed the active strategy report pertinent to CCHHS activities, as displayed in the meeting room. She responded to questions regarding the numbers of animal intakes, adoptions, and euthanizations, and discussion took place with regard to the same. In response to a further question, she discussed the provisions of the Nevada Clean Indoor Air Act. She expressed the belief that there are no regulations on outside areas, except relative to a certain distance from building entrances. She acknowledged that indoor clean air regulations do not apply to chewing tobacco. She was uncertain of the statistics associated with chewing tobacco use. She noted that because of newer medications and the “many other avenues for people to quit [smoking] that ... it’s not as common for people to go to chewing tobacco.” Chairperson Pintar noted that the CCHHS Department is the only resource for tobacco cessation education in the City. Member Walt described the “Kicking Butts” presentation provided to the Parks and Recreation Commission by Cindy Hannah. In response to a question, Ms. Works discussed the CCHHS tobacco cessation programs which focus on encouraging behavior modifications. Ms. Works reviewed her director’s report, a copy of which was provided for the record. Chairperson Pintar thanked Ms. Works for her report.

**26(C) UPDATE ON ACTIVITIES, INCLUDING JOB FAIRS, THAT THE HUMAN SERVICES WORK FORCE PROGRAM HAS BEEN CONDUCTING (2:58:30)** - Chairperson Pintar introduced this item. Ms. Works introduced Work Force Case Manager Kelly Ibarra and Work Force Specialist Warren Cartwright, who narrated a PowerPoint presentation of the Work Force Program, copies of which were provided to the board members and staff. Ms. Ibarra responded to questions regarding the age and experience levels of the Work Force Program participants, and the follow-up procedure for new hires. Member Abowd thanked Ms. Ibarra and Mr. Cartwright for their hard work. Chairperson Pintar thanked them for their presentation.

**26(D) REVIEW OF THE CARSON CITY ANIMAL SERVICES (“CCAS”) VOLUNTEER, RESCUE GROUPS, AND FOSTER CARE PROGRAMS (3:08:18)** - Chairperson Pintar introduced Animal Shelter Volunteer Coordinator Tanya Ruffner, who reviewed the agenda materials. Ms. Ruffner responded to questions regarding pet food distribution and procedures such as declawing. Member Aldean provided Ms. Ruffner with suggested clerical changes to the program materials. Chairperson Pintar thanked Ms. Ruffner for her presentation, and provided her contact information. Ms. Ruffner invited the board members to visit the new shelter. Chairperson Pintar advised that the remodel is 98 percent complete. Consensus of the board was to accept the Volunteer Rescue Groups and Foster Care Programs.

**CARSON CITY BOARD OF HEALTH**

**Minutes of the June 16, 2011 Meeting**

**Page 3**

**DRAFT**

**27. ACTION TO ADJOURN** (3:22:42) - Member Walt expressed appreciation for all of Ms. Works' hard work during the legislative session. Member Walt moved to adjourn the Board of Health at 3:22 p.m. Member Aldean seconded the motion. Motion carried 6-0.

The Minutes of the June 16, 2011 Carson City Board of Health meeting are so approved this \_\_\_\_\_ day of September, 2011.

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SUSAN PINTAR, Chair

ATTEST:

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ALAN GLOVER, Clerk - Recorder