

Carson City Board of Supervisors  
Agenda Report

Date Submitted: July 3, 2014

Agenda Date Requested: July 17, 2014  
Time Requested: 5 minutes

To: Mayor and Supervisors  
From: Purchasing and Contracts

**Subject Title:** For Possible Action: To accept the Public Works Department's recommendation to approve Amendment No. 1 to Contract No. 1213-144A with Miles Construction, titled "CMAR Pre-Construction Services for the Multi-Use Athletic Center (MAC)" to increase the contract term. *(Kim Belt)*

**Staff Summary:** Miles Construction's contract term has expired and needs to be extended to allow contractor to complete Pre-Construction Services through the design completion.

**Type of Action Requested:** (check one)

Resolution  Ordinance  
 Formal Action/Motion  Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to accept the Public Works Department's recommendation to approve Amendment No. 1 to Contract No. 1213-144A with Miles Construction, titled "CMAR Pre-Construction Services for the Multi-Use Athletic Center (MAC)" to increase the contract term. *(Kim Belt)*

**Explanation for Recommended Board Action:** Miles Construction's contract to provide Pre-Construction Services for the Multi-Use Athletic Center has expired and needs to be extended to complete Pre-Construction Services during final design.

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS 625

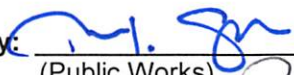

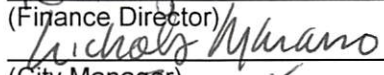
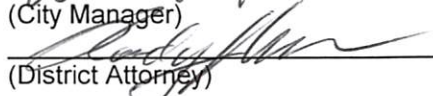
**Fiscal Impact:** None. Carson City Board of Supervisors approved contract 1213-144A on May 2, 2013 in the amount of \$25,000.00 from the Quality of Life/Park Improvements/New Gymnasium Account. No additional funds are requested. There is currently a balance of \$10,945.94 on contract.

**Explanation of Impact:** No Change.

**Funding Source:** Q18 Capital Projects Design Account – 254-5046-452-70-20, project number 010708 as provided in the FY 2014 budget. We will carry forward the budget amount to FY 2015 and FY 2016, if necessary.

**Supporting Material:** Amendment No. 1 to Contract 1213-144A.

**Prepared By:** Kim Belt, Purchasing and Contracts Manager

Reviewed By:  Date: 7/8/14  
(Public Works)  
 Date: 7/8/14  
(Finance Director)  
 Date: 7/8/14  
(City Manager)  
 Date: 7/8/14  
(District Attorney)

**Board Action Taken:**

Motion: \_\_\_\_\_

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

**Aye/Nay**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
AMENDMENT No. 1**

**Contract No. 1213-144A**

**CMAR Pre-Construction Services for the Multi-Use Athletic Center (MAC)**

**THIS AMENDMENT** is made and entered into this 17<sup>th</sup> day of July, 2014, by and between the City and County of Carson City, a political subdivision of the State of Nevada, hereinafter referred to as the "**CITY**", and Miles Construction, hereinafter referred to as the "**CONSULTANT**", and is made to amend the existing contract known as **CONTRACT # 1213-144A**.

**WITNESSETH:**

**WHEREAS**, during the performance of **CONSULTANT'S** duties pursuant to **CONTRACT # 1213-144A** the **CITY** determined that additional time is required for **CONSULTANT** to perform the original *Scope of Work* of the **CONTRACT**; and

**WHEREAS**, said amendment is at the request of both the **CITY** and **CONSULTANT**, and that significant benefit will be derived by the **CITY** for said amendment.

**NOW, THEREFORE**, in consideration of the aforesaid mutual promises herein, **CITY** and **CONSULTANT**, by and through their respective authorized representatives hereby agree to:

- 1 Amend Paragraph 2.1 of **CONTRACT # 1213-144A** to provide in its entirety as follows:

This Contract shall be effective from May 2, 2013, subject to Carson City Board of Supervisors' approval (anticipated to be May 2, 2013) to June 30, 2015, unless sooner terminated by either party as specified in **Section 7 Contract Termination**.

**IT IS ALSO AGREED**, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
AMENDMENT No. 1  
Contract No. 1213-144A  
CMAR Pre-Construction Services for the Multi-Use Athletic Center (MAC)**

**ACKNOWLEDGMENT AND EXECUTION:**

In witness whereof, the parties hereto have caused this Amendment to be signed and intend to be legally bound thereby.

**CARSON CITY**  
Finance Director  
Attn: Kim Belt, Purchasing &  
Contracts Manager  
201 North Carson Street Suite 3  
Carson City, Nevada 89701  
Telephone: 775-283-7137  
Fax: 775-887-2107  
KBelt@carson.org

**CITY'S LEGAL COUNSEL**  
Neil A. Rombardo, District Attorney

I have reviewed this Contract and approve as to its legal form.

By: \_\_\_\_\_  
KIM BELT

By:   
Deputy District Attorney

DATED \_\_\_\_\_.

DATED 7/8/14.

**CITY'S ORIGINATING DEPARTMENT**  
BY: Darren Schulz, Director  
Carson City Public Works Department  
3505 Butti Way  
Carson City, NV 89701  
Telephone: 775-887-2355  
Fax: 775-887-2164  
DSchulz@carson.org

By: \_\_\_\_\_

DATED \_\_\_\_\_

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
AMENDMENT No. 1**

**Contract No. 1213-144A**

**CMAR Pre-Construction Services for the Multi-Use Athletic Center (MAC)**

Cary E. Richardson, deposes and says: That he/she is the **CONSULTANT** or authorized agent of the **CONSULTANT**; that he/she has read the foregoing Amendment; and that he/she understands the terms, conditions, and requirements thereof.

**CONSULTANT**

**BY:** Cary E. Richardson

**TITLE:** Vice President

**FIRM:** Miles Construction

**CARSON CITY BUSINESS LICENSE #:** 14-00004364

**Address:** 61 Industrial Parkway

**City:** Carson City **State:** Nevada **Zip Code:** 89706

**Telephone:** 775-246-3722 **Fax #:** 775-246-5196

**E-mail Address:** sreid@milesconst.com

\_\_\_\_\_  
(Signature of **CONSULTANT**)

DATED \_\_\_\_\_.

STATE OF \_\_\_\_\_ )  
County of \_\_\_\_\_ ) ss

Signed and sworn (or affirmed) before me on this \_\_\_\_\_ day of July, 2014, by Cary E. Richardson.

\_\_\_\_\_  
(Signature of Notary)

(Notary Stamp)

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR  
AMENDMENT No. 1**

**Contract No. 1213-144A**

**CMAR Pre-Construction Services for the Multi-Use Athletic Center (MAC)  
CONTRACT ACCEPTANCE AND EXECUTION:**

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting on July 17, 2014 approved the acceptance of **CONTRACT No. 1213-144A**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to set his hand to this document and record his signature for the execution of this contract in accordance with the action taken.

**CARSON CITY, NEVADA**

\_\_\_\_\_  
ROBERT L CROWELL, MAYOR

DATED this 17<sup>th</sup> day of July, 2014.

**ATTEST:**

\_\_\_\_\_  
ALAN GLOVER, CLERK-RECORDER

DATED this 17<sup>th</sup> day of July, 2014.